

MAYOR
Jim Pappas

CITY OF HUNTERS CREEK VILLAGE

CITY COUNCIL
Stuart Marks
Fidel Sapien
Ken Spalding
Chip Cowell
Jay Carlton



CITY ADMINISTRATOR
Tom Fullen, CPM
CITY SECRETARY
Crystal R. Dozier, TRMC

Notice is hereby given of regular meeting of the City Council of Hunters Creek Village, Texas, to be held on **Tuesday, June 23, 2020 at 6:00 p.m.** in the City Hall at #1 Hunters Creek Place, for the purpose of considering the following agenda items.

- A. Call to order and the roll of elected and appointed officers will be taken.
- B. Pledge of Allegiance.
- C. **PUBLIC COMMENTS** *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*
- D. **REPORTS**
 - 1. City Treasurer Monthly Report **Pgs. 1-6**
 - 2. Police Commissioner Monthly Report **Pgs. 7-15**
 - 3. Fire Commissioner Monthly Report **Pg. 16**
 - 4. Building Official Monthly Report **Pgs. 17-26**
 - 5. City Engineer and Public Works Report **Pg. 27**
 - a. 2020 Outfall Replacement – Outfall #32 (River Glyn Drive)
 - b. Voss at Second Baptist
 - c. Beinhorn and Voss – Traffic Signal Reconstruction
 - d. CCTV Phase II
 - 6. Mayor and Council Reports and Comments
- E. **CONSENT AGENDA** *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*
 - 1. Approval of the Minutes of the Regular Meeting on May 26, 2020 and Special Meeting on June 17, 2020. **Pgs. 28-33**
 - 2. Approval of the Cash Disbursement Journal for May, 2020.
- F. **REGULAR AGENDA**
 - 1. Discussion and possible action to receive and accept the annual audit report for the City for the fiscal year ending December 31, 2019. **Pg. 34**
 - 2. Discussion and possible action to approve a resolution adopting the 2020 Harris County Multi-Hazard Mitigation Action Plan. **Pgs. 35-72**

3. Discussion and possible action to call a public hearing, to be held on July 28, 2020, on the City's proposed 2021 fiscal year budget. **Pg. 73**
4. Discussion and possible action to call a public hearing, to be held on August 4, 2020, on the City's proposed 2020 Tax Rate. **Pg. 74**
5. Discussion and possible action to consider the appointment of members to the Board of Adjustment, the Fire Commission and the Police Commission. **Pgs. 75 & 76**

G. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.

Appointment of members to the Board of Adjustment, the Fire Commission and the Police Commission (§551.074 Personnel Matters)

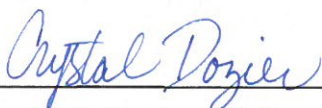
H. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.

I. ADJOURNMENT

The City Council may convene a public meeting and then recess into closed executive session, to discuss any of the items listed on this agenda, if necessary, and if authorized under chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Council's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076.

CERTIFICATION

I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, #1 Hunters Creek Place, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: June 19, 2020 at 4:00 p.m. and remained so posted continuously for at least 72 hours before said meeting was convene.



Crystal R. Dozier, TRMC
City Secretary



The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 713.465.2150, by fax at 713.465.8357, or by email at crdozier@cityofhunterscreek.org. Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's web site at www.cityofhunterscreek.com.



Budget Report

Account Summary

For Fiscal: 2020 Period Ending: 05/31/2020

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL GOVERNMENT (01)						
Revenue						
100-00-41000	CURRENT AD VALOREM TAXES	5,791,835.00	5,791,835.00	31,535.12	5,629,865.54	-161,969.46 2.80 %
100-00-41005	PREVIOUS AD VALOREM TAXES	15,000.00	15,000.00	0.00	7,103.86	-7,896.14 52.64 %
100-00-41010	FRANCHISE TAXES	350,000.00	350,000.00	60,339.87	185,875.70	-164,124.30 46.89 %
100-00-41015	SALES TAXES	450,000.00	450,000.00	45,436.02	230,489.63	-219,510.37 48.78 %
100-00-41020	MIXED DRINK TAX	20,000.00	20,000.00	0.00	13,060.58	-6,939.42 34.70 %
100-00-41040	PENALTIES/INTEREST	15,000.00	15,000.00	3,069.21	14,972.40	-27.60 0.18 %
100-00-42035	BUILDING PERMITS	225,000.00	225,000.00	18,479.00	229,402.19	4,402.19 101.96 %
100-00-42044	CREDIT CARD PROCESSING FEE	2,400.00	2,400.00	0.00	972.71	-1,427.29 59.47 %
100-00-43057	CHILD SAFETY FEES	5,400.00	5,400.00	209.42	1,965.43	-3,434.57 63.60 %
100-00-43070	METRO RECEIPTS	225,000.00	225,000.00	22,718.01	115,244.82	-109,755.18 48.78 %
100-00-44025	TRAFFIC FINES	175,000.00	175,000.00	8,578.14	49,277.14	-125,722.86 71.84 %
100-00-44027	COURT TECHNOLOGY FUND	3,500.00	3,500.00	150.69	971.66	-2,528.34 72.24 %
100-00-44028	COURT SECURITY FUND	2,500.00	2,500.00	135.20	868.15	-1,631.85 65.27 %
100-00-46030	INTEREST INCOME	100,000.00	100,000.00	2,162.57	30,944.31	-69,055.69 69.06 %
100-00-48040	BURGLAR ALARM PERMITS	0.00	0.00	18.75	1,795.20	1,795.20 0.00 %
100-00-48045	SUBD ST. LIGHTS	31,000.00	31,000.00	0.00	35,478.23	4,478.23 114.45 %
100-00-48055	OTHER INCOME	15,000.00	15,000.00	0.00	6,611.80	-8,388.20 55.92 %
	Revenue Total:	7,426,635.00	7,426,635.00	192,832.00	6,554,899.35	-871,735.65 11.74 %
Expense						
100-01-71000	SALARIES & WAGES	598,250.00	598,250.00	45,929.64	256,009.79	342,240.21 57.21 %
100-01-71001	LONGEVITY	5,376.00	5,376.00	0.00	0.00	5,376.00 100.00 %
100-01-71025	TMRS	104,754.00	104,754.00	8,138.61	45,256.38	59,497.62 56.80 %
100-01-71030	PAYROLL TAXES	47,704.00	47,704.00	3,531.09	21,268.80	26,435.20 55.42 %
100-01-71105	INSURANCE BENEFITS	119,692.00	119,692.00	9,182.09	50,817.22	68,874.78 57.54 %
100-01-71107	HRA	4,000.00	4,000.00	0.00	500.00	3,500.00 87.50 %
100-01-72045	NOTICES & MAILING	15,000.00	15,000.00	0.00	696.25	14,303.75 95.36 %
100-01-72055	OFFICE SUPPLIES & PRINTING	8,500.00	8,500.00	810.49	3,772.25	4,727.75 55.62 %
100-01-72060	TELEPHONE	16,500.00	16,500.00	1,388.78	5,908.93	10,591.07 64.19 %
100-01-72061	TRAVEL & TRAINING	10,000.00	10,000.00	-445.00	3,142.05	6,857.95 68.58 %
100-01-72062	TUITION REIMBURSEMENT	5,000.00	5,000.00	0.00	0.00	5,000.00 100.00 %
100-01-72063	CERTIFICATION/LICENSE/EDUCATION	10,200.00	10,200.00	550.00	2,600.00	7,600.00 74.51 %
100-01-72065	MACHINE RENTAL MAINTENANCE	1,800.00	1,800.00	246.21	492.42	1,307.58 72.64 %
100-01-72090	MEMBERSHIPS & SUBSCRIPTIONS	3,500.00	3,500.00	100.00	3,138.50	361.50 10.33 %
100-01-72108	GEN LIABILITY/PROP/WC INS	19,500.00	19,500.00	0.00	0.00	19,500.00 100.00 %
100-01-72109	SURETY BONDS	250.00	250.00	0.00	0.00	250.00 100.00 %
100-01-72110	ELECTIONS	3,500.00	3,500.00	0.00	0.00	3,500.00 100.00 %
100-01-72111	RECORDS MANAGEMENT	500.00	500.00	0.00	0.00	500.00 100.00 %
100-01-72112	CODIFICATIONS	2,500.00	2,500.00	0.00	2,201.00	299.00 11.96 %
100-01-75040	OFFICE EQUIPMENT	5,000.00	5,000.00	150.59	1,164.06	3,835.94 76.72 %
100-01-76010	COMPUTER SOFTWARE SERVICES	12,500.00	12,500.00	285.00	11,851.10	648.90 5.19 %
100-01-78056	BANK FEES	1,200.00	1,200.00	276.90	869.45	330.55 27.55 %
100-01-78115	PUBLIC RELATIONS	23,000.00	23,000.00	41.37	1,052.50	21,947.50 95.42 %
100-02-72042	CONSULTING SERVICES	25,000.00	25,000.00	1,998.15	5,660.32	19,339.68 77.36 %
100-02-72085	TAX COLLECTOR/ASSESSOR	45,000.00	45,000.00	10,868.00	30,289.00	14,711.00 32.69 %
100-02-72120	AUDITOR	15,000.00	15,000.00	0.00	0.00	15,000.00 100.00 %
100-02-72300	LITIGATION	25,000.00	25,000.00	0.00	0.00	25,000.00 100.00 %
100-02-72310	CITY ATTORNEY	75,000.00	75,000.00	4,230.00	13,445.00	61,555.00 82.07 %
100-02-72502	CITY ENGINEER	75,000.00	75,000.00	0.00	17,375.26	57,624.74 76.83 %
100-02-78504	TCEQ PHIII STORMWATER PERMIT	7,500.00	7,500.00	0.00	100.00	7,400.00 98.67 %
100-03-72001	VILLAGE FIRE DEPARTMENT	1,785,667.00	1,785,667.00	148,805.59	967,236.33	818,430.67 45.83 %

Budget Report

For Fiscal: 2020 Period Ending: 05/31/2020

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-03-72005	MEMORIAL VILLAGES POLICE DEPT.	1,949,987.00	1,949,987.00	162,498.00	1,137,497.00	812,490.00	41.67 %
100-04-72015	GARBAGE SERVICE	635,000.00	635,000.00	41,728.21	166,912.84	468,087.16	73.71 %
100-04-72021	STREET LIGHTS-CITY	60,000.00	60,000.00	3,493.71	17,098.61	42,901.39	71.50 %
100-04-72057	OFFICE SUPP/PRINTING - PW	2,000.00	2,000.00	0.00	89.80	1,910.20	95.51 %
100-04-72062	TRAVEL/TRAINING - PW	8,500.00	8,500.00	0.00	55.00	8,445.00	99.35 %
100-04-72070	MOSQUITO FOGGING CONTRACT	12,500.00	12,500.00	1,020.00	2,295.00	10,205.00	81.64 %
100-04-72091	MEMBERSHIPS/SUBS PW	1,000.00	1,000.00	0.00	50.00	950.00	95.00 %
100-04-72205	UNIFORMS-PW	3,500.00	3,500.00	251.42	1,031.90	2,468.10	70.52 %
100-04-72500	PW-BUILDING INSPECTIONS	60,000.00	60,000.00	5,480.00	17,960.00	42,040.00	70.07 %
100-04-72520	TRUCK MAINTENANCE	15,000.00	15,000.00	712.38	1,864.71	13,135.29	87.57 %
100-04-72530	TRAFFIC LIGHT MAINTENANCE	3,500.00	3,500.00	0.00	1,162.00	2,338.00	66.80 %
100-04-72540	MOWING CONTRACT	50,000.00	50,000.00	6,006.00	14,390.00	35,610.00	71.22 %
100-04-72541	CONTRACT LABOR	35,000.00	35,000.00	0.00	1,050.00	33,950.00	97.00 %
100-04-72560	LANDSCAPING	30,000.00	30,000.00	1,178.76	2,272.80	27,727.20	92.42 %
100-04-75510	RENTAL/PURCHASE EQUIPMENT	15,000.00	15,000.00	0.00	2,210.30	12,789.70	85.26 %
100-04-75550	TRAFFIC SIGNS	3,000.00	3,000.00	0.00	2,036.60	963.40	32.11 %
100-04-76500	STREET & DRAINAGE MAINTENANCE	100,000.00	100,000.00	7,744.79	23,639.15	76,360.85	76.36 %
100-04-78050	BUILDING MAINTENANCE	30,000.00	30,000.00	448.95	6,175.83	23,824.17	79.41 %
100-04-78051	JANITORIAL SERVICE BLDG MAINTEN...	9,000.00	9,000.00	795.86	4,775.16	4,224.84	46.94 %
100-04-78063	STORM DISASTER FUND	300,000.00	300,000.00	0.00	0.00	300,000.00	100.00 %
100-04-78540	URBAN FORESTER	15,000.00	15,000.00	0.00	2,310.00	12,690.00	84.60 %
100-04-78544	CREDIT CARD PROCESSING FEES	3,000.00	3,000.00	597.84	1,724.14	1,275.86	42.53 %
100-05-73000	JUDGES & PROSECUTORS	45,000.00	45,000.00	0.00	7,161.00	37,839.00	84.09 %
100-05-73020	JURY DUTY FEES	300.00	300.00	0.00	0.00	300.00	100.00 %
100-05-73025	WARRANTS ISSUED	500.00	500.00	0.00	0.00	500.00	100.00 %
100-05-73030	COURT SUPPLIES & PRINTING	2,500.00	2,500.00	253.69	592.85	1,907.15	76.29 %
100-05-73031	COURT TECHNOLOGY	1,500.00	1,500.00	0.00	539.00	961.00	64.07 %
100-05-73032	COURT SECURITY	1,800.00	1,800.00	0.00	419.85	1,380.15	76.68 %
100-05-73034	COURT MEMBERSHIPS & SUBSCRIPTI...	500.00	500.00	0.00	55.00	445.00	89.00 %
100-05-73035	COURT-TRAVEL & TRAINING	1,500.00	1,500.00	0.00	310.00	1,190.00	79.33 %
100-05-73044	CREDIT CARD FEES	3,000.00	3,000.00	-10.00	425.23	2,574.77	85.83 %
100-05-73045	COURT TAX PD TO STATE	70,000.00	70,000.00	0.00	12,722.49	57,277.51	81.83 %
100-06-75041	COMPUTER EQUIP. & SOFTWARE	9,000.00	9,000.00	1,027.15	6,755.39	2,244.61	24.94 %
100-06-78064	CAPITAL RESERVE	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00 %
	Expense Total:	6,747,980.00	6,747,980.00	469,314.27	2,880,428.26	3,867,551.74	57.31 %
	Fund: 100 - GENERAL GOVERNMENT (01) Surplus (Deficit):	678,655.00	678,655.00	-276,482.27	3,674,471.09	2,995,816.09	-441.43 %
	Fund: 200 - CAPITAL IMPROVEMENTS (02)						
	Expense						
200-01-75038	STREET AND MAINTANANCE - RECUR...	500,000.00	500,000.00	33,930.00	50,519.36	449,480.64	89.90 %
200-01-75042	CIP ENG. & DESIGN	100,000.00	100,000.00	0.00	41,635.40	58,364.60	58.36 %
200-01-75050	REFORESTATION	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
200-01-75051	I-10 NOISE ABATEMENT	46,800.00	46,800.00	0.00	0.00	46,800.00	100.00 %
200-01-75053	OUTFALL REPAIRS	350,000.00	350,000.00	0.00	128,385.06	221,614.94	63.32 %
200-01-75056	TRAFFIC LIGHT MAST ARMS	275,000.00	410,000.00	0.00	15,439.20	394,560.80	96.23 %
200-01-75059	CCTV	0.00	0.00	14,250.39	15,375.39	-15,375.39	0.00 %
200-01-75060	SIDEWALK REPLACEMENT	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00 %
200-01-75064	STREET REPLACEMENT-BEINHORN W...	2,000,000.00	2,000,000.00	0.00	0.00	2,000,000.00	100.00 %
	Expense Total:	3,341,800.00	3,476,800.00	48,180.39	251,354.41	3,225,445.59	92.77 %
	Fund: 200 - CAPITAL IMPROVEMENTS (02) Total:	3,341,800.00	3,476,800.00	48,180.39	251,354.41	3,225,445.59	92.77 %
	Report Surplus (Deficit):	-2,663,145.00	-2,798,145.00	-324,662.66	3,423,116.68	6,221,261.68	222.34 %

Group Summary

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL GOVERNMENT (01)						
Revenue	7,426,635.00	7,426,635.00	192,832.00	6,554,899.35	-871,735.65	11.74 %
Expense	6,747,980.00	6,747,980.00	469,314.27	2,880,428.26	3,867,551.74	57.31 %
Fund: 100 - GENERAL GOVERNMENT (01) Surplus (Deficit):	678,655.00	678,655.00	-276,482.27	3,674,471.09	2,995,816.09	-441.43 %
Fund: 200 - CAPITAL IMPROVEMENTS (02)						
Expense	3,341,800.00	3,476,800.00	48,180.39	251,354.41	3,225,445.59	92.77 %
Fund: 200 - CAPITAL IMPROVEMENTS (02) Total:	3,341,800.00	3,476,800.00	48,180.39	251,354.41	3,225,445.59	92.77 %
Report Surplus (Deficit):	-2,663,145.00	-2,798,145.00	-324,662.66	3,423,116.68	6,221,261.68	222.34 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - GENERAL GOVERNMENT (01)	678,655.00	678,655.00	-276,482.27	3,674,471.09	2,995,816.09
200 - CAPITAL IMPROVEMENTS (02)	-3,341,800.00	-3,476,800.00	-48,180.39	-251,354.41	3,225,445.59
Report Surplus (Deficit):	-2,663,145.00	-2,798,145.00	-324,662.66	3,423,116.68	6,221,261.68

**City of Hunters Creek Village
Monthly Tax Office Report
May 31, 2020**

Prepared by: Christine A. Porter, Tax Assessor/Collector

A. Current Taxable Value \$ 2,972,241,681

B. Summary Status of Tax Levy and Current Receivable Balance:

	Current 2019 Tax Year	Delinquent 2018 & Prior Tax Years	Total
Original Levy 0.194082	\$ 5,582,553.54	\$ -	\$ 5,582,553.54
Carryover Balance	-	113,527.23	113,527.23
Adjustments	186,032.46	(2,513.39)	183,519.07
Adjusted Levy	5,768,586.00	111,013.84	5,879,599.84
Less Collections Y-T-D	5,644,850.64	6,827.92	5,651,678.56
Receivable Balance	<u>\$ 123,735.36</u>	<u>\$ 104,185.92</u>	<u>\$ 227,921.28</u>

C. COLLECTION RECAP:

	Current 2019 Tax Year	Delinquent 2018 & Prior Tax Years	Total
Current Month:			
Base Tax	\$ 33,790.91	\$ (275.94)	\$ 33,514.97
Penalty & Interest	2,103.38	-	2,103.38
Attorney Fees	-	-	-
Other Fees	-	-	-
Total Collections	<u>\$ 35,894.29</u>	<u>\$ (275.94)</u>	<u>\$ 35,618.35</u>
Year-To-Date:			
Base Tax:	\$ 5,644,850.64	\$ 6,827.92	\$ 5,651,678.56
Penalty & Interest	15,451.70	2,649.48	18,101.18
Attorney Fees	-	2,391.29	2,391.29
Other Fees	1,429.83	-	1,429.83
Total Collections	<u>\$ 5,661,732.17</u>	<u>\$ 11,868.69</u>	<u>\$ 5,673,600.86</u>
Percent of Adjusted Levy	<u>98.15%</u>		<u>98.35%</u>

2020 Municipal Court Recap

Month	Year 2018				Year 2019				Year 2020						
	Total Cases Filed	Citations vs Warnings	Revenues*	Retained by City	Remitted to State	Total Cases Filed	Citations vs Warnings	Revenues*	Retained by City	Remitted to State	Total Cases Filed	Citations vs Warnings	Revenues*	Retained by City	Remitted to State
Jan.	293	175C/118W	\$11,840	\$8,015	\$3,825	330	129C/201W	\$18,026	\$11,473	\$6,553	255	105C/150W	\$12,104	\$7,689	\$4,415
Feb.	217	139C/78W	\$18,126	\$11,039	\$7,087	258	90C/168W	\$14,856	\$9,823	\$5,033	264	116C/148W	\$14,774	\$9,785	\$4,989
March	192	121C/71W	\$21,690	\$13,734	\$7,956	272	122C/150W	\$22,911	\$16,008	\$6,903	38	18C/20W	\$11,245	\$7,858	\$3,387
APRIL	143	88C/55W	\$18,129	\$11,786	\$6,343	266	113C/153W	\$15,747	\$10,757	\$4,990	4	4C/0W	\$6,487	\$4,903	\$1,583
MAY	140	67C/73W	\$12,873	\$8,001	\$4,872	298	144C/154W	\$17,311	\$11,650	\$5,661	40	21C/19W	\$10,157	\$7,871	\$2,286
JUNE	124	63C/61W	\$13,245	\$8,449	\$4,796	270	148C/122W	\$20,249	\$13,885	\$6,364					
JULY	129	71C/58W	\$11,197	\$7,272	\$3,925	193	109C/84W	\$21,863	\$13,900	\$7,963					
AUG.	137	63C/74W	\$13,041	\$8,599	\$4,442	277	122C/156W	\$18,752	\$12,154	\$6,598					
SEPT.	288	146C/142W	\$11,484	\$7,458	\$4,026	247	111C/136W	\$17,869	\$12,627	\$5,242					
OCT.	273	132C/141W	\$20,200	\$12,215	\$7,985	211	97C/114W	\$17,680	\$11,762	\$5,918					
NOV.	319	146C/173W	\$20,600	\$13,133	\$7,467	239	104C/135W	\$15,556	\$10,226	\$5,330					
DEC.	241	99C/142W	\$30,790	\$20,308	\$10,482	180	71C/109W	\$20,823	\$14,825	\$5,998					
TOTAL	2496	1,310C/1187W	\$203,215	\$130,009	\$73,117	3041	1360C/1564W	\$221,643	\$149,089	\$72,554	601	221C/298W	\$54,766	\$38,106	\$16,660

Monthly Avg	208.00	109C/989	#####	\$10,834.06	\$6,093.06	253	107C/121W	\$18,470.27	\$12,424.08	\$6,046.20	50.1	19C/25W	\$4,563.87	\$3,175.51	\$1,388.33
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*REVENUES INCLUDES BONDS THAT HAVE BEEN APPLIED



Memorial Villages Police Department
 11981 Memorial Drive
 Houston, Texas 77024
 Tel. (713) 365-3701

Raymond Schultz
 Chief of Police

June 8, 2020

TO: MVPD Police Commissioners

FROM: R. Schultz, Chief of Police

REF: May Monthly Report

During the month of May MVPD responded/handled a total of 7,354 calls/incidents. 6,352 House watch checks were conducted. 70 traffic stops were initiated with 80 citations being issued for 127 violations. (Note: 8 Assists in Hedwig, 20 in Houston, 2 in Spring Valley and 0 in Hillshire)

Calls/Events by Village were:

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	2187/12247	1919/10522	1	5	5@4:06
Piney Point:	2208/9654	1931/7898	1	35	3@1:58
Hunters Creek:	2912/12193	2500/10111	3	40	9@3:44 17@3:30

Type and frequency of calls for service/citations include:

Call Type	#	Call Type	#	Citations	#
False Alarms:	164	Ord. Violations:	33	Speeding:	18
Accidents:	2	Info Reports:	5	Exp. Registration:	5
ALPR Hits:	35	Suspicious Situations:	173	No Ins:	9
Assist Fire:	44	Welfare Checks:	10	Equipment	30
Assist EMS:	33			Red Light	4

This month the department generated a total of 68 police reports.

Crimes Against of Persons (4)

Assault - Domestic	3	Intoxication Manslaughter	1
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Crimes Against Property (25)

Burglary of a Building	1	Misd Theft	7
Burglary of a Habitation	3	Credit Card Abuse	1
Forgery	1	Motor Vehicle Theft	1
Fraud/ID	11		

Petty/Quality of Life Crimes/Events (39)

ALPR Hits (valid)	8	DWI	2
Poss. of a Controlled Sub/Para.	2	Misc. Reports	18
Warrants	3	Recovered Stolen Vehicle	6

Arrest Summary: Individuals Arrested (9)

Warrants	3	DWI	2
Class 3 Arrests	3	Felony	1

<u>Budget YTD:</u>	<u>Expense</u>	<u>Budget</u>	<u>%</u>
• Personnel Expense:	1,879,111	4,815,125	39.0%
• Operating Expense:	435,783	896,837	48.6%
• Total M&O Expenditures:	2,314,894	5,711,962	40.5%
• Capital Expenses:	9,357	138,000	6.8%
• Net Expenses:	2,324,251	5,849,962	40%

Follow-up on Previous Month Items/Requests from Commission

- FY21 Budget has been presented and approved by all 3 Village Councils.

Personnel Changes/Issues/Updates

- All administrative personnel have returned to station work duties and assignments.
- Recruit Officer Vasquez completed her FTO Phase 2 assignment and is now in Ghost Phase.

Major/Significant Events

- 5/9/20 officers responded to suspicious person call on Pifer. Officers located the suspect on the property of a resident. The male was found to be in possession of ID's and credit cards of other people who were the victims of an aggravated armed robbery in Houston by a subject who matched the description of this subject. Officers convinced the DA's Office to accept charges and the Harris County Jail to accept the suspect for booking.
- 5/20/20 Officers responded to an Injury Accident at Voss and Memorial. Upon arrival officers located a deceased passenger inside one of the vehicles. The driver of that vehicle was found to be intoxicated and had ran a red light. HPD was requested to assist with accident scene reconstruction and responded. MVPD officers charged the female driver with Intoxication Manslaughter.
- 4 residential burglaries all occurred on May 25, 2020 in the area of Greenbay and Hedwig Road within an hour of each other. Only one home had property taken and it was the only home without an alarm. It is believed the suspects were on foot, bicycle or skateboards. Several of the homes had muddy footprints left behind by suspects. A video camera did locate 2 subjects who used a bike to climb over a rear fence. Detectives are following several leads.

Status Update on any Major Projects

- Installed additional ALPR systems.
 - 4 on Voss Road, all lanes now covered
 - Hedwig at Beinhorn
 - San Felipe at Village Limit
 - Bunker Hill Rd at Memorial
 - Blalock at Memorial
- Conducted a survey and inventory of emergency response equipment in response to nationwide protests, pending storms and other events. Resupplied as needed.
- Completed needs assessment of server upgrade and obtained quote to complete necessary hardware and software upgrades in order to remain CJIS compliant.

V-LINC new registrations in May: +45

BH – 1230/1250 (+12)

PP – 873/1160 (+7)

HC – 1286/1514 (+17)

Out of Area – 425 (+9)

May 2020 VFD Assists

Calls received directly by MVPD via 911/3700

<u>Priority Events</u>	<u>Average Response Times</u>
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Total – 7	4:12
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Fire – 0	3:19
----------	------

EMS – 7	4:12
---------	------

By Village

BH Fire – 0	0
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BH EMS – 2	5:17
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PP Fire – 0	0
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PP EMS – 1	1:46
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HC Fire -0	0
------------	---

HC EMS -4	4:17
-----------	------

Combined VFD Events (Priority + Radio)

Total – 44	3:54
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Fire – 24	3:27
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EMS – 20	4:26
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Radio Call Events

Total – 37	4:16
------------	------

Fire- 24	3:22
----------	------

EMS- 13	4:23
---------	------

2020 Officer Committed Time to Service Report

Employee Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
BAKER, BRIAN C	7:46:27	4:07:52	7:15:21	10:53:17	6:14:25									1
BIEHUNKO, JOHN	13:02:04	14:54:33	9:01:13	16:30:24	10:16:57									5
BOGGUS, LARRY	20:23:44	15:24:33	16:44:41	10:13:20	16:13:24									3
BRACHT, DANIEL	14:03:18	15:34:43	12:36:45	9:17:50	6:59:14									1
BURLESON, Jason	7:45:56	13:35:03	7:16:26	7:33:38	13:44:01									0
CADENA, VANESSA	20:57:17	17:39:42	18:40:55	16:47:33	19:28:19									4
CANALES, RALPH EDWARD	14:39:35	13:47:14	9:58:28	9:29:05	14:47:51									4
CERNY, BLAIR C.	4:49:50	19:25:49	11:58:56	17:43:42	18:09:37									3
HARWOOD, NICHOLAS	13:39:36	14:10:55	2:17:22	10:59:38	12:04:32									6
JARVIS, RICHARD	38:52:26	22:25:37	10:04:09	8:52:25	20:29:48									6
JOLIVET, CHARLES	17:12:39	18:35:09	6:19:11	6:59:44	16:10:15									1
JONES, ERIC	1:40:48	0:00:00	2:52:11	1:29:07	2:27:34									4
KELSO JR, RONALD K	2:44:33	6:12:45	0:24:12	16:20:06	8:23:13									0
LERMA, FRANK	5:38:37	15:52:34	1:54:02	9:32:00	3:47:07									1
MCCLVANY, ROBERT	8:18:04	14:18:27	12:47:52	10:23:58	1:51:46									0
MILLER, OSCAR	2:42:40	2:51:20	8:34:23	13:29:32	10:14:55									0
NASH, CHRISTOPHER	28:31:10	15:29:03	19:13:08	18:20:54	18:53:26									3
NOWLIN, DONALD L	11:12:43	28:35:23	9:17:31	11:29:15	15:24:28									1
OWENS, LANE	0:14:42	1:30:29	0:00:00	0:00:00	1:08:53									1
PAYLOCK, JAMES ADAM	6:22:26	11:48:32	8:48:47	7:55:45	10:51:53									1
RODRIGUEZ, CHRISTOPHER	5:12:41	4:39:42	5:55:59	18:10:13	10:57:33									0
SCHANMEIR, CHRISTIAN	12:06:22	14:35:02	12:46:49	14:00:33	9:29:01									0
SCHULTZ, RAYMOND	1:23:48	0:44:16	0:20:02	4:02:00	2:32:10									1
SILLIMAN, ERIC	7:52:27	17:00:02	10:25:56	17:10:04	13:35:54									0
SSION, KYLE J	0:00:00	0:00:00	1:23:31	0:43:24	0:41:47									2
SPRINKLE, MICHAEL	4:11:54	10:11:38	6:25:27	2:50:16	2:47:07									0
TAYLOR, CRAIG	15:47:28	18:58:41	20:05:55	10:23:31	9:10:29									0
TORRES, PATRICK	1:01:08	1:02:53	12:25:13	13:19:18	9:18:02									0
TUGGLE, JAMES	13:39:46	14:26:44	12:53:29	10:32:32	10:09:11									2
VALDEZ, JUAN	19:48:46	16:17:39	19:37:12	15:04:39	15:20:13									0
VASQUEZ, MONICA				15:45:17	22:35:41									1
WHITE, TERRY	16:06:36	28:42:38	14:37:43	14:27:56	16:39:05									10
														3
														68
														80

* = Admin Asmt.

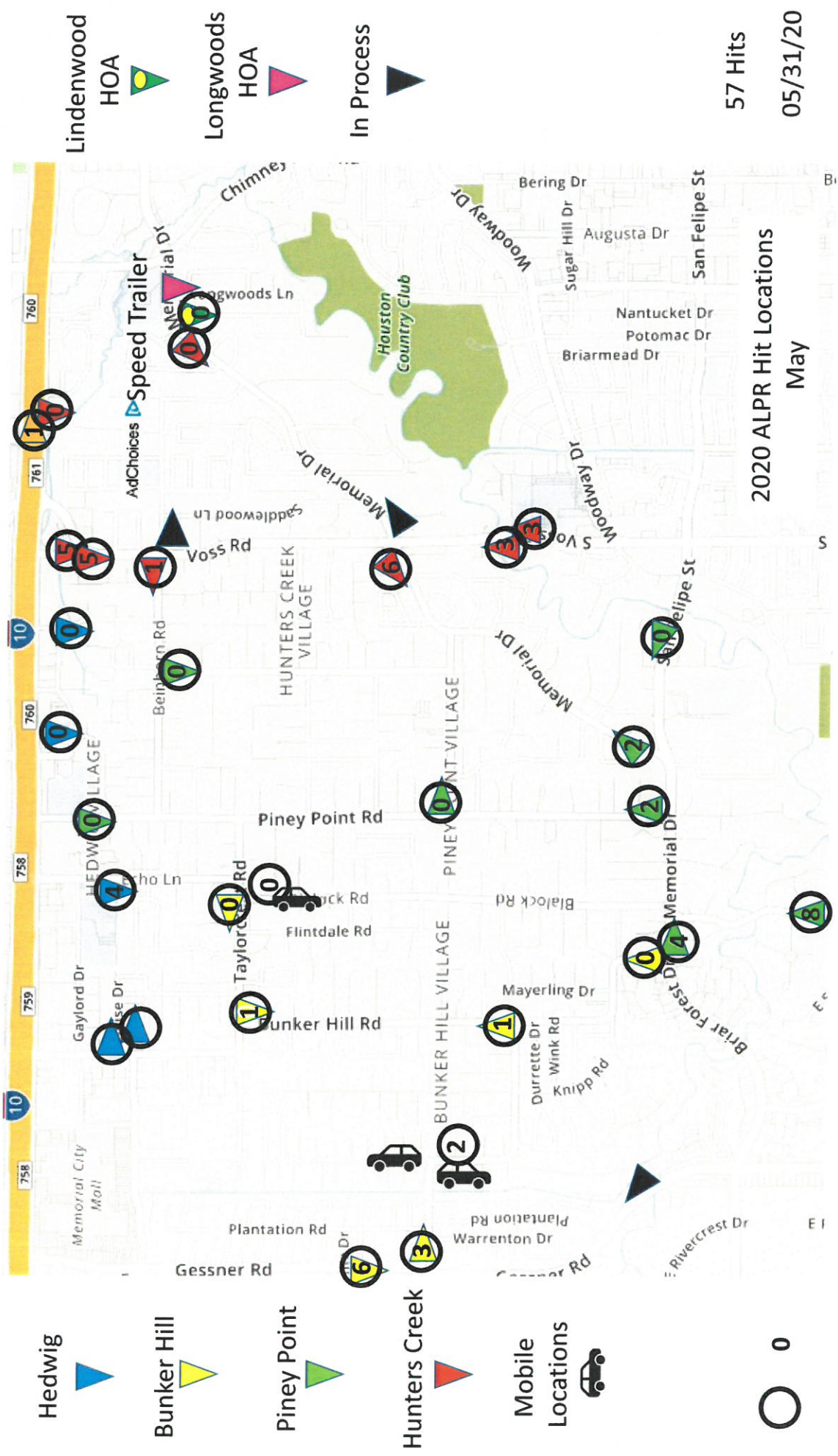
Dispatch Committed Time	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Totals
911 Phone Calls	422	548	395	299	262									1926
3700 Phone Calls	2612	2306	2341	2395	2452									12106
DP General Phone Calls*	62:09:26	63:05:30	40:09:43	40:19:19	44:50:50									

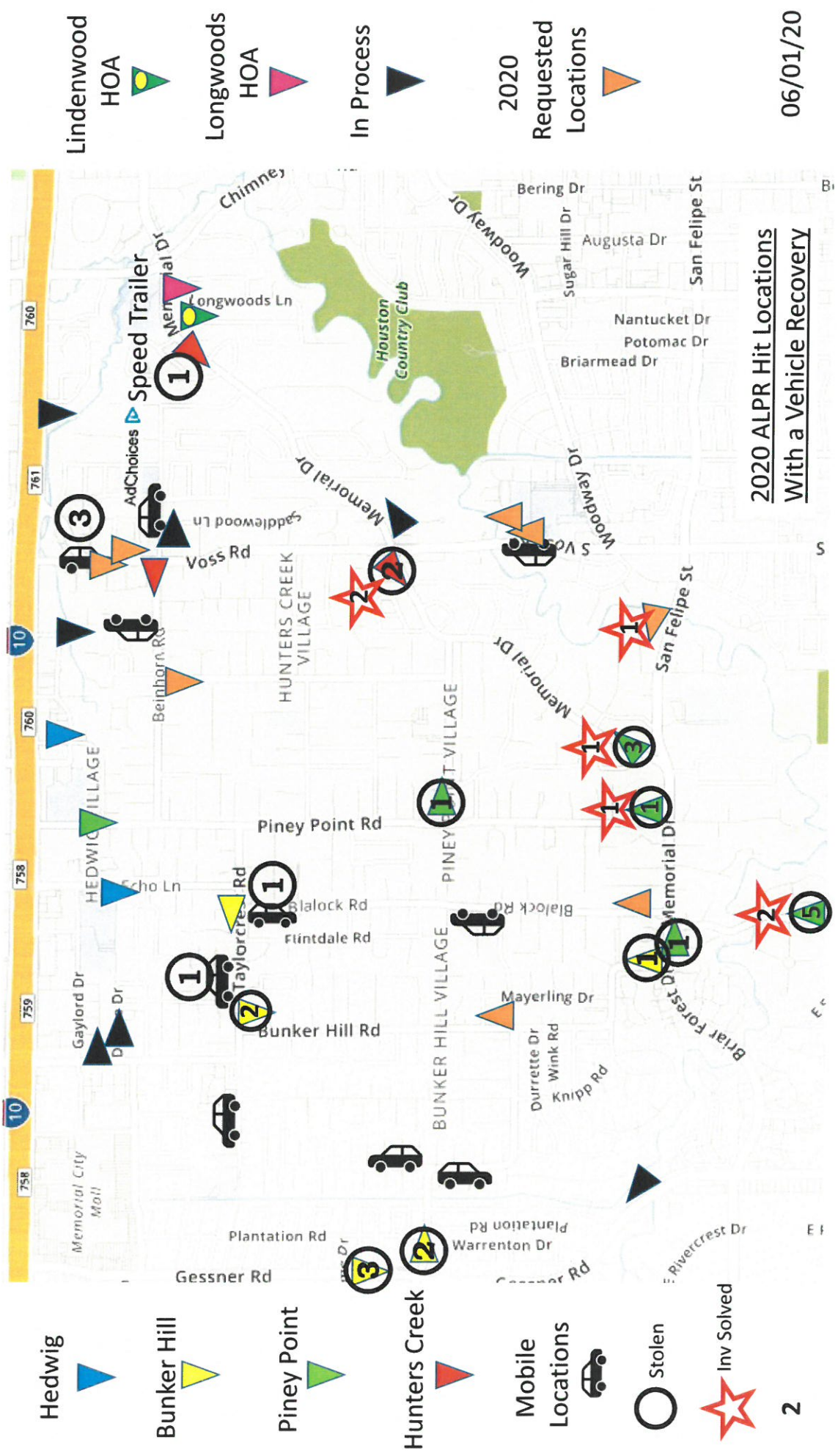
* This is the minimal time as all internal calls route through the 3700 number.

2020 Total Incidents

2020	Crimes Against Persons	Crimes Against Property	Quality of Life Incidents	Total	Arrests	Incidents	House Checks	YTD BH INC	YTD BH HC	YTD PP INC	YTD PP HC	YTD HC INC	YTD HC HC
January	1	10	96	107	51	7824	6112	3248	2733	2166	1690	2117	1614
February	3	16	82	101	42	6182	4519	2148	1690	1578	1135	2201	1672
March	1	21	40	62	6	7095	6188	2767	2511	1635	1371	2607	2300
April	1	19	41	61	11	6390	5470	1897	1669	2067	1771	2356	2025
May	4	25	39	68	9	7354	6352	2187	1919	2208	1931	2912	2500
June													
July													
August													
September													
October													
November													
December													
Total	10	91	298	399	119	34845	28641	12247	10522	9654	7898	12193	10111

2019 Totals	19	159	1001	1179	580	113459	91672	40711	34541	28785	22638	40905	34223
Difference													
% Change													





2020 Burglary Map

Address	Alarm	POE
22 Willowron	N	Rear Door Force
11603 Mockingbird	N	Veh in Open Gar
11110 Green Bay	N	Rear Win open
209 Bryn Mawr	Y	Rear Door For
11150 S Country	Y	Rear Door For
11215 Montebello	Y	Front Door For

2020 Robberies

Address	MO
6 Smithdale Estates	Purse at Ft Door



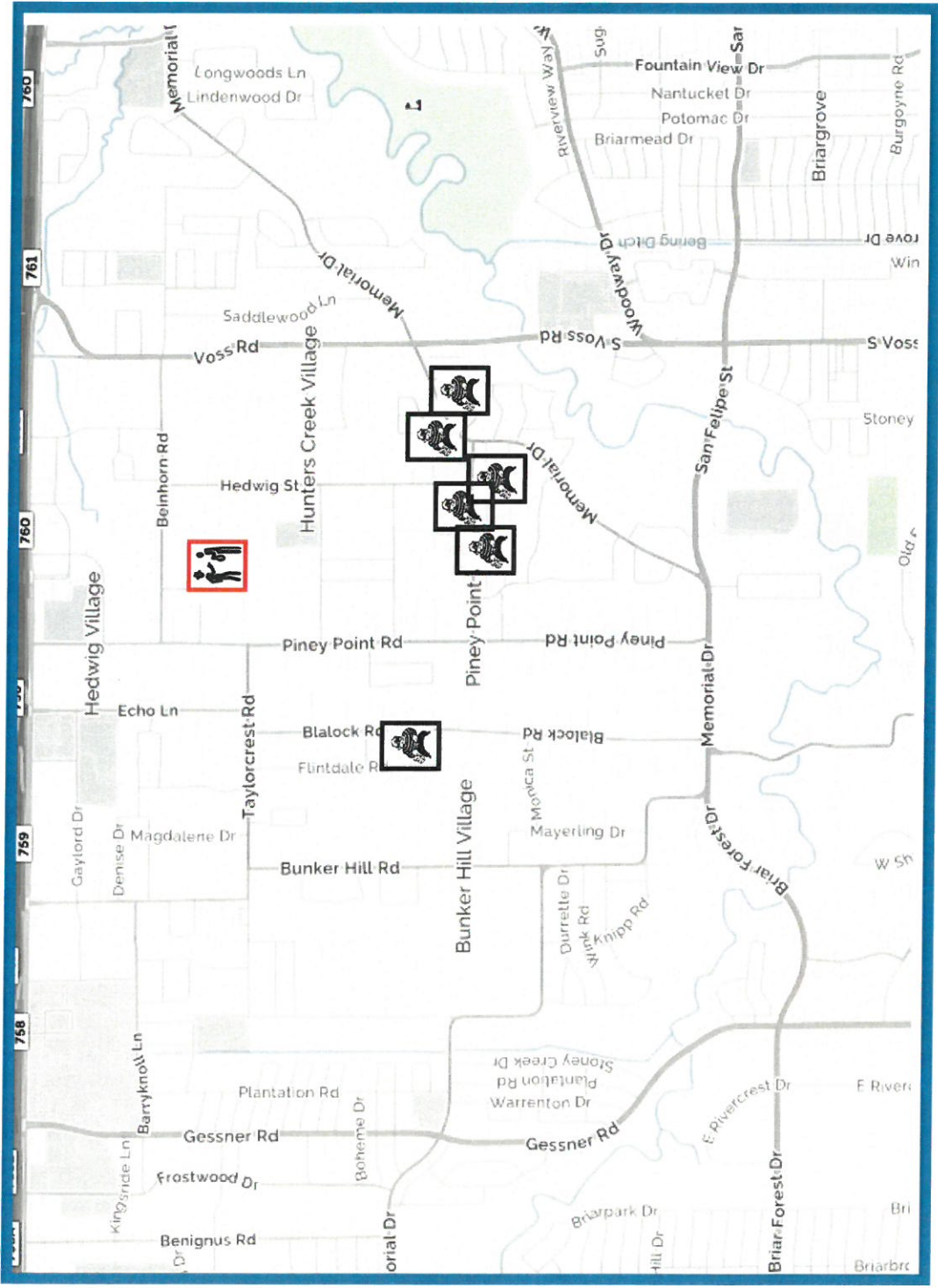
Daytime Burglary

Nighttime Burglary

Robbery

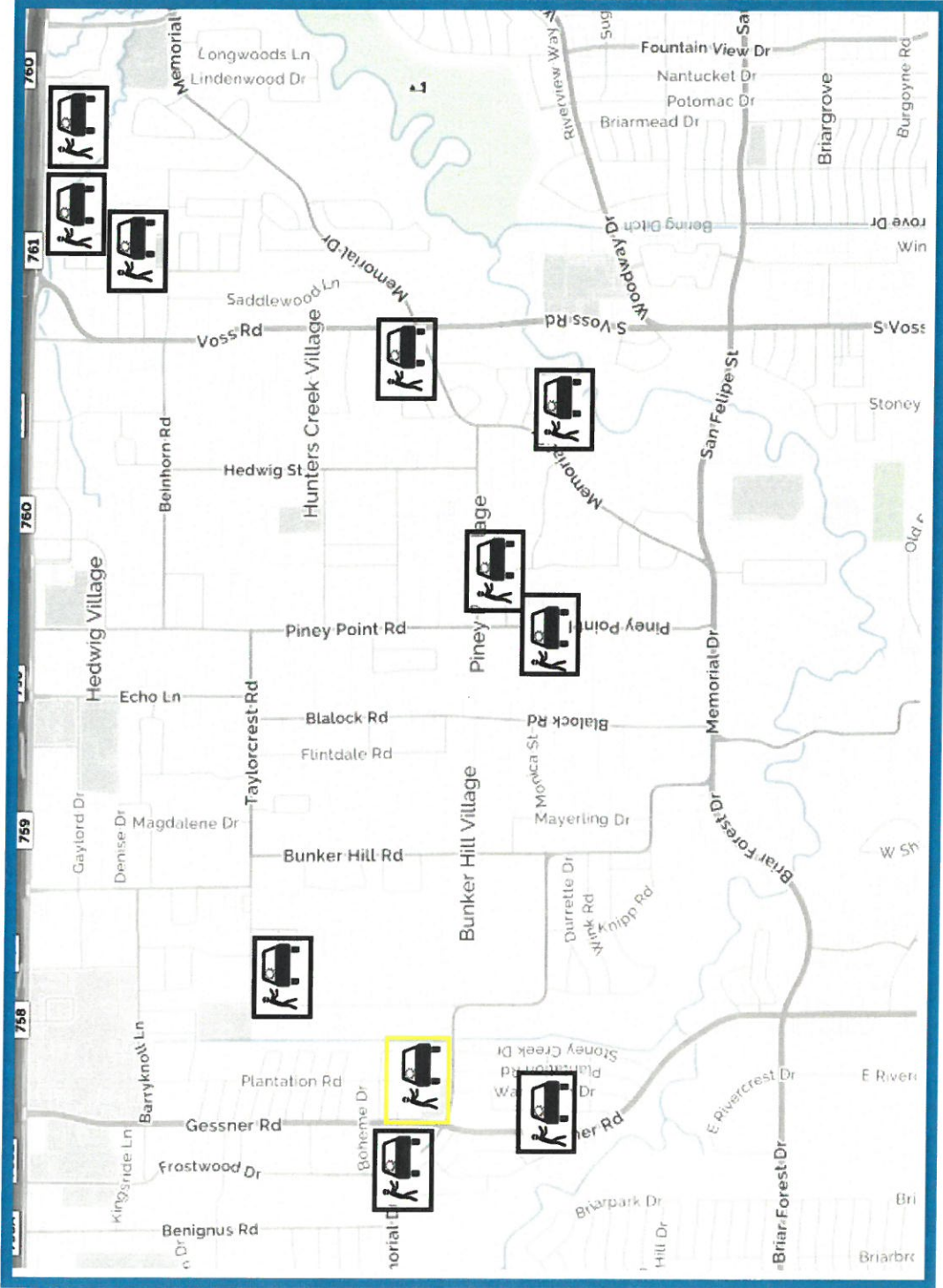
2

6/1/20



2020 Auto Burglary Map

Address	POE
12210 Valley Star	Side Window
11910 Broken Bough	UNL Door
933 Hickory Hollow	UNL Door
12126 Tara	Side Window
12330 Tealwood North	UNL Door
8435 Katy FWY	UNL Door
906 Flint River	UNL Door
422 Piney Point	UNK Door
11230 Hermosa	UNK Door
11106 Wickway	UNK Door
206 Caruthers	UNK Door



Daytime Burglary

Nighttime Burglary

2

3

4

6/1/20

1	2		3		4		5		6		7		8		9		10		11		12		13		14		15		16	
	Total Number of Incidents 2020		Fire	EMS	Total	# LT EMS	Natl Stand. 6:30 1st Resp. Time	of 90%	Natl Stand 10:30 ALS Resp Time	of 90%	# LT Fire	Life Threatening (LT) Fire Incidents	Response Time	Natl Stand. 6:50	of 90%	% of 2019 Calls are:	Fire	EMS	% of fire type = fire alarm	Fire Alarms	% of Fire Calls									
Bunker Hill Village	77	68	145	26	3:01	100%	6:15	100%	5	5-16	100%	53%	47%	35	45%															
Hedwig Village	80	92	172	51	2:46	100%	3:22	100%	4	4:38	100%	47%	53%	38	48%															
Hilshire Village	11	17	28	4	3:29	100%	6:11	100%	2	6-19	100%	39%	61%	3	27%															
Hunters Creek Village	140	65	205	23	3:02	100%	5:52	100%	6	3-43	100%	68%	32%	40	29%															
Piney Point Village	88	51	139	20	2:16	100%	5:22	100%	9	4-50	100%	63%	37%	35	40%															
Spring Valley Village	78	82	160	29	1:43	100%	4:48	100%	5	3-43	100%	49%	51%	24	31%															
Houston	119	0	119																											
Totals	593	375	968	153	2:42	100%	5:18	100%	31	4:57	100%	61%	39%	175	37%															

Notes: ALL Response Time categories include from the receipt of the call at the Primary Dispatch to arrival on location of the responding units.

Column 1: Reflects the cities listed within the chart.

Column 2: Reflects the year to date number of "fire" type calls within each jurisdiction. Includes: fires, vehicle collisions, gas leaks, rescues, tree in roadways, and others.

Column 3: Reflects the year to date number of "EMS" calls within each jurisdiction.

Column 4: Reflects the year to date, total number of all calls within each jurisdiction.

Column 5: Reflects the year to date, number of "life threatening EMS" calls within each jurisdiction. Includes: heart attacks, strokes, seizures, cardiac arrest, seizures and others.

Column 6, Row A: Reflects the "National Standard for total response time for life threatening EMS Calls of 6 minutes 30 seconds.

Column 7: Reflects the year to date, first responder's response times for each jurisdiction.

Column 8, Row A: Reflects the National Standard of the percentage of calls which the national standard should be met: 90%

Column 9: Reflects the year to date, percentage of calls which the national standard is met during life threatening EMS calls.

Column 10, Row A: Reflects the National Standard for total response time for life threatening EMS calls for arrival of Advanced Life Support Equipment and Personnel: 10 minutes 30 seconds.

Column 11, Row A: Reflects the year to date, Advanced Life Support equipment and personnel response time for life threatening calls within each jurisdiction.

Column 12, Row A: Reflects the National Standard of the percentage of calls which the ALS standard should be met: 90%

Column 13: Reflects the year to date, percentage of life threatening "Fire Type" calls within each jurisdiction.

Column 14: Reflects the year to date, average total response time to fire type calls within each jurisdiction.

Column 15: Reflects the year to date, percentage of life threatening fire type calls which meet or exceed the National Standard.

Column 16: Reflects the year to date, percentage of calls which our "fire type" calls.

Column 17: Reflects the year to date, percentage of calls which our "EMS" calls.

Column 18: Reflects the year to date, percentage of Fire Alarms within each jurisdiction.

Column 19: Reflects the percentage of fire type calls which are fire alarms.

MAYOR
Jim Pappas

CITY OF
HUNTERS CREEK VILLAGE

CITY COUNCIL
Stuart Marks
Fidel Sapien
Ken Spalding
Chip Cowell
Jay Carlton



CITY ADMINISTRATOR
Tom Fullen, CPM
CITY SECRETARY
Crystal R. Dozier, TRMC

Building Official Monthly Report

Prepared June 12, 2020 for the June 23, 2020 meeting.

Mayor and Council,

Please find attached the Building Officials Monthly Report for May 2020.

Thank You,

A handwritten signature in blue ink, appearing to read "James A. Stewart".

James A. Stewart, CBO
Building Official/Public Works Director

City of Hunters Creek Village
Permit Activity Report (Issued) - 2016

Month	Building			Electrical		Mech & Plumbing		Total	
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees
January	19	\$10,534	2	12	\$1,860	31	\$5,160	62	\$17,554
February	14	\$24,127	0	10	\$1,935	18	\$3,930	42	\$29,992
March	27	\$34,508	1	11	\$1,690	31	\$5,675	69	\$41,873
April	18	\$16,908	1	8	\$1,165	31	\$4,010	57	\$22,083
May	24	\$31,155	3	25	\$3,125	34	\$5,135	83	\$39,415
June	24	\$23,653	0	13	\$1,850	27	\$3,645	64	\$29,148
July	20	\$9,406	0	11	\$1,590	20	\$2,965	51	\$13,961
August	18	\$14,653	1	12	\$1,985	30	\$3,990	60	\$20,628
September	16	\$41,142	1	11	\$1,425	19	\$2,995	46	\$45,562
October	21	\$15,151	0	9	\$1,880	21	\$2,845	51	\$19,876
November	28	\$13,946	0	15	\$2,295	25	\$4,145	68	\$20,386
December	12	\$13,364	1	11	\$1,345	27	\$4,530	48	\$19,239
Total	241	\$248,547	10	148	\$22,145	314	\$49,025	701	\$319,717

City of Hunters Creek Village
Permit Activity Report (Issued) - 2017

Month	Building			Electrical		Mech & Plumbing		Total	
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees
January	15	\$18,056	3	19	\$3,055	32	\$5,880	66	\$26,991
February	15	\$10,320	1	6	\$770	20	\$2,915	41	\$14,005
March	33	\$44,722	4	18	\$2,275	31	\$6,290	82	\$53,287
April	24	\$20,445	1	12	\$1,770	30	\$4,995	66	\$27,210
May	16	\$10,225	0	22	\$3,710	42	\$7,410	80	\$21,345
June	17	\$8,701	0	14	\$2,085	32	\$3,880	63	\$14,666
July	24	\$31,490	3	16	\$3,050	39	\$5,930	79	\$40,470
August	35	\$20,106	2	14	\$2,335	29	\$5,405	60	\$27,846
September	18	\$17,495	2	11	\$1,765	21	\$3,975	50	\$23,235
October	36	\$37,903	2	22	\$2,886	20	\$2,970	78	\$43,759
November	31	\$31,086	1	17	\$1,772	21	\$3,860	69	\$36,718
December	19	\$9,892	1	13	\$1,285	32	\$5,240	64	\$16,417
Total	283	\$260,439	20	184	\$26,758	349	\$58,750	798	\$345,947

City of Hunters Creek Village
Permit Activity Report (Issued) - 2018

Month	Building			Electrical		Mech & Plumbing		Total		Valuation \$
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	
January	23	\$21,993	3	22	\$2,830	37	\$6,640	82	\$31,463	\$5,142,190
February	20	\$19,659	1	6	\$970	28	\$6,065	54	\$26,694	\$3,093,740
March	29	\$56,193	3	16	\$2,655	32	\$4,945	77	\$63,793	\$7,691,803
April	25	\$27,768	2	13	\$1,700	29	\$5,775	67	\$35,243	\$4,974,148
May	21	\$22,463	1	18	\$3,300	30	\$5,115	69	\$30,878	\$4,020,621
June	27	\$29,485	3	14	\$3,085	25	\$3,400	66	\$35,970	\$5,135,993
July	43	\$51,062	3	27	\$5,775	56	\$9,630	126	\$66,467	\$10,385,422
August	19	\$27,552	2	18	\$3,545	33	\$6,185	70	\$37,282	\$5,212,019
September	15	\$3,889	0	7	\$1,505	18	\$3,175	40	\$8,569	\$698,375
October	27	\$46,688	2	13	\$1,850	34	\$4,575	74	\$53,113	\$8,892,298
November	19	\$28,722	3	10	\$1,530	24	\$4,095	54	\$34,347	\$5,717,580
December	20	\$32,156	3	11	\$1,855	20	\$3,480	51	\$37,491	\$5,545,669
Total	288	\$367,632	26	175	\$30,600	366	\$63,080	830	\$461,312	\$66,509,858

City of Hunters Creek Village
Permit Activity Report (Issued) - 2019

Month	Building			Electrical		Mech & Plumbing		Total		Valuation \$
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	
January	19	\$4,633	0	11	\$1,405	15	\$3,730	45	\$9,768	\$702,660
February	17	\$6,188	1	8	\$1,355	30	\$4,080	55	\$11,623	\$2,637,978
March	23	\$13,320	0	10	\$1,170	18	\$2,262	51	\$16,752	\$1,758,240
April	22	\$17,127	1	15	\$3,160	40	\$6,175	77	\$26,462	\$2,931,125
May	26	\$17,786	2	17	\$3,045	29	\$4,295	72	\$25,126	\$2,661,043
June	24	\$12,674	1	6	\$1,150	23	\$4,030	53	\$17,854	\$2,088,440
July	39	\$19,821	1	18	\$2,535	34	\$5,025	91	\$27,381	\$3,760,834
August	27	\$26,431	2	12	\$2,265	33	\$5,145	72	\$33,841	\$5,975,468
September	23	\$26,541	2	12	\$2,095	31	\$5,140	66	\$33,776	\$3,896,872
October	27	\$40,968	3	12	\$1,865	35	\$6,050	74	\$48,883	\$8,384,388
November	20	\$7,283	0	13	\$1,790	22	\$3,235	55	\$12,308	\$1,213,903
December	22	\$14,495	0	10	\$2,020	31	\$4,675	63	\$21,190	\$1,767,497
Total	289	\$207,265	13	144	\$23,855	341	\$53,842	774	\$284,962	\$37,778,448

City of Hunters Creek Village
Permit Activity Report (Issued) - 2020

Month	Building			Electrical		Mech & Plumbing		Total		Valuation \$
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	
January	17	\$10,267	1	12	\$2,160	18	\$2,510	47	\$14,937	\$1,779,758
February	24	\$17,887	1	10	\$1,455	21	\$3,355	55	\$22,697	\$2,970,153
March	34	\$149,084	0	17	\$3,390	32	\$6,140	83	\$158,614	\$29,896,341
April	18	\$4,866	0	15	\$2,825	29	\$4,030	62	\$11,721	\$13,646,371
May	25	\$5,817	0	13	\$2,340	26	\$4,440	64	\$12,597	\$1,032,779
June										
July										
August										
September										
October										
November										
December										
Total	118	\$187,921	2	67	\$12,170	126	\$20,475	311	\$220,566	\$49,325,402

**City of Hunters Creek Village
Inspection Activity Report - 2019**

	Inspections Performed	Inspections Passed	% Passed	Inspections Failed	% Failed
Month					
January					
February					
March					
April					
May					
June					
July					
August					
September					
October					
November					
December	125	115	92.0	10	8.0
Total	125	115	92.0	10	8.0

**City of Hunters Creek Village
Inspection Activity Report - 2020**

	Inspections Performed	Inspections Passed	% Passed	Inspections Failed	% Failed
Month					
January	112	100	89.0	12	11.0
February	161	134	83.2	27	16.8
March	149	137	91.9	12	8.1
April	203	171	84.2	32	15.8
May	199	165	82.9	34	17.1
June					
July					
August					
September					
October					
November					
December					
Total	824	707	86.2	117	13.8

HUNTERS CREEK VILLAGE - PLAN REVIEW STATUS REPORT

PROJECT ADDRESS	PROJECT TYPE	DATE SUBMITTED	REVIEW STATUS	COMMENTS
346 Hunters Trail	New Residence	4/21/2022	Review Completed - 4/23/20 - Not Approved	Contractor Notified of needed Revisions - 4/23/20
10623 Fairlane Dr.	New Pool	4/27/2020	Revisions Submitted - 6/4/20 - Review Complete - 6/5/20 - Approved	Contractor notified of approval - 6/5/20
8427 Hunters Creek Dr.	Patio Cover	4/29/2020	Revisions submitted - 5/6/20 - Review Complete - 5/6/20 - Approved	Contractor notified of approval - 5/6/20
303 Teakwood	New Pool	4/30/2020	Revisions Submitted - 5/6/20 - Review Complete - 5/7/20 - Approved	Contractor notified of approval - 5/7/20
10429 Memorial Dr.	New Pool	5/5/2020	Review Completed - 5/6/20 - Approved	Contractor notified of approval - 5/6/20
919 Wade Hampton	Residential Remodel	5/18/2020	Revisions Submitted - 5/22/20 - Review Completed 5/26/20 - Approved	Contractor notified of approval 5/26/20
289 Bryn Mawr	New Residence	5/18/2020	Review Completed - 5/27/20 - Not Approved	Architect notified of needed revisions - 5/27/20
627 Saddlewood	Pool House Addition	5/22/2020	Revisions Submitted - 6/1/20 - Review Complete - 6/2/20 - Approved	Contractor Notified of Approval - 6/2/20
621 Wellesley Dr.	New Home	5/22/2020	Review Completed - 6/2/20 - Approved	Contractor notified of approval - 6/2/20
606 Saddlewood Ln.	Residential Remodel	6/2/2020	Revisions Submitted - 6/8/20 - Review Complete - 6/8/20 - Approved	Contractor notified of approval - 6/8/20
678 Shartle Circle	Residential Remodel	6/5/2020	Review Complete - 6/9/20 - Approved	Contractor notified of approval - 6/9/20
7 Hedwig Shadows Dr.	New Home	6/8/2020	Review Complete - 6/10/20 - Not Approved	Contractor notified of needed revisions - 6/10/20
10915 Kirwick Dr.	New Home	6/9/2020	In Review	
714 Country Lane	New Pool	6/9/2020	Review Complete - 6/11/20 - Not Approved	Contractor notified of needed revisions - 6/11/20
305 Voss Rd.	New Pool	6/10/2020	Review Complete - 6/10/20 - Not Approved	Contractor notified of needed revisions - 6/10/20

HUNTERS CREEK VILLAGE - ANIMAL CONTROL ACTIVITY REPORT

DATE	ADDRESS	ACTIVITY DESCRIPTION	DISPOSITION	NOTES
1/29/2019	Voss @ Beinhorn	Dead animal in roadway	Picked up and disposed	Appeared the animal was an Otter
4/9/2019	640 Pifer Rd	Dead Animals in Roadway	Picked up and disposed	
4/10/2019	12 Inwood Oaks	Stray Dog at Residence	Trap Delivered	
5/10/2019	750 Pifer Rd	Animal Trap Delivered to Resident	Picked Up/Relocated	
6/4/2019	210 Timberwilde Ln.	Opossum in trap - Picked Up	Trap Delivered	
6/7/2019	725 W. Creekside Dr	Animal Trap Delivered to Resident	Trap Delivered	
6/11/2019	737 Camelot Ln	Animal Trap Delivered to Resident	Picked Up/Relocated	
6/24/2019	107 Timberwilde Ln	Trapped Raccoon - Pick Up/Return Trap to Resident	Picked Up/Relocated	
7/12/2019	10650 Memorial Dr.	Dead Squirrel on roadway	Picked Up/Relocated	
7/18/2019	321 Shasta	Bar inside house - Owner Caught and Froze - Rabies Test	Picked Up/Relocated	Rabies test result was negative for Rabies.
7/18/2019	646 Hedwig Rd.	Dead Cat near street	Picked Up - Disposed	
7/11/2019	602 Wellesley	Dead Squirrel in front.	Picked up - Relocated	
7/15/2019	507 Three Corners	Large Opossum in Trap	Picked Up - Relocated	
7/13/2019	507 Three Corners	Large Raccoon in Trap	Picked Up - Relocated	
8/27/2019	729 W. Creekside	Needs animal trap delivered so they can catch animals in back yard.	Delivered trap to resident	
8/28/2019	403 Thamer Ln.	Pick up trapped racoon - Return trap	Picked up Raccoon - Returned trap	
9/5/2019	10810 Oak Creek St.	Report of dog in Street from Police Dept.	Picked up Dog - Owner Located	Dog Returned to Owner
9/13/2019	331 Hunters Trail St.	Owner Bitten by his dog - Dog Very Aggressive/Dangerous	Dog Euthanized by Owner Request - Tested	Rabies Test NEGATIVE for Rabies
9/16/2019	210 Timberwilde Ln.	Opossum in trap - Picked Up	Picked Up - Relocated	
9/27/2019	600 Bik Timberwilde	Dog at Large	Picked Up Dog - Taken to CAPS for Adoption	Enrolled for Adoption at CAPS.
9/30/2019	10914 Walwick Dr.	Dead Raccoon	Picked Up/Disposed	
10/7/2019	9 Hunters Ridge Ct.	Dead Armadillo	Picked Up/Disposed	
10/11/2019	10800 BIK Roaring Brook	Dead squirrel in road	Picked Up/Disposed	
10/14/2019	938 Boros	Deliver Animal Trap - Feral Cats	Delivered Trap to resident	
10/25/2019	10814 Jaycee Ln.	Deliver Animal Trap - Raccoons	Delivered Trap to resident	
11/6/2019	10537 Gawain Ln.	Deliver trap for racoons.	Delivered Trap to resident	
11/7/2019	Pifer at Beinhorn	Dead Opossum in road	Picked Up/Disposed	
11/8/2019	Beinhorn at Pifer Rd	Dead Raccoon in Road	Picked Up/Disposed	
11/7/2019	423 Thamer Ln.	Dog Bite - UPS Driver Bitten while making delivery	Home Quarantine of Dog - Shots Current	Home Quarantine ended 11/18/19 - All OK - Rabies Vaccination Current
11/11/2019	Voss at Longshadow	Dead Raccoon in Road	Picked Up/Disposed	
11/11/2019	Memorial at Hunters Way	Dead animal in roadway	Picked Up/Disposed	
11/20/2019	Memorial at Creekside	Dead animal in roadway	Picked Up/Disposed	
1/6/2020	3 Saddlewood Estates	Animal Trap Delivered to Resident	Delivered Trap to resident	
1/7/2020	5 Reynolds Ct	Animal Trap Delivered to Resident	Delivered Trap to resident	
1/8/2020	Memorial near Thamer	Dead animal in roadway	Picked Up/Disposed	
1/8/2020	Voss at Beinhorn	Dead animal in roadway	Picked Up/Disposed	
1/17/2020	5 Reynolds Ct.	Pick Up Trap - No Longer Needed	Picked Up Trap	
2/3/2020	606 Hunters Way Dr.	Animal Trap Delivered to Resident	Delivered Trap to Resident	
2/19/2020	210 Timberwilde Ln.	Trapped Raccoon - Pick Up/Return Trap to Resident	Delivered Trap to Resident	
2/19/2020	3 Saddlewood Estates	Animal Trap Request	Delivered Trap to Resident	
2/19/2020	3 Saddlewood Estates	Raccoon in trap	Picked up and relocated raccoon	Relocated Raccoon
2/26/2020	Hunters Trail St.	Stray Dog	Pick Up Dog - Delivered to shelter	Relocated Raccoon
2/28/2020	507 Hunters Park Ln.	2 Feral Cats in Trap	Picked Up/Relocated	Relocated Cats
3/3/2020	108 Shasta	Stray Dog on Banks Of Bayou	Picked Up Dog	
3/5/2020	907 Creekside Way	Stray Dog	Picked up dog - Delivered to Vet Clinic	
3/6/2020	506 Hunters Park Ln.	Feral Cat in Trap	Picked Up - Relocated	Relocated Cats
3/10/2020	Voss Park at Voss	Dead animal in roadway	Picked Up/Disposed	
3/23/2020	Saddlewood near Beinhorn	Dead Opossum in Roadway	Picked Up/Disposed	
4/6/2020	10918 Timberglen	Deliver Trap to resident	Delivered trap to resident	
4/8/2020	10918 Timberglen	Opossum in Trap - Pick Up	Picked Up/Relocated	
4/13/2020	10918 Timberglen	Opossum in Trap - Pick Up	Picked Up/Relocated	
4/20/2020	305 Voss	Trap Request	Delivered trap to resident	
4/20/2020	777 W. Creekside	Raccoon at residence - Please Pick Up	Picked Up/Relocated	Relocated
4/23/2020	305 Voss	Raccoon in trap	Picked Up/Relocated	Relocated Raccoon
4/27/2020	10314 Memorial Drive	Trap Request	Delivered trap to resident	
5/11/2020	Voss near I-10	Dead Raccoon on sidewalk	Delivered trap to resident	
5/11/2020	802 Kuhlman	Trap Request	Picked Up/Disposed	Disposed of Dead Raccoon
5/12/2020	10705 Marsha Ln.	Trap Request	Delivered trap to resident	
5/14/2020	10705 March Ln.	Opossum in Trap/Release Pick Up	Delivered trap to resident	
5/14/2020	714 Creekside Ln.	Dog Bite - Food Delivery person bitten at front door.	Picked Up/Relocated	Relocated Opossum
5/18/2020	10807 Pine Bayou	Animal Trap Request	Delivered trap to resident	Quarantine to end 5/31/20 - Spoke with dog owner and bite victim. Dog euthanized per owners request on 5/21/20.
5/20/2020	826 Oak Valley Dr.	Animal Trap Request	Delivered trap to resident	
5/20/2020	922 Huntington Cove	Animal In Trap - Please Pick Up	Delivered trap to resident	
5/22/2020	826 Oak Valley Dr.	Animal In Trap - Please Pick Up	Picked Up/Relocated Raccoon	Relocated
5/22/2020	10807 Pine Bayou Dr.	Animal In Trap - Please Pick Up	Picked Up/Relocated Opossum	Relocated
5/22/2020	10619 Gawain Ln.	Animal In Trap - Please Pick Up	Delivered trap to resident	
6/2/2020	836 Vohlmann Rd.	Dog Bite - dog owners friend bitten in back yard.	Dog - Home Quarantine - Shots Current	Quarantine to end 6/13/20
6/4/2020	205 Shasta Dr.	Animal In Trap - Please Pick Up	Picked Up/Relocated Raccoon	Relocated
6/10/2020	760 Pifer Rd.	Dead animal in roadway	Picked up and disposed of dead Opossum	Disposed

City of Hunters Creek Village

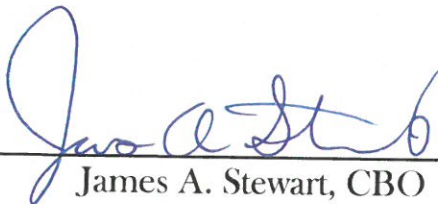
Certificate of Occupancy

May 6, 2020

Permit Number: 201900381

Austin and Alison Hoffman
10921 Longshadow Lane
Houston, TX 77024

The Residence Is Ready For Occupancy. All Final Building, Mechanical, Electrical and Plumbing Inspections Have Been Made And All Fees Have Been Paid. This Building Complies With The 2015 IRC.



James A. Stewart, CBO
Building Official



City of Hunters Creek Village

Certificate of Occupancy

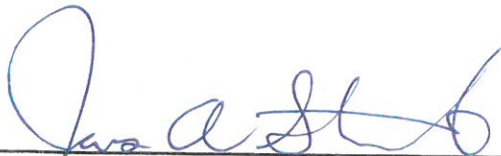
May 13, 2020

Permit Number: 201900106

Elliot and Christina Javanmardi
303 Teakwood Lane
Houston, TX 77024

The Residence Is Ready For Occupancy. All Final Building, Mechanical, Electrical and Plumbing Inspections Have Been Made And All Fees Have Been Paid. This Building Complies With The 2015 IRC.

* This Residence Has Been Equipped With An Automatic Sprinkler System


James A. Stewart, CBO
Building Official



City of Hunters Creek Village

Certificate of Occupancy

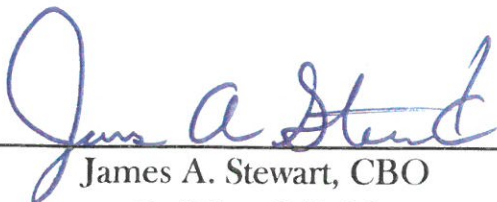
May 26, 2020

Permit Number: 201800656

Rob and Jessica Chisholm
217 Shasta Drive
Houston, TX 77024

The Residence Is Ready For Occupancy. All Final Building, Mechanical, Electrical and Plumbing Inspections Have Been Made And All Fees Have Been Paid. This Building Complies With The 2015 IRC.

* This Residence Has Been Equipped With An Automatic Sprinkler System



James A. Stewart, CBO
Building Official



City of Hunters Creek Village

Certificate of Occupancy

May 27, 2020

Remodel

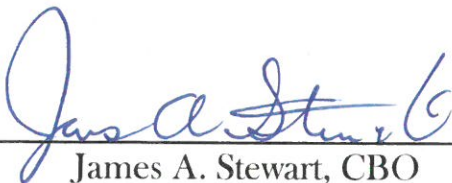
Permit Number: 202000063

Catherine and Sean Tobin

1 Creekside Circle

Houston, TX 77024

The Residence Is Ready For Occupancy. All Final Building, Mechanical, Electrical and Plumbing Inspections Have Been Made And All Fees Have Been Paid. This Building Complies With The 2015 IRC.



James A. Stewart, CBO

Building Official



City of Hunters Creek Village

Certificate of Occupancy

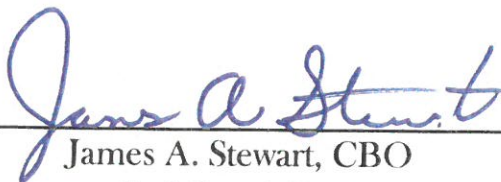
May 22, 2020

Permit Number: 201900289

Scott and Dara Frankel
215 Caruthers Lane
Houston, TX 77024

The Residence Is Ready For Occupancy. All Final Building, Mechanical, Electrical and Plumbing Inspections Have Been Made And All Fees Have Been Paid. This Building Complies With The 2015 IRC.

* This Residence Has Been Equipped With An Automatic Sprinkler System



James A. Stewart, CBO
Building Official



CITY OF HUNTERS CREEK VILLAGE ENGINEER'S REPORT

Prepared June 16, 2020 for the June 23, 2020 Agenda

A. 2020 Outfall Replacement – Outfall #32(River Glyn Drive)

1. Currently under construction, approximately 90% complete.
2. Coordinating landscaping with both adjacent property owners to close-out project.
3. Outfall rehabilitation estimated completion in early July.

B. Voss at Second Baptist

1. Received and reviewed final report from geotechnical engineer.
2. Drafting a letter to City of Houston explaining needs for the project and working to schedule a meeting.

C. Beinhorn and Voss – Traffic Signal Reconstruction

1. Waiting on contractor to receive confirmed pole delivery dates from pole manufacturer.
2. Contract amount is \$329,078.87.

D. CCTV Phase II

1. After review of videos provided, the contractor missed areas requested in the additional scope. Contractor continuing to inspect the remaining areas. Total revised contract is \$50k.
2. Finalizing review of additional videos as they are received from the contractor.

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
May 26, 2020**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, May 26, 2020, at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Fidel Sapien Ken Spalding Chip Cowell Jay Carlton
	City Attorney:	John Hightower
	City Administrator:	Tom Fullen
	City Secretary:	Crystal R. Dozier
	City Engineer:	Steve Byington

With a quorum of the Council Members present, Mayor Jim Pappas called the meeting to order at 6:00 p.m. followed by the pledge of allegiance led by Village Fire Department Chief David Foster, and invocation by Mayor Pappas.

PUBLIC COMMENTS

There were no public comments.

REPORTS

Treasurer: Tom Fullen, City Administrator, presented the financial report and gave a brief summary.

Police Commission: Chief Ray Schultz presented the police department report. Follow-up on Previous Month Items/Requests from Commission_Budget Committee met and reworked proposed FY21 budget. Reducing proposed expenditures to: Personnel expenses increase of 3.99%, Total budget increase of 4.44%. Initiated reimbursement process with State of Texas, FEMA staff for COVID-19 cost reimbursement. Personnel Changes/Issues/Updates-The department is now fully staffed. 44.5 FTE's. COVID-19 additional support staff of 1-2 officers per shift was reduced to only one officer per day for a maximum of 6 hours as of May 1st. The additional officer is in a marked unit using cruise lights for high visibility, during early evening hours. Ms. Loud and Ms. Bowman continue to work a modified schedule between at home and on-site. Both remain available M-F.

Major/Significant Events

- Officers Boggus and White assisted Polk County emergency personnel with recovery efforts by deploying the MVPD drone. Officers spent a total of 3 days surveying the area around Lake Livingston. 1 day in searching for victims using the FLIR and 2 days mapping damage.
- ALPR vehicle recoveries now stand at 22 recovered vehicles totaling over \$343,000 in value. Thus far in 2020, 16 of the 22 or 72% of all ALPR vehicles have a nexus to other crimes with the top crime being identity and mail thefts.

Status Update on any Major Projects-Held introductory teleconference with State officials for the grant/reimbursement process for COVID-19 related expenses. Participated in a LOS waiver teleconference with the FAA for expanded Drone testing and usage in partnership with Paladin Drones. Flock Safety upgraded several cameras to new technology. Moved the camera that was at Echo and Taylorcrest to Flintdale and Taylorcrest due to poor cell service. Electricity installed at Memorial and Voss, and Memorial and Briar Forest to convert those camera systems to 110v service. Obtained and trained crime scene and investigative personnel in new credit/gift card reader system obtained by MVPD. The reader allows detectives to read suspected stolen or embezzled gift/credit and debit cards and learn all information about the usage and balances.

Fire Commission: Chief David Foster presented the fire department report. The construction contract for the fire station renovation and addition has been signed. The construction project should take approximately 12 months and should be complete July of 2021. The preconstruction meeting is scheduled for June 1st. The department currently has one vacancy. The City of Spring Valley purchased 300 COVID-19 tests. All employees at fire station have been tested and have tested negative. A total of 80 tests have been given. The department had one COVID-19 positive fire fighter prior to the purchase of the test. That fire fighter will return to work on Friday, May 29th and will be tested again upon return. The third ambulance have been equipped as the COVID-19 response vehicle. The department should be reimbursed from FEMA for supplies. Chief Foster also reported 30% of the homes within the 6 villages have fire suppression systems.

Building Official: James Stewart, City Building Official gave a brief summary of the building report. A meeting with SBISD is scheduled for Wednesday, May 27th to discuss the fencing and traffic control at Hunters Creek Elementary. The city has been receiving numerous calls regarding possums and raccoons. There was a dog bite incident, the dog was quarantined and the owner had decided to euthanize the dog.

City Engineer: Steve Byington, City Engineer reported on the following public work projects:

a. 2020 Outfall Replacement – Outfall #32 (River Glyn Drive)

The project is currently under construction, approximately 75% complete. Outfall rehabilitation estimated completion date is June 2020.



b. Voss at Second Baptist

Received and reviewed final report from geotechnical engineer. City Engineer is attempting to schedule a meeting with City of Houston.

c. Beinhorn and Voss – Traffic Signal Reconstruction

A pre-Construction Meeting was held May 8th, 2020. Contractor is working to get confirmed pole delivery dates from pole manufacturer. The contract amount is \$329,078.87.

d. CCTV Phase II

After review of videos provided, the contractor missed areas requested in the additional scope. The contractor continuing to inspect the remaining areas. Total revised contract is \$50k.

e. Beinhorn Phase 3 (Hedwig to Voss)

An agenda item is being presented for Engineering, Survey and Construction Management for the Beinhorn Reconstruction project.

Mayor and Council Reports and Comments: The Memorial Senior parade went well. The Farmers Market is doing well.

Councilman Sapien asked MVPD Chief Schultz his recommendation on leash law.

City Administrator Report: Tom Fullen, City Administrator reported on the COVID-19 court proceedings. Court will be moving forward and court dockets will resume in July. The City will be adding two additional court dates to get backlog up to date.

City Attorney Report: John Hightower, City Attorney gave a brief summary on the requirements of the tree ordinance and options for enforcement.

CONSENT AGENDA

1. Approval of the Minutes of the Regular Meeting on April 28, 2020.
2. Approval of the Cash Disbursement Journal for April, 2020.

A motion was made by Councilman Spalding and seconded by Councilman Carlton to approve the consent agenda. The vote to approve the motion was unanimous.

REGULAR AGENDA

1. Discussion and possible action to appoint Richard Harris, M.D. as the Local Health Authority for the City of Hunters Creek Village.

A motion was made by Councilman Spalding to appoint a Local Health Authority for the City of Hunters Creek Village and Councilman Marks seconded the motion. The vote to approve the motion was unanimous.

2. Discussion and possible action to consider a proposed Network Node Development Agreement for providers of 5G services.

No action taken.

3. Discussion and possible action to approve an Ordinance amending the City's 2020 Budget to increase the amount budgeted for Traffic Light Mast Arms – Beinhorn & Voss from \$275,000 to \$410,000 and to decrease the Ending Fund Balance from \$1,311,020 to \$1,176,020.

A motion was made by Councilman Spalding to approve an Ordinance amending the City's 2020 Budget to increase the amount budgeted for Traffic Light Mast Arms – Beinhorn & Voss from

\$275,000 to \$410,000 and to decrease the Ending Fund Balance from \$1,311,020 to \$1,176,020. Councilman Marks seconded the motion. The vote to approve the motion was unanimous.

4. Discussion and possible action to approve the Proposed 2021 Memorial Villages Police Department Budget in the amount of \$6,109,444.00 with Hunters Creek Village's 2021 Assessment being \$2,036,481.00.

A motion was made by Councilman Spalding to approve the Proposed 2021 Memorial Villages Police Department Budget in the amount of \$6,109,444.00 with Hunters Creek Village's 2021 Assessment being \$2,036,481.00 and Councilman Sapien seconded the motion. The vote to approve the motion was unanimous.

5. Discussion and possible action to approve the Village Fire Department's 2019 Annual Audit.

A motion was made by Councilman Carlton to approve the Village Fire Department's 2019 Annual Audit and seconded by Councilman Spalding. The vote to approve the motion was unanimous.

6. Discussion and possible action to approve a Budget Amendment for the 2019 Village Fire Department Budget to transfer \$115,864.00 from the Ambulance Billing Fund to the General Fund to cover the deficit shown in the 2019 Audit.

A motion was made by Councilman Spalding to approve a Budget Amendment for the 2019 Village Fire Department Budget to transfer \$115,864.00 from the Ambulance Billing Fund to the General Fun to cover the deficit shown in the 2019 Audit. Councilman Marks seconded motion. The vote to approve the motion was unanimous.

7. Discussion and possible action to approve the proposed 2021 Village Fire Department Budget.

A motion was made by Councilman Spalding to approve the proposed 2021 Village Fire Department Budget and Councilman Sapien seconded the motion. The vote to approve the motion was unanimous.

8. Discussion and possible action to approve Amendment No. 65 to the engineering contract with CobbFendley for Engineering Services associated with the Beinhorn Road Reconstruction – Phase 3 in the amount of \$464,615.

No action taken.

9. Discussion and possible action to approve an Interlocal Agreement between the cities of Bunker Hill Village, Hedwig Village, Hunters Creek Village, Piney Point Village and Memorial Villages Police Department for the installation, maintenance and use of a temporary vehicle fueling station and the procurement of fuel.

A motion was made by Councilman Spalding to approve an Interlocal Agreement between the cities of Bunker Hill Village, Hedwig Village, Hunters Creek Village, Piney Point Village and Memorial Villages Police Department for the installation, maintenance and use of a temporary vehicle fueling station and the procurement of fuel. Councilman Sapien seconded the motion. The vote to approve the motion was unanimous.

10. Discussion and possible action to schedule a Budget Workshop date.

CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF A
CITY COUNCIL MEETING
JUNE 17, 2020

The City Council of the City of Hunters Creek Village, Texas held a meeting on Wednesday, June 17, 2020, at 9:00 a.m. at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas.

Present: Mayor: Jim Pappas
Council Members: Stuart Marks
Ken Spalding
Chip Cowell

City Administrator: Tom Fullen
City Engineer: Steve Byington
Accounting Clerk: Jackie Trevino

With a quorum of the Council Members present, Mayor Pappas called the meeting to order at 9:00 a.m.

WORKSHOP. A budget planning workshop was held to discuss the following items relating to the preparation of the 2021 proposed budget: (1) Administration budget, including maintenance and operations, personnel, professional services, public works, and municipal court; (2) Public Safety budget, including Village Fire Department and Memorial Villages Police Department budgets; and (3) Capital Improvement and Street Maintenance program budget, including identifying priority of projects and evaluating the budgetary impact; (4) Anticipated Revenues Anticipated revenues from property taxes, sales taxes and other sources for funding the budget.

A presentation of the proposed budget for fiscal year 2021 was made by Tom Fullen, City Administrator and included the information provided in this year's budget workbook. Until the certified rolls are received from Harris County Appraisal District, the property tax levy is an estimate. The numbers will be adjusted upon receipt in July of the certified roll. There was discussion but no formal action was taken.

ADJOURN OPEN MEETING

The meeting was adjourned at 10:25 a.m.

Respectfully submitted,

Crystal R. Dozier, TRMC
City Secretary

These minutes were approved on the ___ day of June, 2020.



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: June 23, 2020
AGENDA SUBJECT: 2019 Audit Report
PROCEEDING: Motion
EXHIBITS: Audit Report



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: June 23, 2020
AGENDA SUBJECT: Multi-Hazard Mitigation Action Plan Resolution
PROCEEDING: Motion
EXHIBITS: Resolution and Staff Report from Harris County

RESOLUTION NO. ____

**A RESOLUTION OF THE CITY OF HUNTERS CREEK VILLAGE
ADOPTING THE APPLICABLE PROVISIONS OF THE 2020
UPDATE TO THE HARRIS COUNTY MULTI-HAZARD
MITIGATION ACTION PLAN**

WHEREAS, all of Harris County has exposure to natural hazards that increase the risks to life, property, environment and the County's economy; and

WHEREAS, pro-active mitigation of known hazards before a disaster event occurs can reduce or eliminate long-term risk to life and property; and

WHEREAS, The Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre-disaster and post-disaster hazard mitigation programs; and

WHEREAS, a coalition of Harris County, cities, villages, and special districts with like planning objectives has been formed to pool resources and create consistent mitigation strategies within the Harris County Operational Area planning area; and

WHEREAS, the coalition has completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of natural hazards, develops a mitigation strategy consistent with a set of uniform goals and objectives, and creates a plan for implementing, evaluating and revising this strategy;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hunters Creek Village:

Section 1. The City adopts: a) the Harris County Multi-Hazard Mitigation Action Plan – Volume 1- Area Wide Elements - April 2020; and b) the introduction and chapter 12 of the Harris County Multi-Hazard Mitigation Action Plan – Volume II - Planning Partner Annexes - April 2020. (Volume 1 and the adopted portions of Volume 2 are collectively referenced below as the “HMP”).

Section 2. The City will use the adopted and approved portions of the HMP to guide pre- and post-disaster mitigation of the hazards identified.

Section 3. The City will coordinate the strategies identified in the HMP with other planning programs and mechanisms under its jurisdictional authority.

Section 4. The City will continue its support of the Steering Committee and continue to participate in the Planning Partnership as described by the HMP.

Section 5. The City will help to promote and support the mitigation successes of all HMP Planning Partners.

PASSED, APPROVED, AND RESOLVED this _____ day of _____, 2020.

Jim Pappas
Mayor

ATTEST:

Crystal R. Dozier, TRMC
City Secretary

12. CITY OF HUNTERS CREEK VILLAGE

12.1 HAZARD MITIGATION PLAN POINT OF CONTACT

Primary Point of Contact

Tom Fullen, City Administrator
1 Hunters Creek Place
Houston, TX 77024
(713) 465-2150
tfullen@cityofhunterscreek.org

Alternate Point of Contact

James Stewart, Building Official / Director of Public Works.
1 Hunters Creek Place
Houston, TX 77024
(713) 465-2150
jstewart@cityofhunterscreek.org

12.2 JURISDICTION PROFILE

12.2.1 Location

The City of Hunters Creek Village is a municipality in the southwestern area of Harris County. The current boundaries are generally Lindenwood Drive on the east, Buffalo Bayou and Voss Road on the south, I-10 on the north, and Hedwig Road on the west. The City encompasses an area of 1.9 square miles.

12.2.2 History

The City of Hunters Creek Village was incorporated in 1954 as a Type-A General Law City. The City of Hunters Creek Village consists of approximately 1,500 single-family dwellings; one privately owned and members only social, recreational, and fitness club, one elementary school, two churches, one gas station, one funeral home, one medical imaging center, and other lots with a variety of independently operated businesses. Through the years the City has adopted ordinances establishing zoning regulations that have very effectively preserved the characteristics that are so well known as “the Memorial Villages.” The six Memorial Villages are independent cities that operate autonomously of Houston. All six of the villages are served by the Village Fire Department. The Memorial Villages Police Department serves provided Hunters Creek Village, Piney Point Village, and Bunker Hill Village. The other Villages are served independently. The six villages have executed an inter-local agreement and developed an emergency management guide for emergency needs.

12.2.3 Climate

The climate of the City of Hunters Creek Village is characterized by relatively high temperatures and evenly distributed precipitation throughout the year with legendary humidity.

12.2.4 Governing Body Format

The City of Hunters Creek Village is considered a Type-A General Law City and is governed by a Mayor and five Council Members elected at large. A Type-A General Law City is one that had at the time of its incorporation 600 or more inhabitants. General Law Cities have a population less than 5,000 and are authorized to do only what the State Constitution or Legislature has authorized.

The City Council assumes responsibility for the adoption of this plan; the City Administrator will oversee its implementation. Table 12-1 lists members of the jurisdiction’s joint local mitigation planning team. Howard Miller, emergency management coordinator for the Village Fire Department, also participated in planning for the six Memorial Villages.

Table 12-1. Local Mitigation Planning Team Members

Jurisdiction	Name / Title	Phone	Email
City of Hunters Creek Village	Tom Fullen, City Admin.	713-465-2150	tfullen@cityofhunterscreek.org
City of Bunker Hill Village	Karen Glynn, City Admin.	713-467-9762	KGlynn@bunkerhilltx.gov
City of Hedwig Village	Kelly Johnson, City Admin./Secretary	713-465-6009	kjohnson@hedwigtx.gov
City of Hilshire Village	Susan Blevins, City Admin/Secretary. Efrain Him	713-973-1779	Susan.blevins@hilshirevillagetexas.com Efrain.him@hdrinc.com
City of Piney Point Village	Roger Nelson, City Admin.	713-230-8703	cityadmin@pineypt.org
City of Spring Valley Village	Julie Robinson, City Admin. Arthur Faiello, PW Director	713-465-5306 832-910-8576	jrobinson@springvalleytx.com afaiello@springvalleytx.com

12.3 CURRENT TRENDS

12.3.1 Population

According to the 2010 Census Data, the population of the City of Hunters Creek Village was 4,367. Since the 1990 Census, the population has been relatively stable.

12.3.2 Development

The City of Hunters Creek Village is continuing to experience residential redevelopment of new, larger homes. City of Hunters Creek Village is landlocked by other municipalities; therefore there is no growth opportunity.

Table 12-2 summarizes development trends in the performance period since the preparation of the previous hazard mitigation plan, as well as expected future development trends.

12.4 CAPABILITY ASSESSMENT

The City of Hunters Creek Village performed an assessment of its existing capabilities for implementing hazard mitigation strategies. The introduction at the beginning of this volume of the hazard mitigation plan describes the components included in the capability assessment and their significance for hazard mitigation planning. This section summarizes the following findings of the assessment:

- An assessment of legal and regulatory capabilities is presented in Table 12-3.
- Development and permitting capabilities are presented in Table 12-4.
- An assessment of fiscal capabilities is presented in Table 12-5.
- An assessment of administrative and technical capabilities is presented in Table 12-6.
- An assessment of education and outreach capabilities is presented in Table 12-7.
- Information on National Flood Insurance Program (NFIP) compliance is presented in Table 12-8.
- Classifications under various community mitigation programs are presented in Table 12-9.
- The community’s adaptive capacity for the impacts of climate change is presented in Table 12-10.

Findings of the capability assessment were reviewed to identify opportunities to expand, initiate or integrate capabilities to further hazard mitigation goals and objectives. Where such opportunities were identified and determined to be feasible, they are included in the action plan. The “Analysis of Mitigation Actions” table included in the action plan for this annex identifies these as community capacity building mitigation actions.

Table 12-2. Recent and Expected Future Development Trends

Criterion	Response					
Has your jurisdiction annexed any land since the preparation of the previous hazard mitigation plan? <ul style="list-style-type: none"> If yes, give the estimated area annexed and estimated number of parcels or structures. 	No					
Is your jurisdiction expected to annex any areas during the performance period of this plan? <ul style="list-style-type: none"> If yes, describe land areas and dominant uses. If yes, who currently has permitting authority over these areas? 	No					
Are any areas targeted for development or major redevelopment in the next five years? <ul style="list-style-type: none"> If yes, briefly describe, including whether any of the areas are in known hazard risk areas 	Yes					
How many permits for new construction were issued in your jurisdiction since the preparation of the previous hazard mitigation plan?		2014	2015	2016	2017	2018
Single Family	29	24	10	20	26	
Multi-Family	N/A	N/A	N/A	N/A	N/A	N/A
Other (commercial, mixed use, etc.)	N/A	N/A	N/A	N/A	N/A	N/A
Total	29	24	10	20	26	
Provide the number of new-construction permits for each hazard area or provide a qualitative description of where development has occurred.	<ul style="list-style-type: none"> Special Flood Hazard Areas: #N/A Landslide: # N/A High Liquefaction Areas: # N/A Tsunami Inundation Area: # N/A Wildfire Risk Areas: # N/A 					
Describe the level of buildout in the jurisdiction, based on your jurisdiction's buildable lands inventory. If no such inventory exists, provide a qualitative description.	The City Hunters Creek Village continues to experience redevelopment of their residential lots; older homes are demolished and new homes constructed.					

Table 12-3. Legal and Regulatory Capability

	Local Authority	Other Jurisdiction Authority	State Mandated	Integration Opportunity?
Codes, Ordinances, & Requirements				
Building Code <i>Comment: International Bldg. Codes / Residential Codes are a State mandate</i>	Yes	Yes	Yes	No
Zoning Code <i>Comment: General Law City</i>	Yes	Yes	Yes	No
Subdivisions <i>Comment: Zoning Ordinance</i>	Yes	Yes	Yes	No
Stormwater Management <i>Comment: TCEQ</i>	Yes	Yes	Yes	No
Post-Disaster Recovery <i>Comment:</i>	Yes	Yes	Yes	No
Real Estate Disclosure <i>Comment:</i>	No	No	No	No
Growth Management <i>Comment: Zoning Ordinance</i>	Yes	No	No	No
Site Plan Review <i>Comment: Harris County Flood Control District</i>	Yes	Yes	NO	No
Environmental Protection <i>Comment: TCEQ and EPA</i>	Yes	Yes	Yes	Yes
Flood Damage Prevention <i>Comment: Harris County Flood Control District</i>	Yes	Yes	No	No
Emergency Management <i>Comment: Village Fire Department / Harris County</i>	Yes	Yes	No	No
Climate Change <i>Comment:</i>	No	No	No	No
Planning Documents				
General Plan <i>Comment:</i>	NA	NA	NA	NA
Capital Improvement Plan <i>How often is the plan updated? Annually</i> <i>Comment:</i>	Yes	No	No	Yes
Disaster Debris Management Plan <i>Comment: Harris County</i>	Yes	Yes	No	Yes
Floodplain or Watershed Plan <i>Comment: Harris County Flood Control District</i>	Yes	Yes	No	Yes
Stormwater Plan <i>Comment: Harris County Flood Control District</i>	Yes	Yes	Yes	Yes
Urban Water Management Plan <i>Comment: Harris County Flood Control District</i>	Yes	No	No	No
Habitat Conservation Plan <i>Comment: TCEQ and EPA</i>	No	Yes	Yes	No
Economic Development Plan <i>Comment:</i>	No	No	No	No
Shoreline Management Plan <i>Comment:</i>	No	No	No	No

	Local Authority	Other Jurisdiction Authority	State Mandated	Integration Opportunity?
Community Wildfire Protection Plan <i>Comment: Village Fire Department</i>	Yes	No	No	Yes
Forest Management Plan <i>Comment: City Ordinance</i>	Yes	No	No	Yes
Climate Action Plan <i>Comment:</i>	No	No	No	No
Comprehensive Emergency Management Plan <i>Comment: Village Fire Department</i>	Yes	Yes	No	Yes
Threat & Hazard Identification & Risk Assessment (THIRA) <i>Comment: Village Fire Department</i>	Yes	Yes	No	Yes
Post-Disaster Recovery Plan <i>Comment: Harris County</i>	Yes	Yes	No	Yes
Continuity of Operations Plan <i>Comment:</i>	No	No	No	No
Public Health Plan <i>Comment: City Ordinance and Texas Department of Health</i>	Yes	Yes	Yes	Yes

Table 12-4. Development and Permitting Capability

Criterion	Response
Does your jurisdiction issue development permits? • If no, who does? If yes, which department?	Yes Building Department
Does your jurisdiction have the ability to track permits by hazard area?	Yes
Does your jurisdiction have a buildable lands inventory?	Yes

Table 12-5. Fiscal Capability

Financial Resource	Accessible or Eligible to Use?
Community Development Block Grants	No
Capital Improvements Project Funding	Yes
Authority to Levy Taxes for Specific Purposes	Yes
User Fees for Water, Sewer, Gas or Electric Service	No
Incur Debt through General Obligation Bonds	Yes
Incur Debt through Special Tax Bonds	Yes
Incur Debt through Private Activity Bonds	Yes
Withhold Public Expenditures in Hazard-Prone Areas	Yes
State-Sponsored Grant Programs	Yes
Development Impact Fees for Homebuyers or Developers	No

Table 12-6. Administrative and Technical Capability

Staff/Personnel Resource	Available?	Department/Agency/Position
Planners or engineers with knowledge of land development and land management practices	Yes	CobbFendley Associates
Engineers or professionals trained in building or infrastructure construction practices	Yes	Building Official
Planners or engineers with an understanding of natural hazards	Yes	CobbFendley Associates
Staff with training in benefit/cost analysis	Yes	City Administrator
Surveyors	Yes	CobbFendley Associates
Personnel skilled or trained in GIS applications	Yes	CobbFendley Associates
Scientist familiar with natural hazards in local area	No	n/a
Emergency manager	Yes	City Administrator
Grant writers	Yes	CobbFendley Associates

Table 12-7. Education and Outreach Capability

Criterion	Response
Do you have a public information officer or communications office?	Yes
Do you have personnel skilled or trained in website development?	Yes
Do you have hazard mitigation information available on your website? • If yes, briefly describe.	Yes Links to County Agencies
Do you use social media for hazard mitigation education and outreach? • If yes, briefly describe.	Yes Email / Text Alerts
Do you have any citizen boards or commissions that address issues related to hazard mitigation? • If yes, briefly describe.	No N/A
Do you have any other programs already in place that could be used to communicate hazard-related information? • If yes, briefly describe.	Yes Mayor / Council
Do you have any established warning systems for hazard events? • If yes, briefly describe.	Yes Vlinc Email / Text Alerts

Table 12-8. National Flood Insurance Program Compliance

Criterion	Response
What local department is responsible for floodplain management?	Building Depart / City Engineer
Who is your floodplain administrator? (department/position)	City Engineer
Are any certified floodplain managers on staff in your jurisdiction?	Yes
What is the date that your flood damage prevention ordinance was last amended?	2001
Does your floodplain management program meet or exceed minimum requirements? • If exceeds, in what ways?	Meets N/A
When was the most recent Community Assistance Visit or Community Assistance Contact?	N/A
Does your jurisdiction have any outstanding NFIP compliance violations that need to be addressed? • If so, state what they are.	No N/A
Are any RiskMAP projects currently underway in your jurisdiction? • If so, state what they are.	Yes Outfall Rehabilitation
Do your flood hazard maps adequately address the flood risk within your jurisdiction? • If no, state why.	Yes N/A
Does your floodplain management staff need any assistance or training to support its floodplain management program? • If so, what type of assistance/training is needed?	Yes CFM
Does your jurisdiction participate in the Community Rating System (CRS)? • If yes, is your jurisdiction interested in improving its CRS Classification? • If no, is your jurisdiction interested in joining the CRS program?	No N/A Yes
How many flood insurance policies are in force in your jurisdiction? ^a • What is the insurance in force? • What is the premium in force?	788 \$270,932,500 \$336,552
How many total loss claims have been filed in your jurisdiction? ^a • How many claims are still open or were closed without payment? • What were the total payments for losses?	Unknown Unknown \$17,794,549

a. According to FEMA statistics as of March 28, 2019

Table 12-9. Community Classifications

	Participating?	Classification	Date Classified
Community Rating System	No	N/A	N/A
Building Code Effectiveness Grading Schedule	Yes	5	2017
Public Protection	No	N/A	N/A
Storm Ready	No	N/A	N/A
Firewise	Yes	1	2017

Table 12-10. Adaptive Capacity for Climate Change

Criterion	Jurisdiction Rating^a
Technical Capacity	
Jurisdiction-level understanding of potential climate change impacts <i>Comment:</i>	Low
Jurisdiction-level monitoring of climate change impacts <i>Comment:</i>	Low
Technical resources to assess proposed strategies for feasibility and externalities <i>Comment:</i>	Low
Jurisdiction-level capacity for development of greenhouse gas emissions inventory <i>Comment:</i>	Low
Capital planning and land use decisions informed by potential climate impacts <i>Comment:</i>	Low
Participation in regional groups addressing climate risks <i>Comment:</i>	Low
Implementation Capacity	
Clear authority/mandate to consider climate change impacts during public decision-making processes <i>Comment:</i>	Low
Identified strategies for greenhouse gas mitigation efforts <i>Comment:</i>	Low
Identified strategies for adaptation to impacts <i>Comment:</i>	Low
Champions for climate action in local government departments <i>Comment:</i>	Low
Political support for implementing climate change adaptation strategies <i>Comment:</i>	Low
Financial resources devoted to climate change adaptation <i>Comment:</i>	Low
Local authority over sectors likely to be negative impacted <i>Comment:</i>	High
Public Capacity	
Local residents knowledge of and understanding of climate risk <i>Comment:</i>	Unknown
Local residents support of adaptation efforts <i>Comment:</i>	Unknown
Local residents' capacity to adapt to climate impacts <i>Comment:</i>	Unknown
Local economy current capacity to adapt to climate impacts <i>Comment:</i>	Unknown
Local ecosystems capacity to adapt to climate impacts <i>Comment:</i>	Unknown

a. High = Capacity exists and is in use; Medium = Capacity may exist, but is not used or could use some improvement; Low = Capacity does not exist or could use substantial improvement; Unsure= Not enough information is known to assign a rating.

12.5 INTEGRATION WITH OTHER PLANNING INITIATIVES

For hazard mitigation planning, “integration” means that hazard mitigation information is used in other relevant planning mechanisms, such as general planning and capital facilities planning, and that relevant information from those sources is used in hazard mitigation. This section identifies where such integration is already in place, and where there are opportunities for further integration in the future. Resources listed in this annex were used to provide information on integration. The progress reporting process described in Volume 1 will document the progress of hazard mitigation actions related to integration and identify new opportunities for integration.

12.5.1 Existing Integration

Some level of integration has already been established between local hazard mitigation planning and the following other local plans and programs:

- **Capital Improvement Plan** – Studies existing infrastructure and allows planning of activities and projects to improve that infrastructure to mitigate identified hazards.
- **Disaster Debris Management Plan** – Outlines actions to quickly remove hazards associated with disaster debris.
- **Floodplain or Watershed Plan** – Ensures compliance with Federal Guidelines and Building Codes to eliminate potential hazards associated with flooding.
- **Storm Water Plan** – Identification and repair of potential hazards associated with Storm water Infrastructure

12.5.2 Opportunities for Future Integration

The capability assessment presented in this annex identified the following plans and programs that do not currently integrate hazard mitigation information but provide opportunities to do so in the future:

- **Building and Zoning Codes** – Allows the review and mitigation of potential hazards during the planning and construction process.
- **Site Plan Review** – Gives the City the ability to review potential hazards and have them corrected before permitting.
- **Flood Damage Prevention** – Review and update the City’s Flood Damage Prevention Ordinance to include more stringent guidelines to reduce flood losses.

12.6 JURISDICTION-SPECIFIC NATURAL HAZARD EVENT HISTORY

Table 12-11 lists past occurrences of natural hazards for which specific damage was recorded in the City of Hunters Creek Village. Other hazard events that broadly affected the entire planning area, including the City of Hunters Creek Village, are listed in the risk assessments in Volume 1 of this hazard mitigation plan.

Table 12-11. Past Natural Hazard Events

		Date	Damage Assessment
Hurricane Harvey	DR4332	2017	N/A
Flooding	DR 4269	2016	N/A
Flooding	DR 4272	2016	N/A
Hurricane Ike	1791 DR	2008	N/A
Hurricane Rita	1606 DR	2005	N/A
Tropical Storm Allison	1379 DR	2001	N/A

12.7 HAZARD RISK RANKING

Table 12-12 presents a local ranking for the City of Hunters Creek Village of all hazards of concern for which this hazard mitigation plan provides complete risk assessments. This ranking summarizes how hazards vary for this jurisdiction. As described in detail in Volume 1, the ranking process involves an assessment of the likelihood of occurrence for each hazard, along with its potential impacts on people, property and the economy. Mitigation actions target hazards with high and medium rankings.

Table 12-12. Hazard Risk Ranking

Rank	Hazard Type	Risk Rating Score (Probability x Impact)	Category
1	Hurricane/Coastal Storm	48	High
1	Severe Weather	48	High
2	Flooding	18	Medium
3	Earthquake	14	Low
4	Drought	6	Low
4	Dam/Levee Failure	6	Low
4	Mass Movements	6	Low
5	Wildfire	0 (No Exposure)	None
5	Coastal Erosion	0 (No Exposure)	None
5	Tsunami	0 (No Exposure)	None

NOTE: The process used to assign risk ratings and rankings for each hazard is described in Volume 1 of this hazard mitigation plan.

12.8 JURISDICTION-SPECIFIC VULNERABILITIES

Volume 1 of this hazard mitigation plan provides complete risk assessments for each identified hazard of concern. This section provides information on a few key vulnerabilities for the jurisdiction. Available jurisdiction-specific risk maps of the hazards are provided at the end of this annex.

12.8.1 Repetitive Loss Properties

Repetitive loss records are as follows:

- Number of FEMA-identified Repetitive-Loss Properties: 30
- Number of FEMA-identified Severe-Repetitive-Loss Properties: 1
- Number of Repetitive-Loss Properties or Severe-Repetitive-Loss Properties that have been mitigated: 3

12.8.2 Other Noted Vulnerabilities

The following jurisdiction-specific issues have been identified based on a review of the results of the risk assessment, public involvement strategy, and other available resources:

- Flooding potential from close proximity to Buffalo Bayou
- Severe tree damage potential from Hurricanes/Tornadoes

Mitigation actions addressing these issues were prioritized for consideration in the action plan for this annex.

12.9 STATUS OF PREVIOUS PLAN ACTIONS

Table 12-13 summarizes the actions that were recommended in the previous version of the hazard mitigation plan and their implementation status at the time this update was prepared.

Table 12-13. Status of Previous Plan Actions

Action Item from Previous Plan	Completed	Removed; No Longer Feasible	Carried Over to Plan Update	
			Check if Yes	Action # in Update
2014HNTCRK001 Implement a Public Outreach Program on Flooding to Educate residents on actions to reduce residential property damage.	No			
2014HNTCRK002 Develop new drainage ordinance to require detention for future development and redevelopment for detention.	No			
2014HNTCRK003 Strengthen Building Codes/Ordinances relative to job site (construction), debris removal management & removal of dead trees.	No			
2014HNTCRK004 Develop a tree management program to limit debris damage to critical infrastructure, public facilities from falling tree canopy due to high winds.			Yes	HNT9
2014HNTCRK005 Harden and retrofit critical infrastructure facilities to withstand high wind damages.	No			
2014HNTCRK006 Improve and enhance regulations with higher-standards/attest building codes for facilities to withstand severe thunderstorms, high winds and hail.	No			
2014 HNTCRK007 Retrofit City Hall and Public Works Maintenance Building with lightning and surge protection measures.			Yes	HNT8
2014HNTCRK014 Enhance use if upgraded warning system CodeRED using citywide mass notification system to enhance coverage of the community's population.	No			
2014HNTCRK015 Install cover and freeze insulation protection of above ground irrigation and FDC connections in public facilities.	Yes			
2014HNTCRK020 Develop and adopt higher-standard/latest edition construction codes and ordinances to protect structures from severe wind damage.			Yes	HNT5
2014HNTCRK009 Implement a Public Education/Outreach Program on Extreme Heat to educate residents on actions to reduce property damage and health impacts within the community.	NO			
2014HNTCRK010 Improve public facility emergency power (by installing generators) to provide adequate cooling for use as a cooling center.	No			

12.10 HAZARD MITIGATION ACTION PLAN AND EVALUATION OF RECOMMENDED ACTIONS

Table 12-14 lists the actions that make up the hazard mitigation action plan for this jurisdiction. Table 12-15 identifies the priority for each action. Table 12-16 summarizes the mitigation actions by hazard of concern and mitigation type.

Table 12-14. Hazard Mitigation Action Plan Matrix

Applies to New or Existing Assets	Objectives Met	Lead Agency	Support Agency	Estimated Cost	Sources of Funding	Timeline ^a
Action HNT1 — Where appropriate, support retrofitting, purchase or relocation of structures located in hazard areas, prioritizing those that have experienced repetitive losses and/or are located in high- or medium-risk hazard areas.						
<i>Hazards Mitigated:</i> Earthquake, flooding, landslide, tsunami, wildfire						
Existing	3, 4, 10	Hunters Creek	FEMA	High	HMGP, PDM, FMA	Short-term
Action HNT2 — Integrate the hazard mitigation plan into other plans, ordinances and programs that dictate land use decisions in the community, including Capital Improvements Plan, Zoning Ordinances						
<i>Hazards Mitigated:</i> Dam failure, drought, earthquake, flooding, landslide, tsunami, wildfire						
New and Existing	1, 3, 4, 5, 7, 8, 10	Hunters Creek	Harris County	Low	Staff Time, General Funds	Ongoing
Action HNT3 — Actively participate in the plan maintenance protocols outlined in Volume 1 of this hazard mitigation plan.						
<i>Hazards Mitigated:</i> Hurricane/Coastal Storm, Severe Weather, Flooding, Earthquake, Drought, Dam/Levee Failure, Mass Movements						
New and Existing	1, 5, 8	Harris County	Hunters Creek	Low	Staff Time, General Funds	Short-term
Action HNT4 — Continue to maintain good standing and compliance under the NFIP through implementation of floodplain management programs that, at a minimum, meet the NFIP requirements:						
<ul style="list-style-type: none"> • Enforce the flood damage prevention ordinance. • Participate in floodplain identification and mapping updates. • Provide public assistance/information on floodplain requirements and impacts. 						
<i>Hazards Mitigated:</i> Dam failure, flooding, severe weather, tsunami, sea level rise						
New and Existing	1, 3, 5, 7, 8, 10	Hunters Creek	FEMA	Low	Staff Time, General Funds	Ongoing
Action HNT5 — Strengthen existing Building Codes and Ordinances by adoption of updated/current Model Codes						
<i>Hazards Mitigated:</i> Hurricane/Coastal Storm, Earthquake, Flood, Wildfire						
New and Existing	4, 12, 14, 15	Hunters Creek		Low	Staff Time/General Funds	Short-term
Action HNT6 — Video inspection of City's Storm Sewer System to identify and correct potential hazards.						
<i>Hazards Mitigated:</i> Flooding, Coastal Erosion, Mass Movements						
Existing	8, 10, 11	Hunters Creek		Medium	Staff Time/General Funds	Ongoing
Action HNT7 — Enhance the dissemination of Public Information with the use of the City's V Link program.						
<i>Hazards Mitigated:</i> Hurricane/Coastal Storm, Severe Weather, Flooding, Earthquake, Drought, Dam/Levee Failure, Mass Movements All hazards						
New and Existing	1, 3, 9	Hunters Creek	Police Department	Low	Staff Time/General Funds	Ongoing
Action HNT8 — Retrofit Public Works Maintenance Building with Back-Up Power Generator						
<i>Hazards Mitigated:</i> Hurricane/Coastal Storm, Earthquake, Flood						
New	1, 9, 11, 13	Hunters Creek		Medium	General Funds	Short-term
Action HNT9 — Development of a Tree Management Program to limit potential damage to critical infrastructure from falling trees or limbs.						
<i>Hazards Mitigated:</i> Hurricane/Coastal Storm, Earthquake, Wildfire						
New	5, 6, 7, 8	Hunters Creek		Low	Staff Time	Short-term
Action HNT10 — Actively participate in and support the implementation of the six area-wide actions identified in Volume 1 of this plan.						
<i>Hazards Mitigated:</i> Hurricane/Coastal Storm, Severe Weather, Flooding, Earthquake, Drought, Dam/Levee Failure, Mass Movements						
New and Existing	1, 3, 4, 5, 9, 10, 11,	Hunters Creek	HCOHSEM	Low	General Funds	Ongoing

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a. Short-term = Completion within 5 years; Long-term = Completion within 10 years; Ongoing= Continuing new or existing program with no completion date
See the introduction to this volume for list of acronyms used here.

Table 12-15. Mitigation Action Priority

Action #	# of Objectives Met	Benefits	Costs	Do Benefits Equal or Exceed Costs?	Is Project Grant-Eligible?	Can Project Be Funded Under Existing Programs/Budgets?	Implementation Priority ^a	Grant Pursuit Priority ^a
HNT1	3	High	High	Yes	Yes	No	Medium	High
HNT2	7	Medium	Low	Yes	No	Yes	High	Low
HNT3	3	Low	Low	Yes	No	Yes	High	Low
HNT4	6	Medium	Low	Yes	No	Yes	High	Low
HNT5	4	High	Low	Yes	No	Yes	High	Low
HNT6	3	High	High	Yes	Yes	Yes	High	Low
HNT7	3	High	Low	Yes	No	Yes	High	Low
HNT8	4	Medium	Medium	Yes	No	Yes	Medium	Low
HNT9	4	Medium	Low	Yes	No	Yes	Medium	Low
HNT10	8	Medium	Low	Yes	Yes	Yes	High	High

a. See the introduction to this volume for explanation of priorities.

Table 12-16. Analysis of Mitigation Actions

Hazard Type	Action Addressing Hazard, by Mitigation Type ^a							
	Prevention	Property Protection	Public Education & Awareness	Natural Resource Protection	Emergency Services	Structural Projects	Climate Resilient	Community Capacity Building
High-Risk Hazards								
Hurricane/ Coastal Storm	HNT1, HNT3, HNT4, HNT5, HNT9, HNT10	HNT1, HNT3, HNT4, HNT5, HNT8, HNT9	HNT3, HNT4, HNT7, HNT10	HNT1, HNT3, HNT4, HNT5, HNT9	HNT3, HNT7, HNT8, HNT10	HNT1, HNT3, HNT5, HNT8	HNT3	HNT3, HNT7, HNT10
Severe Weather	HNT1, HNT3, HNT4, HNT5, HNT9, HNT10	HNT1, HNT3, HNT4, HNT5, HNT8, HNT9	HNT3, HNT4, HNT7, HNT10	HNT1, HNT3, HNT4, HNT5, HNT9	HNT3, HNT7, HNT8, HNT10	HNT1, HNT3, HNT5, HNT8	HNT3	HNT3, HNT7, HNT10
Medium Risk Hazards								
Flooding	HNT1, HNT2, HNT3, HNT4, HNT5, HNT6, HNT10	HNT1, HNT2, HNT3, HNT4, HNT5, HNT6, HNT8	HNT3, HNT4, HNT7, HNT10	HNT1, HNT2, HNT3, HNT4, HNT5, HNT6	HNT 3, HNT7, HNT8, HNT10,	HNT1, HNT2, HNT3, HNT5, HNT6, HNT8	HNT3	HNT3, HNT7, HNT10
Low-Risk Hazards								
Mass Movements	HNT1, HNT2, HNT3, HNT6, HNT10	HNT1, HNT2, HNT3, HNT6	HNT3, HNT7, HNT10	HNT1, HNT2, HNT3, HNT6	HNT3, HNT7, HNT10	HNT1, HNT2, HNT3, HNT6	HNT3	HNT3, HNT7, HNT10
Earthquake	HNT1, HNT2, HNT3, HNT5, HNT9, HNT10	HNT1, HNT2, HNT3, HNT5, HNT8, HNT9	HNT3, HNT7, HNT10	HNT1, HNT2, HNT3, HNT5, HNT9	HNT3, HNT7, HNT8, HNT10	HNT1, HNT2, HNT3, HNT5, HNT8	HNT3	HNT3, HNT7, HNT10
Drought	HNT2, HNT3, HNT10	HNT2, HNT3	HNT3, HNT7, HNT10	HNT2, HNT3	HNT3, HNT7, HNT10	HNT2, HNT3	HNT3	HNT3, HNT7, HNT10
Dam/Levee Failure	HNT2, HNT3, HNT10	HNT2, HNT3	HNT3, HNT7, HNT10	HNT2, HNT3	HNT3, HNT7, HNT10	HNT2, HNT3	HNT3	HNT3, HNT7, HNT10

a. See the introduction to this volume for explanation of mitigation types.

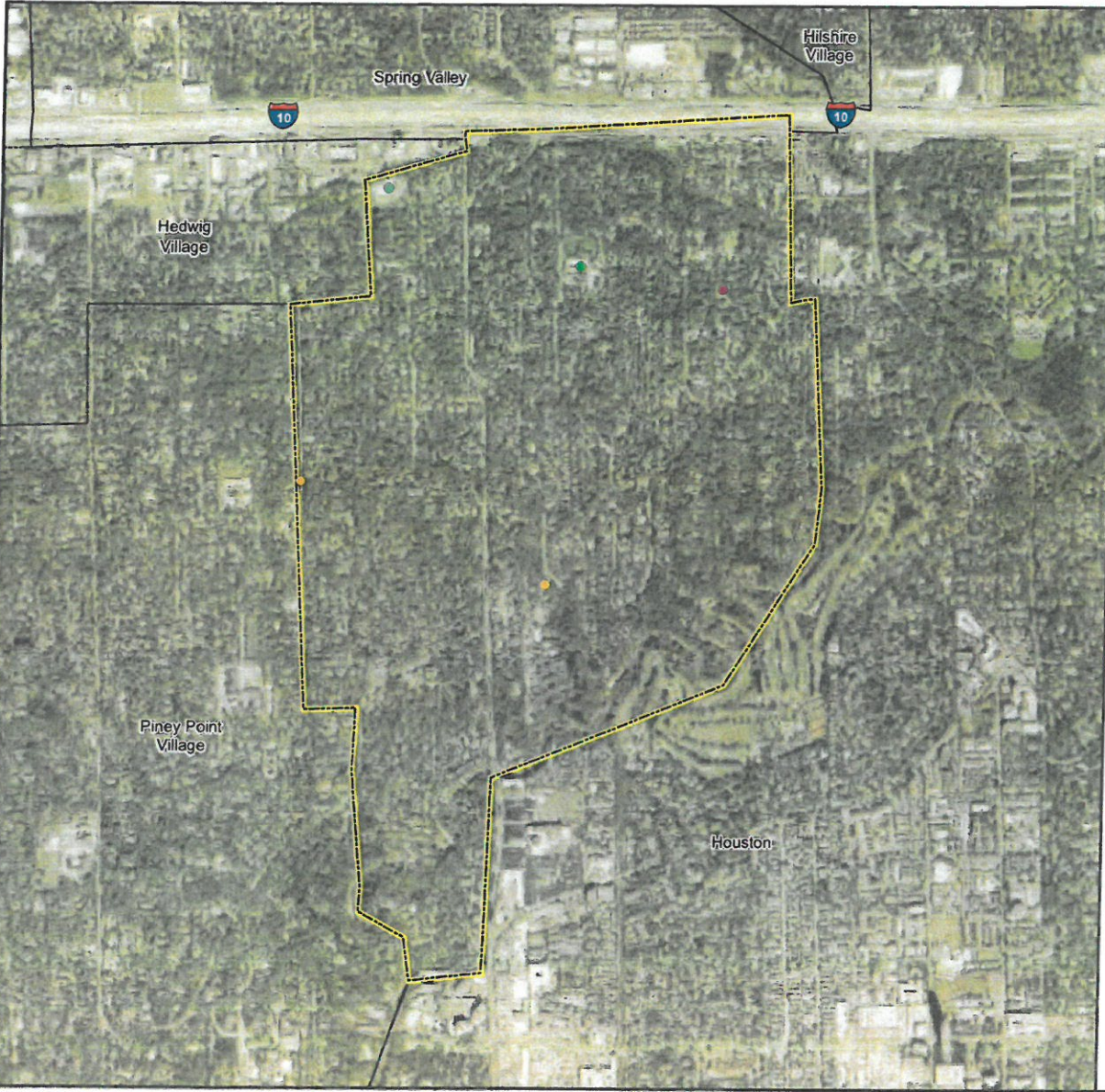
12.11 REVIEW AND INCORPORATION OF INFORMATION FOR THIS ANNEX

The following technical reports, plans, and regulatory mechanisms were reviewed to provide information for this annex.

- **The City of Hunters Creek Village Municipal Code** — The municipal code was reviewed for the full capability assessment and for identifying opportunities for action plan integration.
- **The City of Hunters Creek Village Flood Damage Prevention Ordinance** — The flood damage prevention ordinance was reviewed for compliance with the National Flood Insurance Program.

The following outside resources and references were reviewed:

- **Hazard Mitigation Plan Annex Development Toolkit** — The toolkit was used to support the identification of past hazard events and noted vulnerabilities, the risk ranking, and the development of the mitigation action plan.

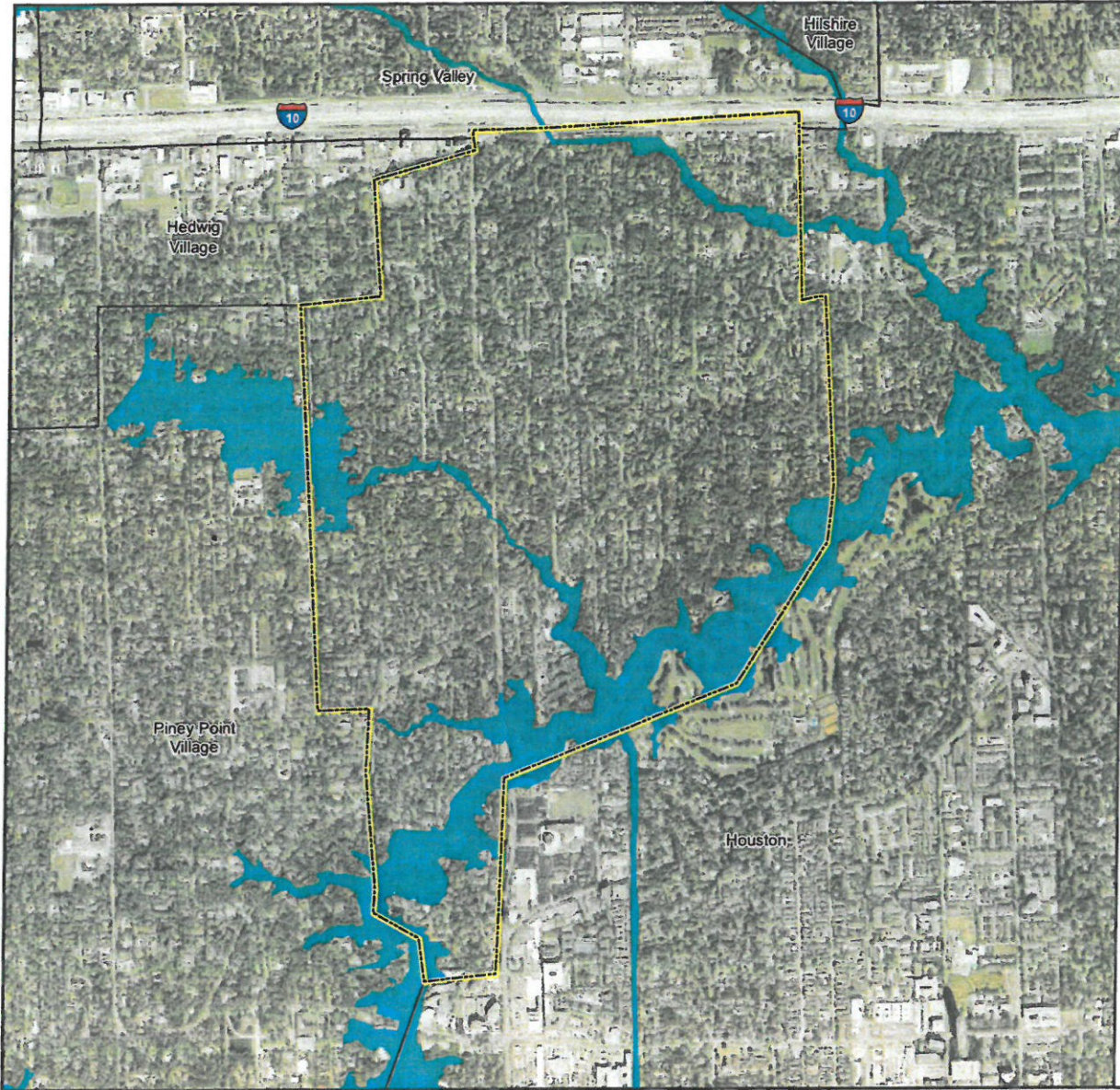


Hunters Creek Village

Critical Facilities




- Education Facilities
- Emergency Services
- Government Facilities
- Hazardous Material Sites
- Health and Medical Facilities
- Historical and Cultural Sites
- Transportation Systems
- Utility Systems
- Incorporated Cities
- Harris County



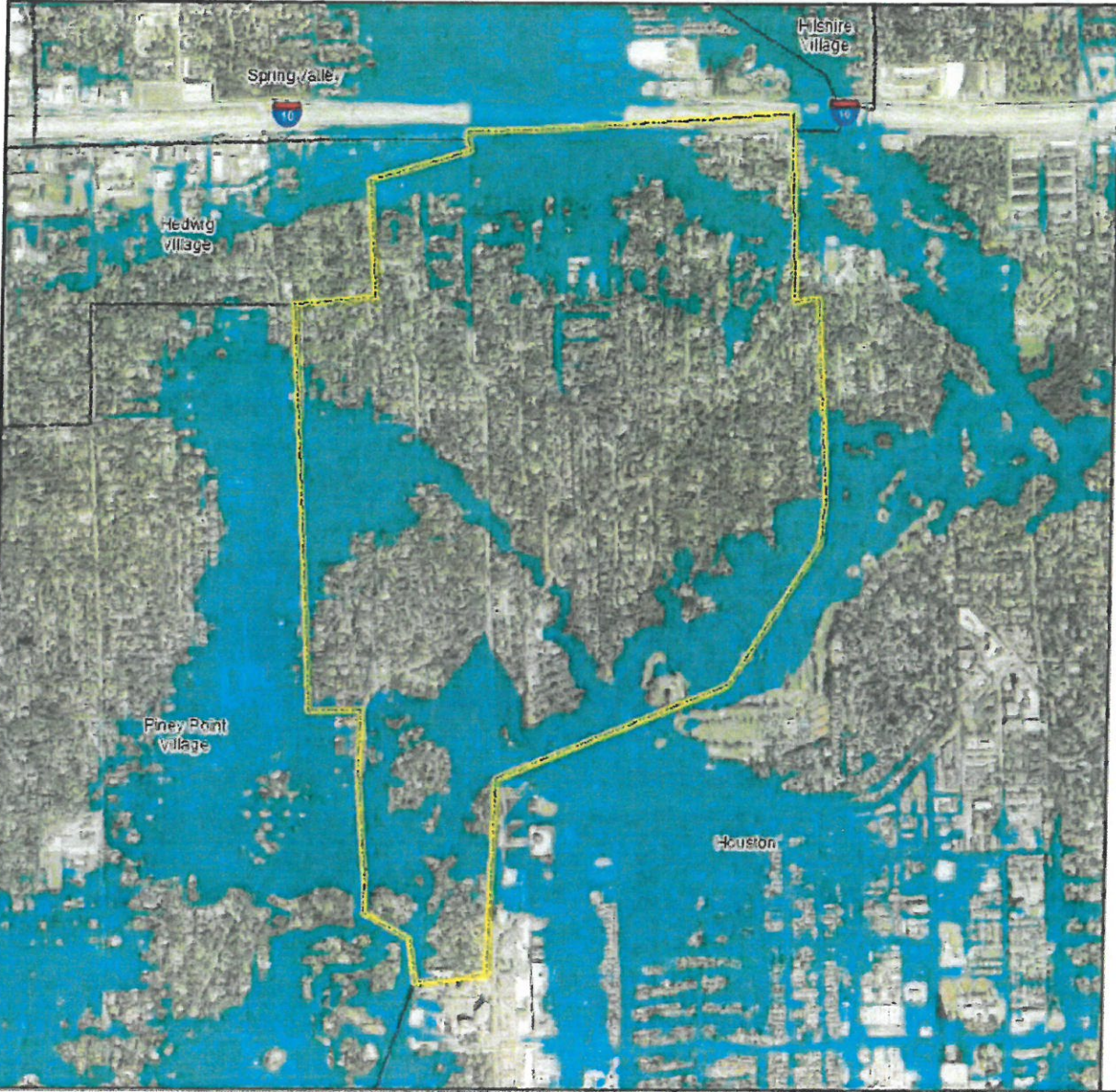


Hunters Creek Village

FEMA Flood Hazard




-  1% Annual Chance Flood (100-yr)
-  Incorporated Cities
-  Harris County





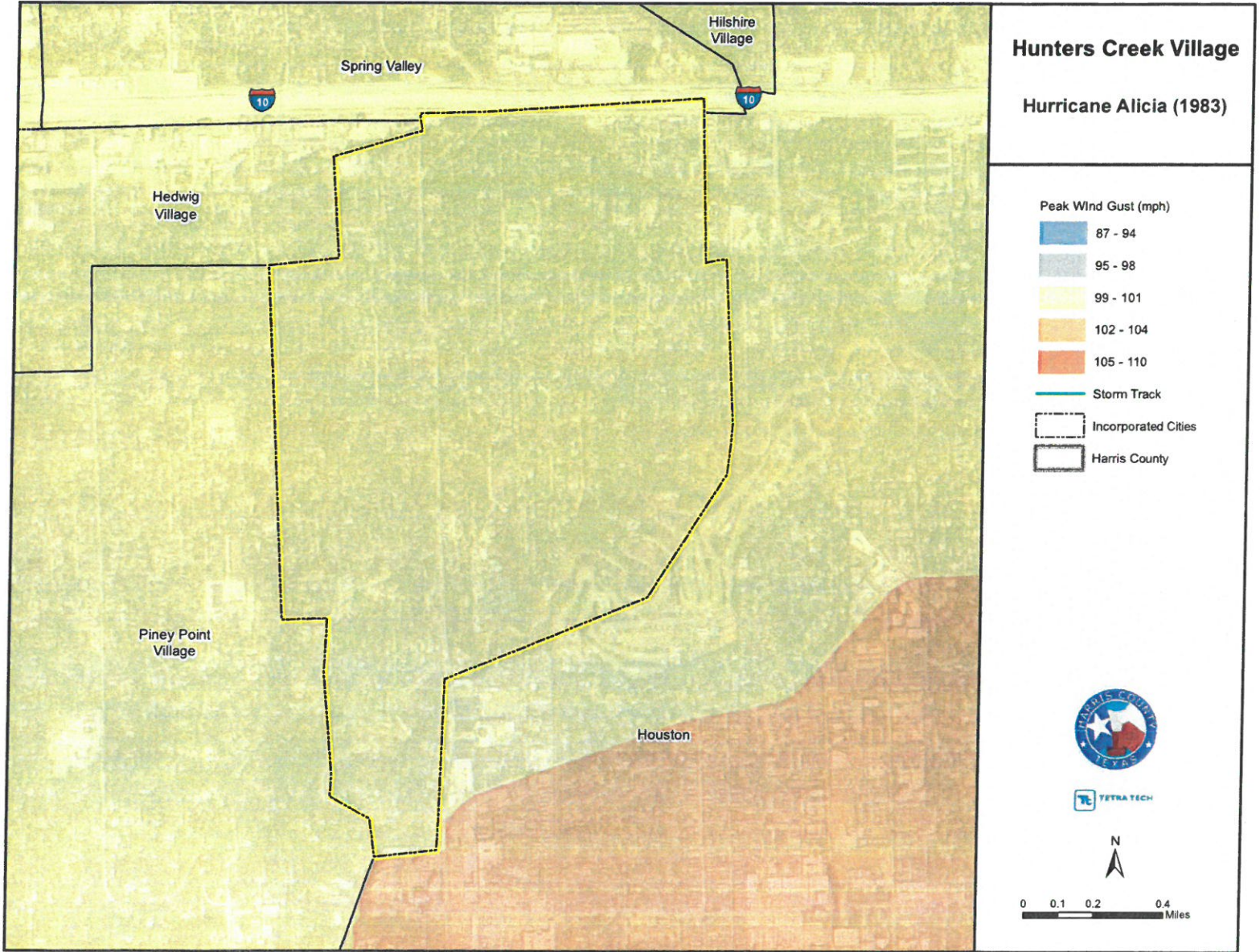
Hunters Creek Village

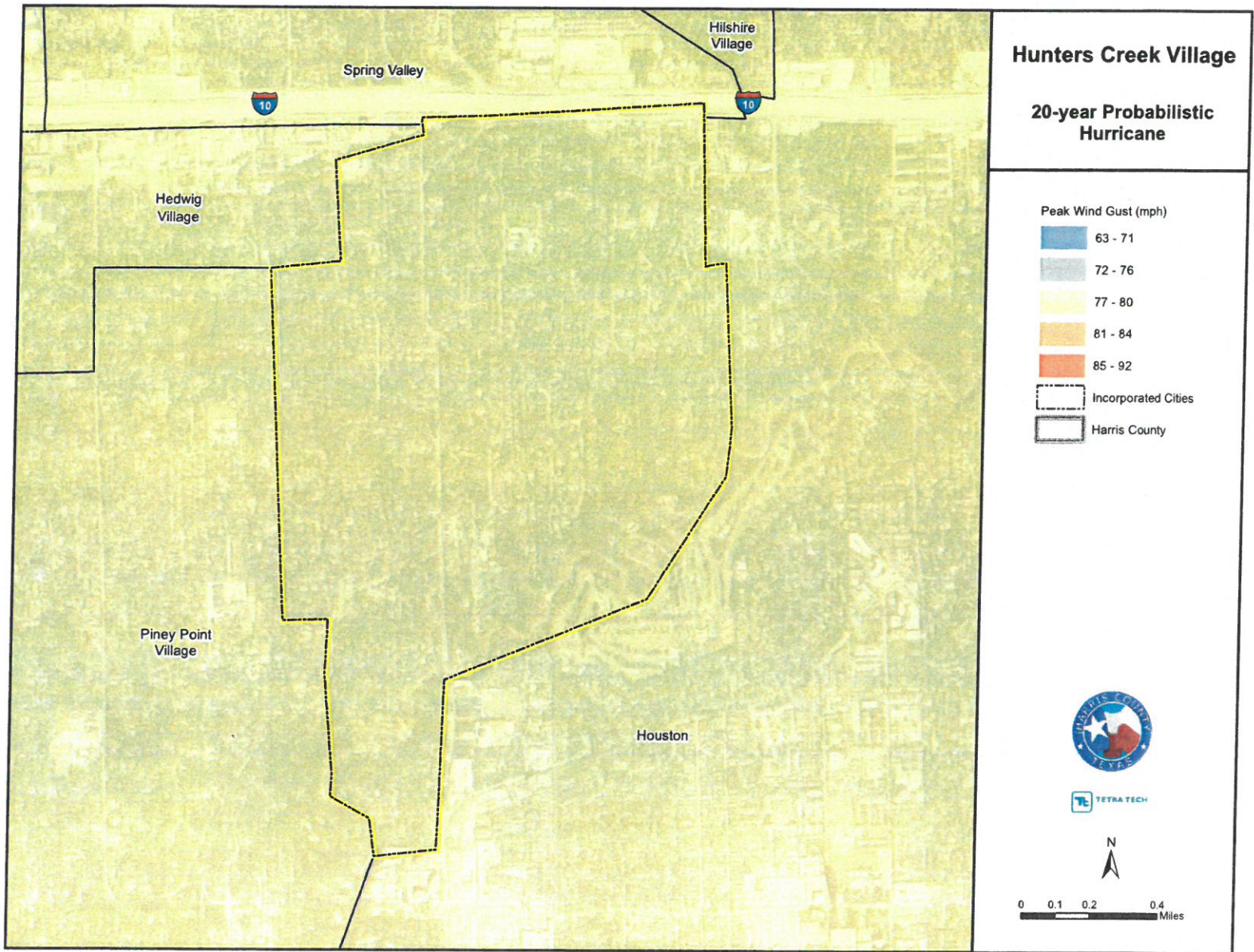
**Flood Hazard
Hurricane Harvey**

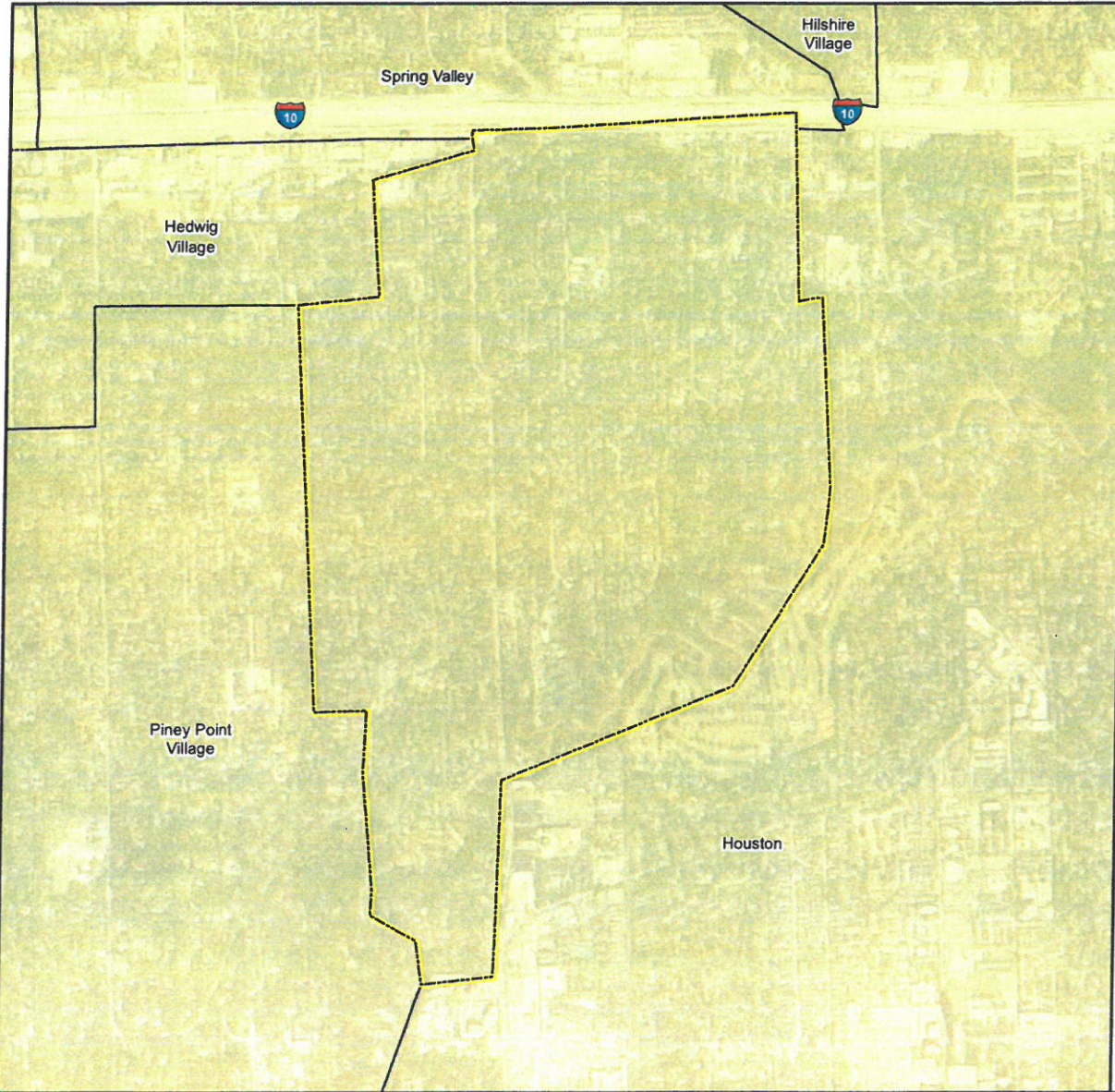
-  Flooding Extent
-  Incorporated Cities
-  Harris County

Note: Flooding extent shown for Hazard Mitigation Plan planning area only









Hunters Creek Village

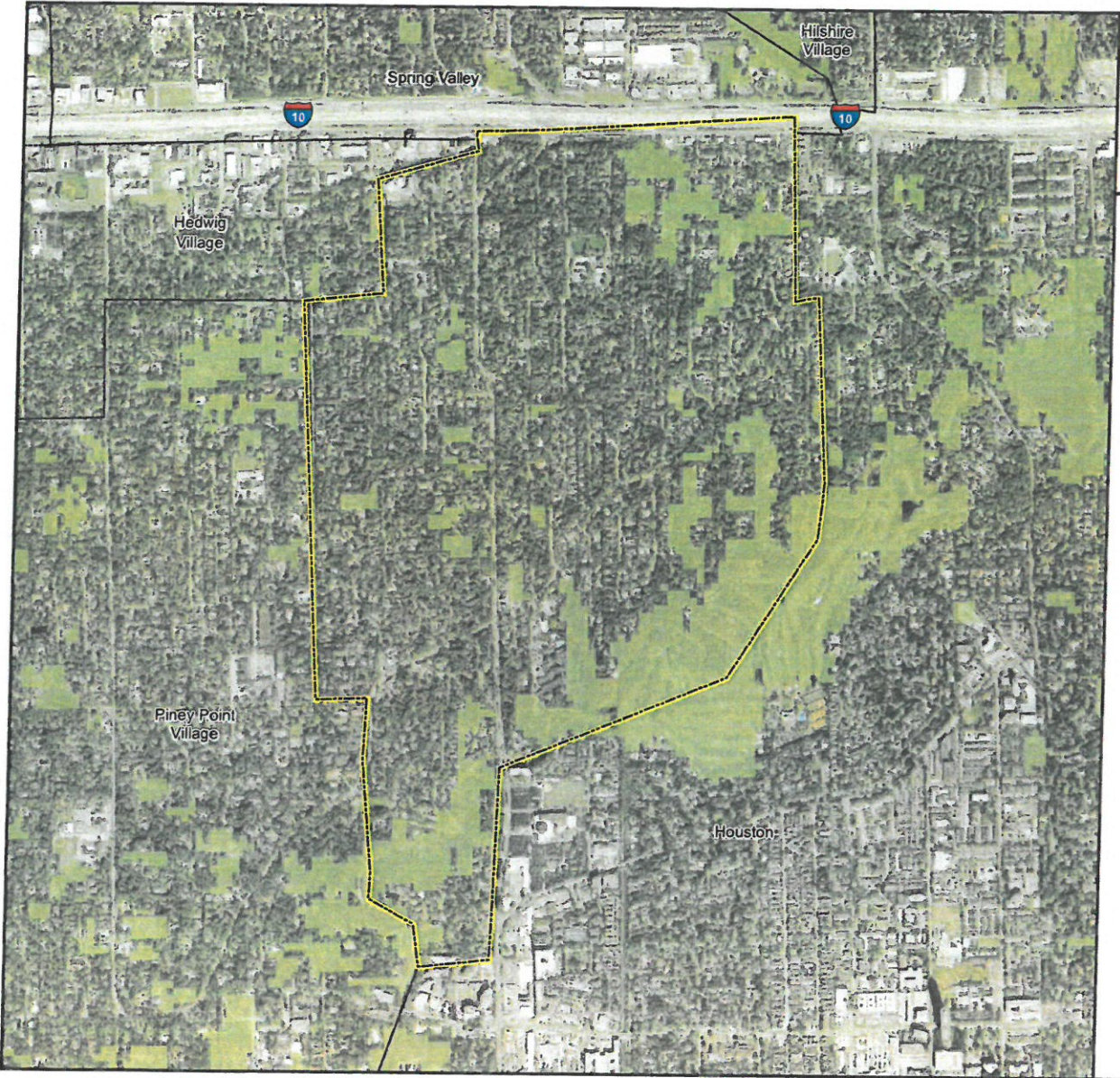
100-year Probabilistic Hurricane

Peak Wind Gust (mph)

- 89 - 101
- 102 - 106
- 107 - 111
- 112 - 117
- 118 - 128










- Incorporated Cities
- Harris County



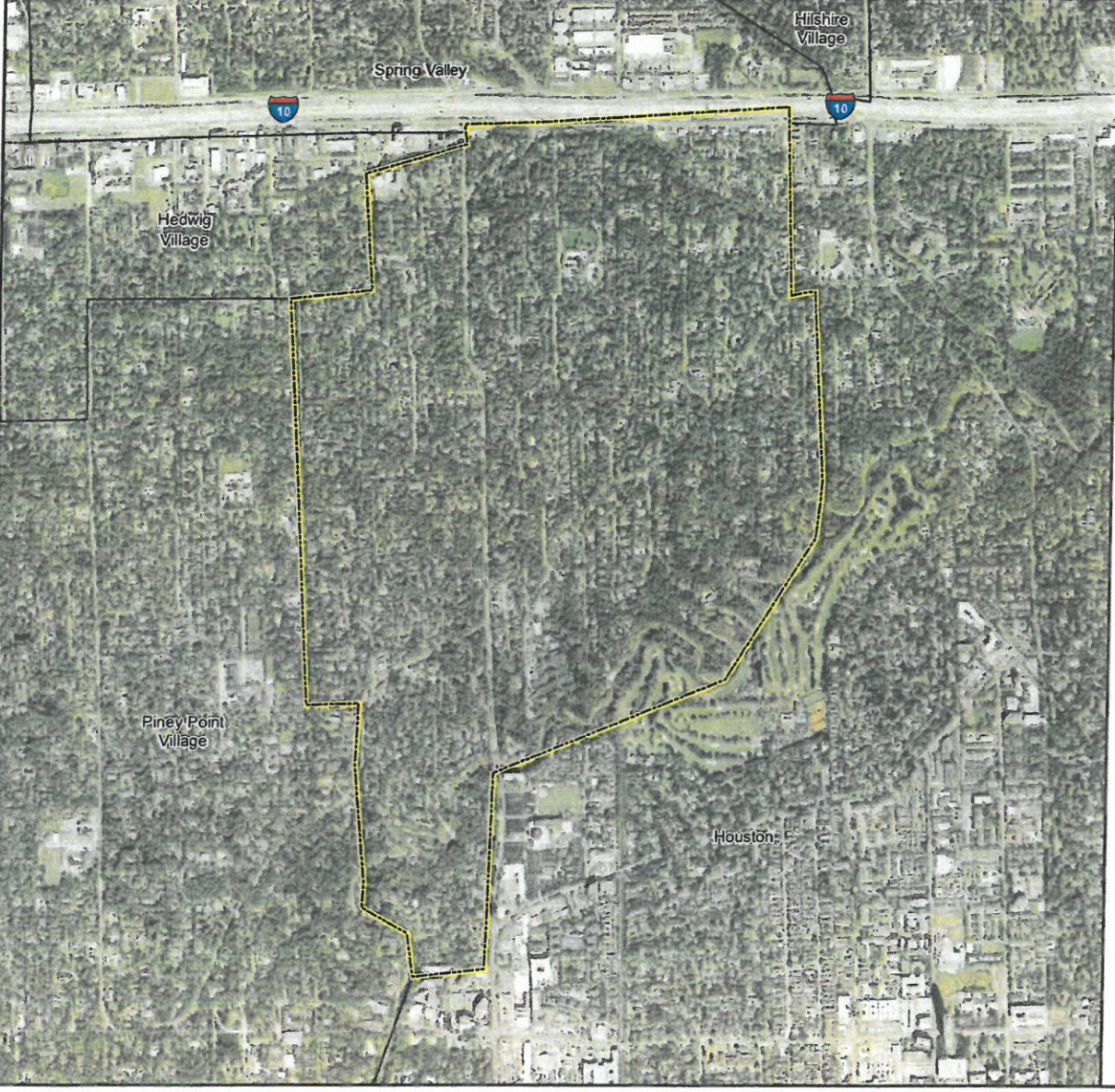


Hunters Creek Village

Wildfire Ignition Density

-  1 (Low)
-  2
-  3 (Moderate)
-  4
-  5 (High)
-  6
-  7 (Very High)
-  Incorporated Cities
-  Harris County

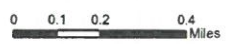




Hunters Creek Village

Wildfire Threat

- 1 (Low)
- 2
- 3 (Moderate)
- 4
- 5 (High)
- 6
- 7 (Very High)
- Incorporated Cities
- Harris County



RESOLUTION NO. 2020-XX
A RESOLUTION OF THE CITY OF HUNTERS CREEK VILLAGE
AUTHORIZING THE ADOPTION OF THE
HARRIS COUNTY MULTI-HAZARD MITIGATION ACTION PLAN UPDATE

WHEREAS, all of Harris County has exposure to natural hazards that increase the risk to life, property, environment and the County's economy; and

WHEREAS; pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and

WHEREAS, The Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre- and post-disaster hazard mitigation programs; and

WHEREAS; a coalition of Harris County, Cities, Villages, and Special Districts with like planning objectives has been formed to pool resources and create consistent mitigation strategies within the Harris County Operational Area planning area; and

WHEREAS, the coalition has completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of natural hazards, develops a mitigation strategy consistent with a set of uniform goals and objectives, and creates a plan for implementing, evaluating and revising this strategy;

NOW, THEREFORE, BE IT RESOLVED that the CITY OF HUNTERS CREEK VILLAGE:

- 1.) Adopts in its entirety, Volume I and the introduction, chapter [redacted] - the [redacted] jurisdictional annex, and the appendices of Volume II of the Harris County Multi-Hazard Mitigation Action Plan (HMP).
- 2.) Will use the adopted and approved portions of the HMP to guide pre- and post-disaster mitigation of the hazards identified.
- 3.) Will coordinate the strategies identified in the HMP with other planning programs and mechanisms under its jurisdictional authority.
- 4.) Will continue its support of the Steering Committee and continue to participate in the Planning Partnership as described by the HMP.
- 5.) Will help to promote and support the mitigation successes of all HMP Planning Partners.

PASSED AND ADOPTED on this 23rd day of June, 2020, by the following vote:

YES:

NO:

ABSENT:

ABSTAIN:

ATTEST:

City Secretary, _____

Mayor, _____

DATE: to be determined

TO: Honorable Mayor and City Council members / Judge/Commissioners

FROM: to be completed

SUBJECT: Adopt Resolution 2020-XX accepting all of Volume 1 and the Jurisdiction's portion of Volume 2 of the Harris County Multi-Hazard Mitigation Action Plan.

STAFF RECOMMENDATION:

Adopt Resolution 2020-XX accepting all of Volume 1 and the City's/District's portion of Volume 2 of the Harris County Multi-Hazard Mitigation Action Plan.

BACKGROUND

Hazard Mitigation Planning in Harris County:

In September of 2018, a coalition of Harris County cities and special districts embarked on a planning process to prepare for and lessen the impacts of specified natural hazards by updating the Harris County Multi-Hazard Mitigation Action Plan. Responding to federal mandates in the Disaster Mitigation Act of 2000 (Public Law 106-390), the partnership was formed to pool resources and to create a uniform hazard mitigation strategy that can be consistently applied to the defined planning area and used to ensure eligibility for specified grant funding success.

This effort represents the second comprehensive update to the prior hazard mitigation plan, approved by the Federal Emergency Management Agency (FEMA) in June of 2015. The 38 member coalition of partners involved in this program includes Harris County, the Cities of; Baytown, Belaire, Bunker Hill Village, Deer Park, El Lago, Friendswood, Galena Park, Hedwig Village, Hillshire Village, Humble, Hunters Creek Village, Jersey Village, Katy, La Porte, Missouri City, Morgans Point, Nassau Bay, Pasadena, Piney Point Village, Seabrook, Shoreacres, Spring Valley Village, Stafford, Taylor Lake Village, Tomball, Webster, West University Place and 10 special purpose districts. The planning area for the hazard mitigation plan was defined as the Harris County Operational Area. The result of the organizational effort will be a FEMA and Texas Department of Emergency Management (TDEM) approved multi-jurisdictional, multi-hazard mitigation plan.

Mitigation is defined in this context as any sustained action taken to reduce or eliminate long-term risk to life and property from a hazard event. Mitigation planning is the systematic process of learning about the hazards that can affect the community, setting clear goals, identifying appropriate actions and following through with an effective mitigation strategy. Mitigation

encourages long-term reduction of hazard vulnerability and can reduce the enormous cost of disasters to property owners and all levels of government. Mitigation can also protect critical community facilities, reduce exposure to liability, and minimize post-disaster community disruption.

The hazard identification and profiling in the hazard mitigation plan addresses the following hazards of concern within the planning area:

1. Dam or Levee failure
2. Drought
3. Earthquake
4. Flood
5. Hurricane and Coastal Storm
6. Mass Movements
7. Severe weather
8. Tsunami
9. Wildfire
10. Climate Change

With the exception of dam failure, this plan does not provide a full risk assessment of human-caused hazards. However, brief, qualitative discussions of the following hazards of interest are included: Energy Pipeline Failure and Toxic Release/Hazardous Materials.

A Core Planning Team consisting of local officials from Harris County Office of Homeland Security and Emergency Management (HCOHSEM) and a contract consultant have taken the lead in developing the hazard mitigation plan. All participating local jurisdictions have been responsible for assisting in the development of the hazard and vulnerability assessments and the mitigation action strategies for their respective jurisdictions and organizations. The Plan presents the accumulated information in a unified framework to ensure a comprehensive and coordinated plan covering the entire Harris County Operational Area planning area. Each jurisdiction has been responsible for the review and approval of their individual sections of the Plan.

Additionally, the plan has been aligned with the goals, objectives and priorities of the State's multi-hazard mitigation plan.

A 32 member Steering Committee (SC) composed of representative stakeholders was formed early in the planning process to guide the development of the Plan. In addition, residents were asked to contribute by sharing local knowledge of their individual area's vulnerability to natural hazards based on past occurrences. Public involvement has been solicited via a comprehensive public outreach campaign that included two rounds of public meetings, web-based information, a questionnaire, and multiple social media updates.

Why adopt this Plan?

Once the hazard mitigation plan is adopted by all of the jurisdictional partners and approved by FEMA, the partnership will collectively and individually become eligible to apply for hazard

mitigation project funding under the suite of hazard mitigation grants provided under FEMA's Hazard Mitigation Assistance (HMA) program.

Where do we go from here?

Upon adoption of Volume I and City/District Annex of Volume II of the Harris County Multi-Hazard Mitigation Action Plan Update (HMP) and subsequent approval of said plan by TDEM and FEMA Region VI, the City/District will be eligible to apply for specified grants. The grant funds are made available to states and local governments and can be used to implement the long-term hazard mitigation measures specified within the City's/District's annex of the HMP before and after a major disaster declaration. The HMP is considered a living document such that, as awareness of additional hazards develops and new strategies and projects are conceived to offset or prevent losses due to natural disasters, the HMP will be evaluated and revised on a continual 5-year time frame.

RECOMMENDED COUNCIL ACTION:

Motion to adopt Resolution No. 2020-XX and to read it by title only. Consent Calendar voice vote.

ATTACHMENTS:

1. Executive Summary from the Harris County Multi-Hazard Mitigation Action Plan
2. City/District Annex of the Harris County Multi-Hazard Mitigation Action Plan
3. Draft Resolution 2020-XX

Attachment 1

Executive Summary

EXECUTIVE SUMMARY

Hazard mitigation planning for Harris County identifies ways to reduce risk from foreseeable natural hazards that may impact the county. Harris County prepared an initial hazard mitigation plan in 2015, with cities and special purpose jurisdictions in the county participating as partners in the plan. Since the completion of that plan, the County has continued to experience major growth in residential, commercial and infrastructure development.

Over the last five years, 70,390 development permits were issued in Harris County, and the number of residential properties increased by 13 percent. Over the last decade, population outside the Sam Houston Tollway grew faster than the area inside the tollway, adding to development across the county. Current and future development in hazard prone areas may increase risks, impacts and vulnerabilities of people and property in the county.

To address these changes, and to meet federal requirements for keeping hazard mitigation plans current, Harris County has completed the 2020 *Harris County Multi-Hazard Mitigation Action Plan*—the first update to the initial 2015 plan. In preparing it, Harris County again partnered with local cities and special-purpose jurisdictions—38 planning partners in all. Such multi-jurisdictional planning allows these partners to pool resources and eliminate redundant activities within an area that has uniform risk exposure and vulnerabilities.

This hazard mitigation plan reduces risk for those who live in, work in, and visit Harris County. The resources and background information in the plan are applicable across the county, and the plan’s goals and recommendations lay groundwork for local mitigation activities and partnerships.

COMMUNITY INVOLVEMENT IN THE HAZARD MITIGATION PLAN UPDATE

This planning effort was led by a core planning team of staff from the Harris County Office of Homeland Security and Emergency Management (HCOHSEM) and consultant Tetra Tech, Inc. The broader Harris County community participated in the development of the update through the following activities:

- **Defining Stakeholders**—The team identified stakeholders to engage during the update. “Stakeholder” was defined as any person or entity that owns or operates facilities that would benefit from the mitigation actions of this plan or has a capability to support hazard mitigation actions.
- **Establishing the Planning Partnership**—The team identified eligible local governments to engage through this plan update process. Over 50 eligible local governments were identified by this screening process for additional outreach. Ultimately, 38 participated as full planning partners (see Table ES-1).
- **Forming the Steering Committee**—Harris County established a 32-member Steering Committee that represents the entire planning partnership to oversee the planning process.
- **Reviewing Previous Hazard Mitigation Plan and Existing Programs**—The planning team and Steering Committee reviewed the 2015 hazard mitigation plan, as well as all laws, ordinances and programs in effect within the county that can affect hazard mitigation actions.
- **Public Outreach**—The update effort included a website describing update activities, a survey distributed throughout the county to gather public input, the use of social media and informational bulletins to report on update activities, and public meetings to explain the update process and gather feedback. More than 1,600 people completed surveys, and thousands attended the various public outreach events.

Table ES-1. Hazard Mitigation Planning Partners Covered Under This Plan

Harris County	City of Humble	City of Seabrook	Houston Independent School District
City of Baytown	City of Hunters Creek Village	City of Shoreacres	Huffman Independent School District
City of Bellaire	City of Jersey Village	City of Spring Valley Village	Pasadena Independent School District
City of Bunker Hill Village	City of Katy	City of Stafford	Houston Community College
City of Deer Park	City of La Porte	City of Taylor Lake Village	Lone Star College
City of El Lago	City of Missouri City	City of Tomball	University of Houston
City of Friendswood	City of Morgan's Point	City of Webster	Harris County Emergency Services District 12
City of Galena Park	City of Nassau Bay	City of West University Place	Texas Medical Center
City of Hedwig Village	City of Pasadena	Harris County Flood Control District	Harris County Hospital District (dba Harris Health System)
City of Hilshire Village	City of Piney Point Village		

PLANNING AREA, HAZARDS OF CONCERN, AND RISK ASSESSMENT

The planning area for this hazard mitigation plan update was defined to consist of the unincorporated county, incorporated cities, and special-purpose districts within the greater Harris County metropolitan area, as well as portions of neighboring counties where any individual planning partners have jurisdiction. The Steering Committee considered the full range of natural hazards that could affect the planning area and then identified those that present the greatest concern.

Risk assessment is the process of estimating the potential loss of life, personal injury, economic injury, and property damage resulting from identified hazards. The risk assessments in this plan describe the risks associated with each identified hazard of concern. The following steps were used to assess the risk of each hazard:

- **Identify and profile each hazard**
- **Determine “exposure” to each hazard**—Exposure was assessed by overlaying hazard maps with an inventory of structures, facilities, and systems to decide which of them would be exposed to each hazard.
- **Assess the “vulnerability” of exposed facilities**—Vulnerability of exposed structures and infrastructure was evaluated by interpreting the probability of occurrence of each event and assessing potential damage to structures, facilities, and systems that are exposed to each hazard.

Table ES-2 summarizes the findings of the risk assessment.

RISK RANKING

This update includes a risk ranking protocol for each planning partner, in which “risk” was calculated by multiplying probability by impact on people, property and the economy. The risk estimates were generated using methodologies promoted by the Federal Emergency Management Agency. The Steering Committee reviewed, discussed and approved the methodology and results. The countywide ranking results are listed in Table ES-3. All planning partners ranked risk for their own jurisdictions following the same methodology.

MISSION STATEMENT, GOALS AND OBJECTIVES

Table ES-4 lists the mission statement, goals and objectives for this hazard mitigation plan update, as established by the Steering Committee.

Table ES-2. Key Findings from Risk Assessment of Hazard of Concern

Hazard of Concern	Key Risk Assessment Findings	
	Exposure	Vulnerability
Coastal erosion	Risk not assessed because no historical damage values could be identified for losses due to erosion within the planning area.	
Dam or levee failure (failure of the Conroe Dam)	<ul style="list-style-type: none"> 0.5% of total planning area population Structures valued at 0.5% of planning area total 1.2% of all planning area critical facilities 	<ul style="list-style-type: none"> Damage equal to 0.07% of total planning area property value
Drought	<ul style="list-style-type: none"> Entire planning area exposed 	<ul style="list-style-type: none"> No quantitative loss estimates
Earthquake (500-year probabilistic event)	<ul style="list-style-type: none"> Entire planning area exposed 	<ul style="list-style-type: none"> 2 households displaced Damage equal to 0.5% of total planning area property value
Flooding (1% annual chance event)	<ul style="list-style-type: none"> 8.9% of total planning area population Structures valued at 8.9% of planning area total 23.0% of all planning area critical facilities 	<ul style="list-style-type: none"> 170,000 persons displaced Damage equal to 0.8% of total planning area property value 1.4 million tons of debris to be removed Critical facilities structure damage equal to 9.9% of total value for exposed facilities Critical facilities content damage equal to 33.4% of total value for exposed facilities
Hurricane, coastal storm (20-year probabilistic event)	<ul style="list-style-type: none"> Entire planning area exposed 	<ul style="list-style-type: none"> 1,083 households displaced Damage equal to 0.2% of total planning area property value 240,000 tons of debris to be removed Minor damage to 4% of critical facilities Moderate damage to 5.5% of critical facilities Severe damage to 0.4% of critical facilities
Mass movements	Exposure and vulnerability are low to none, based on the lack of historical occurrence of these types of hazards and the planning area's proactive approach to mitigating subsidence issues starting in 1999.	
Severe weather	<ul style="list-style-type: none"> Entire planning area exposed 	<ul style="list-style-type: none"> No quantitative loss estimates
Tsunami	Exposure and vulnerability are low to none, based on the lack of historical occurrence of tsunami	
Wildfire (Moderate, high or very high wildfire ignition density zone)	<ul style="list-style-type: none"> 0.7% of total planning area population Structures valued at 1.0% of planning area total 0.4% of all planning area critical facilities 	<ul style="list-style-type: none"> No quantitative loss estimates

Table ES-3. Hazard Risk Ranking

Hazard Ranking	Hazard Event	Total Score	Category ^a	
1	Hurricane and Coastal Storms	51	High	
	Severe Weather	51	High	
2	Flood	36	High	
3	Wildfire	24	Medium	
4	Earthquake	16	Medium	
	Coastal Erosion	6	Low	
	Drought	6	Low	
	5	Dam Failure	6	Low
		Mass Movements	6	Low
		Tsunami	6	Low

a. Scores of 30 or greater are rated as "high," scores of 15 to 29 are "medium," and scores of less than 15 are "low"

Table ES-4. Mission Statement, Goals and Objectives

Mission Statement	Goals	Objectives
<p>Develop and maintain a comprehensive pre- and post-disaster hazard mitigation program. The Mission Statement is guided by the effective use of technology and data, improved communications and warning, the purchase of necessary equipment, sound planning, the adoption of codes, enhanced transportation networks, expanded education and outreach efforts, strengthened public facilities and infrastructure, the utilization/enhancement of natural resources, the consideration of future hazard conditions and the implementation of projects designed to reduce the vulnerability of individuals, families, households, businesses, infrastructure and critical facilities to the negative effects of natural and human-caused hazards.</p>	<ol style="list-style-type: none"> 1. Expand warning systems and local warning capabilities among departments and between jurisdictions. 2. Improve and coordinate data collection efforts to fully maximize the intent of the efforts and to improve the mitigation capabilities of the county and all jurisdictions. 3. Enhance education strategies to improve the dissemination of information to the public regarding hazards, including the steps that can be taken to reduce their impact. 4. Improve the capabilities of local government officials to reduce or eliminate hazards that cause loss of life, inflict injuries, cause property damage and to improve the protection of natural resources. 5. Work to improve and coordinate existing local plans, codes and regulations to reduce the impacts of natural hazards. 6. Implement property protection measures to reduce the effects of natural hazards throughout the county, including measures that reduce or eliminate repetitive loss occurrences. 7. Investigate and implement a range of structural projects that will reduce the effects of natural hazards on public and private property throughout the county. 8. Investigate and implement a range of nature-based solutions and utilize and enhance natural resources and their ability to reduce the impacts from natural hazards 	<ol style="list-style-type: none"> 1. Improve and expand systems that provide warning and emergency communications to the whole community 2. Implement wildfire mitigation and watershed protection strategies through local, state, tribal, federal and private partnerships. 3. Improve understanding of the locations, potential impacts, and linkages among threats, hazards, vulnerability, and measures needed to protect life safety and health. 4. Reduce the impacts of hazards on individuals with disabilities and others with access and functional needs. 5. Coordinate state and local efforts to reduce greenhouse gas emissions and implement climate adaptation strategies through hazard mitigation plans and actions. 6. Control access and provide buffers to maximize resource protection where possible. 7. Encourage all state, regional and local hazard mitigation projects and planning programs to protect the environment and promote implementation of sustainable mitigation and climate resilience actions. 8. Support hazard mitigation measures that promote and enhance natural processes and minimize adverse impacts on the ecosystem. 9. Encourage all cities, counties, special districts, Councils of Governments and tribal organizations to develop, adopt, and implement local hazard mitigation principles that may be integrated with local comprehensive plan safety elements, local coastal plans, facilities master plans, and other local plan initiatives. 10. Advance community resilience through preparation, adoption, and implementation of state, regional and local multi-hazard mitigation plans and projects. 11. Encourage projects that simultaneously reduce risk while increasing resilience and sustainability. 12. Manage new and existing development in high hazard areas, especially those known to be repetitively damaged. 13. Support the protection of vital and essential records, and strengthening or replacement of buildings, infrastructure, and lifelines to minimize post-disaster disruption and facilitate short-term and long-term recovery. 14. Through the enforcement of relevant federal, State and local regulations, sustain life and property protection measures for all communities and structures located in the greater Harris County region. 15. Promote disaster resistant development.

MITIGATION ACTION PLANS

Catalogs of hazard mitigation best practices were developed that present a broad range of action alternatives to be considered for use by the planning partners. One catalog was developed for each hazard of concern. The alternatives include actions that will mitigate current risk from hazards and actions that will help reduce risk from changes in the impacts of these hazards resulting from climate change.

Hazard mitigation actions recommended in this plan were selected from an analysis of the alternatives presented in the catalogs. Each planning partner selected appropriate mitigation actions to establish an individual mitigation action plan for its jurisdiction. Actions were selected based on an analysis of the planning partner’s ability to implement the action and general feasibility. The combined action plans of the 38 planning partners include a total of 750 actions for mitigating hazard risks in the Harris County planning area. The planning partners have prioritized the actions in their action plans and can begin to implement the highest-priority actions over the next five years.

PLAN IMPLEMENTATION AND MAINTENANCE

The effectiveness of the hazard mitigation plan depends on its effective implementation and incorporation of the outlined action items as needed into each partner’s existing plans, policies, and programs. Harris County will have lead responsibility for overseeing the plan implementation and maintenance strategy. Plan implementation will be a shared responsibility among all planning partnership members and agencies identified as lead agencies in the jurisdiction-specific action plans.

A formal implementation and maintenance process will ensure that the hazard mitigation plan remains an active and relevant document and that the planning partners maintain their eligibility for applicable funding sources. The plan maintenance process includes a schedule for monitoring and evaluating the plan annually and producing an updated plan every five years. The plan maintenance matrix shown in Table ES-5 provides a synopsis of responsibilities for the overall plan maintenance strategy.

Table ES-5. Plan Maintenance Matrix

Task	Approach	Timeline	Lead Responsibility	Support Responsibility
Monitoring-Progress Reporting	Preparation of status updates and action implementation tracking as part of submission for annual progress report.	January to January of each calendar year or upon full update to comprehensive plan or major disaster	Jurisdictional points of contact	Jurisdictional implementation lead
Evaluation	Annual progress reports will be evaluated by an oversight steering committee annually	Finalized progress report completed by March 1 of each year	HCOHSEM	Jurisdictional points of contacts
Update	Reconvene the planning partners, at a minimum, every 5 years to guide a full review and revision of the plan.	Every 5 years or upon full update to comprehensive plan or major disaster	HCOHSEM and oversight steering committee	Jurisdictional points of contacts
Grant Monitoring and Coordination	Monitor grant funding opportunities via agency notifications, state associations and post-disaster response	Ongoing	HCOHSEM	Jurisdictional points of contacts
Plan Integration	Create a linkage between the hazard mitigation plan and individual jurisdictions’ comprehensive plans or similar plans	Ongoing as opportunities for integration become available, or according to timelines identified in individual actions plans	Jurisdictional points of contact	Jurisdictional implementation lead

Task	Approach	Timeline	Lead Responsibility	Support Responsibility
Continuing Public Involvement	Keep the website maintained and receive comments through it over the course of the plan. Planning partners will maintain links to the website. County-wide progress report will be posted to the website.	Ongoing. Progress reports to be posted annually.	HCOHSEM will maintain the overall website and post the progress report annually. Each planning partner will provide a link to the website and may post individual progress reports.	HCOHSEM and jurisdictional implementation lead

Attachment 2

**Jurisdictional Annex of the Harris County Multi-Hazard Mitigation Action
Plan Update**



2018



Harris County All Hazards Mitigation Plan

Informational Bulletin
May 5, 2020

Important Note for All Planning Partners: Please track the number of hours that you or your staff members spend working on this project.

Core Planning Team

Chairperson
Brian Murray
Brian.Murray@oem.hctx.net

Vice-Chairperson
Bryan Dunaway
Bryan.Dunaway@oem.hctx.net

Ashley Schutt
Ashley.Schutt@oem.hctx.net

Project Manager
Rob Flaner, CFM
rob.flaner@tetrattech.com

Outreach Coordinator
Chrissie Angeletti, JD
Chrissie.angeletti@tetrattech.com



Approval Pending Adoption has been issued by TDEM and FEMA VI

NEXT STEPS FOR FINAL APPROVAL

To achieve final approval, each planning partner that has an annex in the Plan, must formally adopt Volume I, the introduction, and the entity specific chapter in Volume II of the Plan. Attached to the bulletin, please find the Plan's "Executive Summary" and a sample "Resolution Form" and "Staff Report" for your reference.

Step 1: Download the APA version of the Plan at www.readyharris.org/mitigation

Step 2: Extract Volume I, the introduction, and your jurisdictional chapter in Volume II.

Step 3: Submit a resolution for adoption. Please note, the resolution must include language that your entity is adopting Volume I and the identified chapter of volume II (See Sample)

E.g. "NOW, THEREFORE, BE IT RESOLVED that the City of X:

Adopts in its entirety, Volume I and the introduction, chapter Y - the City of X's jurisdictional annex, and the appendices of Volume II of the Harris County Multi-Hazard Mitigation Action Plan (HMP)."

Step 4: Email Rob.flaner@tetrattech.com (cc: Brian.murray@oem.hctx.net) with proof the resolution was adopted by **Monday July 13, 2020**.

The County will submit all proof of adoption received from participating jurisdictions to TDEM and FEMA. Upon review of adoption, FEMA will issue final Plan approval. Notice of final approval will be sent to all jurisdictions by the County and all adoption documentation will be uploaded to the Final Plan to be available at: www.readyharris.org/mitigation

Please feel free to contact the CPT if you have any additional questions or require additional information.

Harris County | Office of Homeland Security and Emergency Management | 6922 Old Katy Rd. | Houston, TX 77024



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: June 23, 2020
AGENDA SUBJECT: Public Hearing for 2020 Budget
PROCEEDING: Motion
EXHIBITS:

A Public Hearing date will need to be set for the Mayor's Proposed 2020 Budget. Staff is recommending Tuesday, July 28, 2020 at 6:00 pm which is the Regular City Council date for July in order to meet state statute requirements.



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: June 23, 2020
AGENDA SUBJECT: Public Hearing for 2019 Tax Rate
PROCEEDING: Motion
EXHIBITS:

A Public Hearing date will need to be set for the 2019 Tax Rate. Staff is recommending a Special City Council meeting on Tuesday, August 4, 2020 in order to meet state statute requirements.



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: June 23, 2020
AGENDA SUBJECT: Board and Commission Appointments
PROCEEDING: Motion
EXHIBITS:

Police Commission

Brooke Hamilton
Sean Johnson-Jr. Voting Chair
Steve Reichel-Alternate

Fire Commission

Councilman Jay Carlton
Rob Adams-Alternate

Planning and Zoning Commission

Bill Dalton-Chair-Position 1
David Childers-Vice Chair-Position 2
Charles Martin-Position 3
John Abercrombie-Position 4
Brent Fredricks-Position 5
Rob Adams-Alternate 1
Dan Boyles-Alternate 2

Board of Adjustment

Richard Huestess-Chair-Position 1
Steve Pearson-Position 2
Brad Klein-Vice Chair-Position 3
Linda Knox-Position 4
Kristopher Dusek-Position 5
Kelly Somoza-Alternate Position 6
Ed Holland-Alternate Position 7
John Braddock-Alternate Position 8

Josh W. Pratt

10806 Long Shadow Lane • Hunters Creek Village, Texas • 77024
Phone: (713) 517-2027 • Email: Josh.W.Pratt@ConocoPhillips.com

PROFESSIONAL EXPERIENCE

ConocoPhillips Company

Finance Senior Consultant, Treasury Finance (Oct 2016 – present)

- Execution of capital market transactions including debt refinancing, bond redemptions, and credit facilities

Director, US Comm'l Fin. & Performance Analysis (Dec 2015 – Sep 2016)

- Satisfy all internal and external reporting needs by providing high-quality information to facilitate effective decision-making

Supervisor, Rockies BU Planning & Budgets (Jan 2015 – Nov 2015)

- Responsible for long range planning, budgeting, and forecasting of all financial and operational activities within the business unit

Supervisor, Lower 48 Planning & Budgets (Jun 2013 – Dec 2015)

Supervisor, L48 Production, Cost, & Special Projects (Sep 2011 – May 2013)

Supply & Trading Consolidations (Jun 2008 – Jul 2011)

Senior Analyst, NGLs (Jul 2006 – Jun 2008)

General Services Administration (2004 to 2006)

RELEVANT PUBLIC SERVICE

First Baptist Academy Board of Trustees (Houston, Texas) – 2019 to present

- Board, Finance Committee, and Fundraising Committee member

SPIRIT PAC Advisory Committee Member (Houston, Texas) – 2018 to present

- Advisory function on energy industry political action committee

Land Use Advisory Committee Board Member (Sugar Land, Texas) – 2014

- Contributed to updating the Land Use Plan

EDUCATION AND CERTIFICATIONS

Certified Fraud Examiner – 2018 to present

Auburn University

Coursework in Accounting, 2017 - present

University of Oklahoma - Michael F. Price College of Business

Master's Degree in Business Administration (MBA), Fall 2003

University of Oklahoma - College of Liberal Arts and Sciences

Bachelor's Degree with Honors in Economics, Spring 2002

Bachelor's Degree with Honors in Political Science, Spring 2002