

MAYOR
Jim Pappas

CITY OF HUNTERS CREEK VILLAGE

CITY COUNCIL
Stuart Marks
Fidel Sapien
Ken Spalding
Chip Cowell
Jay Carlton



CITY ADMINISTRATOR
Tom Fullen, MPA, CPM

Notice is hereby given of regular meeting of the City Council of Hunters Creek Village, Texas, to be held on **Tuesday, August 24, 2021 at 6:00 p.m.** in the City Hall at #1 Hunters Creek Place, for the purpose of considering the following agenda items.

Anyone wishing to address the city council during the meeting must notify the City Administrator, Tom Fullen, before the meeting begins by: 1) emailing him at tfullen@cityofhunterscreek.com ; or 2) calling him at **713-465-2150**.

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- A. Call to order and the roll of elected and appointed officers will be taken.
- B. Pledge of Allegiance.
- C. **PUBLIC COMMENTS** *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*
- D. **REPORTS**
1. City Treasurer Monthly Report **Pgs. 1-5**
 2. Police Commissioner Monthly Report **Pgs. 6-17**
 3. Fire Commissioner Monthly Report **Pg. 18**
 4. Building Official Monthly Report **Pgs. 19-42**
 5. City Engineer and Public Works Report **Pgs. 43-44**
 6. City Administrator Report
 7. Mayor and Council Reports and Comments
- E. **CONSENT AGENDA** The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.
1. Approval of the Minutes of the Regular Meeting on July 27, 2021. **Pgs. 45-50**
 2. Approval of the Cash Disbursement Journal for July, 2021. **Pgs. 51-53**

**City of Hunters Creek Village
Monthly Tax Office Report
July 31, 2021**

Prepared by: Tiffany D. Morawiec, Tax Assessor/Collector

A. Current Taxable Value \$ 3,038,319,965

B. Summary Status of Tax Levy and Current Receivable Balance:

	Current 2020 Tax Year	Delinquent 2019 & Prior Tax Years	Total
Original Levy 0.194082	\$ 5,298,670.29	\$ -	\$ 5,298,670.29
Carryover Balance	-	171,651.01	171,651.01
Adjustments	598,161.83	(7,400.93)	590,760.90
Adjusted Levy	5,896,832.12	164,250.08	6,061,082.20
Less Collections Y-T-D	5,835,555.10	20,235.24	5,855,790.34
Receivable Balance	<u>\$ 61,277.02</u>	<u>\$ 144,014.84</u>	<u>\$ 205,291.86</u>

C. COLLECTION RECAP:

Current Month:	Current 2020 Tax Year	Delinquent 2019 & Prior Tax Years	Total
Base Tax	\$ 23,235.32	\$ 552.88	\$ 23,788.20
Penalty & Interest	1,101.63	195.35	1,296.98
Attorney Fees	961.05	172.95	1,134.00
Other Fees	2.01	-	2.01
Total Collections	<u>\$ 25,300.01</u>	<u>\$ 921.18</u>	<u>\$ 26,221.19</u>

Year-To-Date:	Current 2020 Tax Year	Delinquent 2019 & Prior Tax Years	Total
Base Tax:	\$ 5,835,555.10	\$ 20,235.24	\$ 5,855,790.34
Penalty & Interest	20,647.09	4,160.14	24,807.23
Attorney Fees	961.05	3,844.12	4,805.17
Other Fees	33.59	2,514.37	2,547.96
Total Collections	<u>\$ 5,857,196.83</u>	<u>\$ 30,753.87</u>	<u>\$ 5,887,950.70</u>

Percent of Adjusted Levy	<u>99.33%</u>	<u>99.85%</u>
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Budget Report

Account Summary

For Fiscal: 2021 Period Ending: 07/31/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL GOVERNMENT (01)							
Revenue							
100-00-41000	CURRENT AD VALOREM TAXES	5,869,080.00	5,869,080.00	0.00	5,812,949.63	-56,130.37	0.96 %
100-00-41005	PREVIOUS AD VALOREM TAXES	15,000.00	15,000.00	0.00	21,537.30	6,537.30	143.58 %
100-00-41010	FRANCHISE TAXES	370,000.00	370,000.00	20,383.68	220,717.10	-149,282.90	40.35 %
100-00-41015	SALES TAXES	450,000.00	450,000.00	58,811.79	383,970.54	-66,029.46	14.67 %
100-00-41020	MIXED DRINK TAX	20,000.00	20,000.00	3,372.02	12,704.36	-7,295.64	36.48 %
100-00-41040	PENALTIES/INTEREST	15,000.00	15,000.00	0.00	25,801.76	10,801.76	172.01 %
100-00-42035	BUILDING PERMITS	225,000.00	225,000.00	38,712.20	198,910.48	-26,089.52	11.60 %
100-00-42044	CREDIT CARD PROCESSING FEE	2,000.00	2,000.00	197.60	2,060.46	60.46	103.02 %
100-00-43057	CHILD SAFETY FEES	4,000.00	4,000.00	501.40	3,249.53	-750.47	18.76 %
100-00-43070	METRO RECEIPTS	225,000.00	225,000.00	29,405.90	191,985.29	-33,014.71	14.67 %
100-00-44025	TRAFFIC FINES	100,000.00	100,000.00	6,750.32	56,183.69	-43,816.31	43.82 %
100-00-44027	COURT TECHNOLOGY FUND	3,500.00	3,500.00	127.76	991.49	-2,508.51	71.67 %
100-00-44028	COURT SECURITY FUND	2,500.00	2,500.00	154.16	1,089.60	-1,410.40	56.42 %
100-00-46030	INTEREST INCOME	60,000.00	60,000.00	1,179.74	4,670.09	-55,329.91	92.22 %
100-00-48040	BURGLAR ALARM PERMITS	0.00	0.00	0.00	-30.00	-30.00	0.00 %
100-00-48045	SUBD ST. LIGHTS	35,000.00	35,000.00	0.00	33,002.51	-1,997.49	5.71 %
100-00-48055	OTHER INCOME	10,000.00	10,000.00	0.00	5,043.74	-4,956.26	49.56 %
100-00-48056	Ice Storm Insurance Payment	0.00	0.00	0.00	29,764.80	29,764.80	0.00 %
	Revenue Total:	7,406,080.00	7,406,080.00	159,596.57	7,004,602.37	-401,477.63	5.42 %
Expense							
100-01-71000	SALARIES & WAGES	622,180.00	622,180.00	63,263.53	322,570.40	299,609.60	48.15 %
100-01-71001	LONGEVITY	5,952.00	5,952.00	0.00	0.00	5,952.00	100.00 %
100-01-71025	TMRS	118,525.00	118,525.00	12,170.78	62,283.17	56,241.83	47.45 %
100-01-71030	PAYROLL TAXES	49,612.00	49,612.00	4,859.34	26,235.64	23,376.36	47.12 %
100-01-71105	INSURANCE BENEFITS	126,787.00	126,787.00	8,640.79	57,438.70	69,348.30	54.70 %
100-01-71107	HRA	4,000.00	4,000.00	0.00	500.00	3,500.00	87.50 %
100-01-72045	NOTICES & MAILING	15,000.00	15,000.00	0.00	1,458.93	13,541.07	90.27 %
100-01-72055	OFFICE SUPPLIES & PRINTING	8,500.00	8,500.00	985.70	3,956.96	4,543.04	53.45 %
100-01-72060	TELEPHONE	16,500.00	16,500.00	1,446.35	8,555.94	7,944.06	48.15 %
100-01-72061	TRAVEL & TRAINING	10,000.00	10,000.00	2,057.06	6,468.60	3,531.40	35.31 %
100-01-72062	TUITION REIMBURSEMENT	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
100-01-72063	CERTIFICATION/LICENSE/EDUCATION	10,200.00	10,200.00	625.00	4,375.00	5,825.00	57.11 %
100-01-72065	MACHINE RENTAL MAINTENANCE	1,800.00	1,800.00	0.00	246.21	1,553.79	86.32 %
100-01-72090	MEMBERSHIPS & SUBSCRIPTIONS	3,500.00	3,500.00	0.00	2,244.37	1,255.63	35.88 %
100-01-72108	GEN LIABILITY/PROP/WC INS	21,850.00	21,850.00	0.00	0.00	21,850.00	100.00 %
100-01-72109	SURETY BONDS	250.00	250.00	0.00	0.00	250.00	100.00 %
100-01-72110	ELECTIONS	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
100-01-72111	RECORDS MANAGEMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
100-01-72112	CODIFICATIONS	2,500.00	2,500.00	663.00	1,613.00	887.00	35.48 %
100-01-75040	OFFICE EQUIPMENT	5,000.00	5,000.00	0.00	329.99	4,670.01	93.40 %
100-01-76010	COMPUTER SOFTWARE SERVICES	14,000.00	14,000.00	0.00	11,301.63	2,698.37	19.27 %
100-01-78056	BANK FEES	1,200.00	1,200.00	0.00	650.65	549.35	45.78 %
100-01-78115	PUBLIC RELATIONS	23,000.00	23,000.00	630.31	3,742.28	19,257.72	83.73 %
100-02-72042	CONSULTING SERVICES	20,000.00	20,000.00	696.34	5,739.17	14,260.83	71.30 %
100-02-72085	TAX COLLECTOR/ASSESSOR	47,500.00	47,500.00	0.00	40,393.00	7,107.00	14.96 %
100-02-72120	AUDITOR	17,500.00	17,500.00	0.00	16,513.00	987.00	5.64 %
100-02-72300	LITIGATION	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
100-02-72310	CITY ATTORNEY	75,000.00	75,000.00	5,095.00	16,147.50	58,852.50	78.47 %
100-02-72502	CITY ENGINEER	75,000.00	75,000.00	7,007.50	20,168.87	54,831.13	73.11 %
100-02-78504	TCEQ PHIII STORMWATER PERMIT	7,500.00	7,500.00	0.00	100.00	7,400.00	98.67 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-03-72001	VILLAGE FIRE DEPARTMENT	1,548,892.00	1,548,892.00	129,074.36	968,057.71	580,834.29	37.50 %
100-03-72005	MEMORIAL VILLAGES POLICE DEPT.	2,036,481.00	2,036,481.00	74,037.00	1,264,278.00	772,203.00	37.92 %
100-04-72015	GARBAGE SERVICE	525,790.00	525,790.00	0.00	213,847.10	311,942.90	59.33 %
100-04-72021	STREET LIGHTS-CITY	60,000.00	60,000.00	7,396.06	15,106.67	44,893.33	74.82 %
100-04-72057	OFFICE SUPP/PRINTING - PW	2,000.00	2,000.00	97.29	212.93	1,787.07	89.35 %
100-04-72062	TRAVEL/TRAINING - PW	8,500.00	8,500.00	95.00	245.00	8,255.00	97.12 %
100-04-72070	MOSQUITO FOGGING CONTRACT	12,500.00	12,500.00	2,200.00	5,775.00	6,725.00	53.80 %
100-04-72091	MEMBERSHIPS/SUBS PW	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
100-04-72205	UNIFORMS-PW	3,500.00	3,500.00	210.36	1,184.48	2,315.52	66.16 %
100-04-72500	PW-BUILDING INSPECTIONS	60,000.00	60,000.00	4,640.00	20,922.64	39,077.36	65.13 %
100-04-72520	TRUCK MAINTENANCE	15,000.00	15,000.00	0.00	5,515.27	9,484.73	63.23 %
100-04-72530	TRAFFIC LIGHT MAINTENANCE	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
100-04-72540	MOWING CONTRACT	60,000.00	60,000.00	6,456.00	27,813.00	32,187.00	53.65 %
100-04-72541	CONTRACT LABOR	35,000.00	35,000.00	2,380.00	14,035.00	20,965.00	59.90 %
100-04-72560	LANDSCAPING	30,000.00	30,000.00	3,416.85	8,498.44	21,501.56	71.67 %
100-04-75510	RENTAL/PURCHASE EQUIPMENT	15,000.00	15,000.00	60.61	1,348.79	13,651.21	91.01 %
100-04-75550	TRAFFIC SIGNS	3,000.00	3,000.00	117.83	117.83	2,882.17	96.07 %
100-04-76500	STREET & DRAINAGE MAINTENANCE	100,000.00	100,000.00	5,639.57	34,031.88	65,968.12	65.97 %
100-04-78050	BUILDING MAINTENANCE	30,000.00	30,000.00	9,861.82	16,200.16	13,799.84	46.00 %
100-04-78051	JANITORIAL SERVICE BLDG MAINTEN...	9,500.00	9,500.00	795.86	4,775.16	4,724.84	49.74 %
100-04-78063	STORM DISASTER FUND	300,000.00	300,000.00	0.00	0.00	300,000.00	100.00 %
100-04-78064	Ice Storm Expenses 2021	0.00	0.00	0.00	27,132.08	-27,132.08	0.00 %
100-04-78540	URBAN FORESTER	15,000.00	15,000.00	980.00	5,295.00	9,705.00	64.70 %
100-04-78544	CREDIT CARD PROCESSING FEES	3,000.00	3,000.00	677.53	1,870.43	1,129.57	37.65 %
100-05-73000	JUDGES & PROSECUTORS	45,000.00	45,000.00	2,771.50	18,872.75	26,127.25	58.06 %
100-05-73020	JURY DUTY FEES	300.00	300.00	0.00	0.00	300.00	100.00 %
100-05-73025	WARRANTS ISSUED	500.00	500.00	204.00	332.04	167.96	33.59 %
100-05-73030	COURT SUPPLIES & PRINTING	2,500.00	2,500.00	16.69	434.04	2,065.96	82.64 %
100-05-73031	COURT TECHNOLOGY	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
100-05-73032	COURT SECURITY	1,800.00	1,800.00	0.00	1,042.05	757.95	42.11 %
100-05-73034	COURT MEMBERSHIPS & SUBSCRIPTI...	500.00	500.00	0.00	0.00	500.00	100.00 %
100-05-73035	COURT-TRAVEL & TRAINING	1,500.00	1,500.00	150.00	350.00	1,150.00	76.67 %
100-05-73044	CREDIT CARD FEES	3,000.00	3,000.00	0.00	145.37	2,854.63	95.15 %
100-05-73045	COURT TAX PD TO STATE	70,000.00	70,000.00	8,939.76	16,535.14	53,464.86	76.38 %
100-06-75041	COMPUTER EQUIP. & SOFTWARE	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
100-06-75065	FURNITURE & EQUIPMENT	15,000.00	15,000.00	0.00	12,594.00	2,406.00	16.04 %
100-06-78064	CAPITAL RESERVE	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00 %
	Expense Total:	6,561,119.00	6,561,119.00	368,358.79	3,299,600.97	3,261,518.03	49.71 %
	Fund: 100 - GENERAL GOVERNMENT (01) Surplus (Deficit):	844,961.00	844,961.00	-208,762.22	3,705,001.40	2,860,040.40	-338.48 %
	Fund: 200 - CAPITAL IMPROVEMENTS (02)						
	Expense						
200-01-75038	STREET AND MAINTANANCE - RECUR...	850,000.00	1,109,839.41	142,055.70	391,106.58	718,732.83	64.76 %
200-01-75050	REFORESTATION	20,000.00	35,055.00	0.00	16,360.00	18,695.00	53.33 %
200-01-75053	OUTFALL REPAIRS	0.00	57,836.20	9,915.00	29,690.88	28,145.32	48.66 %
200-01-75056	TRAFFIC LIGHT MAST ARMS	330,000.00	585,893.44	0.00	161,395.12	424,498.32	72.45 %
200-01-75059	CCTV	0.00	12,529.02	0.00	0.00	12,529.02	100.00 %
200-01-75064	STREET REPLACEMENT-BEINHORN W...	2,100,000.00	2,100,000.00	0.00	0.00	2,100,000.00	100.00 %
200-01-75065	PLAYGROUND AMENITIES	12,500.00	12,500.00	0.00	0.00	12,500.00	100.00 %
	Expense Total:	3,312,500.00	3,913,653.07	151,970.70	598,552.58	3,315,100.49	84.71 %
	Fund: 200 - CAPITAL IMPROVEMENTS (02) Total:	3,312,500.00	3,913,653.07	151,970.70	598,552.58	3,315,100.49	84.71 %
	Report Surplus (Deficit):	-2,467,539.00	-3,068,692.07	-360,732.92	3,106,448.82	6,175,140.89	201.23 %

Group Summary

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL GOVERNMENT (01)						
Revenue	7,406,080.00	7,406,080.00	159,596.57	7,004,602.37	-401,477.63	5.42 %
Expense	6,561,119.00	6,561,119.00	368,358.79	3,299,600.97	3,261,518.03	49.71 %
Fund: 100 - GENERAL GOVERNMENT (01) Surplus (Deficit):	844,961.00	844,961.00	-208,762.22	3,705,001.40	2,860,040.40	-338.48 %
Fund: 200 - CAPITAL IMPROVEMENTS (02)						
Expense	3,312,500.00	3,913,653.07	151,970.70	598,552.58	3,315,100.49	84.71 %
Fund: 200 - CAPITAL IMPROVEMENTS (02) Total:	3,312,500.00	3,913,653.07	151,970.70	598,552.58	3,315,100.49	84.71 %
Report Surplus (Deficit):	-2,467,539.00	-3,068,692.07	-360,732.92	3,106,448.82	6,175,140.89	201.23 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - GENERAL GOVERNMENT (01)	844,961.00	844,961.00	-208,762.22	3,705,001.40	2,860,040.40
200 - CAPITAL IMPROVEMENTS (02)	-3,312,500.00	-3,913,653.07	-151,970.70	-598,552.58	3,315,100.49
Report Surplus (Deficit):	-2,467,539.00	-3,068,692.07	-360,732.92	3,106,448.82	6,175,140.89

2021 Municipal Court Recap

Month	Year 2019				Year 2020				Year 2021						
	Total Cases Filed	Citations vs Warnings	Revenues* Retained by City	Remitted to State	Total Cases Filed	Citations vs Warnings	Revenues* Retained by City	Remitted to State	Total Cases Filed	Citations vs Warnings	Revenues* Retained by City	Remitted to State			
Jan.	330	129C/201W	\$18,026	\$11,473	\$6,553	255	105C/150W	\$12,104	\$7,689	\$4,415	19	8C/11W	\$7,098	\$4,746	\$2,352
Feb.	258	90C/168W	\$14,856	\$9,823	\$5,033	264	116C/148W	\$14,774	\$9,785	\$4,989	24	4C/18W	\$3,424	\$2,226	\$1,198
March	272	122C/150W	\$22,911	\$16,008	\$6,903	38	18C/20W	\$11,245	\$7,858	\$3,387	28	15C/13W	\$11,892	\$8,005	\$3,886
April	266	113C/153W	\$15,747	\$10,757	\$4,990	4	4C/0W	\$6,487	\$4,903	\$1,583	69	23C/46W	\$13,471	\$9,541	\$3,930
May	298	144C/154W	\$17,311	\$11,650	\$5,661	40	21C/19W	\$10,157	\$7,871	\$2,286	99	42C/57W	\$8,686	\$6,410	\$2,276
June	270	148C/122W	\$20,249	\$13,885	\$6,364	33	19C/14W	\$5,720	\$4,219	\$1,501	83	45C/38W	\$8,840	\$6,106	\$2,734
July	193	109C/84W	\$21,863	\$13,900	\$7,963	11	8C/3W	\$4,710	\$3,420	\$1,290	55	26C/28W	\$6,939	\$4,350	\$2,589
Aug.	277	122C/156W	\$18,752	\$12,154	\$6,598	12	8C/4W	\$4,790	\$3,644	\$1,145					
Sept.	247	111C/136W	\$17,869	\$12,627	\$5,242	28	18C/10W	\$3,597	\$2,715	\$882					
Oct.	211	97C/114W	\$17,680	\$11,762	\$5,918	59	33C/26W	\$3,677	\$2,787	\$890					
Nov.	239	104C/135W	\$15,556	\$10,226	\$5,330	79	56C/23W	\$3,072	\$2,154	\$918					
Dec.	180	71C/109W	\$20,823	\$14,825	\$5,998	64	34C/30W	\$3,351	\$2,438	\$975					
TOTAL	3041	1360C/156W	\$221,643	\$149,089	\$72,554	887	440C/447W	\$83,682	\$59,484	\$24,261	377	163C/211W	\$60,350	\$41,385	\$18,965

Monthly Avg	253.4	107C/121W	\$18,470.27	\$12,424.08	\$6,046.20	73.917	37C/37W	\$6,973.50	\$4,956.98	\$2,021.74	31.4	14/18W	\$5,029.13	\$3,448.75	\$1,580.39
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*REVENUES INCLUDES BONDS THAT HAVE BEEN APPLIED



Memorial Villages Police Department
11981 Memorial Drive
Houston, Texas 77024
Tel. (713) 365-3701

Raymond Schultz
Chief of Police

August 9, 2021

TO: MVPD Police Commissioners

FROM: R. Schultz, Chief of Police

REF: July Monthly Report

During the month of July MVPD responded/handled a total of 14,813 calls/incidents. 13,595 House watch checks were conducted. 147 traffic stops were initiated with 158 citations being issued for 274 violations. (Note: 17 Assists in Hedwig, 70 in Houston, 2 in Spring Valley and 1 in Hillshire)

Calls/Events by Village were:

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	4703/17780	4365/15356	3	21/37/58	6@3:20
Piney Point:	3416/14083	3091/11654	1	10/38/48	4@5:17
Hunters Creek:	6555/22279	6139/19317	10	24/28/52	10@3:50
				Cites/Warn/Total	20@3:55

Type and frequency of calls for service/citations include:

Call Type	#	Call Type	#	Citations	#
False Alarms:	180	Ord. Violations:	19	Speeding:	67
Accidents:	14	Information:	24	Exp. Registration:	23
ALPR Hits:	84	Suspicious Situations	99	No Ins:	29
Assist Fire:	59	Fireworks	9	No License	23
Assist EMS:	29	Welfare Checks:	13	Stop Sign	24

This month the department generated a total of 97 police reports. BH- 29, PP-27, HC-39, HED – 1, HOU -1

Crimes Against of Persons (1)

Robbery (Aggravated)

Crimes Against Property (26)

Burglary of a Habitation	4	Theft Misd.	10
Burglary of a Motor Vehicle	3	Fraud/ID	9

Petty/Quality of Life Crimes/Events (70)

ALPR Hits (valid)	6	ALPR Hit Investigations	11
Misc. Reports	29	Information Reports	24

Arrest Summary: Individuals Arrested (17)

Warrants	6	Felony	2
Class 3 Arrests	9	DWI	0

<u>Budget YTD:</u>	<u>Expense</u>	<u>Budget</u>	<u>%</u>
• Personnel Expense:	2,708,991	5,040,063	53.7%
• Operating Expense:	550,768	899,881	61.2%
• Total M&O Expenditures:	3,259,759	5,939,944	54.9%
• Capital Expenses:	138,405	169,500	81.7%
• Net Expenses:	3,398,164	6,109,444	55.6%

Follow-up on Previous Month Items/Requests from Commission

- Staff and Attorney Hightower worked on draft policies addressing Mental Health Leave and Quarantine procedures.

Personnel Changes/Issues/Updates

- Commander position closed. Top 7 candidates were administered personality assessments. Committee met and narrowed list down to 4 finalists. Interviews scheduled for 8/11/21.
- One telecommunicator applicant was interviewed. The candidate was provided a background packet and is proceeding in the process.

Major/Significant Events

- Independence Day Parade was held on the 5th. A pre-parade Fun Run started at 0845 followed by the parade. Attendance was light.
- Two residents were victims of “sliders” while shopping at the Kroger’s on Voss. MVPD personnel included that location as part of regular patrols during the month.
- July 4th. Officers stopped a vehicle for speeding. Upon searching the vehicle occupied by 4 suspects, a total of 5 loaded handguns were recovered. All 4 suspects were booked into the Harris County Jail.
- July 8th. 10900 Block of Wickwild. Burglary of a Habitation/Burglary of Motor Vehicle(s). While investigating a series of calls and an ALPR alert, officers were notified of a burglary in progress. Officers apprehended a habitual burglary suspect shortly after she fled from a residents open garage. Stolen vehicle was recovered.
- Commissioner Smyre invited me to join him at an area businessman’s breakfast where the guest speaker was HPD Chief Finner. I was afforded the opportunity to sit with Chief Finner and discuss inter-agency cooperation and area crime concerns.
- July 22, 2021. An 87-year-old resident was assaulted and robbed while on a morning walk on Greenbay near Coachman. The suspect struck the victim and took his wallet, phone, and a firearm. A V-LINC was sent out and detectives have been actively working the case, including requesting a special, subpoena driven, cell phone tower search for the victim’s cell phone. The victim received significant injuries, fortunately he is now at home recovering after spending a few days in an area hospital.

Status Update on any Major Projects

- New Gym equipment arrived and has been installed. A smith machine and cable machine have been installed. A complete set of dumbbells and rack were also delivered and set-up.
- The departments new speed and traffic monitoring trailer was delivered and has been set-up at various locations in the Villages. Comprehensive traffic data is now more easily available for use by personnel.

V-LINC new registrations in July: +44

BH – 1392(+14)

PP – 985 (+8)

HC – 1428 (+17)

Out of Area – 467 (+5)

July VFD Assists

Calls received directly by MVPD via 911/3700

Priority Events Average Response Times

Total – 11	3:53
Fire – 2	2:46
EMS – 9	4:24

By Village

BH Fire – 0	0
BH EMS – 4	3:22
PP Fire – 0	0
PP EMS – 3	5:25
HC Fire -2	2:46
HC EMS -2	3:44

Combined VFD Events (Priority + Radio)

Total – 65	4:21
Fire – 44	4:12
EMS – 21	4:37

Radio Call Events

Total – 54	4:30
Fire- 42	4:18
EMS- 12	5:04

Radio Call Events by Village

BH – 11	3:12
PP – 17	4:36
HC – 26	4:55

2021 Burglary Map

Address	Alarm	POE
302 Chapel Bell	No	Vacant (none)
10611 Tarleton	No	Side Door
11634 Blalock Ln	No	Ruse
618 Piney Point Rd	No	Ruse
11310 Smithdale	No	Veh in Carport
11612 Memorial	No	Open Door
11612 Memorial	No	Key in Door
8429 Katy Fwy	No	Smash Door
10903 Wickwild	Yes	Open Garage

2021 Robberies

Address	MO
11702 Greenbay	Walker



Daytime Burglary



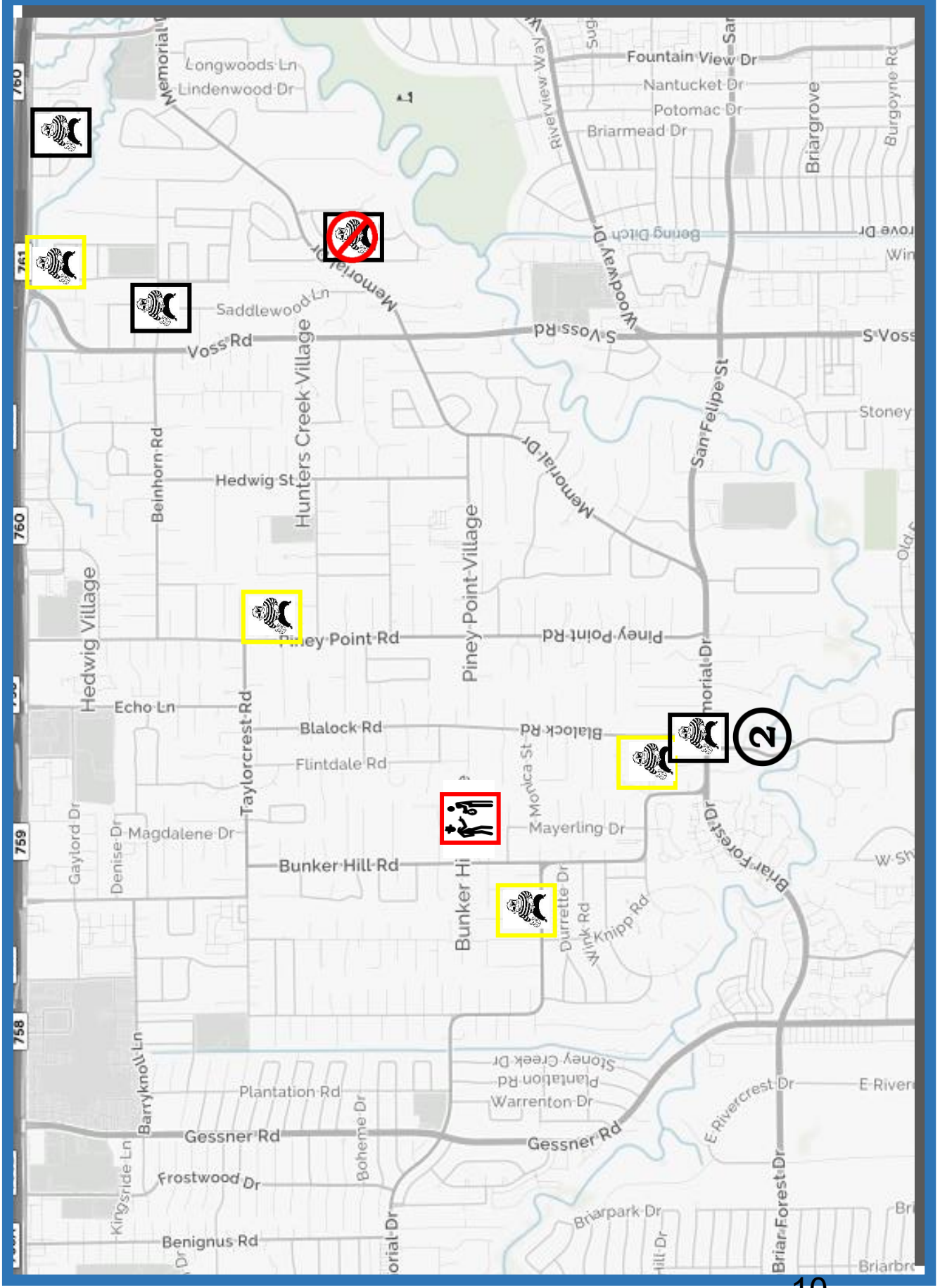
Nighttime Burglary



Robbery

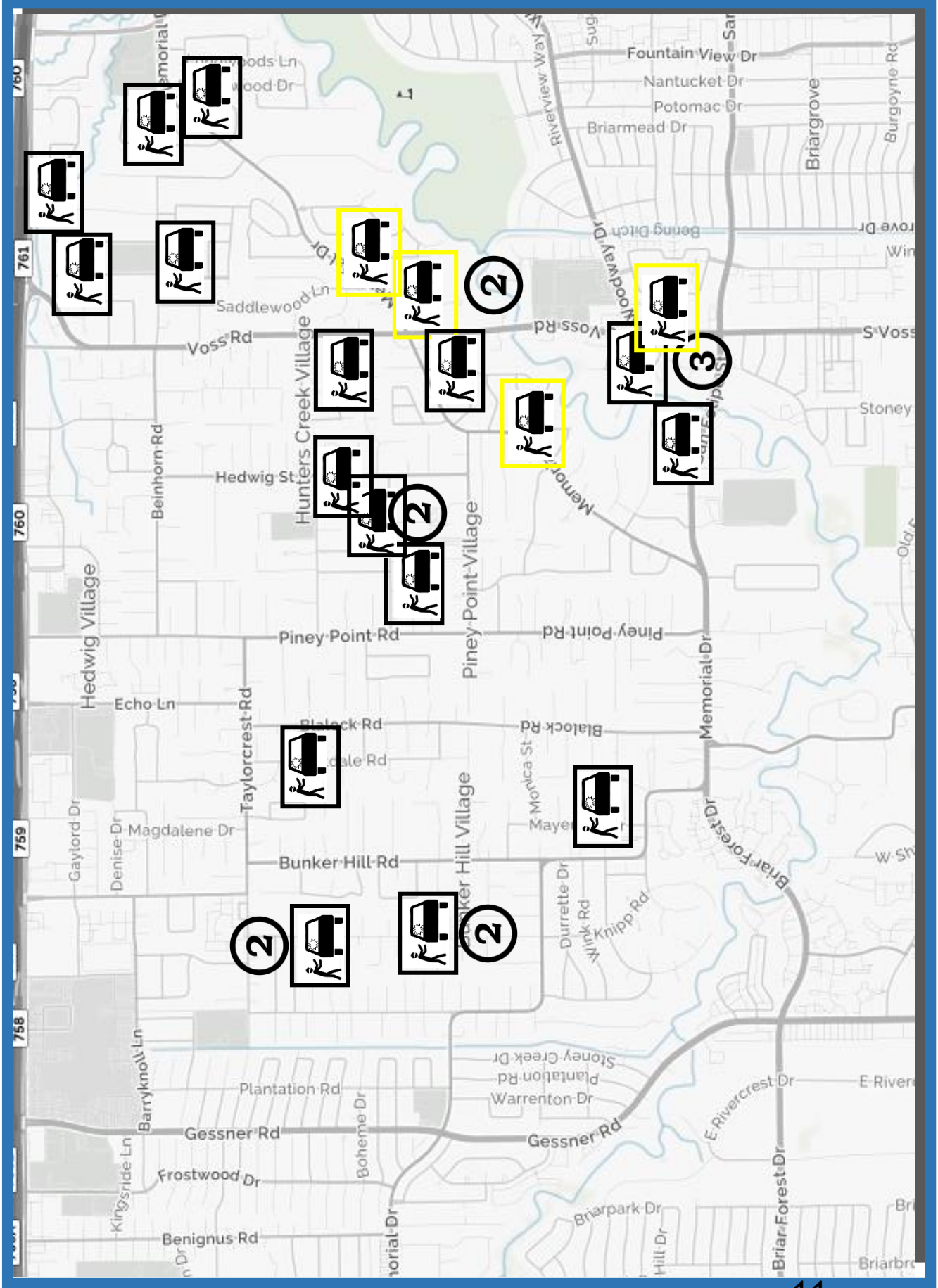
7/31/21


2




2021 Auto Burglary Map

Address	POE
10709 Memorial (Jugging)	Side Win Smash
335 Knipp	UNL Door
11931 Broken Bough	UNL Door
348 Knipp	UNL Door
512 Knipp	UNL Door
8435 Katy Fwy	Side Win Smash
11322 Surrey Oaks	UNL Door
505 Ripplecreek	Truck Bed
7627 River Point	UNL Door
11734 Flintwood	UNL Door
7630 River Point	UNL Door
907 Tarrington	UNL Door
10610 N Evers Park	UNL Door
11107 Wickway	UNL Door
243 Hedwig	UNL Door
3 Stayton Cir	UNL Door
3 Claymore	UNL Door
302 Lindenwood	UNL Door
323 Hunters Trail	UNL Door
6 Woodsege	Truck Bed
10821 Longshadow	UNL Door
1116 Riverglyn	UNL Door
10709 Memorial	UNL Door
PP City Hall	Side Win Smash
11701 Forest Glen	UNL Door
733 Creekside	UNL Door





Daytime Burglary



Nighttime Burglary

- 2
- 3
- 4

2021 Total Incidents

2021	Crimes Against Persons	Crimes Against Property	Quality of Life Incidents	Total	Arrests	Incidents	House Checks	YTD BH INC	YTD BH HC	YTD PP INC	YTD PP HC	YTD HC INC	YTD HC HC
January	2	28	47	77	5	4008	3019	1377	1077	1153	876	1377	1062
February	1	26	37	64	3	4833	3411	1543	1099	1099	699	2112	1610
March	4	27	54	85	7	7617	6404	2321	1943	1696	1378	3481	3067
April	0	17	86	103	8	6227	5038	2323	1987	1628	1295	2171	1752
May	1	17	70	88	11	7910	6564	2405	2061	2563	2117	2837	2369
June	0	20	62	82	20	9541	8348	3108	2824	2528	2198	3746	3318
July	1	26	70	97	17	14,813	13595	4703	4365	3416	3091	6555	6139
August													
September													
October													
November													
December													
Total	9	161	426	596	71	54949	46379	17780	15356	14083	11654	22279	19317

2020 Totals	19	269	591	879	178	96885	83432	34182	30460	25843	22003	35623	30831
Difference	0	0	0	0	0	0	0	0	0	0	0	0	0
% Change	0	0	0	0	0	0	0	0	0	0	0	0	0

2021 Officer Committed Time to Service Report

Employee Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites	
BAKER, BRIAN C	14:27:08	6:19:50	9:11:48	4:38:17	4:00:59	2:09:49	7:38:50							2	11
BIEHUNKO, JOHN	23:07:01	19:19:59	14:04:18	12:55:49	17:39:07	13:24:26	28:52:16							4	14
BOGGUS, LARRY	7:55:02	20:20:04	5:40:37	10:56:38	5:10:26	1:43:35	8:55:13								0
BRACHT, DANIEL	17:07:03	11:15:42	9:46:04	6:46:17	10:42:15	2:18:36	9:32:56							2	0
BURLESON, Jason	12:12:34	18:10:56	10:39:53	13:49:14	17:04:01	12:48:05	19:51:20							7	1
CADENA, VANESSA	18:00:04	12:07:28	24:08:28	10:26:28	12:23:19	16:34:39	15:29:05							5	5
CANALES, RALPH EDWARD	16:04:00	7:27:16	14:33:16	15:02:51	12:18:48	17:39:17	15:05:58							6	10
CERNY, BLAIR C.	* 7:56:59	4:17:26	7:37:24	9:13:59	11:30:49	5:30:29	22:13:46							1	0
HARWOOD, NICHOLAS	18:15:14	15:46:27	14:27:52	11:56:07	19:13:33	10:50:16	12:19:00							6	4
JARVIS, RICHARD	10:46:12	28:53:18	23:27:39	16:31:49	9:17:32	22:40:23	19:08:52							4	9
JOLIVET, CHARLES	11:59:12	9:59:43	10:18:23	15:17:10	22:51:51	8:20:21	0:00:00							4	0
JONES, ERIC	* 0:31:48	0:06:32	0:00:00	0:00:00	0:05:23	0:00:00	1:38:50								0
KELSO JR, RONALD K	15:55:08	2:04:16	15:04:52	12:24:25	18:36:33	15:40:55	23:40:16							6	12
Lowrie, Andy				31:05:28	51:48:34	41:03:41	31:12:08							8	61
MCELVANY, ROBERT	15:06:05	10:55:03	7:34:12	14:51:04	7:40:03	6:40:44	7:02:18							4	3
MILLER, OSCAR	* 11:42:37	16:13:37	16:55:40	6:53:42	23:58:45	8:36:01	16:39:36							7	0
NASH, CHRISTOPHER	13:30:51	14:08:19	13:58:31	13:30:18	19:37:33	14:04:38	9:32:58								2
OWENS, LANE	* 4:42:45	0:12:48	2:33:47	2:05:39	0:00:00	0:39:21	1:37:08								0
PAVLOCK, JAMES ADAM	7:56:41	9:16:17	3:48:02	8:41:59	11:23:34	3:39:55	3:41:25								0
RODRIGUEZ, CHRISTOPHER	* 5:37:51	7:31:36	3:54:08	6:27:54	4:05:17	6:45:09	8:40:31								0
SCHANMEIR, CHRISTIAN	2:03:24	11:09:37	22:03:09	13:23:38	15:21:03	35:38:00	31:11:55							8	18
SCHULTZ, RAYMOND	* 0:00:00	0:49:06	0:00:56	1:01:23	2:24:51	0:59:42	1:34:39								0
SILLIMAN, ERIC	16:45:18	18:58:22	19:39:33	13:27:53	12:35:27	10:45:35	7:13:22							1	2
SISSON, KYLE J	* 0:58:16	0:15:03	0:00:00	0:00:28	0:00:00	0:00:00	0:00:00							0	0
SPRINKLE, MICHAEL	1:19:49	4:18:27	6:30:48	5:23:43	6:58:37	3:22:06	5:52:46							1	0
TAYLOR, CRAIG	14:41:29	12:18:05	11:35:47	10:15:58	17:10:22	19:04:50	16:19:36							5	3
TORRES, PATRICK	14:43:57	13:30:08	13:27:58	16:10:17	28:54:02	16:12:23	12:03:12							1	0
TUGGLE, JAMES	8:01:57	13:07:32	13:22:19	15:25:17	18:29:52	11:37:22	4:49:22							1	0
VALDEZ, JUAN	17:55:02	21:37:31	25:08:41	12:08:45	19:10:40	19:47:07	33:08:24							9	6
VASQUEZ, MONICA	23:38:14	15:16:42	15:32:19	16:21:37	9:48:28	20:24:37	35:09:41							5	6
WHITE, TERRY	23:35:00	19:20:08	19:55:44	14:16:38	17:33:08	31:39:37	12:21:50							4	7
* = Admin Asmt. t = temporary														97	174

* = Admin Asmt.
t = temporary

Employee Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
Dispatch Committed Time														Totals
911 Phone Calls	302	314	231	279	310	315								1751
3700 Phone Calls	2189	3536	2566	2301	2359	2490								15441
DP General Phone Calls*	54:30:49	90:01:08	62:57:40	55:10:01	55:48:51	63:16:21								

* This is the minimal time as all internal calls route through the 3700 number.

Hedwig
▲ (12)

Bunker Hill
▲

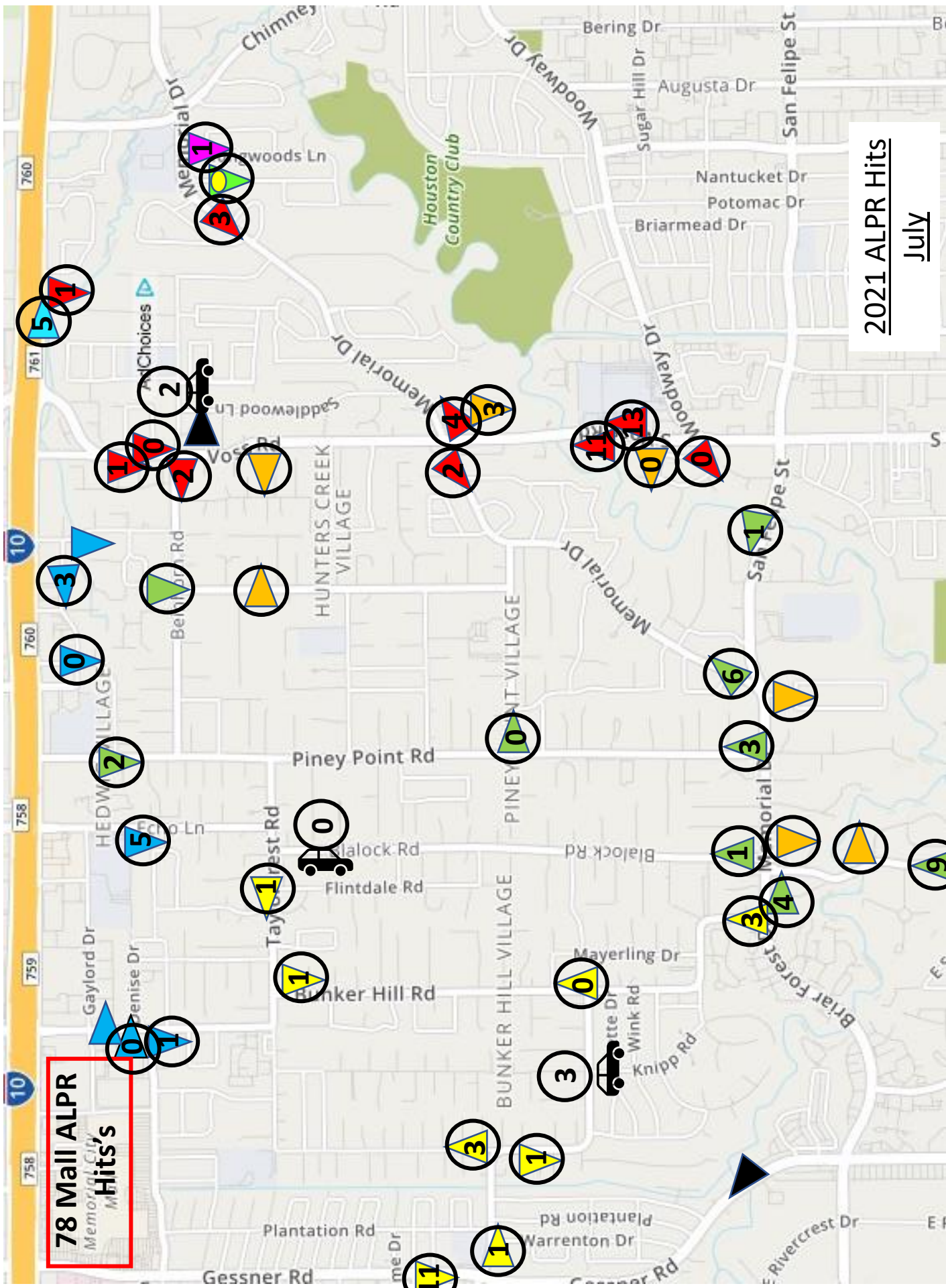
Piney Point
▲

Hunters Creek
▲

Frequent Mobile Locations
🚗

Total Hits
104

78 Mall ALPR Hits



2021 ALPR Hits
July

07/31/21

Hedwig



Bunker Hill



Piney Point



Hunters Creek



Frequent Mobile Locations



1

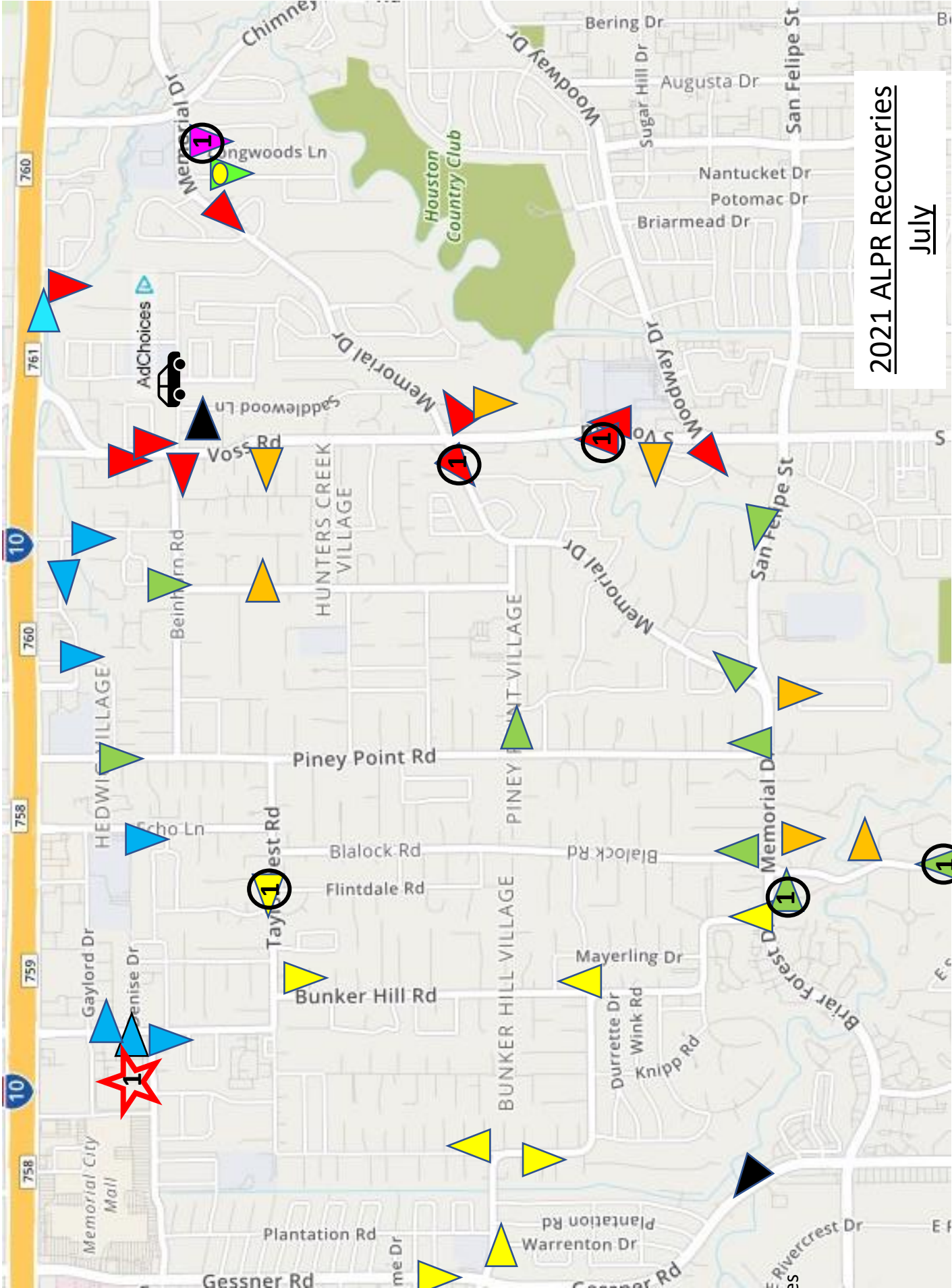
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15

Investigative Leads



0



Lindenwood HOA



Longwoods HOA



US Coins



In Process



HOA Systems



2021 ALPR Recoveries
July

07/31/21

ALPR Recoveries						
Num	Plate	Vehicle	Loc	Val	Links	
1	KHM2376	Ford F350	22	\$ 48,000.00	Drugs-Meth	1/5/2021
2	MVL8705	Hyndi	10	\$ 14,000.00		11-Jan
3	GKR5588	Hond Civ	8	\$ 12,500.00	Fugitive/poss c	18-Jan
4	MWV2069	Chev Cruz	8	\$ 9,800.00	Fraud	20-Jan
5	R000293	Toy Cor	17	\$ 12,000.00	Rental/Cluck	21-Jan
6	LJP9550	Hynd SFE	19	\$ 14,000.00		28-Jan
7	DV48493	VW Jetta	14	\$ 17,500.00	Fel Warrant	29-Jan
8	MHT8564	Hond Acc	2	\$ 16,000.00	Car Jacking	31-Jan
9	9.49E+09	Chev Volt	8	\$ 38,000.00		2-Feb
10	DLJ392	Hond Acc	6	\$ 21,000.00	Fel Warrant	4-Feb
11	MPR6064	Toy Cor	12	\$ 14,000.00	Fug/Drugs	5-Feb
12	N541138	Chev Mal	8	\$ 21,000.00	Fug/Burg	8-Feb
13	BZ8K588	Ford Taur	23	\$ 8,000.00	Fraud	10-Feb
14	MNC3563	Cadi CTS	8	\$ 28,500.00		21-Feb
15	MYR3265	ToyHigh	US Coins	\$ 18,000.00	Fraud	3-Mar
16	89686F5	HYNSon	7	\$ 18,500.00	Fraud	4-Mar
17	KXS9288	Ford Focus	2	\$ 14,500.00	Fraud	11-Mar
18	MXL9491	Ford F350	22	\$ 31,000.00		18-Mar
19	NZN3882	AcuraTLX	8	\$ 24,500.00		22-Mar
20	GSC6637	Niss Alt	8	\$ 16,000.00		30-Mar
21	AW83550	Ford F150	19	\$ 24,000.00	meth/fraud	2-Apr
22	8UTT006	BMW X7	20	\$ 41,000.00		16-Apr
23	NFS0818	MercC30	19	\$ 37,000.00		18-Apr
24	DV3YSL	Chev Equx	8	\$ 15,600.00		11-Apr
25	NZN3882	AcuraTLX	8	\$ 23,000.00	Burg/BMV's	11-May
26	DB3Y023	Buick Sed	4	\$ 20,000.00		12-May
27	BPS9409	Niss RGE	15	\$ 22,500.00		13-May
28	JDV2724	Toy Corrola	2	\$ 26,000.00	Car Jacking	16-May
29	GYL2571	Chev PU	2	\$ 41,000.00	Prostitute	25-May
30	1275 E1	Niss Rog	6	\$ 24,500.00	Prostitute/273	6-Jun
31	MXD4027	Niss Alt	8	\$ 19,500.00		7-Jun
32	NTH2685	Chev Van	2	\$ 31,000.00	Fugitive	10-Jun
33	NTV6211	Toy Cor	River	\$ 17,000.00	Mail Thieves	10-Jun
34	LDCV51	Kia Van	19	\$ 19,000.00	Fraud	12-Jun
35	MVL3523	Mini	8	\$ 22,500.00		27-Jun
36	LTR3263	Audi	17	\$ 37,000.00	Burglar	8-Jul
37	CWX5690	Tou Rav4	4	\$ 17,500.00	fugitive	9-Jul
38	DGJ6939	Buick Sed	6	\$ 11,000.00	Drugs-Mail	17-Jul
39	DCJ8410	Mercury	Longwd's	\$ 12,000.00	Weapons	18-Jul
40	NHK7400	Ford F250	22	\$ 23,000.00	Stolen PLT and	27-Jul
41	KHT0403	Toy SUV	8	\$ 11,000.00	Warrant	28-Jul

Plate Recoveries		
Plate Recove	Date	Links
9056154	3/1/2021	Paper Fraud Tag
LKW4759	5/23/2021	
KDG6937	7/31/2021	Wanted Subject

Firearm in vehicle

2021 Value	\$ 891,900.00		35
2020 Value	\$ 1,147,500.00	Recovered	61
2019 Value	\$ 438,000.00	Recovered	22
Program Total	\$ 2,477,400.00		

INVESTIGATIVE LEADS

103	NVK8808	Chev Tahoe	MDE Harrassment Case	SBISD	Solved	21-Jan
18	92350G3	Jeep Cherokee	Jugger Belaire to Racquet Club		CID-Open	22-Jan
21	BXR4783	Chev Pickup	FSGI		Solved	8-Feb
WIND HOA	FDC2680	Niss Alt	Mail Thieves		Solved	16-Feb
US Coins	MPV1209	Toy	BMV Jugger		CID-Open2	27-Feb
Strey	LYN9642	Toy Cor	Package Thief		CID-Open	27-Feb
17	CNB1734	BLK F150	FSGI		ID's	3-Mar
24	960200	Blk Exped	Burg		Gypsys	27-Apr
26	11548U4	Ford PU	Burg		Gypsys	29-Apr
11	10654S1	Ford PU	Burg		Gypsys	29-Apr
19	07316A8	Niss Sen	Mail Thieves		Arrested	19-Jun
23	BX3C492	Pirus	Selling Drugs		Arrested	26-Jun
Hed	MZZ3574	Ford F150	Theft of Lawn EQPT		Open	7-Jul

2021 Recruiting and Hiring Metrics

Number of:	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Inquiries Phone/Internet	16	13	9	11	7	13	6					
Inquiries InPerson	0	1	0	0	0	3	0					
Applications Received	0	5	2	2	1	3	1					
Signed up to Test	0	5	5	0	0	3	0					
Showed up to Test	0	0	5	0	0	3	0					
Passed Test	0	0	4	0	0	3	0					
Completed PIQ	0	0	4	0	0	3	0					
Passed BG	0	0	1	0	0	0	0					
Passed Chief's Selection	0	0	1	0	0	N/A	0					
Offered Employment	0	0	1	0	0	N/A	0					
Hired	0	0	1	0	0	N/A	0					

1	2		3		4		5		6		7		8		9		10		11		12		13		14		15	
	Total Number of YTD Incidents 2021		Life Threatening (LT) Incidents		Life Threatening (LT) EMS Incidents		Life Threatening (LT) Fire Incidents		Life Threatening (LT) Fire Incidents		Life Threatening (LT) Fire Incidents		Life Threatening (LT) Fire Incidents		Life Threatening (LT) Fire Incidents		Life Threatening (LT) Fire Incidents		Life Threatening (LT) Fire Incidents		Life Threatening (LT) Fire Incidents		Life Threatening (LT) Fire Incidents		Life Threatening (LT) Fire Incidents		Life Threatening (LT) Fire Incidents	
	Fire	EMS	Total	# LT EMS	Natl Stand. 6:30 1st Resp. Time	of 90%	Natl. Stand 10:30 ALS Resp Time	of 90%	# LT Fire	Natl Stand. 6:50 Response Time	of 90%	% of 2021 Calls are:	Fire	EMS	Fire Alarms	% of Fire Calls												
Bunker Hill Village	160	69	229	28	3:53	100%	6:21	100%	5	4:02	100%	70%	30%	76	48%													
Hedwig Village	119	130	249	75	3:27	100%	3:13	100%	21	3:27	100%	48%	52%	53	45%													
Hilshire Village	23	30	53	16	3:06	100%	4:16	100%	4	4:16	100%	43%	57%	7	0%													
Hunters Creek Village	267	115	382	45	3:43	100%	5:08	100%	20	5:08	100%	70%	30%	119	45%													
Piney Point Village	176	78	254	29	3:45	100%	5:00	100%	14	5:00	100%	69%	31%	80	45%													
Spring Valley Village	177	107	284	52	3:13	100%	3:58	100%	19	3:58	100%	62%	38%	48	27%													
Houston	69	0	69																									
Totals	991	529	1520	245	3:31	100%	4:47	100%	83	4:09	100%	65%	35%	383	35%													

A

Notes: ALL Response Time categories include from the receipt of the call at the Primary Dispatch to arrival on location of the responding units.

Column 1: Reflects the cities listed within the chart.

Column 2: Reflects the year to date number of "fire" type calls within each jurisdiction. Includes: fires, vehicle collisions, gas leaks, rescues, tree in roadways, and others.

Column 3: Reflects the year to date number of "EMS" calls within each jurisdiction.

Column 4: Reflects the year to date, total number of all calls within each jurisdiction.

Column 5: Reflects the year to date, number of "life threatening EMS" calls within each jurisdiction. Includes: heart attacks, strokes, seizures, cardiac arrest, seizures and others.

Column 6, Row A: Reflects the "National Standard for total response time for life threatening EMS Calls of 6 minutes 30 seconds.

Column 6: Reflects the year to date, first responder's response times for each jurisdiction.

Column 7, Row A: Reflects the National Standard of the percentage of calls which the national standard should be met: 90%

Column 7: Reflects the year to date, percentage of calls which the national standard is met during life threatening EMS calls.

Column 8 Row A: Reflects the National Standard for total response time for life threatening EMS calls for arrival of Advanced Life Support Equipment and Personnel: 10 minutes 30 seconds.

Column 8: Reflects the year to date, Advanced Life Support equipment and personnel response time for life threatening calls within each jurisdiction.

Column 9 Row A: Reflects the National Standard of the percentage of calls which the ALS standard should be met: 90%

Column 9: Reflects the year to date, percentage of calls, which the national standards is met of ALS response for each jurisdiction.

Column 10: Reflects the year to date, number of life threatening "Fire Type" calls within each jurisdiction.

Column 11: Reflects the year to date, average total response time to fire type calls within each jurisdiction.

Column 12: Reflects the year to date, percentage of life threatening fire type calls which meet or exceed the National Standard.

Column 13: Reflects the year to date, percentage of calls which are "fire type" calls.

Column 14: Reflects the year to date, percentage of call which are "EMS" calls.

Column 15: Reflects the year to date number of Fire Alarms within each jurisdiction.

Column 16: Reflects the percentage of fire type calls which are fire alarms.

MAYOR
Jim Pappas

CITY OF HUNTERS CREEK VILLAGE

CITY COUNCIL
Stuart Marks
Fidel Sapien
Ken Spalding
Chip Cowell
Jay Carlton



CITY ADMINISTRATOR
Tom Fullen, CPM
CITY SECRETARY
Crystal R. Dozier, TRMC

Building Official Monthly Report

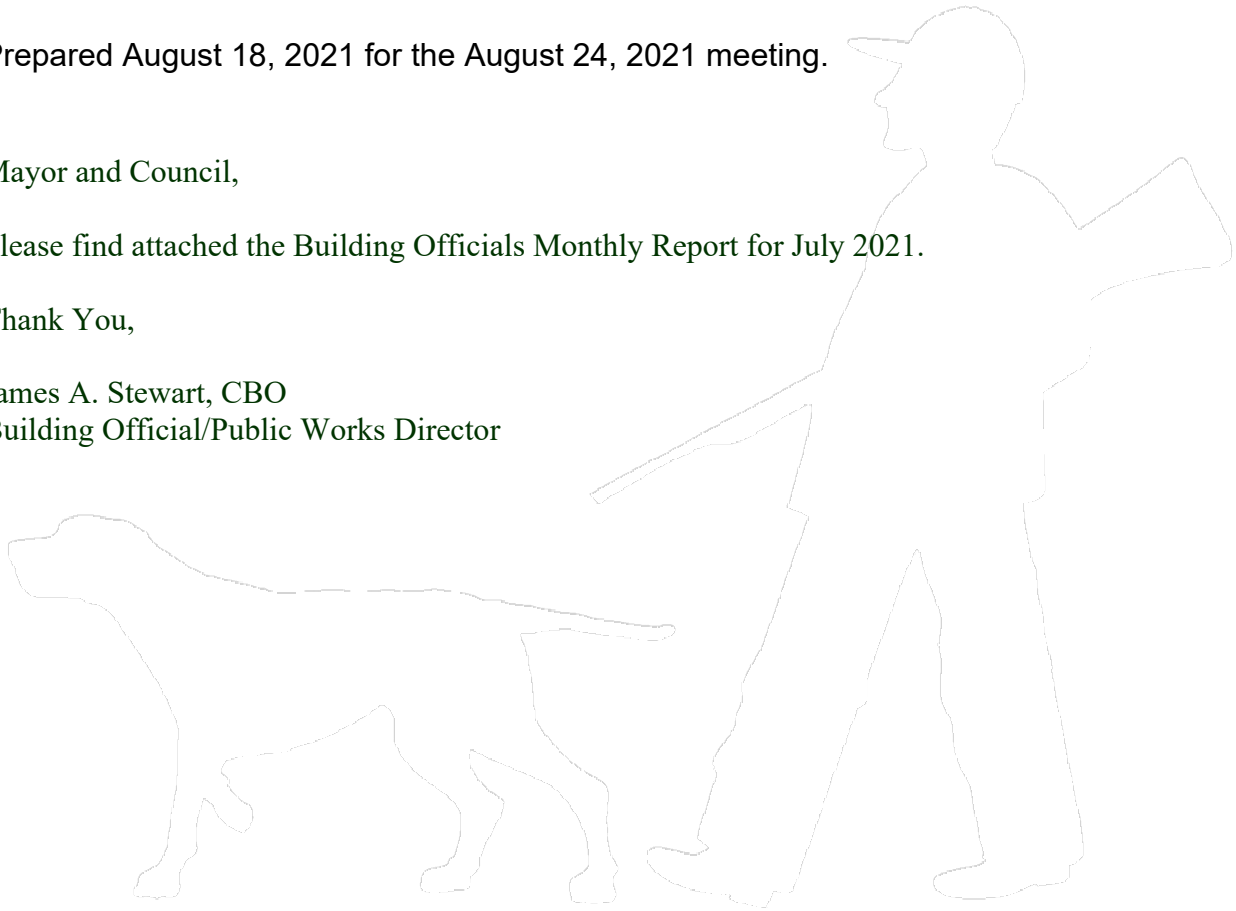
Prepared August 18, 2021 for the August 24, 2021 meeting.

Mayor and Council,

Please find attached the Building Officials Monthly Report for July 2021.

Thank You,

James A. Stewart, CBO
Building Official/Public Works Director



**City of Hunters Creek Village
Permit Activity Report (Issued) - 2019**

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	19	\$4,633	0	11	\$1,405	15	\$3,730	45	\$9,768	\$702,660
February	17	\$6,188	1	8	\$1,355	30	\$4,080	55	\$11,623	\$2,637,978
March	23	\$13,320	0	10	\$1,170	18	\$2,262	51	\$16,752	\$1,758,240
April	22	\$17,127	1	15	\$3,160	40	\$6,175	77	\$26,462	\$2,931,125
May	26	\$17,786	2	17	\$3,045	29	\$4,295	72	\$25,126	\$2,661,043
June	24	\$12,674	1	6	\$1,150	23	\$4,030	53	\$17,854	\$2,088,440
July	39	\$19,821	1	18	\$2,535	34	\$5,025	91	\$27,381	\$3,760,834
August	27	\$26,431	2	12	\$2,265	33	\$5,145	72	\$33,841	\$5,975,468
September	23	\$26,541	2	12	\$2,095	31	\$5,140	66	\$33,776	\$3,896,872
October	27	\$40,968	3	12	\$1,865	35	\$6,050	74	\$48,883	\$8,384,388
November	20	\$7,283	0	13	\$1,790	22	\$3,235	55	\$12,308	\$1,213,903
December	22	\$14,495	0	10	\$2,020	31	\$4,675	63	\$21,190	\$1,767,497
Total	289	\$207,265	13	144	\$23,855	341	\$53,842	774	\$284,962	\$37,778,448

**City of Hunters Creek Village
Permit Activity Report (Issued) - 2020**

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	17	\$10,267	1	12	\$2,160	18	\$2,510	47	\$14,937	\$1,779,758
February	24	\$17,887	1	10	\$1,455	21	\$3,355	55	\$22,697	\$2,970,153
March	34	\$149,084	0	17	\$3,390	32	\$6,140	83	\$158,614	\$29,896,341
April	18	\$4,866	0	15	\$2,825	29	\$4,030	62	\$11,721	\$13,646,371
May	25	\$5,817	0	13	\$2,340	26	\$4,440	64	\$12,597	\$1,032,779
June	23	\$24,680	2	18	\$3,220	35	\$5,320	76	\$33,220	\$7,849,746
July	15	\$23,330	2	23	\$4,590	29	\$5,700	67	\$33,619	\$5,221,170
August	19	\$27,662	2	14	\$2,965	20	\$4,495	53	\$35,122	\$4,849,719
September	26	\$6,996	0	13	\$2,670	34	\$4,870	73	\$14,536	\$1,362,060
October	27	\$32,322	3	8	\$1,385	24	\$4,795	59	\$38,501	\$5,800,301
November	19	\$4,856	0	13	\$1,900	24	\$4,175	56	\$10,930	\$940,466
December	27	\$4,284	0	6	\$700	12	\$1,215	45	\$6,199	\$1,174,925
Total	274	\$312,050	11	162	\$29,600	304	\$51,045	740	\$392,693	\$76,523,789

**City of Hunters Creek Village
Permit Activity Report (Issued) - 2021**

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	29	\$17,846	1	19	\$3,215	24	\$4,495	72	\$25,556	\$3,108,651
February	15	\$24,327	2	9	\$1,410	18	\$2,420	49	\$28,516	\$4,311,997
March	35	\$14,765	0	19	\$2,615	44	\$6,985	98	\$24,365	\$2,394,000
April	26	\$5,970	0	17	\$3,240	20	\$2,675	63	\$11,885	\$1,229,148
May	21	\$14,620	1	23	\$3,585	43	\$6,630	87	\$24,835	\$3,849,073
June	28	\$26,027	2	14	\$2,810	29	\$4,645	71	\$33,482	\$4,930,737
July	26	\$31,787	3	14	\$2,365	21	\$3,485	61	\$37,367	\$4,347,372
August										
September										
October										
November										
December										
Total	180	\$135,341	9	115	\$19,240	199	\$31,335	501	\$186,006	\$24,170,978

**City of Hunters Creek Village
Inspection Activity Report - 2020**

	Inspections Performed	Inspections Passed	% Passed	Inspections Failed	% Failed
Month					
January	112	100	89.0	12	11.0
February	161	134	83.2	27	16.8
March	149	137	91.9	12	8.1
April	203	171	84.2	32	15.8
May	199	165	82.9	34	17.1
June	164	138	84.1	26	15.9
July	228	193	84.6	35	15.4
August	159	140	88.1	19	11.9
September	167	138	82.6	29	17.4
October	155	127	81.9	28	18.1
November	108	89	82.4	19	17.6
December	134	110	82.1	24	17.9
Total	1939	1642	84.8	297	15.3

**City of Hunters Creek Village
Inspection Activity Report - 2021**

	Inspections Performed	Inspections Passed	% Passed	Inspections Failed	% Failed
Month					
January	147	124	84.4	23	15.6
February	98	86	87.8	12	12.2
March	172	146	84.9	26	15.1
April	135	118	87.4	17	12.6
May	126	111	88.1	15	11.9
June	165	137	83.0	28	17.0
July	139	113	81.3	26	18.7
August					
September					
October					
November					
December					
Total	982	835	85.3	147	14.7

Inspections with Odometer Readings, by Inspector and Vehicle

Aug 18, 2021 10:33 AM
James Stewart
City of Hunters Creek Village

Date Range (inclusive): **Thu Jul 01 2021 to Sat Jul 31 2021**
Inspection Department: **Building Permit Inspections**

BBG Consulting, Inc (BBG)								
Odometer	Permit #	Address	Insp Type	Date	Reinsp?	Reinsp Fee?	Result	Correction Notes
Vehicle ID:								
	202000668	30 Willowend Dr	P Final	7/1/21		No	Pass	
	202000728	30 Willowend Dr	E Final	7/1/21		No	Pass	
	202100206	434 Hunterwood Drive	P UnderG	7/1/21	Y	No	Pass	[Entered 4/20/2021 by BBG]:
	202100206	434 Hunterwood Drive	P GL & GT	7/1/21	Y	No	Pass	[Entered 4/20/2021 by BBG]:
	202100427	15 INWOOD OAKS DR	Gas Test	7/1/21		No	Pass	
	202100427	15 INWOOD OAKS DR	P Rgh/P-T/VCBK	7/1/21		No	Pass	
	202100428	5 Cape Cod Lane	P Final	7/1/21		No	PPass	Partial Approval/ excluding outdoor kitchen
	202100430	307 Teakwood Lane	E Rough	7/1/21		No	Pass	
	201900458	30 Willowend Dr	Bld-Final	7/2/21	Y	No	Pass	[Entered 6/21/2021 by BBG]: Disapproved - Remove Porta potty from front yard; remove mud from street; remove construction debris from driveway; remove construction materials from driveway; back door Does not

								have weatherstripping; garage door from living space to garage must be self-closing; replace Face plates for bass plugs
	202100327	3 Smithdale Court	P Final	7/2/21		No	Pass	
	202100248	402 Kari Court	P UnderG	7/6/21		No	Pass	
	202100248	402 Kari Court	P GL & GT	7/6/21		No	Pass	
	202100416	10615 Twelve Oaks Drive	ET-Pole	7/6/21	Y	No	Pass	[Entered 6/28/2021 by BBG]: Disapproved - No access [Entered 6/23/2021 by james]: Gates Locked
	202100441	307 Teakwood Lane	Gas Test	7/6/21		No	NC	Disapproved - System not under test and is not complete; Gas line must be a minimum of 18" below adjacent grade
	202100043	730 E CREEKSIDE DR	Shower Pan	7/7/21		No	Pass	
	202100142	11006 HUNTERS PARK DR	Bld-Final	7/7/21		No	Pass	
	202100361	307 Teakwood Lane	Frame R	7/7/21		No	NC	Disapproved framing - Existing post has been removed-two new have been added; Provide lintel per schedule on S/2.2 and footings per S/2.3; 2X8 rafters are not supported properly at tie in to existing roof; Nail built up beams per

								schedule on S/2.2 approved - WS1
	202100361	307 Teakwood Lane	H-Strap	7/7/21	Y	No	Pass	[Entered 6/15/2021 by BBG]: Disapproved - Provide H2.5 at every rafter see S2.2 [Entered 6/11/2021 by BBG]: Disapproved - No approved plans on site; Called contractor and got no response
	202100363	10603 Tarrington Drive	P TO/Rough	7/7/21		No	Pass	Correct and proceed - provide proper plate straps and stud shoes at overboard plates and studs
	202100402	514 Wellesley Drive	Demo F	7/8/21	Y	No	Pass	[Entered 6/29/2021 by BBG]: "Disapproved - Replace site fencing; Remove mud from street; Protect all trees "
	202100438	405 Lindenwood Drive	P UnderG	7/8/21		No	Pass	
	202100438	405 Lindenwood Drive	P Final	7/8/21		No	Pass	
	202100438	405 Lindenwood Drive	P GL & GT	7/8/21		No	Pass	
	202100441	307 Teakwood Lane	Gas Test	7/8/21	Y	No	Pass	
	202100444	737 Kuhlman Road	E Final	7/8/21		No	Pass	
	202100225	3 Shannon	Shower	7/9/21		No	Pass	approved with

		Circle	Pan					correction. Secure right side. no reinspection nessesary.
	202100442	822 Kuhlman Road	F Post Hole	7/9/21		No	Pass	
	202100445	10426 Memorial Drive	P Final	7/9/21		No	NC	Disapproved - Provide a hose bib at the meter that rises above adjacent grade
	202100397	402 Timberwilde Lane	P TO/Rough	7/12/21		No	Pass	Correct and proceed - provide stud shoes and nail place in laundry room
	202100445	10426 Memorial Drive	P Final	7/13/21	Y	No	Pass	[Entered 7/12/2021 by james]: Install Backflow preventer on Hose Bib at Water Meter. [Entered 7/9/2021 by BBG]: Disapproved - Provide a hose bib at the meter that rises above adjacent grade
	202000619	303 Hunters Trail St	E Final	7/14/21		No	NC	Disapproved - Provide outlet on kitchen counter within 24 inches of sink
	202100437	405 Lindenwood Drive	E Underg	7/14/21		No	Pass	
	202100437	405 Lindenwood Drive	E Rough	7/14/21		No	Pass	
	202100437	405 Lindenwood Drive	TCI	7/14/21		No	Pass	
	202100253	614 Hunters Grove Lane	E TCI	7/15/21		No	Pass	
	202100308	3 Cape Cod Lane	P Steel/Piping	7/15/21		No	NC	"Disapproved - pool steel Remove water and loose

								material; clean and realign rebar Disapproved - pool plumbing Work not complete "
	202100458	2 Cape Cod Lane	P Sewer	7/15/21		No	Pass	
	202100458	2 Cape Cod Lane	P Final	7/15/21		No	Pass	
	202100314	2 Bridlewood Ct	Foundation	7/16/21		No	PPass	Correct and proceed - Pending form survey and engineer's approval; Remove water and loose material clean rebar
	202000140	5 Cape Cod Lane	E Final	7/19/21	Y	No	Pass	[Entered 6/30/2021 by BBG]: Disapproved - Contractor has not addressed previous items; Met with contractor on site and discussed options he's going to contact building official and get direction [Entered 6/24/2021 by BBG]: Disapproved - Provide outlet within 12 inches of sink because sink is more than 12 inches from back wall; also provide outlet within 24 inches of stove top and at 24 inches on center
	202100281	4 Cape Cod Lane	E Underg	7/19/21		No	Pass	
	202100281	4 Cape Cod Lane	TCI	7/19/21		No	Pass	

202100454	317 Shasta Drive	F Post Hole	7/19/21		No	Pass	
202000618	303 Hunters Trail St	M Hood V	7/20/21		No	Pass	
202000618	303 Hunters Trail St	M Final	7/20/21		No	Pass	
202100230	721 W Creekside Drive	E Final	7/20/21		No	Pass	Generator Replacement
202100360	746 Country Lane	Shower Pan	7/20/21		No	Pass	
202100383	13 SLEEPY OAKS CIR	FD-Piers	7/20/21		No	Pass	Pending Engineers Approval
202000470	10733 Old Coach Ln	P Final	7/21/21		No	Pass	
202000551	303 Hunters Trail St	P Final	7/21/21		No	Pass	
202000643	10733 Old Coach Ln	M Final	7/21/21		No	Pass	
202100184	10733 Old Coach Ln	YD Final	7/21/21		No	Pass	
202100242	10603 Tarrington Drive	Frame R	7/21/21		No	Pass	
202100376	306 SHASTA DR	Re-Roof	7/21/21		No	Pass	
202100404	10733 Old Coach Ln	I Final	7/21/21		No	Pass	
202100464	402 Timberwilde Lane	E Rough	7/21/21		No	Pass	
202000452	10733 Old Coach Ln	E Final	7/22/21		No	Pass	
202100322	624 Shartle Circle	E Underg	7/22/21		No	Pass	
202100322	624 Shartle Circle	TCI	7/22/21	Y	No	Pass	
202100422	11029 Kemwood Drive	F Post Hole	7/22/21		No	NC	Disapproved - work not complete
202100440	10802 HUNTERS FOREST DR	P Steel/Piping	7/22/21		No	NC	Disapproved - Remove water and loose material clean rebar
202000395	10733 Old Coach Ln	Bld-Final	7/23/21		No	Pass	
202100157	10914 Kirwick	Foundation	7/23/21	Y	No	NC	Dsiapproved; Provide

		Drive						Reinforcement for note on S-2 [Entered 3/19/2021 by james]: Partial for Exterior Court Yard - Passed
	202100201	10733 Old Coach Ln	DW Final	7/23/21		No	Pass	
	202100242	10603 Tarrington Drive	Insulation	7/23/21		No	Pass	
	202100422	11029 Kemwood Drive	F Post Hole	7/23/21	Y	No	Pass	[Entered 7/22/2021 by BBG]: Disapproved - work not complete
	202100440	10802 HUNTERS FOREST DR	P Steel/Piping	7/23/21	Y	No	Pass	[Entered 7/22/2021 by BBG]: Disapproved - Remove water and loose material clean rebar
	202100468	10709 Memorial Drive	E Underg	7/23/21		No	Pass	
	202000114	5 Cape Cod Lane	Bld-Final	7/26/21		No	PPass	Approved - Building ONLY Landscape not complete, construction amterial in driveway; Pending Fire Marshal Approval.
	202100157	10914 Kirwick Drive	Foundation	7/26/21	Y	No	Pass	[Entered 7/23/2021 by BBG]: Dsiapproved; Provide Reinforcement for note on S-2 [Entered 3/19/2021 by james]: Partial for Exterior Court Yard - Passed

	202100307	773 W CREEKSIDE DR	Bld-Final	7/26/21		No	Pass	
	202100307	773 W CREEKSIDE DR	E Final	7/26/21		No	Pass	
	202100341	773 W CREEKSIDE DR	P Final	7/26/21		No	Pass	
	202100431	723 Storywood Drive	E Rough	7/26/21		No	NC	Disapproved - Called contractor twice no response no access
	202100446	624 SHARTLE CIR	P GL & GT	7/26/21		No	NC	Disapproved; System not under test.
	202100454	317 Shasta Drive	F Final	7/26/21		No	Pass	
	202100467	723 Storywood Drive	Frame R	7/26/21		No	NC	Disapproved - Called contractor twice no response no access
	202100471	607 HUNTERS WAY CT	P Final	7/26/21		No	Pass	
	202100478	723 Storywood Drive	P TO/Rough	7/26/21		No	NC	Disapproved - Called contractor twice no response no access
	202100266	10910 Wickline Drive	E Final	7/27/21		No	Pass	
	202100281	4 Cape Cod Lane	E Underg	7/27/21	Y	No	Pass	
	202100351	4 Saddlewood Estates Drive	FD Steel	7/27/21		No	Pass	
	202100431	723 Storywood Drive	E Rough	7/27/21	Y	No	Pass	[Entered 7/26/2021 by BBG]: Disapproved - Called contractor twice no response no access
	202100446	624 SHARTLE CIR	P GL & GT	7/27/21	Y	No	Pass	[Entered 7/26/2021 by BBG]: Disapproved; System not under test.

202100467	723 Storywood Drive	Frame R	7/27/21	Y	No	Pass	[Entered 7/26/2021 by BBG]: Disapproved - Called contractor twice no response no access
202100472	1111 RIVER GLYNN DR	E Underg	7/27/21		No	Pass	
202100472	1111 RIVER GLYNN DR	TCI	7/27/21		No	Pass	
202100473	1111 RIVER GLYNN DR	P UnderG	7/27/21		No	Pass	
202100473	1111 RIVER GLYNN DR	P GL & GT	7/27/21		No	Pass	
202100478	723 Storywood Drive	P TO/Rough	7/27/21	Y	No	Pass	[Entered 7/26/2021 by BBG]: Disapproved - Called contractor twice no response no access
202100197	434 Hunterwood Drive	Bld-Final	7/28/21		No	Pass	
202100197	434 Hunterwood Drive	E Final	7/28/21		No	Pass	
202100206	434 Hunterwood Drive	P Final	7/28/21	Y	No	Pass	[Entered 4/20/2021 by BBG]:
202100301	10430 Memorial Drive	E Final	7/28/21		No	Pass	
202100302	10430 Memorial Drive	P Rgh/P- T/VCBK	7/28/21		No	Pass	
202100325	590 Hedwig Road	M Final	7/28/21		No	Pass	
202100452	1 Saddlehorn	P Steel/Piping	7/28/21		No	Pass	
202100479	780 PIFER RD	F Post Hole	7/28/21		No	Pass	
202100480	907 Oak Valley Dr	Re-Roof	7/28/21		No	Pass	
202100482	10915 Kirwick Drive	F Post Hole	7/28/21		No	Pass	
202000641	10529 Beinhorn	Shower Pan	7/29/21		No	Pass	

		Rd						
	202100251	4 Pine Grove Circle	FD Steel	7/29/21		No	Pass	
	202100251	4 Pine Grove Circle	E Underg	7/29/21		No	Pass	
	202100377	590 Hedwig Road	E Final	7/29/21		No	Pass	
	202100394	10822 Long Shadow Ln	E Underg	7/29/21		No	Pass	
	202100474	215 Bryn Mawr Circle	P Final	7/29/21		No	Pass	
	202100263	10429 Memorial Dr	E Final	7/30/21		No	Pass	
	202100295	10622 Gawain Lane	E Final	7/30/21		No	Pass	
	202100296	10622 Gawain Lane	P Final	7/30/21		No	Pass	
	202100322	624 Shartle Circle	E Final	7/30/21		No	Pass	
	202100380	590 Hedwig Road	P Final	7/30/21		No	Pass	
	202100420	10727 BEINHORN RD	E Underg	7/30/21		No	Pass	
	202100446	624 SHARTLE CIR	P Final	7/30/21		No	Pass	
	202100462	10426 Memorial Drive	Demo F	7/30/21		No	Pass	
	202100490	233 Bryn Mawr Circle	P Final	7/30/21		No	Pass	
	202100490	233 Bryn Mawr Circle	P GL & GT	7/30/21		No	Pass	

Inspections	Begin Odometer	End Odometer	Miles	Avg Miles per Inspection
116			0	0.0

Fire Marshall (FireMars)

Odometer Permit # Address Insp Type Date Reinsp? Reinsp Fee? Result Correction Notes

Vehicle ID:

	202000135	5 Cape Cod Lane	Fire Marshall	7/7/21	Y	No	NC	1. Ceiling in garage apartment is not finished. 2. Outside bell does not work.
	202000135	5 Cape Cod	Fire	7/8/21	Y	No	Pass	[Entered 7/7/2021

		Lane	Marshall					by FireMars]: 1. Ceiling in garage apartment is not finished. 2. Outside bell does not work.
	202000688	10733 Old Coach Ln	Fire Marshall	7/22/21	Y	No	Pass	

Inspections	Begin Odometer	End Odometer	Miles	Avg Miles per Inspection
3			0	0.0

James Stewart (james)

Odometer Permit # Address Insp Type Date Reinsp? Reinsp Fee? Result Correction Notes

Vehicle ID:

	202100440	10802 HUNTERS FOREST DR	P Layout	7/7/21		No	Pass	
	202100451	11002 Huntwyck Dr	E Underg	7/8/21		No	Pass	
	202100361	307 Teakwood Lane	Frame R	7/9/21	Y	No	Pass	Approved per Engineer Letter [See attachments]. [Entered 7/7/2021 by BBG]: Disapproved framing - Existing post has been removed-two new have been added; Provide lintel per schedule on S/2.2 and footings per S/2.3; 2X8 rafters are not supported properly at tie in to existing roof; Nail built up beams per schedule on S/2.2 approved - WS1
	202100445	10426 Memorial Drive	P Final	7/12/21	Y	No	NC	Install Backflow preventer on Hose Bib at Water Meter. [Entered 7/9/2021 by BBG]:

								Disapproved - Provide a hose bib at the meter that rises above adjacent grade
	202100307	773 W CREEKSIDE DR	TCI	7/13/21		No	Pass	
	202100285	10733 Old Coach Ln	F Final	7/14/21		No	Pass	
	202000624	30 Willowend Dr	P Final	7/15/21		No	Pass	Door Alarms are in pace and operational. Gates are self closing and latching. All work completed. J.S.
	202100308	3 Cape Cod Lane	P Steel/Piping	7/15/21	Y	No	Pass	[Entered 7/15/2021 by BBG]: "Disapproved - pool steel Remove water and loose material; clean and realign rebar Disapproved - pool plumbing Work not complete "
	202100295	10622 Gawain Lane	E Underg	7/16/21		No	Pass	
	202100296	10622 Gawain Lane	P UnderG	7/16/21		No	Pass	
	202100296	10622 Gawain Lane	P GL & GT	7/16/21		No	Pass	
	202100452	1 Saddlehorn	P Layout	7/16/21		No	Pass	
	202100143	11000 Hunters Park Drive	FD-Piers	7/20/21		No	Pass	
	202100143	11000 Hunters Park Drive	W Found	7/20/21		No	Pass	
	202100322	624 Shartle Circle	TCI	7/20/21		No	Pass	

	202100436	10709 Memorial Drive	DW Steel	7/20/21		No	Pass	
	202100424	10914 Bridgewood St	Demo F	7/21/21		No	Pass	
	202100425	10914 Bridgewood St	Bld-Final	7/21/21		No	Pass	
	202100406	10615 Twelve Oaks Drive	FD-Piers	7/23/21		No	Pass	
	202100450	346 HUNTERS TRAIL ST	Bld-Final	7/27/21		No	Pass	
Inspections	Begin Odometer		End Odometer		Miles	Avg Miles per Inspection		
20					0	0.0		

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HUNTERS CREEK VILLAGE - PLAN REVIEW STATUS REPORT

PROJECT ADDRESS	PROJECT TYPE	DATE SUBMITTED	REVIEW STATUS	COMMENTS
10426 Memorial Drive	New Home	3/25/2021	Review Completed - 4/6/21 - Not Approved - Plans Resubmitted - 5/5/21 - Resubmittal Review completed 5/19/21 - Not Approved - Resubmitted Plans 6/3/21 Review Completed 6/11/21 - Approved - Waiting for HOA Approval - HOA Approval Received 6/23/21.	Contractor notified of needed revisions 4/6/21 Contractor notified of needed revisions for resubmittal 5/19/21 - Contractor notified of needed HOA approval 6/11/21 - HOA Approval 6/23/21
10830 Roaring Brook	New Home	4/27/2021	Review Completed 5/11/21 - Not Approved - Plans Resubmitted 8/6/21	Contractor notified of needed revisions.5/11/21
10603 Twelve Oaks Dr.	Remodel/Addition	5/6/2021	Review Completed 5/11/21 - Not Approved	Contractor Notified of Needed Revisions 5/11/21
3 Sleepy Oaks Cir.	New Home	5/28/2021	Review Completed 6/16/21 - Not Approved Plans Resubmitted 7/1/21 - Resubmittal Review Completed 7/6/21 - Approved	Contractor notified of needed revisions 6/14/21. - Contractor notified of approval - 7/6/21
852 Kuhlman Rd.	Remodel	6/1/2021	Review Completed 7/6/21 - Not Approved- Plans Resubmitted 7/28/21 Resubmittal Review Completed - 8/13/21 - Approved	Contractor notified of needed revisions 7/6/21 - Contractor notified of approval 8/13/21
8443 Hunters Creek Dr.	New Home	6/4/2021	Review Completed 7/1/21 - Not Approved - Plans Resubmitted 7/6/21 - Resubmittal Review Completed 7/7/21 - Approved	Contractor notified of needed revisions 7/1/21 - Contractor Notified of Approval - 7/7/21
126 Willowend	New Home	6/16/2021	Review Completed 7-12-21 - Not Approved	Contractor notified of needed revisions. - 7-12-21
1 Saddlehorn Ln	New Pool	7/2/2021	Review Completed - 7/9/21 - Approved	Contractor notified of approval - 7/9/21
414 Thamer Circle	New Home	7/16/2021	Review Completed 7/23/21 - Not Approved - Plans Resubmitted 7/30/21 - Resubmittal Review Completed 8/2/21 - Approved	Contractor notified of needed revisions - 7/23/21 - Contractor Notified of Approval 8/2/21
410 Thamer Cir	Remodel	7/19/2021	Review Completed - 7/26/21 - Not Approved - Plans Resubmitted 7/28/21 - Resubmittal Review Completed - 7/28/21 - Approved	Contractor notified of needed revisions 7-26-21 - Contractor Notified of Approval 7/28/21
740 Kuhlman Rd.	Remodel	7/21/2021	Review Completed 7/27/21 - Approved	Contractor notified of approval - 7/27/21
614 Lindenwood Dr	Remodel	7/22/2021	Review Completed - 7/27/21 - Not Approved - Plans Resubmitted 7/29/21 - Review Completed 7-29-21 - Approved	Contractor Notified of needed revisions. 7/27/21 - Contractor notified of approval - 7/29/21
630 Hedwig Rd.	Remodel	7/23/2021	Review Completed - Not Approved - 7-28-21 - Revisions Submitted 7/29/21 - Review Completed 7/29/21 - Approved	Contractor Notified of Needed Revisions - 7-28-21 - Contractor notified of approval - 7/29/21
514 Wellesly Dr.	New Home - Prelim Review	7/27/2021	Review Completed - 7/28/21 - Not Approved	Contractor notified of needed revisions - 7/28/21
502 Hunterwood Dr.	Remodel	7/28/2021	In Review	
745 W. Creekside Dr.	Remodel	7/28/2021	Review Completed 8-3-21 - Not Approved - Plans Resubmitted 8/9/21 - Review Completed 8/9/21 - Approved	Applicant Notified of Needed Revisions - Applicant Notified of Approval 8/9/21
209 Fleetway Dr.	New Home	7/28/2021	In Review	
697 River Point Dr	New Home - Prelim Review	8/10/2021	In Review	
633 Katy Frewway	Commercial Remodel	8/11/2021	In Review	

City of Hunters Creek Village

Certificate of Occupancy

July 2, 2021

Permit Number: 201900458

Thompson Custom Homes
30 Willowend Dr.
Houston, TX 77024

The Residence Is Ready For Occupancy. All Final Building, Mechanical, Electrical and Plumbing Inspections Have Been Made And All Fees Have Been Paid. This Building Complies With The 2015 IRC.

* This Residence Has Been Equipped With An Automatic Sprinkler System

James A. Stewart, CBO
Building Official

City of Hunters Creek Village

Certificate of Occupancy

July 23, 2021

Permit Number: 202000395

Psalms Fine Homes
10733 Old Coach Lane
Houston, TX 77024

The Residence Is Ready For Occupancy. All Final Building, Mechanical, Electrical and Plumbing Inspections Have Been Made And All Fees Have Been Paid. This Building Complies With The 2015 IRC.

* This Residence Has Been Equipped With An Automatic Sprinkler System

James A. Stewart, CBO
Building Official

HUNTERS CREEK VILLAGE - ANIMAL CONTROL ACTIVITY REPORT

DATE	ADDRESS	ACTIVITY DESCRIPTION	DISPOSITION	NOTES
1/29/2019	Voss @ Beinhorn	Dead animal in roadway	Picked up and disposed	Appeared the animal was an Otter
4/9/2019	640 Pifer Rd.	Dead Animals in Roadway	Picked up and disposed	
4/10/2019	12 Inwood Oaks	Stray Dog at Residence	Picked up/Taken to Shelter	
5/10/2019	750 Pifer Rd.	Animal Trap Delivered to Resident	Trap Delivered	
6/4/2019	210 Timberwilde Ln.	Opossum in trap - Picked Up	Picked Up/Relocated	
6/7/2019	725 W. Creekside Dr	Animal Trap Delivered to Resident	Trap Delivered	
6/11/2019	737 Camelot Ln	Animal Trap Delivered to Resident	Trap Delivered	
6/24/2019	107 Timberwilde Ln	Trapped Raccoon - Pick Up/Return Trap to Resident	Picked Up/Relocated	
7/2/2019	10650 Memorial Dr.	Dead Squirrel on roadway	Picked Up/Disposed	
7/8/2019	321 Shasta	Bat inside House - Owner Caught and Froze - Rabies Test	Picked up/Took to Lab for Testing	Rabies test result was negative for R
7/8/2019	646 Hedwig Rd.	Dead Cat near street	Picked Up - Disposed	
7/11/2019	602 Wellesley	Dead Squirrel in front.	Picked up - Disposed	
7/15/2019	507 Three Corners	Large Opossum in Trap	Picked up- Relocated	
7/23/2019	507 Three Corners	Large Raccoon in Trap	Picked Up - Relocated	
8/27/2019	729 W. Creekside	Needs animal trap delivered so they can catch animals in back yard.	Delivered trap to resident	
8/28/2019	403 Thamer Ln.	Pick up trapped raccoon - Return trap	Picked up Raccoon - Returned trap	
9/5/2019	10810 Oak Creek St.	Report of Dog in Street from Police Dept.	Picked up Dog - Owner Located	Dog Returned to Owner
9/13/2019	331 Hunters Trail St.	Owner Bitten by his dog - Dog Very Aggressive/Dangerous	Dog Euthanized by Owner Request - Tested	Rabies Test NEGATIVE for Rabies
9/16/2019	210 Timberwilde Ln.	Opossum in trap - Picked Up	Picked Up - Relocated	
9/27/2019	600 Blk Timberwilde	Dog at Large	Picked Up Dog - Taken to CAPS for Adoption	Enrolled for Adoption at CAPS.
9/30/2019	10914 Walwick Dr.	Dead Raccoon	Picked Up/Disposed	
10/7/2019	9 Hunters Ridge Ct.	Dead Armadillo	Picked Up/Disposed	
10/11/2019	10800 BLK Roaring Brook	Dead squirrel in road	Picked Up/Disposed	
10/14/2019	938 Boros	Deliver Animal Trap - Feral Cats	Delivered Trap to resident	
10/25/2019	10814 Jaycee Ln.	Deliver Animal Trap - Racoons	Delivered Trap to resident	
11/6/2019	10537 Gawain Ln.	Deliver trap for raccoons.	Delivered Trap to resident	
11/7/2019	Pifer at Beihorn	Dead Opossum in road	Picked Up/Disposed	
11/8/2019	Beinhorn at Pifer Rd	Dead Raccoon in Road	Picked Up/Disposed	
11/7/2019	423 Thamer Ln.	Dog Bite - UPS Driver Bitten while making delivery	Home Quarantine of Dog - Shots Current	Home Quarantine ended 11/18/19 - All OK - Rabies Vaccination Current
11/11/2019	Voss at Longshadow	Dead Raccoon in Road	Picked Up/Disposed	
11/11/2019	Memorial at Hunters Way	Dead animal in roadway	Picked Up/Disposed	
11/20/2019	Memorial at Creekside	Dead animal in roadway	Picked Up/Disposed	

1/6/2020	3 Saddlewood Estates	Animal Trap Delivered to Resident	Animal Trap Delivered to Resident	Delivered Trap to resident	
1/7/2020	5 Reynolds Ct	Animal Trap Delivered to Resident	Animal Trap Delivered to Resident	Delivered Trap to resident	
1/8/2020	Memorial near Thamer	Dead animal in roadway	Dead animal in roadway	Picked Up/Disposed	
1/8/2020	Voss at Beinhorn	Dead animal in roadway	Dead animal in roadway	Picked Up/Disposed	
1/17/2020	5 Reynolds Ct.	Pick Up Trap - No Longer Needed	Pick Up Trap - No Longer Needed	Picked Up Trap	
2/3/2020	606 Hunters Way Dr.	Animal Trap Delivered to Resident	Animal Trap Delivered to Resident	Delivered Trap to Resident	
2/19/2020	210 Timberwilde Ln.	Trapped Raccoon - Pick Up/Return Trap to Resident	Trapped Raccoon - Pick Up/Return Trap to Resident	Picked Up Raccoon - Relocated	Relocated Raccoon
2/19/2020	3 Saddlewood Estates	Animal Trap Request	Animal Trap Request	Delivered Trap to Resident	
2/21/2020	3 Saddlewood Estates	Raccoon in trap	Raccoon in trap	Picked up and relocated raccoon	Relocated Raccoon
2/26/2020	Hunters Trail St.	Stray Dog	Stray Dog	Pick Up Dog - Delivered to shelter	
2/28/2020	507 Hunters Park Ln.	2 Feral Cats in Trap	2 Feral Cats in Trap	Picked up/Relocated	Relocated Cats
3/3/2020	108 Shasta	Stray Dog on Banks Of Bayou	Stray Dog on Banks Of Bayou	Picked Up Dog	
3/5/2020	907 Creekwood Way	Stray Dog	Stray Dog	Picked up dog - Delivered to Vet Clinic	
3/6/2020	506 Hunters Park Ln.	Feral Cat in Trap	Feral Cat in Trap	Picked Up - Relocated	Relocated Cats
3/10/2020	Voss Park at Voss	Dead animal in roadway	Dead animal in roadway	Picked Up/Disposed	
3/23/2020	Saddlewood near Beinhorn	Dead Opossum in Roadway	Dead Opossum in Roadway	Picked Up/Disposed	
4/6/2020	10918 Timberglen	Deliver Trap to resident	Deliver Trap to resident	Delivered trap to resident	
4/8/2020	10918 Timberglen	Opossum in Trap - Pick Up	Opossum in Trap - Pick Up	Picked Up/Relocated	
4/13/2020	10918 Timberglen	Opossum in Trap - Pick Up	Opossum in Trap - Pick Up	Picked Up/Relocated	
4/20/2020	305 Voss	Trap Request	Trap Request	Delivered trap to resident	
4/20/2020	777 W. Creekside	Raccoon at residence - Please Pick Up	Raccoon at residence - Please Pick Up	Picked Up/Relocated	Relocated
4/23/2020	305 Voss	Raccoon in trap	Raccoon in trap	Picked Up/Relocated	Relocated Raccoon
4/27/2020	10314 Memorial Drive	Trap Request	Trap Request	Delivered trap to resident	
5/11/2020	Voss near I-10	Dead Raccoon on sidewalk	Dead Raccoon on sidewalk	Picked Up/Disposed	Disposed of Dead Raccoon
5/11/2020	802 Kuhlman	Trap Request	Trap Request	Delivered trap to resident	
5/12/2020	10705 Marsha Ln.	Trap Request	Trap Request	Delivered trap to resident	
5/14/2020	10705 Marsh Ln.	Opossum in Trap/Please Pick Up	Opossum in Trap/Please Pick Up	Picked Up/Relocated	Relocated Opossum
					Quarantine to end 5/21/20 - Spoke with dog owner and bite victim. Dog euthanized per owners request on 5/21/20.
5/14/2020	714 Creekside Ln.	Dog Bite - Food Delivery person bitten at front door.	Dog Bite - Food Delivery person bitten at front door.	Dog Quarantined at Vet - Shots Current	
5/18/2020	10807 Pine Bayou	Animal Trap Request	Animal Trap Request	Delivered trap to resident	
5/20/2020	826 Oak Valley Dr.	Animal Trap Request	Animal Trap Request	Delivered trap to resident	
5/20/2020	922 Huntington Cove	Animal in Trap - Please Pick Up	Animal in Trap - Please Pick Up	Picked Up/Relocated Raccoon	Relocated
5/22/2020	826 Oak Valley Dr.	Animal in Trap - Please Pick Up	Animal in Trap - Please Pick Up	Picked Up/Relocated Opossum	Relocated
5/22/2020	10807 Pine Bayou Dr.	Animal in Trap - Please Pick Up	Animal in Trap - Please Pick Up	Picked Up/Relocated Opossum	Relocated
5/22/2020	10619 Gawain Ln.	Animal Trap Request	Animal Trap Request	Delivered trap to resident	
6/2/2020	836 Kuhlman Rd.	Dog Bite - Dog owners friend bitten in back yard.	Dog Bite - Dog owners friend bitten in back yard.	Dog - Home Quarantine - Shots Current	Quarantine to end 6/13/20
6/4/2020	205 Shasta Dr.	Animal in Trap - Please Pick Up	Animal in Trap - Please Pick Up	Picked up/Relocated Raccoon	Relocated
6/10/2020	760 Pifer Rd.	Dead animal in roadway	Dead animal in roadway	Picked up and disposed of dead Opossum	Disposed

6/16/2020	10814 Roaring Brook	Animal Trap Request	Delivered trap to resident	
7/1/2020	10622 N. Evers Park	Dead Raccoon in Driveway	Picked Up/Disposed of Raccoon	Disposed
7/1/2020	1108 River Glyn	Dead Armadillo in Driveway	Picked Up/Disposed of Armadillo	Disposed
7/2/2020	Memorial Dr @ Shartle Circle	Dead Armadillo in Roadway	Picked Up/Disposed of Armadillo	Disposed
7/6/2020	Memorial Dr at Three Corners	Dead Armadillo in Roadway	Picked Up/Disposed of Armadillo	Disposed
7/7/2020	10819 Smithdale Rd.	Animal Trap Request	Delivered trap to resident	
7/9/2020	606 Hunters Way Ct.	Animal In Trap - Please Pick Up	Picked Up/Relocated Cat	Relocated
7/15/2020	606 Hunters Way Ct.	Animal In Trap - Please Pick Up	Picked Up/Relocated Cat	Relocated
7/15/2020	634 Saddlewood Ln.	Dead animal in roadway	Picked up/Disposed of Squirrel	Disposed
8/6/2020	725 W. Creekside Dr.	Animal Trap Request	Delivered trap to resident	
8/10/2020	10650 Memorial Dr.	Dead Armadillo in Roadway	Picked Up/Disposed of Armadillo	Disposed
8/10/2020	725 W. Creekside Dr.	Raccoon in Trap - Pick Up	Picked Up/Relocated Raccoon	Relocated
8/11/2020	757 W. Creekside	Stray Dog Found by Resident	Picked up Dog - Owner found	Returned Dog to Owner
8/20/2020	10819 Smithdale	Pick Up Empty Trap from Resident	Picked Up Trap	
9/9/2020	802 Flint River	Animal Trap Request	Delivered trap to resident	
9/14/2020	802 Flint River	Raccoon in Trap - Please pick up	Picked up/Relocate Raccoon	Relocated
9/14/2020	3 Saddlewood Estates	Opossum in Trash Can	Caught/Relocated Opossum	Relocated
9/15/2020	3 Saddlewood Estates	Opossum in Trap - Please pick up	Picked up\Relocated Opossum	Relocated
9/17/2020	Memorial at Thamer	Injured turtle in roadway	Picked up/Disposed of turtle	Disposed
9/17/2020	10220 Memorial Dr.	Dead animal in roadway	Picked up/Disposed of animal	Disposed
9/25/2020	525 Trails End	Animal Trap Request	Dropped trap with resident	
9/29/2020	525 Trails End	Animal in Trap - Please Pick Up	Picked up/Relocated Animal	Relocated
10/8/2020	606 Hunters Way	Animal Trap Request	Dropped trap with resident	
10/13/2020	704 Pifer Green	Feral Cat in Trap	Picked up - Relocated Cat	Relocated
10/14/2020	321 Pifer Road	Dead animal in roadway - Pick Up	Picked up-Disposed of Squirrel	Disposed
10/16/2020	Memorial Dr. @ Saddlewood	Dead animal in roadway - Pick Up	Picked up and disposed of Squirrel	Disposed
10/19/2020	Memorial Dr. @ Lindenwood	Dead Animal In roadway - Pick Up	Picked up and disposed of animal.	Disposed
11/5/2020	Memorial Dr @ Fleetway	Dead animal in roadway - Pick Up	Picked up and disposed of animal.	Disposed
11/6/2020	11007 Hunters Park Ln.	Animal Trap Request	Dropped trap with resident	
11/9/2020	315 Timberwilde	Animal Trap Request	Dropped trap with resident	
11/10/2020	629 Wellesley	Animal in Trap - Please Pick Up	Picked up/Relocated Opossum	Relocated
11/17/2020	3 Saddlewood Estates	Animal in Trash Can - Please Assist	Picked up/Relocated Opossum	Relocated
11/23/2020	10500 Beinhorn	Dead animal in roadway	Picked up/Disposed of animal	Disposed
11/23/2020	Shartle Circle @ Memorial	Dead animal in roadway	Picked up/Disposed of animal	Disposed
11/30/2020	826 Oak Valley Dr.	Animal Trap Request	Dropped trap with resident	
12/7/2020	760 Pifer Road	Dead Animal in Roadway	Picked up/Disposed of animal	Disposed
12/9/2020	11007 Hunters Park Dr.	Animal Trap Request	Delivered trap to resident	
12/11/2021	11007 Hunters Park Dr.	Animal in Trap - Please Pick Up	Picked up and Relocated Opossum	Relocated
12/16/2020	Memorial near Wickdale	Dead animal near sidewalk.	Picked up/Disposed of animal	Disposed
12/21/2020	3 Saddlewood Estates	Opossum in Trash Can	Removed Opossum from trash can.	Relocated
12/28/2020	Voos at Longshadow	Dead animal in roadway	Picked up/Disposed of animal	Disposed

1/4/2021	Roaring Brook at Voss	Dead animal in roadway	Picked up and disposed of animal.	Disposed
1/4/2021	305 Lindenwood	Animal Trap Request	Delivered trap to resident	
1/26/2021	13 Creekside Circle	Animal Trap Request	Delivered trap to resident	
1/27/2021	607 Shartle Circle	Dead animal in roadway	Picked up and disposed of animal.	Disposed
1/27/2021	13 Creekside Circle	Animal In Trap - Please Pick Up	Picked up and Relocated Opossum	Relocated
2/2/2021	10955 Beinhorn	Animal In Trap - Please Pick Up	Picked up and relocated animal	Relocated
2/4/2021	11007 Hunters Park	Animal Trap Request	Delivered Trap to resident	
2/22/2021	740 Kuhlman Rd.	Bat found in House - Pick up - to Lab for Rabies Test	Delivered to Lab for testing	Rabies Test NEGATIVE for Rabies
2/25/2021	10955 Beinhorn	Animal In Trap - Please Pick Up	Picked up and relocated animal	Relocated
3/3/2021	11007 Hunters Park	Animal In Trap - Please Pick Up	Picked up and relocated animal	Relocated
3/15/2021	10955 Beinhorn	Animal Trap Request	Delivered Trap to resident	
3/23/2021	11007 Hunters Park	Animal In Trap - Please Pick Up	Picked up and relocated animal	Relocated
3/24/2021	10314 Memorial Dr.	Animal Trap Request	Delivered Trap to resident	
3/25/2021	10906 Little Lisa	Animal Trap Request	Delivered Trap to resident	
3/25/2021	10910 Little Lisa	Animal Trap Request	Delivered Trap to resident	
3/29/2021	5 Creekside Cir.	Animal Trap Request	Delivered Trap to resident	
4/5/2021	110 Shasta	Animal Trap Request	Delivered Trap to resident	
4/5/2021	Memorial at Lindenwood	Dead Animal in Roadway	Picked up and disposed of animal.	Disposed
4/7/2021	110 Shasta	Animal In Trap - Please Pick Up	Picked up and relocated animal	Relocated
4/8/2021	11007 Hunters Park	Animal Trap Request	Delivered Trap to Resident	
4/9/2021	525 Trails End	Animal In Trap - Please Pick Up	Picked up and relocated animal	Relocated
4/9/2021	10779 Bridgewood	Dead animal in ROW	Picked up and disposed of animal.	Disposed
4/19/2021	Memorial near Kuhlman	Dead animal in road.	Picked up and disposed of animal.	Disposed
4/19/2021	Voss near Voss Park	Dead animal in road.	Picked up and disposed of animal.	Disposed
4/19/2021	606 Hunters Way Ct.	Animal Trap Request	Picked up and disposed of animal.	Disposed
4/21/2021	606 Hunters Way Ct.	Animal In Trap - Please Pick Up	Delivered Trap to resident	Relocated
4/23/2021	Bryn Mawr Circle	Dead animal in roadway	Picked up and disposed of animal.	Disposed
4/27/2021	10900 Walwick	Animal Trap Request	Delivered Trap to Resident	
5/4/2021	642 Hedwig Rd.	Animal Trap Request	Delivered Trap to Resident	
5/10/2021	10900 Walwick	Pick Up Animal Trap - No Longer Needed	Picked Up Trap	
5/11/2021	Voss @ Beinhorn	Dead Animal In Roadway	Picked up and disposed of animal.	Disposed
5/12/2021	11007 Hunters Park Dr.	Animal Trap Request	Delivered trap to resident	
5/18/2021	202 Bryn Mawr	Dead Animal in Roadway	Picked up and disposed of animal.	Disposed
5/19/2021	10721 Old Coach	Animal Trap Request	Delivered trap to resident	
5/19/2021	712 Kuhlman	Dead animal in roadway	Picked up and disposed of animal.	Disposed
5/19/2021	Kuhlman at Memorial	Dead animal in roadway	Picked up and disposed of animal.	Disposed
6/4/2021	431 Hunterwood	Injured raccoon in garage	Picked up and relocated raccoon	Relocated
6/7/2021	11000 Memorial at Bryn Mawr	Dead animal in roadway	Picked up and disposed of animal.	Disposed
6/14/2021	717 Pifer Rd.	Opossum in trap - Please pick up	Picked up and relocated animal	Relocated
6/15/2021	10915 Pifer Way	Animal Trap request	Delivered trap to resident	
6/17/2021	10915 Pifer Way	Raccoon in trash can	Removed raccoon from trash can	Relocated

6/22/2021	7626 River Point	Dog Bite - Worker bitten in dog owners home	Home Quarantine of Dog - Shots Current	Quarantine ended 7/2/21
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CITY OF HUNTERS CREEK VILLAGE ENGINEER'S REPORT

Prepared August 18, 2021 for the August 24, 2021 Agenda

A. Beinhorn and Voss – Traffic Signal Reconstruction

1. Still waiting on the flashing pedestrian sign to be shipped and will finalize project at that time.

B. 10 Willowend Dr. Outfall

1. Bid opening will occur this week.
2. Will have an award recommendation for this agenda.

C. Ripple Creek Repair

1. Crack seal work is complete.
2. Working on a close out change order this week.
3. We used polymer-based crack seal with a gray color rather than black bituminous hot pour seal. It successfully hides the crack once it is dried (the seal shown below has not cured and dried).



4.

D. Timberglen Pavement Repair

1. Contractor is approximately 40% complete.
2. After demolition of the pavement, it was discovered that the storm sewer lead was damaged. Storm sewer replacement was not part of the original scope. We are currently getting a proposal to perform trenchless rehabilitation (CIPP liner) to reduce the cost of the work.
3. We will have a change order request to perform that work on this agenda.



E. Beinhorn Reconstruction

1. The contractor successfully had both lanes of traffic open east of Voss by the 16th, the first day of school. Permanent striping was also complete.
2. Minor work at driveways and cleanup remains east of Voss.
3. Contractor is currently finishing the stabilizing agent to the milled, recycled subgrade.
4. Contractor anticipates completing main lane paving this week.
5. Expect two to three weeks until final completion.
6. Contract amount is \$527,853.00.



**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
July 27, 2021**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, July 27, 2021, #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person or by video or audio conference.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Ken Spalding Chip Cowell Jay Carlton
	City Administrator:	Tom Fullen
	City Attorney:	John Hightower
	Police Chief:	Ray Schultz
	Assistant to City Secretary:	Jennifer Namie (by teleconference)
	Building Official:	James Stewart
	City Engineer:	Steve Byington

With a quorum of the Council Members present, Mayor Jim Pappas called the meeting to order at 6:01 p.m. followed by the pledge of allegiance and a brief prayer by Mayor Pappas.

- A. Call to order and the roll of elected and appointed officers will be taken.
- B. Judge Lynn Hughes led the Pledge of Allegiance.
- C. PUBLIC HEARINGS AND RELATED ACTION ITEMS.
 - 1. A Public Hearing will be held before the City Council for the purpose of receiving input from the public, either oral or written, regarding the City's 2022 Proposed Budget (copies are posted on the City's website and on file with the City Secretary).

Open Public Hearing: 6:02 p.m.

Comments: There were no comments from the public.

Close Public Hearing: 6:02 p.m.
 - 2. A Public Hearing will be held before the City Council for the purpose of receiving testimony for or against proposed amendments to the City's Zoning Chapter. The proposed amendments are to amend the specific use permit for Hunters Creek Elementary School to: 1) allow the installation of

Building Identification Signage; and 2) allow the installation of an electronic message center sign and specify the conditions under which it may be operated.

Open Public Hearing: 6:03 p.m.

Comments: Judge Lynn Hughes addressed Council regarding this item.

Close Public Hearing: 6:15 p.m.

3. Discussion and possible action to receive the final report and recommendation from the Planning and Zoning Commission.

Councilmember Cowell made a motion to receive the final report and recommendation from the Planning and Zoning Commission. Councilmember Spalding seconded the motion and the motion carried unanimously.

4. Discussion and possible action to amend the specific use permit for Hunters Creek Elementary School.

Councilmember Cowell made a motion to amend the specific use permit for Hunters Creek Elementary School as presented, with the two attached exhibits. Councilmember Spalding seconded the motion and the motion carried unanimously.

- D. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

There were no public comments.

E. REPORTS

1. City Treasurer Monthly Report –Tom Fullen, City Administrator, presented this item.
2. Police Commissioner Monthly Report – Steve Reichel, Police Commissioner, updated Council on June activities.
3. Fire Commissioner Monthly Report –Jay Carlton, Fire Commission Liaison, updated council on June activities.

4. Building Official Monthly Report – James Stewart, Building Official, updated Council on current and upcoming projects.
5. City Engineer and Public Works Report – Steve Byington, City Engineer/Public Works Director presented the following updates to Council:
 - A. Beinhorn and Voss – Traffic Signal Reconstruction
The flashing left has been modified as requested at both Beinhorn and Memorial signals. A new flashing pedestrian cross walk sign at the northwest corner will be added. The contractor will complete the final punch list once added scope items are in place. New detection is in place and working at both Beinhorn and Memorial.
 - B. 10 Willowend Dr. Outfall
The City advertised for bids this week and Staff will have an award recommendation at the August Council meeting.
 - C. Ripple Creek Repair
Final items including crack seal and restoration are ongoing.
 - D. Timberglen Pavement Repair
Contracts are being executed this week. Staff anticipates starting construction next week. The contract time is one month.
 - E. Joint seal of Memorial Estates subdivision roads (aka Old Coach, Marsha Lane)
Contractor has not started the project. Staff requested an additional proposal to add an inlet on Caruthers Lane in a perennial birdbath. Contractor will start work at the beginning of August.
 - F. Beinhorn Reconstruction
Bid opening on July 22, 2021. There were 6 bidders. The low bidder was non-responsive. The second bidder was deemed to be both responsive and responsible. The low bid was in the amount of \$527,853.00. The second lowest bid was \$530,410.70. The City Engineer's recommendation is to award the bid to Angel Brothers, Inc. in the amount of \$530,410.70. See agenda item and packet for details.
6. City Administrator Report - Tom Fullen, City Administrator, updated Council about the playground construction and the entry sign beautification project.
7. Mayor and Council Reports and Comments

F. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on June 22, 2021.
2. Approval of the Minutes of the Budget Meeting on June 22, 2021.
3. Approval of the Cash Disbursement Journal for June, 2021.
4. Approval of the 2021 2nd Quarterly Investment Report.

Councilmember Carlton made a motion to approve the Consent Agenda. Councilmember Spalding seconded the motion and the motion carried unanimously.

G. REGULAR AGENDA

1. Discussion and possible action to approve Amendment No. 69 to the engineering contract with Cobb Fendley in the amount of \$52,330.00 for Engineering Services associated with the Signal Design at Lindenwood and Memorial.

Councilmember Spalding made a motion to approve Amendment No. 69 to the engineering contract with Cobb Fendley in the amount of \$52,330.00 for Engineering Services associated with the Signal Design at Lindenwood and Memorial. Councilmember Carlton seconded the motion and the motion carried unanimously.

2. Discussion and possible action to consider and accept the engagement letter from Belt Harris Pechacek for auditing services through December 31st, 2023.

Councilmember Spalding made a motion to accept the engagement letter from Belt Harris Pechacek for auditing services through December 31st, 2023. Councilmember Marks seconded the motion and the motion carried unanimously.

3. Discussion and possible action to award a contract to Angel Brothers Enterprises, Ltd. in an amount not to exceed \$530,410.70 for the Beinhorn Road Reconstruction Project.

Councilmember Spalding made a motion to award a contract to Angel Brothers Enterprises, Ltd. in an amount not to exceed \$530,410.70 for the Beinhorn Road Reconstruction Project. Councilmember Marks seconded the motion and the motion carried unanimously.

4. Discussion and possible action to approve a Resolution of the City Council of the City of Hunters Creek Village, Texas, authorizing the City Administrator to act for the City in connection with the City's receipt and expenditure of grants from the American Rescue Plan and the Coronavirus Local Fiscal Recovery Fund and making other provisions related to the subject.

Councilmember Spalding made a motion to approve a Resolution of the City Council of the City of Hunters Creek Village, Texas, authorizing the City Administrator to act for the City in connection with the City's receipt and expenditure of grants from the American Rescue Plan and the Coronavirus Local Fiscal Recovery Fund and making other provisions related to the subject. Councilmember Carlton seconded the motion and the motion carried unanimously.

5. Discussion and possible action to approve a proposal from Van Sant Landscape in the amount of \$36,489.00 for City Median Landscape Beautification.

Councilmember Spalding made a motion to approve a proposal from Van Sant Landscape in the amount of \$36,489.00 for City Median Landscape Beautification. Councilmember Carlton seconded the motion and the motion carried unanimously.

6. Discussion and possible action to direct Planning and Zoning to review and make a recommendation on a proposal from Chinese Baptist Church to amend the Specific Use Permit to allow the installation of a canopy on the east side of the main building.

Councilmember Cowell made a motion to direct Planning and Zoning to review and make a recommendation on a proposal from Chinese Baptist Church to amend the Specific Use Permit to allow the installation of a canopy on the east side of the main building. Councilmember Marks seconded the motion and the motion carried unanimously.

H. ADJOURNMENT

At 7:14 p.m. Councilmember Spalding made a motion to adjourn. The motion carried unanimously.

The meeting was adjourned at 7:14 p.m.

These minutes were approved on the ___ day of August, 2021.

Jim Pappas, Mayor

ATTEST:

Tom Fullen, City Administrator
Acting City Secretary

DRAFT



Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP POOLED-AP POOLED						
0647	Aflac Worldwide Headquarters	07/01/2021	Regular	0.00	358.80	32701
000860	American NRG Services	07/01/2021	Regular	0.00	1,579.25	32702
0458	AT&T (5019)	07/01/2021	Regular	0.00	717.02	32703
0045	CARMEN KNEZEAK	07/01/2021	Regular	0.00	1,260.00	32704
0010	CENTERPOINT ENERGY	07/01/2021	Regular	0.00	41.67	32705
000796	Engie Resources	07/01/2021	Regular	0.00	8,063.91	32706
0023	GORMAN UNIFORM SERVICE	07/01/2021	Regular	0.00	105.18	32707
000754	Jessica Hubertus	07/01/2021	Regular	0.00	424.00	32708
0052	MEMORIAL VILLAGES POLICE DEPT - MAIN	07/01/2021	Regular	0.00	4,250.00	32709
0052	MEMORIAL VILLAGES POLICE DEPT - MAIN	07/01/2021	Regular	0.00	164,998.00	32710
0053	MEMORIAL VILLAGES WATER AUTHORITY	07/01/2021	Regular	0.00	54.40	32711
0053	MEMORIAL VILLAGES WATER AUTHORITY	07/01/2021	Regular	0.00	3,864.27	32712
0056	MUNICIPAL CODE CORPORATION	07/01/2021	Regular	0.00	663.00	32713
0065	OFFICE DEPOT CREDIT PLAN	07/01/2021	Regular	0.00	70.19	32714
0420	PREMIER TREE SERVICE	07/01/2021	Regular	0.00	2,800.00	32715
0103	TEXAS MUNICIPAL RETIREMENT SYSTEM - TMRS	07/01/2021	Regular	0.00	11,256.14	32716
0260	THOMAS G FULLEN JR	07/01/2021	Regular	0.00	187.00	32717
0624	TRANTEX	07/01/2021	Regular	0.00	4,187.00	32718
0105	VILLAGE FIRE DEPARTMENT	07/01/2021	Regular	0.00	129,074.36	32719
0107	VILLAGES MUTUAL INSURANCE COOPERATIVE	07/01/2021	Regular	0.00	8,640.79	32720
000860	American NRG Services	07/06/2021	Regular	0.00	7,310.00	32721
000774	Adam Voyles	07/19/2021	Regular	0.00	300.00	32722
0005	AT&T (5414)	07/19/2021	Regular	0.00	421.30	32723
000815	BBG Consulting, Inc.	07/19/2021	Regular	0.00	4,640.00	32724
0628	BRADFORD GENE HENDRICKS	07/19/2021	Regular	0.00	980.00	32725
0669	C & D Janitor Service, Inc.	07/19/2021	Regular	0.00	795.86	32726
0045	CARMEN KNEZEAK	07/19/2021	Regular	0.00	1,120.00	32727
0445	CENTURY CONCRETE CONSTRUCTION INC	07/19/2021	Regular	0.00	130,572.70	32728
0012	COBB FENDLEY	07/19/2021	Regular	0.00	28,405.50	32729
0018	END-O-PEST	07/19/2021	Regular	0.00	135.00	32730
000861	Eugene Cowell	07/19/2021	Regular	0.00	95.35	32731
0150	GARY B MADDOX	07/19/2021	Regular	0.00	500.00	32732
0023	GORMAN UNIFORM SERVICE	07/19/2021	Regular	0.00	105.18	32733
000716	Kirwin Law Firm, PLLC	07/19/2021	Regular	0.00	471.50	32734
0654	Lora Jean D. Lenzsch	07/19/2021	Regular	0.00	1,025.00	32735
000737	Metalcraft Industries, Inc.	07/19/2021	Regular	0.00	117.83	32736
0062	NORTHWEST PEST PATROL	07/19/2021	Regular	0.00	2,200.00	32737
0065	OFFICE DEPOT CREDIT PLAN	07/19/2021	Regular	0.00	235.95	32738
0066	OLSON & OLSON LLP	07/19/2021	Regular	0.00	5,095.00	32739
0067	OMNIBASE SERVICES OF TEXAS	07/19/2021	Regular	0.00	204.00	32740
0434	SHERRY L. LOTT	07/19/2021	Regular	0.00	475.00	32741
000792	State Comptroller of Public Accounts	07/19/2021	Regular	0.00	8,939.76	32742
000789	Van Sant Landscape Management	07/19/2021	Regular	0.00	6,456.00	32743
0362	VERIZON WIRELESS	07/19/2021	Regular	0.00	38.03	32744
0530	xlrINT LLC	07/19/2021	Regular	0.00	442.50	32745
0647	Aflac Worldwide Headquarters	07/30/2021	Regular	0.00	538.20	32746
0458	AT&T (5019)	07/30/2021	Regular	0.00	716.24	32747
0669	C & D Janitor Service, Inc.	07/30/2021	Regular	0.00	795.86	32748
0045	CARMEN KNEZEAK	07/30/2021	Regular	0.00	980.00	32749
0010	CENTERPOINT ENERGY	07/30/2021	Regular	0.00	28.22	32750
000796	Engie Resources	07/30/2021	Regular	0.00	40.17	32751
0023	GORMAN UNIFORM SERVICE	07/30/2021	Regular	0.00	105.18	32752
0537	Green For Life	07/30/2021	Regular	0.00	42,769.42	32753
000784	Harris County Flood Control District	07/30/2021	Regular	0.00	2,314.51	32754

Check Report

Date Range: 07/01/2021 - 07/31/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
0030	HARRIS COUNTY MAYORS' & COUNCILS' ASSOCIA	07/30/2021	Regular	0.00	750.00	32755
0653	Houston Empire Electric Co., Inc.	07/30/2021	Regular	0.00	755.00	32756
0662	Jackie Delgadillo	07/30/2021	Regular	0.00	20.00	32757
000844	Linebarger Goggan Blair & Sampson LLP	07/30/2021	Regular	0.00	1,684.36	32758
0052	MEMORIAL VILLAGES POLICE DEPT - MAIN	07/30/2021	Regular	0.00	164,998.00	32759
0052	MEMORIAL VILLAGES POLICE DEPT - MAIN	07/30/2021	Regular	0.00	4,250.00	32760
0053	MEMORIAL VILLAGES WATER AUTHORITY	07/30/2021	Regular	0.00	3,717.43	32761
0522	MISTER SWEEPER LP	07/30/2021	Regular	0.00	834.00	32762
0062	NORTHWEST PEST PATROL	07/30/2021	Regular	0.00	2,200.00	32763
0065	OFFICE DEPOT CREDIT PLAN	07/30/2021	Regular	0.00	259.16	32764
0103	TEXAS MUNICIPAL RETIREMENT SYSTEM - TMRS	07/30/2021	Regular	0.00	16,642.99	32765
0105	VILLAGE FIRE DEPARTMENT	07/30/2021	Regular	0.00	129,074.36	32766
0107	VILLAGES MUTUAL INSURANCE COOPERATIVE	07/30/2021	Regular	0.00	8,640.79	32767
0530	xlrINT LLC	07/30/2021	Regular	0.00	175.00	32768
0255	ZERO WASTE USA	07/30/2021	Regular	0.00	699.77	32769
0638-JS	Payment Remittance Center	07/20/2021	Bank Draft	0.00	1,128.84	DFT0000301
0517-TF	PAYMENT REMITTANCE CENTER	07/20/2021	Bank Draft	0.00	2,099.29	DFT0000302
0127-EA	PAYMENT REMITTANCE CENTER	07/20/2021	Bank Draft	0.00	62.82	DFT0000303

Bank Code AP POOLED Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	92	69	0.00	926,665.10
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	3	3	0.00	3,290.95
EFT's	0	0	0.00	0.00
	95	72	0.00	929,956.05

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	92	69	0.00	926,665.10
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	3	3	0.00	3,290.95
EFT's	0	0	0.00	0.00
	95	72	0.00	929,956.05

Fund Summary

Fund	Name	Period	Amount
999	POOL	7/2021	929,956.05
			929,956.05



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: August 24, 2021
AGENDA SUBJECT: Discussion and possible action to award a contract to Jerdon Enterprise, L.P. in the amount of \$191,444.44 for the rehabilitation of outfall #28 at 10 Willowend Drive.

EXHIBITS: Construction Award Recommendation

August 18, 2021

The Honorable Jim Pappas
City of Hunters Creek Village
1 Hunters Creek Place
Houston, Texas 77024

RE: Rehabilitation of Outfall 28
Construction Award Recommendation
CFA PROJ. NO. 2112-005-03

Dear Mayor Pappas:

CobbFendley received four (4) bids on August 17, 2021 for the above-mentioned project. The apparent low bidder was Jerdon Enterprise, L.P. with a total bid amount of \$191,444.44 which includes the base bid and extra work items. Based on a review of the low bidder's submitted documents which include qualifications, experience and financials, it appears that the bidder is responsive and responsible.

Based on review of the bid received and the conditions discussed above, we recommend that the contract for this project be awarded to Jerdon Enterprise, L.P., for the aforementioned amount contingent upon approval of bonds and certificate of insurance.

Enclosed, for your review, is a copy of the Unit Bid Tabulation. If you have any questions or require any additional information, please do not hesitate to call me at 713-462-3242.

Sincerely,

COBB, FENDLEY & ASSOCIATES, INC.



Stephen G. Ray, P.E.
Project Manager

Enclosure

CLIENT: CITY OF HUNTERS CREEK VILLAGE
 PROJECT: REHABILITATION OF OUTFALL 28
 DATE OF BID OPENING: AUGUST 17, 2021
 TIME: 2:00 PM
 CFA PROJECT NUMBER: 2112-005-03

ITEM NO.	ITEM DESCRIPTION	UNIT	QUANTITY	BIDDER NO. 1		BIDDER NO. 2		BIDDER NO. 3		BIDDER NO. 4	
				JERDON ENTERPRISE, L.P.	EXTENDED PRICE	T. GRAY UTILITY & REHAB CO., LLC	EXTENDED PRICE	KEAN CONSTRUCTION	EXTENDED PRICE	G.W. PHILLIPS CONCRETE CONSTRUCTION, INC.	EXTENDED PRICE
SECTION 1 - SITE PREPARATION AND EARTH WORK											
1	Mobilization, Demobilization, and Insurance in Accordance with the Bid Contract Documents (No Greater than 5% of Total Bid)	LS	1	\$18,970.44	\$ 18,970.44	\$10,000.00	\$ 10,000.00	\$10,000.00	\$ 10,000.00	\$58,688.75	\$ 58,688.75
2	Barricades, Signs, and Traffic Control, Complete in Place	LS	1	\$ 6,000.00	\$ 6,000.00	\$ 4,500.00	\$ 4,500.00	\$ 2,500.00	\$ 2,500.00	\$ 5,000.00	\$ 5,000.00
3	Clearing, Grubbing and Tree Removal and Disposal at Offsite Location, Complete in Place	LS	1	\$12,000.00	\$ 12,000.00	\$55,000.00	\$ 55,000.00	\$40,000.00	\$ 40,000.00	\$14,000.00	\$ 14,000.00
4	Hand Excavate and Dispose Driveway Base and Subgrade Material, Preserve Brick Pavers, Complete in Place	CY	4	\$ 195.00	\$ 780.00	\$ 1,200.00	\$ 4,800.00	\$ 2,000.00	\$ 8,000.00	\$ 3,000.00	\$ 12,000.00
5	Portland Cement Stabilized Subgrade, Complete in Place	CY	4	\$ 170.00	\$ 680.00	\$ 500.00	\$ 2,000.00	\$ 3,000.00	\$ 12,000.00	\$ 750.00	\$ 3,000.00
6	Remove and Reinstall Existing Driveway Pavers, Complete in Place	SY	4	\$ 65.00	\$ 260.00	\$ 1,300.00	\$ 5,200.00	\$ 1,000.00	\$ 4,000.00	\$ 3,000.00	\$ 12,000.00
SUBTOTAL SECTION 1				\$	\$ 38,690.44	\$	\$ 81,500.00	\$	\$ 76,500.00	\$	\$ 104,688.75
SECTION 2 - PUBLIC STORM SEWER IMPROVEMENTS											
7	Rehabilitation of Existing 24-inch RCP Storm Sewer by Cured-in-Place Pipe (CIPP), Including Liner, Pre-Rehab Cleaning and Telescoping, Post-Rehab Cleaning and Telescoping, Debris Removal and Haul-Out and Root Removal As Required, Complete in Place	LF	159	\$ 550.00	\$ 87,450.00	\$ 192.95	\$ 30,679.05	\$ 400.00	\$ 63,600.00	\$ 350.00	\$ 55,650.00
8	24-inch Thick Stone (150 pound boulder), Grade 2 Rip Rap Material, Complete in Place	CY	60	\$ 360.00	\$ 21,600.00	\$ 350.00	\$ 21,000.00	\$ 400.00	\$ 24,000.00	\$ 450.00	\$ 27,000.00
SUBTOTAL SECTION 2				\$	\$ 109,050.00	\$	\$ 51,679.05	\$	\$ 87,600.00	\$	\$ 82,650.00
SECTION 3 - SWPPP											
9	Erosion/Sediment Control in Accordance with TPDES Requirements, Including Notice of Intent (NOI), Notice of Termination (NOT), Maintenance, Inspection and Reporting	LS	1	\$ 1,000.00	\$ 1,000.00	\$ 4,500.00	\$ 4,500.00	\$ 4,000.00	\$ 4,000.00	\$ 4,500.00	\$ 4,500.00
10	SWPPP Inspection and Maintenance	LS	1	\$1,750.00	\$ 1,750.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
11	Furnish, Install, and Remove Reinforced Filter Fabric Fence, Complete in Place	LF	100	\$ 2.50	\$ 250.00	\$ 5.00	\$ 500.00	\$ 10.00	\$ 1,000.00	\$ 8.00	\$ 800.00
12	Furnish Stabilized Construction Exit, Complete in Place	EA	1	\$ 3,500.00	\$ 3,500.00	\$ 3,800.00	\$ 3,800.00	\$ 2,500.00	\$ 2,500.00	\$ 5,500.00	\$ 5,500.00
13	Furnish, Install, and Remove Reinforced Sand Bag Inlet Protection Barrier, Complete in Place	LF	20	\$ 12.00	\$ 240.00	\$ 50.00	\$ 1,000.00	\$ 10.00	\$ 200.00	\$ 35.00	\$ 700.00
14	Sodding for Erosion Control, Block Sodding, Complete in Place	SY	20	\$ 7.00	\$ 140.00	\$ 100.00	\$ 2,000.00	\$ 10.00	\$ 200.00	\$ 18.00	\$ 360.00
15	Sodding for Erosion Control, Roll Sodding, Complete in Place	SY	30	\$ 7.00	\$ 210.00	\$ 120.00	\$ 3,600.00	\$ 10.00	\$ 300.00	\$ 18.00	\$ 540.00
16	Hydromulch Seeding for Erosion Control, Complete in Place	AC	1	\$ 2,400.00	\$ 2,400.00	\$ 4,500.00	\$ 4,500.00	\$ 5,000.00	\$ 5,000.00	\$ 4,800.00	\$ 4,800.00
SUBTOTAL SECTION 3				\$	\$ 9,490.00	\$	\$ 21,400.00	\$	\$ 14,700.00	\$	\$ 21,700.00
SECTION 4 - EXTRA WORK ITEMS											
17	Landscape Allowance	ALL	1	\$10,000.00	\$ 10,000.00	\$10,000.00	\$ 10,000.00	\$10,000.00	\$ 10,000.00	\$10,000.00	\$ 10,000.00
18	Remove and Reinstall Existing Brick and Stone Pavers, Articulated Concrete Block, Complete in Place	SY	32	\$ 22.00	\$ 704.00	\$ 385.00	\$ 12,320.00	\$ 100.00	\$ 3,200.00	\$ 65.00	\$ 2,080.00
19	Select Fill Embankment Material from Offsite Location, Including Excavation, Hauling, Placement Adjacent to Bayou as Directed by Engineer During Construction and Compacted, Complete in Place	CY	100	\$ 32.00	\$ 3,200.00	\$ 250.00	\$ 25,000.00	\$ 30.00	\$ 3,000.00	\$ 80.00	\$ 8,000.00
20	24-inch Thick Stone (150 pound boulder), Grade 2 Rip Rap Material, Complete in Place	CY	50	\$ 360.00	\$ 18,000.00	\$ 435.00	\$ 21,750.00	\$ 400.00	\$ 20,000.00	\$ 200.00	\$ 10,000.00
21	7-inch Reinforced Concrete Pavement, Complete in Place	SY	3	\$ 130.00	\$ 390.00	\$ 1,100.00	\$ 3,300.00	\$ 250.00	\$ 750.00	\$ 150.00	\$ 450.00
22	6-inch Concrete Curb, Complete in Place	LF	20	\$ 8.50	\$ 170.00	\$ 35.00	\$ 700.00	\$ 10.00	\$ 200.00	\$ 25.00	\$ 500.00
23	Pre-cast Type "B-B" Inlet Top and Riser, Complete in Place	EA	1	\$ 1,200.00	\$ 1,200.00	\$ 2,800.00	\$ 2,800.00	\$ 15,000.00	\$ 15,000.00	\$ 6,500.00	\$ 6,500.00
24	Rehabilitation of Existing Type "B-B" Inlet with Geopolymer Lining, Complete in Place	EA	1	\$ 550.00	\$ 550.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 9,500.00	\$ 9,500.00
SUBTOTAL SECTION 4				\$	\$ 34,214.00	\$	\$ 78,370.00	\$	\$ 54,650.00	\$	\$ 47,030.00
TOTAL BID PRICE - BASE BID (SECTIONS 1-3)				\$	\$ 157,230.44	\$	\$ 154,579.05	\$	\$ 178,800.00	\$	\$ 209,038.75
TOTAL BID PRICE - EXTRA WORK (SECTION 4)				\$	\$ 34,214.00	\$	\$ 78,370.00	\$	\$ 54,650.00	\$	\$ 47,030.00
OVERALL TOTAL BID PRICE - BASE BID & EXTRA WORK (SECTIONS 1-4)				\$	\$ 191,444.44	\$	\$ 232,949.05	\$	\$ 233,450.00	\$	\$ 256,068.75

Errors Corrected by Engineer



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: August 24, 2021
AGENDA SUBJECT: Discussion and possible action to consider approval of Change Order #1 to the contract with DG Medina in the amount of \$19,167.50 for storm sewer rehabilitation for the Timberglen Pavement Repair Project.
EXHIBITS: Change Order #1

March 11, 2021

City of Hunters Creek Village
City Administrator
1 Hunters Creek Place
Houston, Texas 77024

Re: Timberglen Drive Pavement Repair
Change Order #1
CFA No. 2112-005-04

To Tom Fullen:

Attached is Change Order #1 from DG Medina Construction for the above – referenced project. This Change Order provides for the Cleaning, televising, and lining of existing 18-inch storm sewer leads on Timberglen. The existing inlet leads have broken pipe and are partially filled with debris. We believe the contractor's price is fair and reasonable. We recommend approval of this Change Order.

If you have any questions or require additional information, I can be contacted at (713) 462-3242.

Sincerely,

COBB, FENDLEY & ASSOCIATES, INC.



Thomas A. Artz, P.E.
Sr. Project Engineer

Enclosures

cc: Tom Fullen
Jackie Ramos
Steve Byington
Mark Sharpe

Change Order #1

DATE OF ISSUANCE: August 20, 2021

EFFECTIVE DATE: August 20, 2021

PROJECT: Timberglen Drive Pavement Repairs
OWNER: City of Hunters Creek Village
ADDRESS: 1 Hunters Creek Place
 Houston, TX 77024

CONTRACTOR: DG Medina
ADDRESS: PO Box 421528
 Houston, Tx 77242

DESCRIPTION OF CHANGES

Scope: Items added: Televising, cleaning, and lining existing 18-inch storm sewer inlet leads

Justification: Existing inlet leads have broken pipe and are partially blocked by Debris

Amount: \$ **19,167.50**
 Days: **15**

EXECUTIVE SUMMARY

CONTRACT PRICE SUMMARY

Original Contract Price	\$	72,907.00
This Change Orders	\$	19,167.50
Revised Contract Price	\$	92,074.50


CONTRACT TIME SUMMARY

		DATE
Original Contract Time Substantial Completion	30	September 8, 2021
Previous Change Orders	0	
This Change Order	15	
Revised Contract Time	45	September 23, 2021
Original Contract Time Final Completion	45	September 23, 2021
Previous Change Orders	0	
This Change Order	15	
Revised Contract Time	60	October 8, 2021

Submitted by:

By: <u>Jessica Arcinas</u>		8/20/2021
Print Name	Signature DG Medina	Date

Recommended by:

By: <u>Thomas A. Artz</u>		8/20/2021
Print Name	Signature CobbFendley	Date

Approved:

By: _____		
Print Name	Signature	Date
City of Hunters Creek Village		

			Change Order 1		
Item No.	Item Description	Unit	Revised Unit QTY	Revised Unit Price	Price Difference (Add/Deduct)
ADD NEW ITEMS					
15	Televise, Clean, and line existing 18-inch diameter storm sewer leads on Timberglen (approximately 76 LF)	LS	1	\$ 19,167.50	\$ 19,167.50

CO TOTAL	\$ 19,167.50
-----------------	---------------------

Subcontractor Price	\$17,000.00
Contractor Mark - Up 10%	\$1,700.00
SUBTOTAL	\$18,700.00
Bond Cost 2.5%	\$467.50
 Total Change Order	 \$19,167.50



August 19, 2021

Attn: Stephen Ray

RE: City of Hunters Creek

Quote:

Cruz Tec, Inc. is pleased to provide a quote on the pre/post televising, cleaning of storm sewers and installation of Cured-In-Place pipe on the 18-inch lines. This price includes all Labor, Materials, Mobilization, and Equipment to perform the installation. All quantities are based off information given not actual televised footages.

DESCRIPTION	UNIT	QTY	TOTAL
PRE-TELEVISIONING/ LIGHT CLEANING & INSTALLING 18X13.5 INCH CURED IN PLACE APPROX. 47 LF/POST TELEVISION	LS	1	\$8,500.00
PRE-TELEVISIONING/ LIGHT CLEANING & INSTALLING 18X13.5 INCH CURED IN PLACE APPROX. 28 LF/ POST TELEVISION	LS	1	\$8,500.00

\$17,000.00

Exclusions to quote is as such, the GC will be responsible for if required permits, bypass, traffic control and access to water needed for the work. Any additional labor or material beyond the scope of this project quoted above will be negotiated prior to proceeding and must be in writing. Thank you for the opportunity to submit our quote. This quote is good for 30 days.

If this is acceptable, please sign and return:

Best Regards,
Andres Cruz



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: August 24, 2021
AGENDA SUBJECT: Discussion and possible action to approve Change Order #1 to the contract with Century Concrete Construction, Inc.- (Close Out) in the amount of \$6,584.49 for the Ripple Creek Pavement Repair Project.
EXHIBITS: Change Order #1

Application and Certificate for Payment

PROJECT: Ripple Creek Pavement Repairs
OWNER: City of Hunters Creek Village
ADDRESS: #1 Hunters Creek Place
 Houston, Texas 77024

Estimate: #2 & Final

CONTRACT TIME

	Notice to Proceed	5/3/2021		
	Substantial Completion Date	7/1/2021	Initial Contract Time	74 days
	Final Completion Date	7/16/2021	Current Approved Extensions	27.00 days
			Previous Approved Extensions	0 days
			Total Contract Time	101 days
PAY PERIOD:	From:	6/25/2021	Spent Days	101 days
	To:	8/12/2021	Days Remaining	0 days
			Rain Days To Date	0 days
			Percent of Contract Time Completed	100%

CHANGE ORDERS

	NO.	Date:	Amount:	Days:
Approved Change Orders:	1	8/18/2021	\$6,584.49	27.00
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Total Change Orders:			\$6,584.49	27.00

SUMMARY OF WORK COMPLETED

Original Contract Sum:	\$	149,180.79
Net Change by Change Orders:	\$	6,584.49
Contract Sum to Date:	\$	155,765.28
Total Completed and Stored to Date:	\$	155,765.28
Percent of Work Installed		100%
Retainage, (% of Completed Work:)		0%
Total Retainage:	\$	-
Total Earned Less Retainage:	\$	155,765.28
Less Previous Certificates of Payment:	\$	130,572.70
Current Payment Due:	\$	25,192.58

PAYMENT REVIEW AND APPROVAL

The undersigned Engineer certifies that to the best of his knowledge and belief, the scope of work for which payment is applied for has been satisfactorily completed.

Prepared By: Ronald Cooke Jr [Signature] Date: 8/18/2021
Print Name Signature

Century Concrete Construction, Inc.

Approved By: Stephen Byington [Signature] Date: 8/18/2021
Print Name Signature

Cobb, Fendley & Associates, Inc.

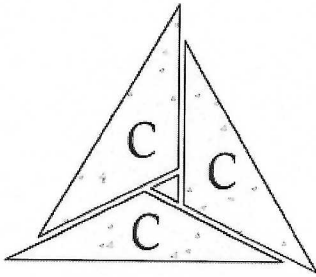
Accepted By: _____ Date: _____
Print Name Signature

City of Hunters Creek Village

Item No.	Item Description	Unit	Original Contract			Change Order 1		
			QTY	Unit Price	Extended Price	Revised Unit QTY	Revised Unit Price	Price Difference
SECTION 1 - BASE UNIT ITEMS								
1	Mobilization	LS	1	\$ 2,500.00	\$ 2,500.00			\$ -
2	Traffic Control and Regulations (Including signs, barricades, flaggers, and changeable Message Board)	LS	1	\$ 4,850.00	\$ 4,850.00			\$ -
3	Remove, Haul, and Dispose Offsite Existing Pavement, Curb & Base Material (All thicknesses, including required saw-cutting & demolition)	SY	1,253	\$ 17.49	\$ 21,914.97			\$ -
4	Excavation	CY	209	\$ 31.10	\$ 6,499.90	225.35	\$ 31.10	\$ 508.49
5	High Early Strength Reinforced Concrete Pavement (Match existing pavement thickness or 7-Inch Minimum) Sawcut, Expansion Joints, Horizontal Dowels, keyed joints, Pavement Markings & Stripings are incidental to the Concrete Pavement Unit Price	SY	1,253	\$ 66.60	\$ 83,449.80			\$ -
6	Cement Stabilized Sand for Base Material (6" Min)	SY	1,253	\$ 12.00	\$ 15,036.00	1,351.00	\$ 12.00	\$ 1,176.00
7	Inlet Protection Barrier	EA	20	\$ 110.00	\$ 2,200.00			\$ -
8	Site Restoration	LF	1,036	\$ 2.92	\$ 3,025.12			\$ -
9	Concrete Pavement Header	LF	20	\$ 40.00	\$ 800.00			\$ -
10	Crack Sealing	LF	600	\$ 3.50	\$ 2,100.00			\$ -
SECTION 2 - EXTRA WORK ITEMS								
11	Remove, Haul, and Dispose Offsite Existing Pavement, Curb & Base Material (All thicknesses, including required saw-cutting & demolition)	SY	50	\$ 17.50	\$ 875.00			\$ -
12	High Early Strength Reinforced Concrete Pavement (Match existing pavement thickness or 8-Inch Minimum) Sawcut, Expansion Joints, Horizontal Dowels, keyed joints, Pavement Markings & Stripings are incidental to the Concrete Pavement Unit Price	SY	50	\$ 66.60	\$ 3,330.00			\$ -
13	Cement Stabilized Sand for Base Material (6" Min)	SY	50	\$ 12.00	\$ 600.00			\$ -
14	Saw Cutting Cracks	LF	400	\$ 5.00	\$ 2,000.00			\$ -
CHANGE ORDER ITEMS								
CO1-1	Install Metal Plate per City Requirement	EA	0	\$ -	\$ -	1.00	\$ 800.00	\$ 800.00
CO1-2	Move Metal Plate per City Requirement	EA	0	\$ -	\$ -	1.00	\$ 700.00	\$ 700.00
CO1-3	Install 2 Metal Plates per City Requirement	EA	0	\$ -	\$ -	2.00	\$ 700.00	\$ 1,400.00
CO1-4	Additional Saw Cut and Concrete Demolition	LS	0	\$ -	\$ -	1.00	\$ 750.00	\$ 750.00
CO1-5	Repair Sprinkler	LS	0	\$ -	\$ -	1.00	\$ 1,250.00	\$ 1,250.00

TOTAL ORIGINAL CONTRACT = \$ 149,180.79
TOTAL CHANGE ORDER 1 = \$ 6,584.49
TOTAL CHANGE ORDER 2 = \$ -
TOTAL CHANGE ORDER 3 = \$ -
TOTAL CHANGE ORDER 4 = \$ -

REVISED CONTRACT AMOUNT = \$ 155,765.28



Century Concrete Construction Inc.
20751 Old Sorters Rd.
Porter, TX 77365
(281)354-1277
Ronnie@centurycci.com

BILL TO
(2021)Ripple Creek
Drive/Street Repair

INVOICE 7507

DATE 07/06/2021 **TERMS** Due on receipt

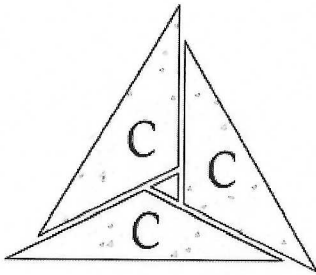
DUE DATE 07/06/2021

JOB NAME
Change order # 1

DESCRIPTION	QTY	RATE	AMOUNT
07/06/2021			
Installed 1 metal plate per. City on 5/26/21 Paul Tyler 1month	1	800.00	800.00
Moved 1 metal plates per. City on 6/ 14/21 Robert Jacobson 526 Ripple Creek	1	700.00	700.00
Installed 2 metal plate per. City on 6/14/21 514/ 518 Ripple Creek	2	700.00	1,400.00

If you have any questions please give us a call 281-354-1277

TOTAL DUE \$2,900.00



Century Concrete Construction Inc.
 20751 Old Sorters Rd.
 Porter, TX 77365
 (281)354-1277
 Ronnie@centurycci.com

BILL TO
 (2021)Ripple Creek
 Drive/Street Repair

INVOICE 7508

DATE 07/06/2021 **TERMS** Due on receipt

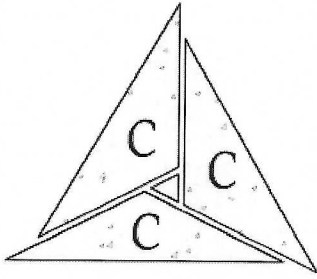
DUE DATE 07/06/2021

JOB NAME
 Change order # 2

DESCRIPTION	QTY	RATE	AMOUNT
07/06/2021			
Concrete and Demo: Saw cut and straighten section 325-30 – Sue Shapers house on south end. Last panel. Add sawcut and redwood for 54’ of street panel. Saturday, June 12, 2021 @ 0943 – Additional section removed due to separation of concrete from existing fissure. Stacia Patterson with Cobb Fendley approved by text. Section was 1.5’ x 2’.	1	750.00	750.00
Sprinkler Repairs: 325 Ripple Creek (South End) – Sue Shaper – Multiple sprinkler repairs. Parts and labor. 417 Ripple Creek Drive – Dr. Andy – Sprinkler repairs. Parts and labor. 522 Ripple Creek Drive – Troy and Rhonda Harder – Multiple sprinkler repairs on both left and right side of their driveway. 517 Ripple Creek Drive – Ky and Emilie Cooksey – No repairs yet as unable to test her system. States sprinklers were damaged during initial removal.	1	1,250.00	1,250.00

If you have any questions please give us a call 281-354-1277

TOTAL DUE \$2,000.00



Century Concrete Construction Inc.
20751 Old Sorters Rd.
Porter, TX 77365
(281)354-1277
Ronnie@centurycci.com

BILL TO
(2021)Ripple Creek
Drive/Street Repair

INVOICE 7509

DATE 07/06/2021 **TERMS** Due on receipt

DUE DATE 07/06/2021

JOB NAME
Change order # 3

DESCRIPTION	QTY	RATE	AMOUNT
07/06/2021			
Roadway Excavation above and beyond scope based on bid sheet 16.35 yds	16.35	31.10	508.49
Cement Stabilized Sand Base for High Early Strength Concrete(6-inch min.) 98 sq. yds above and beyond scope based on bid sheet	98	12.00	1,176.00

If you have any questions please give us a call 281-354-1277

TOTAL DUE

\$1,684.49



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: August 24, 2021
AGENDA SUBJECT: Discussion and possible action to approve Change Order #1 to the contract with Angel Brothers Enterprises, Ltd. in the amount of \$25,598.75 for the Beinhorn Road Reconstruction Project.

EXHIBITS: Change Order #1

August 20, 2021

City of Hunters Creek Village
City Administrator
1 Hunters Creek Place
Houston, Texas 77024

Re: Beinhorn Road Reconstruction
Change Order #1
CFA No. 2112-005-05

To Tom Fullen:

Attached is Change Order #1 from Angel Brothers Enterprises, Ltd. for the above – referenced project. This Change Order provides for the regrading of the roadside ditches along Beinhorn. Re-grading the roadside ditches will improve drainage and extend the service lifetime of the roadway pavement. We believe the contractor's price is fair and reasonable. We recommend approval of this Change Order.

If you have any questions or require additional information, I can be contacted at (713) 462-3242.

Sincerely,

COBB, FENDLEY & ASSOCIATES, INC.



Thomas A. Artz, P.E.
Sr. Project Engineer

Enclosures

cc: Tom Fullen
Jackie Ramos
Steve Byington
Mark Sharpe

Item No.		Item Description	Unit	Unit QTY	Unit Price	Total
Change Order 1						
ADDITIONAL BID ITEM QUANTITIES						
24		Sodding	SY	300	\$ 5.50	\$ 1,650.00
ADD NEW ITEMS						
30		Ditch Regrade Mobilization	LS	1	\$ 5,000.00	\$ 5,000.00
31		Ditch Grading	LF	2445	\$ 7.75	\$ 18,948.75
CO TOTAL						\$ 25,598.75



Angel Brothers
Paving and Utility Contractors

Angel Brothers Enterprises, Ltd.

3003 Kilgore Parkway Bldg. A
Baytown, Texas 77523
Ph. (281) 421-5721
Fax (281) 421-5796

PROPOSAL

COUNTY:
HIGHWAY:
CONTROL NUMBER:
PROJECT NUMBER:

To:

City of Houston's Street Milling

BID DATE: August 19, 2021

ADDENDUM:

No.	Item No.	Bid Item Description	U/M	Quantities	Price	Amount
1	1502	MOBILIZATION	LS	1.000	\$5,000.00	\$5,000.00
24	2922	SODDING (@ BID PRICE)	SY	300.000	\$5.50	\$1,650.00
30	2315	DITCH GRADING	LF	2,445.000	\$7.75	\$18,948.75
					Bid Total:	\$25,598.75



AngelBrothers
Paving and Utility Contractors

Angel Brothers Enterprises, Ltd.

3003 Kilgore Parkway Bldg. A
Baytown, Texas 77523
Ph. (281) 421-5721
Fax (281) 421-5796

PROPOSAL

COUNTY:
HIGHWAY:
CONTROL NUMBER: 200-01-75038
PROJECT NUMBER:

To:

City of Hunters Creek Village

BID DATE: August 19, 2021

ADDENDUM : RFP 1

No.	Item No.	Bid Item Description	U/M	Quantities	Price	Amount
1	1502	MOBILIZATION	LS	1.000	\$5,000.00	\$5,000.00
24	2922	SODDING (@ BID PRICE)	SY	300.000	\$5.50	\$1,650.00
30	2315	DITCH GRADING	LF	2,445.000	\$7.75	\$18,948.75
Bid Total:					\$25,598.75	