

**MAYOR**  
Jim Pappas

# CITY OF HUNTERS CREEK VILLAGE

**CITY COUNCIL**  
Stuart Marks  
Fidel Sapien  
Ken Spalding  
Chip Cowell  
Jay Carlton



**CITY ADMINISTRATOR**  
Tom Fullen, CPM  
**CITY SECRETARY**  
Crystal R. Dozier, TRMC

Notice is hereby given of regular meeting of the City Council of Hunters Creek Village, Texas, to be held on **Tuesday, July 28, 2020 at 6:00 p.m.** in the City Hall at #1 Hunters Creek Place, for the purpose of considering the following agenda items. Members of the public may attend the meeting in person or remotely by video or audio conference. The information for attending by video or audio conference is as follows: VIDEO 1) go to <https://us02web.zoom.us/j/3850815367?pwd=Nm5xamlVmJoZ2lGOG5sak4ycWtXQT09> 2) enter the following Access Code or Meeting Number: **385 081 5367**; and 3) enter the following Attendee ID or Numeric Meeting Password **2020**. AUDIO 1) call the following toll free number **+1 346 248 7799 US (Houston)**; 2) enter the following Access Code or Meeting Number: **385 081 5367**; and 3) enter the following Attendee ID or Numeric Meeting Password **2020**. Anyone wishing to address the city council during the meeting must notify the City Secretary, before the meeting begins by: 1) emailing her at [crdozier@cityofhunterscreek.com](mailto:crdozier@cityofhunterscreek.com); or 2) calling her at **713-465-2150**.

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- A. Call to order and the roll of elected and appointed officers will be taken.
  - B. Pledge of Allegiance.
  - C. **PUBLIC HEARING**
    1. The purpose of the Public Hearing is to receive input from the public, either oral or written, regarding the City's 2021 Proposed Budget (copies are posted on the City's website and on file with the City Secretary).
  - D. **PUBLIC COMMENTS** *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*
  - E. **REPORTS**
    1. City Treasurer Monthly Report
    2. Police Commissioner Monthly Report
    3. Fire Commissioner Monthly Report
    4. Building Official Monthly Report
    5. City Engineer and Public Works Report
      - a. 2020 Outfall Replacement – Outfall #32 (River Glyn Drive)
      - b. Voss at Second Baptist
      - c. Beinhorn and Voss – Traffic Signal Reconstruction
      - d. CCTV Phase II
      - e. 2020 Street Maintenance – Memorial Drive
    6. Report from City Attorney on resolution of Public Information Act lawsuit.

7. Mayor and Council Reports and Comments

F. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on June 23, 2020.
2. Approval of the Cash Disbursement Journal for June, 2020.

G. REGULAR AGENDA

1. Consideration and possible action to adopt A RESOLUTION OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS, ADOPTING THE PROPOSED TAX RATE CONTAINED IN THE MAYOR'S PROPOSED 2021 MUNICIPAL BUDGET AS THE CITY'S PROPOSED 2020 TAX RATE TO BE CONSIDERED FOR ADOPTION AT A PUBLIC HEARING HELD FOR THAT PURPOSE; DESIGNATING THE CITY ADMINISTRATOR AS THE OFFICIAL WHO SHALL MAKE THE CALCULATIONS AND PROVIDE THE INFORMATION ASSOCIATED WITH THE CONSIDERATION AND ADOPTION OF THE CITY'S 2020 TAX RATE; AND MAKING OTHER PROVISIONS RELATED TO THE SUBJECT.
2. Discussion and possible action to award a contract to Century Concrete in the amount of \$33,500.00 for the removal/replacement and grinding of 700' of sidewalk on Memorial Drive, Voss Road and Beinhorn Road.
3. Discussion and possible action to: a) authorize the City's participation in the CARES Act, Small Cities Assistance Program, administered by Harris County; and b) authorize the Mayor to execute the necessary documents and make applications for grant payments from the Program.
4. Discussion and possible action to approve Change Order #1 to the contract with Preferred Industrial Contracts, Inc.- (Close Out) for the Rehabilitation of Outfall 32, in the amount (\$5,500.00).
5. Discussion and possible action to approve contract amendment #62 for engineering services for 2020 Street Maintenance in the amount of \$60,935.
6. Discussion and possible action to approve Memorial Villages Police Department Budget Amendment No. 2020-01 to: a) decrease the amount budgeted for health insurance by \$33,000.00 and b) create a new category for employer contributions to employees' 457b plan, with a budgeted amount of \$33,000.00.
7. Discussion and possible action to consider the purchase of playground equipment for City Hall Pavilion.
8. Discussion and possible action to accept the resignation from Kristopher Dusek Board of Adjustment Member Position No. 5.

H. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session. Deliberations, under section 551.074 of the Texas Open Meetings Act, concerning the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee. Consultation with the City's attorney on matters in which the duty of the attorney to the

City Council under the Texas Disciplinary Rules of Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act.

I. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.

J. ADJOURNMENT

The City Council may convene a public meeting and then recess into closed executive session, to discuss any of the items listed on this agenda, if necessary, and if authorized under chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Council's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076.

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## CERTIFICATION

I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, #1 Hunters Creek Place, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: July 23, 2020 at 3:30 p.m. and remained so posted continuously for at least 72 hours before said meeting was convene.

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/s/

Crystal R. Dozier, TRMC  
City Secretary

The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 713.465.2150, by fax at 713.465.8357, or by email at [crdozier@cityofhunterscreek.org](mailto:crdozier@cityofhunterscreek.org). Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's web site at [www.cityofhunterscreek.com](http://www.cityofhunterscreek.com).