PERMIT CHECKLIST – BUILDING DEMOLITION

Date: ____________________ Job Site Address: ________________________________

Value of the Work: __________________________

Lot: ______ Block: ______ Subdivision: __________________________________________

Documents Submitted:
[   ] Site Plan showing proposed new structure and where located on lot and present trees shown as noted on Tree Survey.  
Ch. 18, Sect. 18-20(c) (1) HUNTERS CREEK VILLAGE CODE.
[   ] Tree Survey (TS) (showing all existing trees by name, location and size)
[   ] Tree Disposition Plan (TDP)
Ch. 18, Sect. 18-20(c) (1) HUNTERS CREEK VILLAGE CODE.
[   ] Tree Survey/Tree Disposition Plan will not be required if no trees are to be removed at time of demolition. Demolition company must receive written permission from Urban Forester before the demolition permit will be approved.
[   ] The building demolition permit will not be released until after the following have been approved, permitted, inspected and released.
  a. ______ water/sewer disconnect (must obtain proper paperwork from Memorial Village Water Authority (MVWA).
  b. ______ gas disconnect
  c. ______ electric disconnect
  d. ______ Construction Site Regulations copy received and understood
    1. Construction Site Fence installed and approved.
    2. Port-O-Let on site and properly located.

**OFFICE USE ONLY**

☐ Approved ☐ Denied

Comments:
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

Signed By: ____________________________________ Title: ____________________________________

Permit Fee: ________________________________

HCVPermitChecklistDemolition060708
City of Hunters Creek Village
#1 HUNTERS CREEK PLACE
HUNTERS CREEK VILLAGE, TEXAS 77024
(713) 465-2150 phone
(713) 465-8357 fax

Permit Application

Date: _______________________ Job Site Address: ________________________________

**Permit Type**
- □ New Residence
- □ Plumbing
- □ Pool
- □ Driveway
- □ Deck
- □ Comm. Build
- □ HVAC
- □ Fence
- □ Demo
- □ Irrigation
- □ Remodel
- □ Signs
- □ Roof
- □ Drainage
- □ Electrical
- □ Channel Bank Stabilizer

Value of Work for Contractor: $____________________ Total Square Footage _____________

Description of Work _____________________________________________________________

**Property Owner Information**

<table>
<thead>
<tr>
<th>Name</th>
<th>Phone Number</th>
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<tbody>
<tr>
<td>E-Mail</td>
<td>Fax Number</td>
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**Architect / Designer Information**

<table>
<thead>
<tr>
<th>Name</th>
<th>Phone Number</th>
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<tbody>
<tr>
<td>E-Mail</td>
<td>Fax Number</td>
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**Contractor / Subcontractor Information**

<table>
<thead>
<tr>
<th>Company Name</th>
<th>Phone Number</th>
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</thead>
<tbody>
<tr>
<td>Employee Name</td>
<td>Fax Number</td>
</tr>
</tbody>
</table>

| Signature          | E-Mail       |

Address, City, Zip

ONLY COMPANY CHECKS AND CASH ARE ACCEPTED. CONTRACTOR MUST BE REGISTERED WITH THE CITY OF HUNTERS CREEK WITH CERTIFICATE OF INSURANCE AND LICENSE ON FILE.

***OFFICE USE ONLY***

- □ Approved
- □ Denied

Comments: _______________________________________________________________________

Signed By: ___________________________ Title: ___________________________

HCVPermitApplication11102009