

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
March 27, 2018**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, March 27, 2018, at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks
		Fidel Sapien
		Ken Spalding
		Chip Cowell
		Jay Carlton
	City Attorney:	John Hightower
	City Secretary:	Crystal R. Dozier
	City Building Official:	James Stewart

With a quorum of the Council Members present, Mayor Jim Pappas called the meeting to order at 6:00 p.m. followed by the pledge of allegiance led by Matthew Berman and invocation led by Mayor Pappas.

PUBLIC COMMENTS

There were no public comments.

REPORTS

Treasurer: Tom Fullen, City Administrator, was not present. No report was given.

Police Commission: Chief Ray Schultz presented the police report and gave a brief summary on recent events. Follow-up on Previous Month Items/Requests from Commission. The personnel Committee met twice during the month and reviewed survey information, proposed salary impacts on future budgets and discussed recruiting bonuses. A draft policy for hiring bonuses was prepared and will be presented to the Commission for consideration. Personnel Changes/Issues/Updates-The department currently has 4 open sworn positions. The MVPD participated in a SE Texas Law Enforcement area job fair in February in San Antonio. Most of the visitors to our booth were new recruits who did not meet the MVPD experience requirements. Of the visitors with experience only 2 had clean backgrounds. Both took information about the department. 15 individuals made personal inquiries about employment directly to the MVPD. 2 completed applications and both were tested. 1 passed the test, 1 did not. The one who passed is in the process of completing a PIQ.

Major/Significant Events

- On 2/1/18 the suspect involved in the Attempted Armed Robbery on Blalock Lane was held by the court and booked into the Juvenile Justice Center.
- On 2/20/18 detectives identified and arrested a juvenile suspect after he attempted to cash a stolen and forged check (\$4000) from a MVPD case.

- On 2/28/18 MVPD detectives were able to locate video surveillance of the area Identity Thief who has been opening accounts at the Home Depot. A Crime Stoppers bulletin was initiated to help aid in a positive identification. The suspect has now been identified and has a warrant for his arrest. 21+ cases thus far have been associated with this suspect.

Status Update on any Major Projects-The new vehicles approved at the February commission meeting were ordered and up-fitting has been scheduled. Staff reviewed 2 new in-car video system vendors and systems as part of the vehicle purchase process. Due to the increasing number of PIR (Public Information Requests) a better system with built-in redaction software and non-cloud storage will help save time and reduce recurring costs. Also, since the department has been funded to replace a video server this budget year, it wants to ensure compatibility with new emerging technologies. Information has been prepared for McGrath and Associates (VFD Study) as requested.

Fire Commission: Councilman Jay Carlton, presented the fire report and gave a brief summary. McGrath and Associates is conducting a survey on response times and has asked Hunters Creek Village to participate. The cost estimate to replace the leaking roof has been budgeted from \$250K to \$300K. The bids are due at the end of April.

Building Official: James Stewart, City Building Official gave a brief summary of the building report. Council requested to have 10803 Beinhorn added to next month's agenda for discussion.

City Engineer: Steve Byington, City Engineer was not present. No report was given.

Mayor and Council: Mayor Pappas reported the Village Fire Department will be holding a CPR class at City Hall on Wednesday, March 28th. Due to the high interest in the class the City is planning to host the CPR class once a month.

CONSENT AGENDA

1. Approval of the Minutes of the Regular Meeting on February 27, 2018.
2. Approval of the Cash Disbursement Journal for February, 2018.

A motion was made by Councilman Spalding to approve the Consent Agenda and Councilman Carlton seconded the motion. The vote to approve the motion was unanimous.

REGULAR AGENDA

1. Discussion and possible to accept the contract between the City of Hunters Creek Village and Linebarger Goggan Blair & Sampson, LLP to collect delinquent court fees and fines.

A motion was made by Councilman Cowell to accept the contract between the City of Hunters Creek Village and Linebarger Goggan Blair & Sampson, LLP to collect delinquent court fee and fines and Councilman Spalding seconded the motion. The vote to approve the motion was unanimous.

2. Discussion and possible action to approve the Public Utility Commission of Texas rate increase.

A motion was made by Councilman Marks that the City decline the 2018 CPI adjustment to the City's telecommunications right-of-way access line rates and Councilman Cowell seconded the motion. The vote to approve the motion was unanimous.

3. Discussion and possible action to approve amendment 56 for the Engineering Services Agreement with Cobb Fendley to authorize engineering work associated with the Storm Sewer and Outfall CCTV Phase I.

A motion as made by Councilman Spalding to approve amendment 56 for the Engineering Services Agreement with Cobb Fendley to authorize engineering work associated with the Storm Sewer and Outfall CCTV Phase I and Councilman Sapien seconded the motion. The vote to approve the motion was unanimous.

At this time, Council recessed the meeting at this location at 6:36 p.m. and reconvened at the Village Fire Department at 901 Corbindale Rd., Houston, TX 77024 at 6:48 p.m.

Councilman Carlton presented the proposed conceptual design with a tour of the fire station.

4. Discussion and possible action to approve a budget amendment for Hunters Creek’s portion of the fire station renovation.

A motion was made by Councilman Spalding to support the expanded construction plan for the fire station in the amount of \$3 million contingent on a fair share being determined between the cities and Councilman Sapien seconded the motion. The vote to approve the motion was unanimous. No action was taken to approve a specific budget amendment at this meeting.

5. **A motion was made by Councilmember Spalding with a second by Councilmember Marks to adjourn the meeting. The vote to approve the motion was unanimous.**

6. **The meeting was adjourned at 7:53 p.m.**

These minutes were approved on the 24th day of April, 2018.

 /s/
Jim Pappas, Mayor

ATTEST:

 /s/
Crystal R. Dozier, TRMC
City Secretary

