

**CITY OF HUNTERS CREEK VILLAGE, TEXAS  
MINUTES OF THE REGULAR  
CITY COUNCIL MEETING  
April 25, 2017**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, April 25, 2017, at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks
		Fidel Sapien
		Ken Spalding
		Chip Cowell
	City Attorney:	John Hightower
	City Administrator:	Tom Fullen
	City Secretary:	Crystal R. Dozier
	City Building Official:	Robert Pemberton

***With a quorum of the Council Members present, Mayor Jim Pappas called the session to order at 6:00 p.m. followed by the pledge of allegiance led by Police Commissioner Steve Reicheck and invocation led by Mayor Pappas.***

**PUBLIC HEARING A public hearing was held before the City Council for the purpose of receiving testimony for or against a request by the First Congregational Church located at 10840 Beinhorn Road for a Specific Use Permit to allow the operation of a farmers market on the church premises.**

The Public Hearing was opened for comments. Pulcherie Novoa at 729 Camelot Lane; Jon Page, Senior Minister at First Congregational Church; Tom O'Neill, Chair Board of Trustees of the First Congregational Church; and Matt Benner at 12 Voss Park all spoke in favor of the farmers market. The Public Hearing was closed.

1. Discussion and possible action to receive the final report and recommendation from the Planning and Zoning Commission regarding a request by the First Congregational Church located at 10840 Beinhorn Road for a Specific Use Permit to allow the operation of a farmers market on the church premises.

**A motion was made by Councilman Spalding to receive the final report and recommendation from the Planning and Zoning Commission regarding a request by the First Congregational Church located at 10840 Beinhorn Road for a Specific Use Permit to allow the operation of a farmers market on the church premises with a seconded from Councilman Marks. The vote to carry the motion was unanimous.**

2. Discussion and possible action to consider an ordinance amending the zoning chapter to grant a specific use permit to the First Congregational Church located at 10840 Beinhorn Road to allow the operation of a farmers market on the church premises; providing requirements and conditions for the specific use permit; containing findings and other provisions relating to the subject; providing a penalty in an amount not to exceed \$2000; and providing for severability.

**A motion was made by Councilman Spalding to adopt an ordinance amending the zoning chapter to grant a Specific Use Permit to the First Congregational Church located at 10840 Beinhorn Road to allow the operation of a farmers market on the church premises with a seconded from Councilman Cowell. The vote to carry the motion was unanimous.**

### **PUBLIC COMMENTS**

There were no public comments.

### **REPORTS**

Treasurer: Shanoop Kothari, City Treasurer was not present. Tom Fullen, City Administrator, presented the financial report and gave a brief summary.

Police Commission: Chief Ray Schultz presented the police report and gave a brief summary of recent events. The Department currently has three vacancies in sworn positions. The Department has received three applications and all three applicants exceed the minimum standards and have been invited to test. Testing will be held on April 12, 2017. An audit of the Evidence room narcotics has been completed. A destruction order was obtained and hundreds of cases were disposed of on April 5, 2017, by incineration. A firearm destruction has been scheduled for later this month.

Fire Commission: Commissioner Shannon Whiting presented the fire report and gave a brief summary on recent events. She also reported that the Commission will be meeting Wednesday, April 26<sup>th</sup>. The department has hired a new Administrator, Marlow Longoria and has been diligently working with the auditors. Commissioner Jay Carlton is chairing the Design Committee in efforts to help identify needed renovations. The Commission has hired an architect, Contex 3, and the current estimated cost of the renovation is approximately \$3,000,000.

Building Official: Robert Pemberton, City Building Official gave a brief summary of the building report.

City Engineer: Steve Byington, City Engineer was not present. Tom Fullen, City Administrator reported on the following public work projects:

- a. Memorial Drive Pavement Contract

**All miscellaneous tasks are substantially complete. The original contract was \$149,950, \$37,487.50 was added for a total approved budget of \$187,437.50. Minor clean-up items remain; anticipate close-out early next week.**

City Administrator: John Hightower, City Attorney reported on the following subjects:

- a. Senate Bill No. 2265 Gulf Coast Waste Disposal Authority

This is a bill that would make the Gulf Coast Waste Disposal Authority the manager of the Coastal Spine Project (the proposed project to construct major flood control facilities to protect the upper Texas coast from storm surges). The City has received notice because this is a local bill.

- b. Status of lawsuit regarding the applicability of the spousal communication privilege to public officials; and

The Attorney General has answered the lawsuit and Olson & Olson, LLP, is working on a motion for summary judgement. The law firm has volunteered its services because this is a matter that is important to local public officials across Texas.

- c. Status of lawsuit filed by the MVWA in connection with the proposed expansion of the Creekside water plant.

The City and MVWA have agreed to hold off on moving forward with this lawsuit, pending the City Council's action on MVWA's application for a specific use permit allowing the requested expansion.

Mayor and Council: Councilman Spalding gave a brief update on the glass recycling issue. Councilman Spalding has met with a couple of different companies, but is still exploring different options.

- a. Status update on the Tri-Cities Public Safety Committee.

**Councilman Marks reported the Tri Cities met with Shrader Engineering and reviewed the 95% study on March 29<sup>th</sup> and are planning a meeting with the Committee, the three cities, and the Police Commission to hear a presentation on that study. The meeting date is set for Tuesday, May 9<sup>th</sup> from 6 pm to 8 pm.**

**There are 25 installations identified, which also includes some locations in the City of Houston. Along with capital costs of installation, there will be recurring costs that include the use of a telecommunications service provider.**

**The surveillance system is estimated to cost between \$2,000,000 and \$2,700,000 to construct/install the complete system. The annual recurring service and maintenance costs are estimated to be 10% of the system cost.**

### **CONSENT AGENDA**

1. Approval of the Minutes of the Regular Meeting on March 28, 2017.
2. Approval of the Cash Disbursement Journal for March, 2017.
3. Approval of National Safe Digging Month Proclamation.

**A motion was made by Councilman Cowell to approve the Consent Agenda and Councilman Spalding seconded the motion. The vote to approve the motion was unanimous.**

### **REGULAR AGENDA**

1. Discussion and possible action on Pioneer historical site, Hildebrant-Bauer sawmill.

**A motion was made by Councilman Spalding to approve the Pioneer historical site, Hildebrant-Bauer sawmill and Councilman Marks seconded the motion. The vote to approve the motion was unanimous.**

2. Discussion and possible action to approve the purchase from Metalcraft Industries for street signs.

**A motion was made by Councilman Cowell to approve the purchase from Metalcraft Industries for street signs not to exceed \$115,000 and Councilman Spalding seconded the motion. The vote to approve the motion was unanimous.**

3. **A motion was made by Councilman Spalding with a second by Councilman Cowell to adjourn the meeting. The vote to approve the motion was unanimous.**
4. **The meeting was adjourned at 7:34 p.m.**

These minutes were approved on the 22<sup>nd</sup> day of June, 2017.

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Jim Pappas, Mayor

ATTEST:

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Crystal R. Dozier, TRMC  
City Secretary