

**City of Hunters Creek Village
#1 HUNTERS CREEK PLACE
HUNTERS CREEK VILLAGE, TEXAS 77024
(713) 465-2150 phone
(713) 465-8357 fax**



PERMIT CHECKLIST – BUILDING DEMOLITION

Date: _____ Job Site Address: _____

Value of the Work: \$ _____

Lot: _____ Block: _____ Subdivision: _____

Documents Submitted:

- Site Plan showing proposed new structure and where located on lot and present trees shown as noted on Tree Survey.
- Tree Survey (TS) (showing all existing trees by name, location and size)
Ch.18, Sect. 18-20(c) (1) HUNTERS CREEK VILLAGE CODE.
- Tree Disposition Plan (TDP)
Ch. 18, Sect. 18-20(c) (1) HUNTERS CREEK VILLAGE CODE.
- Tree Survey/Tree Disposition Plan will not be required if no trees are to be removed at time of demolition. Demolition company must receive written permission from Urban Forester before the demolition permit will be approved.
- The building demolition permit will not be released until after the following have been approved, permitted, inspected and released.
 - a. _____ water/sewer disconnect (must obtain proper paperwork from Memorial Village Water Authority (MVWA).
 - b. _____ gas disconnect
 - c. _____ electric disconnect
 - d. _____ Construction Site Regulations copy received and understood
 - 1. Construction Site Fence installed and approved.
 - 2. Port-O-Let on site and properly located.

****OFFICE USE ONLY****

Approved **Denied**

Comments:

Signed By: _____ Title: _____

Permit Fee: \$ _____

HCVPermitChecklistDemolition060708

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Permit Application

Date: _____ Job Site Address: _____

Permit Type

- New Residence Plumbing Pool Driveway Deck
- Comm. Build HVAC Fence Demo Irrigation
- Remodel Signs Roof Drainage
- Electrical Channel Bank Stabilizer

Value of Work for Contractor: \$ _____ Total Square Footage _____

Description of Work _____

<i>Property Owner Information</i>	
Name _____	Phone Number _____
E-Mail _____	Fax Number _____
<i>Architect / Designer Information</i>	
Name _____	Phone Number _____
E-Mail _____	Fax Number _____
<i>Contractor / Subcontractor Information</i>	
Company Name _____	Phone Number _____
Employee Name _____	Fax Number _____
Signature _____	E-Mail _____
Address, City, Zip _____	

ONLY COMPANY CHECKS AND CASH ARE ACCEPTED. CONTRACTOR MUST BE REGISTERED WITH THE CITY OF HUNTERS CREEK WITH CERTIFICATE OF INSURANCE AND LICENSE ON FILE.

OFFICE USE ONLY

- Approved Denied

Comments: _____

Signed By: _____ Title: _____