

CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
February 25, 2020

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, February 25, 2020, at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Ken Spalding Chip Cowell Jay Carlton
	City Attorney:	John Hightower
	City Administrator:	Tom Fullen
	City Secretary:	Crystal R. Dozier
	City Engineer:	Steve Byington

With a quorum of the Council Members present, Mayor Jim Pappas called the meeting to order at 6:00 p.m. followed by the pledge of allegiance led by Chief Ray Schultz and invocation by Mayor Pappas.

PUBLIC COMMENTS

Stephanie Stradley at 402 Hunters Park Lane spoke before the City Council regarding the Bridgewood Greenbelt.

Treasurer: Tom Fullen, City Administrator, presented the financial report and gave a brief summary.

Police Commission: Commissioner Steve Reichel reported and gave a brief summary. Follow-up on Previous Month Items/Requests from Commission-Budget Committee held FY21 preliminary budget meeting on February 3rd. Prepared annual reports and analysis for Commission of; Complaints, Accidents, Profiling, Pursuit Review and Use of Force. Personnel Changes/Issues/Updates-This month we had one applicant who applied with the PD, however after learning that he would be required to participate in a physical assessment he withdrew from the process. TCO Stivner is taking on additional duties and is learning NIBRS. In September 2019, all UCR contributing agencies were required to submit crime data using NIBRS criteria. The process is labor intensive, and Ms. Stivner requested the opportunity to learn the new system.

Major/Significant Events

- ALPR System recovered 6 stolen vehicles valued at \$148,200.00 in January, 5 of the vehicles had links to other crimes.
- Unit #174 damaged after driver backed into a pole at the PD causing \$800 in damage. The incident was found to be preventable. Officer reprimanded.
- 1/9/20. A local television station did a story on the ALPR system and a case where the suspects were breaking into homes while families were at funerals. A stolen vehicle and 2 heirloom bowls from the 1700's were recovered.
- 1/8/20 officers observed a suspicious vehicle enter the villages at San Felipe and Memorial. The vehicle eluded officers however, officers located the unoccupied vehicle that contained property

from a burglary and a strong-armed robbery (purse snatching) along with the Id of the robbery suspect. HPD responded and took over the investigation.

Status Update on any Major Projects-Updated the CAPERS RMS system to be NIBRS compliant. All PC's and vehicle MDT's were uploaded with new software. Reviewed Buy-Board information of available 2020 police fleet vehicles. Learned that there will be no L.E. Ford Interceptors or Dodge Chargers available in 2020 models. Opened RFP Bids for FY20/21 Health, Dental and Life Insurance for MVPD employees, Bunker Hill and Piney Point. Bids came in at a 5% increase for health, others were a pass – thus no change in premium. On-Body Camera equipment delivered 1/30/20.

Fire Commission: Councilman Carlton gave a brief report on the ongoing renovation of the fire department. The Commission has received seven bids. The Commission received detailed bids March 24th and 25th. A selection will be made on best value. The subcommittee will make a recommendation if everything checks out with one particular contractor. The budget for is \$4,691,000 and best value bid is at \$4,684,000.

Building Official: James Stewart, City Building Official gave a brief summary of the building report. Hunters Creek Elementary has resubmitted building plans for the new school. The building permit should be issued within the next couple of weeks pending the Memorial Villages Water Authority and City Engineers approval. The maintenance crew have cleaned out and organized the maintenance shop.

City Engineer: Steve Byington, City Engineer reported on the following public work projects:

a. 2019 Outfall Replacement-Outfalls #5 and #24

The project is within budget. The City Engineer is currently coordinating with landscaping contractor at Dodson residence. Work is anticipated to be completed within the next two weeks. Project close-out to follow. Total contract amount is \$353,981.

b. 2020 Outfall Replacement – Outfall #32

Construction drawings and specifications are complete and out for public bid. A recommendation to award bid will be on the next council agenda. Outfall rehabilitation estimated completion date is June 2020. Overall construction cost will be approximately \$150,000.

c. Voss at Second Baptist

Geotechnical field work is nearing completion. Ground penetrating radar was completed in the field and a report was provided to the Geotechnical Engineer. There were 9 pavement coring locations completed thus far, with 7 additional planned. One 75-foot soil boring was completed, and another is planned this week to determine extent of voids. On schedule to have preliminary geotechnical findings for March council meeting. Construction cost still unknown but could range between \$1.5M and \$2.5M. Work will be taken to logical milestone and put on hold. See item G.

d. Beinhorn and Voss – Traffic Signal Reconstruction

Decorative pole lead time has been reduced from one year, to less than six months. Construction plans are advertised and scheduled to bid Thursday, March 19th, 2020. Centerpoint gas conflict will be resolved by September.

e. CCTV Phase II

Additional work is 100% complete and waiting on inspection videos from contractor. Total contract revised is \$50k. Once received, CobbFendley will begin review of inspected storm sewers

f. Hunters Creek Elementary Drainage

Construction drawings review complete and returned to Architect.

g. City Limit Boundary

As requested by Councilman Spalding last meeting, original incorporation documents and ordinances were found and reviewed in order to confirm city limit accuracy on current city map. There are multiple locations that the city limit boundary appears to be shown incorrectly. A brief presentation was presented at the council meeting.

CONSENT AGENDA

1. Approval of the Minutes of the Regular Meeting on January 28, 2020 and Special Meeting on February 12, 2020.
2. Approval of the Cash Disbursement Journal for January, 2020.
3. Approval of the 2019 4th Quarter, Quarterly Investment Reports.
4. Acceptance of resignation from Frank Doyle from his position as Alternate Fire Commissioner and approval of a Resolution appointing Rob Adams as Alternate Fire Commissioner.

A motion was made by Councilman Marks to approve the Consent Agenda and Councilman Spalding seconded the motion. The vote to approve the motion was unanimous.

REGULAR AGENDA

1. Discussion and possible action to approve an Ordinance declaring the unopposed candidates for Council Position No. 1 (Stuart Marks), Council Position No. 2 (Fidel Sapien), and Council Position No. 3 (Ken Spalding) duly elected and providing that the May 2, 2020 General Municipal Election is cancelled.

A motion was made by Councilman Cowell to approve an Ordinance declaring the unopposed candidates for Council Position No. 1 (Stuart Marks), Council Position No. 2 (Fidel Sapien), and Council Position No. 3 (Ken Spalding) duly elected and providing that the May 2, 2020 General Municipal Election is cancelled. Councilman Carlton seconded the motion. The vote to approve the motion was unanimous.

2. Discussion and possible action to award a bid to Century Concrete for the reconstruction of the culvert system at 217 Shasta in the amount of \$26,600.

A motion was made by Councilman Spalding to award a bid to Century Concrete for the reconstruction of the culvert system at 217 Shasta in the amount of \$26,600. Councilman Cowell seconded the motion. The vote to approve the motion was unanimous.

3. **A motion was made by Councilman Spalding with a second by Councilman Marks to adjourn the meeting. The vote to approve the motion was unanimous.**
4. **The meeting was adjourned at 6:43 p.m.**

These minutes were approved on the 24th day of March, 2020.

_____/s/
Jim Pappas, Mayor

ATTEST:

_____/s/
Crystal R. Dozier, TRMC
City Secretary