

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
July 23, 2019**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, July 23, 2019, at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Ken Spalding Chip Cowell Jay Carlton
	City Attorney:	John Hightower
	City Administrator:	Tom Fullen
	City Secretary:	Crystal R. Dozier
	City Engineer:	Steve Byington

With a quorum of the Council Members present, Mayor Jim Pappas called the meeting to order at 6:00 p.m. followed by the pledge of allegiance led by Commander Kyle Sessions and invocation by Mayor Pappas.

PUBLIC HEARING. A public hearing will be held before the City Council for the purpose of receiving testimony for or against a request by the Houston Racquet Club located at 10709 Memorial Drive for an amendment to the specific use permit to increase the number of lighted outdoor tennis courts.

The Public Hearing was opened for comments. Chris Angelides spoke before the Council either for or against the proposed Specific Use Permit. The Public Hearing was closed.

1. Discussion and possible action to receive the final report and recommendation from the Planning and Zoning Commission regarding a request by the Houston Racquet Club located at 10709 Memorial Drive for an amendment to the specific use permit to increase the number of lighted outdoor tennis courts.

A motion was made by Councilman Marks to accept the final report and recommendation from the Planning and Zoning Commission and Councilman Cowell seconded the motion. The vote to approve the motion was unanimous.

2. Discussion and possible action to consider an ordinance amending the specific use permit previously granted to the Houston Racquet Club property to allow the increase of the number of lighted outdoor tennis courts; providing requirements and conditions for the amended specific use permit; containing findings and other provisions relating to the subject; providing a penalty in an amount not to exceed \$2000; and providing for severability.

A motion was made by Councilman Spalding to postpone the item to the next city council meeting and Councilman Carlton seconded the motion. The vote to approve the motion was unanimous.

PUBLIC COMMENTS

Stephanie Stradley at 402 Hunters Park Lane spoke before the Council regarding the greenbelt next to her home.

Treasurer: Tom Fullen, City Administrator, presented the financial report and gave a brief summary.

Police Commission: Police Chief Ray Schultz reported and gave a brief summary. Follow-up on Previous Month Items/Requests from Commission-The Finance Committee met on July 1, 2019 to rework the budget based on input from the budget presentations to the city councils during June. The proposed budget was reworked with the requests of the councils incorporated within the budget. There was a net increase of \$45,851 to the FY20 budget. Personnel Changes/Issues/Updates-Staff has drafted a new department recruiting and informational brochure. Ms. Rose has started in dispatch and is currently being trained by TCO Sachs on Dayshift. Mergertree personnel have received mandated NCIC security protocol training that allows them unescorted access to the dispatch center. Personnel attended a meeting and training with the DA's Office for the new Brady reporting requirements on personnel with impeachable-sustained personnel/IA issues.

Major/Significant Events

- 6/29/19 there was another burglary of a commercial range from a recently completed new construction home. This crime matches the same MO as a series of previous thefts from last year. Detectives are working the crime/incident and looking to see if this one is connected to the prior events.

Status Update on any Major Projects-Flock Safety has offered to allow the MVPD to continue and to use the test ALPR unit for another month in varying conditions and locations. Paladin Drones notified us that their 3-month trial period will end 7/5/19. They would like to occasionally return to the MVPD area for additional equipment testing. They would also like to participate in a community technology town hall meeting in the future with the MVPD. A complete audit was conducted of the MVPD evidence/property room. In total over 4400 items were located and verified with the evidence property room inventory module. Every item was accounted for. Personnel attended a debriefing and lessons learned training session on the March 2019, ITC Fire from Deer Park City Officials. MVPD hosted a 2-day skills training class for Houston MSA first responders with Drone technology at MDPC.

Fire Commission: Fire Chief David Foster presented the fire report and gave a brief summary. He reported the Fire Commission meeting will be held on Wednesday, July 24th. There will be a recommendation on the floor plan and release of documents. The preparation for the bidding process will begin soon.

Building Official: James Stewart, City Building Official gave a brief summary of the building report.

City Engineer: Steve Byington, City Engineer reported on the following public work projects:

- a. Memorial/Voss Intersection Improvements

Contract is in warranty period and final walk through to occur on Friday. Centerpoint street lights (2) scheduled to be removed in early August. City to trim tree limbs around mast arms.

- b. Memorial Drive Asphalt Repairs

One 60-ft x 5-ft repair on memorial included in base bid remains. Additional location at Storywood and Beinhorn is recommended. Additional request is \$13,650. See agenda item. Destroyed sidewalk has been replaced.

c. 2019 Outfall Replacement-Outfalls #5 and #24

The City Engineer is requesting authorization to advertise this month. Need temporary construction easement from former Dodson for outfall #24 (Shasta/Lindenwood) and discussion regarding landscaping. Below is an image of the area we will need to remove and lower storm sewer on Dodson's property.



d. Beinhorn and Voss-Traffic Signal Reconstruction (Preliminary Phase)

The City Engineer is working on geometric layout.

e. Pavement Lifting (AKA Mudjacking)

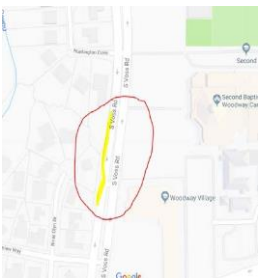
The contracts are being executed and both contractors to begin work within two weeks.

f. CCTV Phase II

Approximately 75% complete with the work and waiting on preliminary video from contractor.

g. Voss Road at Second Baptist

Hunter Creek Village has ROW on southbound side of Voss up to Woodway. The street is approximately 10 ft above natural grade at this location. There is concrete slope paving behind the guard rail. Further investigation needs to occur. Problem unknown at this time.



Mayor and Council Reports and Comments: Mayor Pappas reported the Village Fire Department Fire Marshal sent a certified letter to the owner at 10803 Beinhorn Road regarding fire code violation.

Mayor Pappas also reported the ethics complaint the was filed against him was dismissed by they Texas Ethics Commission.

CONSENT AGENDA

1. Approval of the Minutes of the Regular Meeting on June 25, 2019.
2. Approval of Cash Disbursements Journal for June, 2019.

A motion was made by Councilman Spalding to approve Consent Agenda and Councilman Marks seconded the motion. The vote to approve the motion was unanimous.

REGULAR AGENDA

1. Discussion and Possible Action Regarding the Proposed 2020 Memorial Villages Police Department Budget in the amount of \$5,849,962.00 with Hunters Creek Village's 2020 Assessment being \$1,949,987.33.

A motion was made by Councilman Marks to approve the Proposed 2020 Memorial Villages Police Department Budget in the amount of \$5,849,962.00 with Hunters Creek Village's 2020 Assessment being \$1,949,987.33 and Councilman Spalding seconded the motion. The vote to approve the motion was unanimous.

2. Discussion and possible action to approve the Fiscal Year 2020 Budget for the Villages Fire Department.

A motion was made by Councilman Spalding to approve the Fiscal Year 2020 Budget for the Villages Fire Department and Councilman Carlton seconded the motion. The vote to approve the motion was unanimous.

3. Discussion and possible action to approve the Village Fire Department 2018 Intra-Budgetary Transfers.

A motion was made by Councilman Marks to approve the Village Fire Department 2018 Intra-Budgetary Transfers and Councilman Carlton second the motion. The vote to approve the motion was unanimous.

4. Discussion and possible action to approve a budget amendment for the Village Fire Department 2019 budget for the purpose of the following: a) retain the surplus from the 2018 Audit in the amount of \$130,829; b) place \$60,829 of that amount in the Facility Fund 4 and c) place \$70,000 in the General Fund 1 for the purchase of dispatch and records management software.

A motion was made by Councilman Carlton to approve a budget amendment for the Village Fire Department 2019 budget for the purpose of the following: a) retain the surplus from the 2018 Audit in the amount of \$130,829; b) place \$60,829 of that amount in the Facility Fund 4 and c) place \$70,000 in the General Fund 1 for the purchase of dispatch and records management software. Councilman Marks seconded the motion. The vote to approve the motion was unanimous.

5. Discussion and possible action to approve a resolution finding that CenterPoint Energy Houston Electric, LLC's requested increase to its Electric Transmission and Distribution Rates and Charges within the City should be denied; finding that the City's Reasonable Rate Case Expenses shall be reimbursed by the Company; finding that the meeting at which this resolution is passed is open to the public as required by law; requiring notice of this resolution to the Company and Legal Counsel.

A motion was made by Councilman Spalding to approve a resolution finding that CenterPoint Energy Houston Electric, LLC's requested increase to its Electric Transmission and Distribution Rates and Charges within the City should be denied; finding that the City's Reasonable Rate Case Expenses shall be reimbursed by the Company; finding that the meeting at which this resolution is passed is open to the public as required by law; requiring notice of this resolution to the Company and Legal Counsel. Councilman Marks seconded the motion. The vote to approve the motion was unanimous.

6. Discussion and possible action regarding the recycling contract with WCA.

No action taken.

7. Discussion and possible action to accept a proposal with Mc2 Main Lanes, Ltd. for asphalt repair on Storywood at Beinhorn in the amount of \$13,650.00

A motion was made by Councilman Spalding to accept a proposal with Mc2 Main Lanes, Ltd. for asphalt repair on Storywood at Beinhorn in the amount of \$13,650.00 and Councilman Cowell seconded the motion. The vote to approve the motion was unanimous.

8. Discussion and possible action to authorize the City Engineer to advertise for bids for 2019 Outfall Replacement - #5 and #24.

A motion was made by Councilman Spalding to authorize the City Engineer to advertise for bids for 2019 Outfall Replacement - #5 and #24 and Councilman Cowell seconded the motion. The vote to approve the motion was unanimous.

9. **A motion was made by Councilman Cowell with a second by Councilman Carlton to adjourn the meeting. The vote to approve the motion was unanimous.**

10. **The meeting was adjourned at 6:44 p.m.**

These minutes were approved on the 27th day of August, 2019.

/s/
Jim Pappas, Mayor

ATTEST:

/s/
Crystal R. Dozier, TRMC
City Secretary