

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
July 24, 2018**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, July 24, 2018, at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks
		Fidel Sapien
		Ken Spalding
		Chip Cowell
		Jay Carlton
	City Attorney:	John Hightower
	City Administrator:	Tom Fullen
	City Secretary:	Crystal R. Dozier
	City Engineer:	Steve Byington

With a quorum of the Council Members present, Mayor Jim Pappas called the meeting to order at 6:02 p.m. followed by the pledge of allegiance led by Chief Ray Schultz and invocation led by Mayor Pappas.

PUBLIC COMMENTS

Jack Carlson at 14 Willowend Drive spoke before the City Council regarding the Wickline Ravine Study. Ed Holland at 314 Shasta spoke before the City Council regarding the response time on 911 calls to his neighborhood. Matt Benner at 12 Voss Park spoke before the City Council regarding: a) his complaints about the adequacy of the City's responses to his prior public information act requests; and b) his allegations regarding possible misconduct by the Mayor.

REPORTS

Treasurer: Tom Fullen, City Administrator, presented the financial report and gave a brief summary.

Police Commission: Commissioner Steve Reichek, presented the police report and gave a brief summary on recent events. Follow-up on Previous Month Items/Requests from Commission-Budget presented to all three City Councils in June. All three accepted the budget as proposed. Completed follow-up on the 2 VFD calls that were mentioned in the meeting where a MVPD disposition was not recorded. MVPD CAD showed that one call was an EMS call and MVPD did respond with a response time of first ring to on-scene, of 3:53. The second call was a fire alarm call and the MVPD was requested to disregard the alarm. Personnel Changes/Issues/Updates-Interviewed a new candidate, Officer Terry White. He was successful in his background, department and Chief's interview. He was presented with a conditional offer of employment pending him being successful in the physical and psychological testing portion of the hiring process. An officer suffered a stroke on 6/25/18. He is recovering and is at home. His prognosis is good and a full recovery is expected. MVPD is modifying the hiring process and has purchased a

“validated” police officer pre-employment test. The new testing instrument is based on aptitude and will be a better indicator for experienced police officer hiring.

Major/Significant Events

- Construction has started on Taylorcrest resulting in MVPD needing to adjust our response and patrol protocols.
- On 6/13/18 a visitor to the racquet club was followed from a bank on Voss Road into the parking lot. Soon after exiting his vehicle and entering the club the subject who had followed him from the bank broke out a rear window and removed money from the vehicle. Detectives are investigating.
- On 6/19/18 there was a terroristic threat event on Three Corners Drive. News of the incident quickly spread throughout the neighborhood due to the resident being a high-profile individual. The threat however was not directed at the resident but was to a house guest and the suspect does not know where the victim is staying. Neighbors were made aware of the situation and told not to worry.

Status Update on any Major Projects

- The Datto has been installed in the MVPD Computer Room as scheduled. The new Message Switch and Firewall is still in process as new updates were required to the operating system.

Fire Commission: Councilman Jay Carlton, presented the fire report and gave a brief summary. The roof contract should be executed on Wednesday, July 25, 2018.

Building Official: James Stewart, City Building Official gave a brief summary of the building report.

City Engineer: Steve Byington, City Engineer reported on the following public work projects:

a. Two Outfall Rehabilitation

Construction is ongoing at Hunters Trail. Buffalo Bayou levels have slowed construction down. City Engineer anticipates completion in July.

b. Memorial/Voss Intersection Improvements

The project is currently bidding and there are 11 general contractors looking at the project. Feedback from bidders requesting extension of bid opening due to large local TxDOT signal contract. City Engineer will have award recommendation for July council meeting.

c. Television Inspection of Outfalls/Storm sewer Phase I

The previously awarded contractor backed out prior to contract execution due to City of Houston project. Our budget was \$42k. Base bid was \$38,335 with add alternates of \$9,075. City engineer solicited other bidders to consider the project. They received a bid from Chief Solutions, a local, established contractor we are currently working with at NASA. The price is \$43,195 for base bid, and \$9,925 for additional alternates.

d. 2018 Outfall Rehabilitation – River Point & River Circle

The work is anticipated to include the rehabilitation of two corrugated metal pipe outfalls to Buffalo Bayou in Riverbend subdivision. It's currently budgeted at \$430,000 and design underway.

e. 2019 Street Maintenance

\$275,000 budgeted this year and a bid package is being produced. Need to discuss Voss curve vs. other repairs for this maintenance package.

f. 2018 VIF – Parade and City Float



Mayor and Council: No report was given.

CONSENT AGENDA

1. Approval of the Minutes of the Regular Meeting on June 26, 2018.
2. Approval of the Cash Disbursement Journal for June, 2018.

A motion was made by Councilman Spalding to approve the Consent Agenda and Councilman Sapien seconded the motion. The vote to approve the motion was unanimous.

REGULAR AGENDA

1. Discussion and possible action to consider the agreement between the City of Hunters Creek Village and CenterPoint Energy for installation of LED lights.

A motion was made by Councilman Spalding to approve the agreement between the City of Hunters Creek Village and CenterPoint Energy for installation of LED lights on Voss Road and Memorial Drive. Councilman Carlton seconded the motion. The vote approve the motion was as follows:

Vote: Aye (3):	Marks	Nay (2):	Sapien
	Spalding		Cowell
	Carlton		

2. Discussion and possible action to authorize the Mayor to execute agreements regarding Temporary Access and Construction Easements.

A motion was made by Councilman Cowell to authorize the Mayor to execute agreements regarding Temporary Access and Construction Easements where the City's financial obligation is within the Mayor's spending authority, and Councilman Sapien seconded the motion. The vote to approve the motion was unanimous.

3. Discussion and possible action to approve an Interlocal Agreement for Mutual Aid with the Village Fire Department, the Memorial Village Police Department, and the cities of Bunker Hill Village, Hedwig Village, Piney Point Village, Spring Valley Village and Hilshire Village.

A motion was made by Councilman Spalding to approve an Interlocal Agreement for Mutual Aid with the Village Fire Department, the Memorial Village Police Department, and the cities of Bunker Hill Village, Hedwig Village, Piney Point Village, Spring Valley Village and Hilshire Village. Due to lack of a second motion the motion died.

A motion was made by Councilman Spalding to postpone the item until the August meeting and Councilman Carlton seconded the motion. The vote to approve the motion was unanimous.

4. Discussion and possible action to approve a notice from TxDot declaring the completion of the I-10 Noise Reduction Grind and Groove Project.

A motion was made by Councilman Cowell to approve a notice from TxDot declaring the completion of the I-10 Noise Reduction Grind and Groove Project and Councilman Marks seconded the motion. The vote to approve the motion was unanimous.

5. Discussion possible action to find and declare that the procurement of television inspection services for the City's storm sewer system is necessary to preserve or protect the public health or safety of the municipalities residents; and award the contract for Television Inspection of Outfalls/Storm Sewer - Phase I, to Chief Solutions, Inc.

A motion was made by Councilman Sapien to declare that the procurement of television inspection services for the City's storm sewer system is necessary to preserve or protect the public health or safety of the municipalities residents. Councilman Marks seconded the motion. The vote to approve the motion was unanimous.

A motion was made by Councilman Spalding to award the contract for Television Inspection of Outfalls/Storm Sewer - Phase I, to Chief Solutions, Inc. with additions and Councilman Sapien seconded the motion. The vote to approve the motion was unanimous.

6. Discussion and possible action to approve the agreement with Century Concrete Construction, Inc. for the construction of a pavilion.

A motion was made by Councilman Spalding to approve the agreement with Century Concrete Construction, Inc. for the construction of a pavilion at a cost not to exceed \$50K and Councilman Carlton seconded the motion. The vote to approve the motion was unanimous.

7. Discussion and possible action to approve an additional payment to Burton Accounting, P.L.L.C. for accounting services.

A motion was made by Councilman Spalding to approve an additional payment to Burton Accounting, P.L.L.C. for accounting services and Councilman Carlton seconded the motion. The vote to approve the motion was unanimous.

8. Report and discussion regarding notice received from CenterPoint concerning a reduction in the Base Rate for natural gas service.

No action taken.

9. Discussion and possible action to approve an Interlocal Agreement with Harris County Department of Education and the City of Hunters Creek Village for the purpose of contracting the performance of governmental functions and services.

A motion was made by Councilman Sapien to approve an Interlocal Agreement with Harris County Department of Education and the City of Hunters Creek Village for the purpose of contracting the performance of governmental functions and services. Councilman Carlton seconded the motion. The vote to approve the motion was unanimous.

10. Discussion and possible action to approve a proposed rate increase for the municipal court prosecution services provided by the Kirwin Law Firm.

A motion was made by Spalding to approve a proposed rate increase for the municipal court prosecution services provided by the Kirwin Law Firm and Councilman Sapien seconded the motion. The vote to approve the motion was unanimous.

11. Discussion and possible action regarding the Virtual Gate Project design and implementation.

Councilman Marks gave a brief update on the Virtual Gate Project. A presentation will be given at the next meeting in August. No action was taken.

12. Discussion and possible action regarding the Village Fire Department budget and plans for repairing and reconstructing the fire station.

No action taken.

At 8:15 p.m., the City Council recessed into closed executive session to discuss the following items.

- a. consultation with the City's Attorney (Texas Government Code, §551.071)

At 8:41 p.m., the City Council reconvened into open public session.

No action was taken.

13. **A motion was made by Councilmember Cowell with a second by Councilmember Spalding to adjourn the meeting. The vote to approve the motion was unanimous.**

14. **The meeting was adjourned at 8:41 p.m.**

These minutes were approved on the 28th day of August, 2018.

Jim Pappas, Mayor

ATTEST:

Crystal R. Dozier, TRMC
City Secretary