

**CITY OF HUNTERS CREEK VILLAGE, TEXAS  
MINUTES OF THE REGULAR  
CITY COUNCIL MEETING  
February 26, 2019**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, February 26, 2019, at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Fidel Sapien Ken Spalding Chip Cowell Jay Carlton
	City Attorney:	John Hightower
	City Administrator:	Tom Fullen
	City Secretary:	Crystal R. Dozier
	City Engineer:	Steve Byington

***With a quorum of the Council Members present, Mayor Jim Pappas called the meeting to order at 6:00 p.m. followed by the pledge of allegiance led by Detective Christopher Rodriguez and invocation by Mayor Pappas.***

**PUBLIC COMMENTS**

Martin O'Malley at 206 Glennville Ct. and Drew Pelter at 202 Glennville Ct. both spoke before the Council regarding standing water on Glennville Ct.

**REPORTS**

Treasurer: Tom Fullen, City Administrator, presented the financial report and gave a brief summary.

Police Commission: Commissioner Steve Reichel, presented the police report and gave a brief summary on recent events. Follow-up on Previous Month Items/Requests from Commission-Police Commission 2019 meeting schedule and project list created. Personnel Changes/Issues/Updates-The MVPD currently have one opening each for an Officer and a Dispatcher. A dispatcher applicant was sent to background for a review and investigation. After reviewing the file it was decided to not proceed with hiring of the applicant. An officer was involved in an accident while on the Department motorcycle resulting in a shoulder injury. The officer has had subsequent surgery and is expecting a full recovery.

Major/Significant Events

- 1/3/19 at 0028 hours, officers responded to a report of shots fired in the area of 601 Lindenwood. Officers engaged in a pursuit with the suspects who crashed in Houston. One of the suspects was taken into custody and a stolen firearm was recovered. It was later learned that a security guard had interrupted an auto burglary and the suspects had shot at the security guard.
- 1/22/19 at 0111 hours officers assisted on a pursuit that entered the Villages being initiated by Constables. The suspect vehicle crashed at Strey and Memorial. MVPD set-up a perimeter and over the course of 5 hours apprehended all 4 suspects and recovered 4 handguns. Excellent respond and coordination by nightshift officers.

1/24/19 MVPD Detectives located and recovered a stolen/embezzled vehicle from a property in Tomball. The victim was a Villages area resident. The classic vehicle is valued at \$75,000.

Status Update on any Major Projects-The Mergertree IT maintenance technician assigned to the MVPD left employment with the company. Mergertree executive staff met with MVPD staff and assured us that a continuity of operations plan was in place and that we would receive the same level of service as before. RFP for employee healthcare was submitted and posted in area newspapers as per purchasing guidelines. MOE training is occurring for all sworn employees. Training includes; First Aid, Review of Force, Pursuit and Social Media Policies, CEW and ASP recertification, Radio Procedures, Bond Receipts, Harassment in the Workplace and Active Shooter Refresher.

Fire Commission: Councilman Carlton presented the fire report and gave a brief summary. The roof is substantially complete and is under budget. Councilman Carlton will do a final walk through with a punch list. The Rebuild Project is on the Fire Commission agenda for Wednesday, February 27<sup>th</sup> to approve the Program Manager contract and move forward with advertising for an architect.

Building Official: James Stewart, City Building Official gave a brief summary of the building report. He stated he will start implementing preconstruction meetings with contractors. The Department is also looking into how to utilize the permitting software to its fullest potential. For example emailing inspection reports straight to the contractor.

City Engineer: Steve Byington, City Engineer reported on the following public work projects:

a. Memorial/Voss Intersection Improvements

**Delayed ornamental pole delivery date was previously scheduled for February 15<sup>th</sup>. The supplier delayed again this week and the new delivery date was not provided to the contractor. The contractor has committed to install poles on the day of delivery. Striping and cleanup will occur after that and the contract substantial completion date is 02/28/19.**

b. Traffic at Memorial/Voss

**City engineer has started receiving reports of excessive congestion on Voss at Memorial. It started around Christmas but has steadily increased. Complaints are primarily about PM peak northbound but also AM peak southbound. Additionally, we found that there have been multiple 311 calls regarding the same to the city of Houston. While the city engineer has experienced the increase and can corroborate the complaints, they have not modified the signal. It is the same controller, signal and timing plan. The new signals has not been installed. City engineers initial diagnosis is simply that there is increased volume on Voss due to 610/59 construction and as that project continues, more drivers are finding alternate routes. They took traffic and turning counts in October so that we could make a refinement once the new signal is activated. They could get additional counts to verify for less than \$1,000.**

**Councilman Carlton read an email from Tim and Susan Weaver at 9 Cape Cod concerned about the light at Voss Rd at Memorial Dr. going north.**

c. 2018 Outfall Rehabilitation – River Point (34) & River Circle (35)

**River Point is 90% complete and River Circle is scheduled to start next week. The contractor delayed due to family emergency. Work is scheduled to start week of the 25<sup>th</sup> and currently total budget for both outfalls is \$430,000. The project is slightly under budget to date.**

d. 2018 Street Maintenance

**There will be a Special City Council meeting on Monday, March 4<sup>th</sup>.**

e. Memorial Drive Asphalt Repairs

**The bid opening will occur on Friday, February 22<sup>nd</sup> and the city engineer has a bid tabulation and recommendation for award at this council meeting.**

f. Memorial Guard Rail

**Within 24 hrs of the mayor announcing the guard rail on Voss was repaired, the guard rail on Memorial at Lindenwood was also hit. As of the date of this report, the city engineer does not have a proposal to repair the guard rail. The wood and wire mesh fencing was also destroyed and will need to be replaced.**



Mayor and Council Reports and Comments: Mayor Pappas introduced Pamela Kersey a candidate for the Mayors position in the 2019 General Elections for the City of Bunker Hill.

**CONSENT AGENDA**

1. Approval of the Minutes of the Regular Meeting on January 22, 2019.
2. Approval of the Cash Disbursement Journal for January, 2019.

**A motion was made by Councilman Spalding to approve Consent Agenda and Councilman Carlton seconded the motion. The vote to approve the motion was unanimous.**

**REGULAR AGENDA**

1. Discussion and possible action to approve the proposed amendments to the City's Personnel Policy.

**A motion was made by Councilman Spalding to approve the proposed version presented at the meeting of the City's Personnel Policy and Councilman Carlton seconded the motion. The vote to approve the motion was unanimous.**

2. Discussion and possible action to consider rules and regulations for use of the City Hall pavilion.

**No action taken.**

3. Discussion and possible action to adopt a resolution amending the City's Public Funds Investment Policy.

**A motion was made by Councilman Spalding to adopt a resolution amending the City's Public Funds Investment Policy and Councilman Sapien seconded the motion. The vote to approve the motion was unanimous.**

4. Discussion and possible action to adopt an ordinance of the City Council of the City of Hunters Creek Village, Texas, declaring that the unopposed candidates for Mayor and Councilmember Positions nos. 4, and 5 are duly elected; cancelling the May 4, 2019, General Municipal Election; and containing other provisions relating to the subject.

**A motion was made by Councilman Spalding to adopt an ordinance of the City Council of the City of Hunters Creek Village, Texas, declaring that the unopposed candidates for Mayor and Councilmember Positions nos. 4, and 5 are duly elected; cancelling the May 4, 2019, General Municipal Election; and containing other provisions relating to the subject. Councilman Marks seconded the motion. The vote to approve the motion was unanimous.**

5. Discussion and possible action to consider a resolution of the Tri-Cities Public Safety Committee, established by the City of Bunker Hill Village, City of Piney Point and the City of Hunters Creek Village to make recommendations to the City Councils of the Cities of Bunker Hill Village, Piney Point Village and Hunters Creek Village regarding their recommendations for further study of the issues by the Police Commission.

**A motion was made by Councilman Cowell to accept the recommendation of the Tri-Cities Public Safety Committee, to ask the Police Commission to further study the matter and Councilman Sapien seconded the motion. The vote to approve the motion was unanimous.**

6. Discussion and possible action to consider the purchase of a pavement striping machine.

**A motion was made by Councilman Cowell to purchase a pavement striping machine in the amount of \$9,619.00 and Councilman Sapien seconded the motion. The vote to approve the motion was unanimous.**

7. Discussion and possible action to approve Amendment No. 58 to the engineering contract with CobbFendley to add funding for services related to 2019 Street Maintenance Projects.

**A motion was made by Councilman Spalding to approve Amendment No. 58 to the engineering contract with CobbFendley to add funding for services related to 2019 Street Maintenance Projects in the amount of \$70,000 and Councilman Cowell seconded the motion. The vote to approve the motion was unanimous.**

8. Discussion and possible action regarding the Village Fire Department's FY 2019 budget and the positions taken by the City of Bunker Hill Village on it's obligations under the Village Fire Department Inter-local Agreement.

**No action taken.**

9. **A motion was made by Councilman Sapien with a second by Councilman Cowell to adjourn the meeting. The vote to approve the motion was unanimous.**

10. **The meeting was adjourned at 7:45 p.m.**

These minutes were approved on the 26<sup>th</sup> day of March, 2019.

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/s/  
Jim Pappas, Mayor

ATTEST:

/s/

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Crystal R. Dozier, TRMC  
City Secretary