

**CITY OF HUNTERS CREEK VILLAGE, TEXAS**  
**MINUTES OF THE PLANNING & ZONING COMMISSION**  
**March 4, 2019**

The Planning and Zoning Commission of the City of Hunters Creek Village, Texas, convened a regular meeting on March 4, 2019 at 6:00 p.m. in the City Hall at #1 Hunters Creek Place, Hunters Creek Village, Texas.

The meeting was called to order at 6:00 p.m. by Vice Chairman David Childers. In attendance were Commissioners David Childers, John Abercrombie Charles Martin, Brent Fredricks and Alternate Commissioner Rob Adams. Also in attendance were: John Hightower, City Attorney; Tom Fullen, City Administrator; James Stewart, City Building Official; and Crystal R. Dozier, City Secretary.

1. Discussion and possible action to consider approval of the minutes of the April 2, 2018 meeting.

**A motion was made by Commissioner Martin to approve the minutes of the April 2, 2018 meeting and Commissioner Abercrombie seconded the motion. The vote to approve the motion was unanimous.**

2. Presentation and discussion of the application filed by Sippi and Ajay Khurana for the approval of a preliminary replat which divides the lot located at 405 Lindenwood (Lot 10, Block 1 of Memorial Drive Manor Partial Replat No. 1, as recorded in film code no. 652006 of the Map Records of Harris County) into two single-family residential lots.
  - a. Public Hearing for the purpose of receiving testimony for and against the approval of the preliminary replat.

**The public hearing was called to order by Vice Chairman Childers for the purpose of receiving testimony for and against the approval of the preliminary replat described above.**

**The following spoke during the public hearing: Rebecca Hunt at 523 Three Corners.**

- b. Discussion and possible action to consider approval of the preliminary replat.

**A motion was made by Commissioner Martin to approve the preliminary replat subject to the applicant addressing the following issues: a) Metes and Bounds Description shall be included on the plat; b) Street Address for each lot shall be included on the plat; c) remove the side setback designations from Lot 10. Add a note in the Notes Section stating: Unless otherwise indicated, the building lines (b.l.), whether one or more, shown on this subdivision plat are established to evidence compliance with the applicable provisions of Chapter 44, Code of Ordinances, City of Hunters Creek Village, Texas in effect at the time this plat was approved, which may be amended from time to time; d) revise the Notes on the Plat to change City of Houston references to City of Hunters Creek Village references with proper Ordinance Chapter numbers; e) Revise the notes on the Plat to remove Notes 4, 5 and 6 as they are not necessary; f) Add the names of the Planning and Zoning Chairman and City Secretary at the signature blocks; g) Verify current Harris County Clerk for Signature Block; h) Current Tax Certificates for the property – No more than 30 days old; i) Verification of unique Plat name; and j) Certification that there are no current Deed Restriction violations at the property. Commissioner Fredricks seconded motion. The vote to approve the motion was unanimous.**

3. Discussion and possible action to consider any future agenda items.

**No action taken on this item.**

Adjourn open meeting

**With no further business coming before the Commission, a motion was made by Commissioner Martin, with a second by Commissioner Abercrombie, to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 6:19 p.m.**

Respectfully Submitted,

Crystal R. Dozier, TRMC  
City Secretary

These minutes were approved on the 1<sup>st</sup> day of April, 2019.