

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
January 22, 2019**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, January 22, 2019, at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Ken Spalding Chip Cowell Jay Carlton
	City Attorney:	John Hightower
	City Administrator:	Tom Fullen
	City Secretary:	Crystal R. Dozier
	City Engineer:	Steve Byington

With a quorum of the Council Members present, Mayor Jim Pappas called the meeting to order at 6:00 p.m. followed by the pledge of allegiance led by Chief Ray Schultz and invocation by Mayor Pappas.

PUBLIC COMMENTS

Mayor Brian Muecke spoke before the Council regarding the Sugar Bowl and the victory of the University of Texas.

REPORTS

Treasurer: Tom Fullen, City Administrator, presented the financial report and gave a brief summary.

Police Commission: Commissioner Steve Reichel, presented the police report and gave a brief summary on recent events. Follow-up on Previous Month Items/Requests from Commission-A Special presentation was made at the Piney Point City Council Meeting to outgoing Commissioner C. Alexander for his service to the Police Commission by Commissioner Huguenard and Chief Schultz. Personnel Changes/Issues/Updates-The MVPD currently has one opening for both an Officer and a Dispatcher. Most of our current inquiries are coming from applicants who do not meet the minimum requirements of prior experience. The 1% STEP Pay adjustment was made for eligible employees effective 1/5/19. Performance evaluations have been completed for all department personnel. Individual deficiencies have been properly identified, documented and discussed with employees.

Major/Significant Events

- 12/15/18 at 0500 Hours, 2 Home Invasion Burglaries occurred where the residents were assaulted while inside of their homes. MVPD officers responded and apprehended the suspect still inside one of the homes. The 17-year-old suspect was taken into custody. The suspect had also been involved in a third home invasion and an auto burglary in the City of Houston.
- The department participated in the 2018 2nd Annual Twinkle Light Parade in Bunker Hill Village. The attendance was estimated to be double from 2017. There were no major incidents or issues.
- The cases involving the Burglaries and Thefts of several high end commercial ranges from area homes has been exceptionally cleared with the arrests of a suspect linked to cases in the West University Area and Dallas.

Status Update on any Major Projects-The department completed the annual police vehicle mileage and usefulness survey and analysis, along with a review of available options for marked vehicle replacement. This will be discussed at the 1/14/19 Police Commission Meeting. Preliminary, End of Year - Case Clearance results have been compiled for 2018. The numbers show Crimes Against Persons with a 71% Clearance Rate and Crimes Against Property at 59%. Solid work by our CID detectives.

Fire Commission: Mayor Pappas, presented the fire report and gave a brief summary. The roof is 98% and should be 100% complete by January 31st. The building subcommittee has decided on a Program Manager and plans to hire an architect by March.

Building Official: James Stewart, City Building Official gave a brief summary of the building report.

City Engineer: Steve Byington, City Engineer reported on the following public work projects:

a. Two Outfall Rehabilitation

The outfall rehabilitation is all complete. Harris County Flood Control Acceptance occurred on January 16, 2018.

b. Memorial/Voss Intersection Improvements

Sidewalks and pedestrian ramps are underway this week. All pedestrian improvements should be completed by January 25th. Ornamental pole delivery delayed until February 15th and installation scheduled for the week of the 18th. New signal turn-on scheduled for the second week in January. Striping and cleanup will occur after that. Contract Substantial completion date is 02/28/19.

c. 2018 Outfall Rehabilitation – River Point (34) & River Circle (35)

River Point is 60% complete and work has gone as planned. River Circle is scheduled to start next week. The City Engineer is arranging to purchase materials next week. Currently total budget for both outfalls is \$430,000.

d. 2018 Street Maintenance

Original budgeted work has been completed. Budget amount was: \$275,000, Contract amount is \$182,160.17. Last month the city amended the construction contract to increase it by 25% in order to get approximately 350 lane feet in additional panel work. Extra work is almost complete and will be complete by the 25th.

e. Memorial Drive Asphalt Repairs

Project has been advertised, the City Engineer has extended the bid opening until the week of the 18th in order to get more bidders. Work will occur on both sides of the intersection. They will have recommendation for award at next council meeting.

Mayor and Council Reports and Comments Mayor Pappas gave a brief summary on the success of Cocoa, Carols and Council.

CONSENT AGENDA

1. Approval of the Minutes of the Regular Meeting on December 4, 2018.
2. Approval of the Cash Disbursement Journal for December, 2018.

A motion was made by Councilman Spalding to approve Consent Agenda and Councilman Marks seconded the motion. The vote to approve the motion was unanimous.

REGULAR AGENDA

1. Consideration and possible action to adopt a resolution: a) acknowledging that Harris County has rescinded its contract with the City under which the Harris County Health Department had agreed to enforce the State Food Establishment regulations within the City; and b) requesting that the State Health Department assume those enforcement responsibilities within the City.

A motion was made by Councilman Spalding to adopt a resolution: a) acknowledging that Harris County has rescinded its contract with the City under which the Harris County Health Department had agreed to enforce the State Food Establishment regulations within the City; and b) requesting that the State Health Department assume those enforcement responsibilities within the City and Councilman Marks seconded the motion. The vote to approve the motion was unanimous.

2. Discussion and possible action to approve an amendment of the Village Fire Department's FY2018 Budget to increase the Professional Services budget line item by \$50,000, with Hunters Creek Village's portion being \$18,223.97 (22.25%) coming out of Hunters Creek Village's FYE 2019 Budget.

A motion was made by Councilman Cowell to approve an amendment of the Village Fire Department's FY2018 Budget to increase the Professional Services budget line item by \$50,000, with Hunters Creek Village's portion being \$11,125.00 and Councilman Spalding seconded the motion. The vote to approve the motion was unanimous.

3. Discussion and possible action to approve an Ordinance of the City of Hunters Creek Village, Texas, providing for the holding of a General Election on May 4, 2019, for the purpose of electing a Mayor and two (2) Council Members (Position Nos. 4 and 5); and providing details relating to the holding of the election.

A motion was made by Councilman Spalding to approve an Ordinance of the City of Hunters Creek Village, Texas, providing for the holding of a General Election on May 4, 2019, for the purpose of electing a Mayor and two (2) Council Members (Position Nos. 4 and 5); and providing details relating to the holding of the election and Councilman Marks seconded the motion. The vote to approve the motion was unanimous.

4. Discussion and possible action regarding the City's 2019 Arbor Day program.

Councilman Cowell presented the 2019 Arbor Day Program. No action taken.

5. Consideration and possible action to approve the removal and replacement of the guardrail at the eastside of Voss Road and Bingle Road.

A motion was made by Councilman Spalding to approve the removal and replacement of the guardrail at the eastside of Voss Road and Bingle Road and Councilman Carlton seconded the motion. The vote to approve the motion was unanimous.

6. Discussion and possible action to approve the proposed amendments to the City's Personnel Policy.

A motion was made by Councilman Carlton to postpone the item to next month and Councilman Cowell seconded the motion. The vote to approve the motion was unanimous.

7. Discussion and possible action regarding the Village Fire Department's FY 2019 budget and the positions taken by the City of Bunker Hill Village on its obligations under the Village Fire Department Inter-local Agreement.

