

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
August 27, 2019**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, August 27, 2019, at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Fidel Sapien Ken Spalding Chip Cowell Jay Carlton
	City Attorney:	John Hightower
	City Administrator:	Tom Fullen
	City Secretary:	Crystal R. Dozier
	City Engineer:	Steve Byington

With a quorum of the Council Members present, Mayor Jim Pappas called the meeting to order at 6:00 p.m. followed by the pledge of allegiance led by Police Commissioner Steve Reicheck and invocation by Mayor Pappas.

PUBLIC COMMENTS

Stephanie Stradley at 402 Hunters Park Lane spoke before the Council regarding the greenbelt next to her home.

Treasurer: Robert Belt with Belt Harris Pechacek, presented the 2018 audit report and gave a brief summary.

Police Commission: Police Commissioner Steve Reicheck reported and gave a brief summary. Follow-up on Previous Month Items/Requests from Commission-The amended FY 20 budget was presented to respective village councils and approved. Personnel Changes/Issues/Updates-Staff created a new Recruiting Informational Brochure and had 300 professionally printed. The brochures are being distributed to area uniform and firearm stores which officers frequent. Additional brochures are being provided to area LE training providers for distribution. Staff pulled the applications of past applicants who had previously applied but who did not have the five years of prior LE experience. Staff will be contacting those applicants who now meet the minimum qualifications.

Major/Significant Events

- 7/16/19 in the 600 Block of Saddlewood. Burglary of Habitation. It appears that a transient had possibly entered and had been staying inside the home. While staying in the home, it appears that the suspect found some yard tools in the garage and took them. The Department has seen an increase in the number of events that involve homeless individuals in the Villages. We have asked residents to let us know of vacant homes via VLINC and are entering those homes into the house watch list for monitoring.

- 7/29/19 in the 300 Block of Piney Point. Theft. A known transient was seen on video inside of the church at the time a backpack went missing. The backpack was later recovered (minus contents) near an area recycle bin.
- 7/30/19 in the 10900 Block of Kirwick. Theft. A resident reported being unable to locate a box of designer watches after moving into the home. The watches are valued at \$100,000. Detectives are investigating.

Status Update on any Major Projects-MVPD staff reviewed Body Worn Camera Suppliers and In-Car Video Suppliers on the State of Texas buy-board. Axon is a qualified vendor and staff after having experiences with several various equipment vendors, opted to move forward with Axon as the equipment vendor. Camera systems that had been ordered for the two new 2019 Dodge Durango's were cancelled and Axon equipment ordered as to allow the MVPD to have all units with the same equipment as the new contract takes effect in January 2019. The Durango camera equipment will be delivered in approximately 45 days. Additionally, we had discussions and agreed to integrate MVPD equipment with Hedwig PD equipment so that on events where personnel from both agencies are present, the equipment will automatically turn on and videos will merge/link. Flock Safety presented the appropriate sole-source vendor supporting paperwork. A contract was prepared, and staff has been working with Flock officials in the identification of ALPR sites and system design.

Fire Commission: Councilman Jay Carlton presented the fire report and gave a brief summary. He reported the Fire Commission accepted and approved a design plan. A budget of \$4.9 million will be brought to the Commission in a special meeting for approval. Dispatch is to move to a different location 30 days prior to construction to allow time to adjust. The training tower will be removed. A request was made to Spring Branch School District to use the parking lot behind to the Fire Station and S.B.I.S.D declined the request.

Building Official: James Stewart, City Building Official gave a brief summary of the building report. He also reported the Swimming Pool code will need to be updated and will begin the process in January of 2020. Dennis Adams has submitted his letter of retirement to the City. A retirement reception will be held at a later date.

City Engineer: Steve Byington, City Engineer reported on the following public work projects:

a. Memorial/Voss Intersection Improvements

Contractor completed additional work on Storywood and remaining patch on Memorial on August 14th. Engineers are awaiting final pay application and processing to close out project and go into warranty period.

b. 2019 Outfall Replacement-Outfalls #5 and #24

The project is out for bid. Bids open September 11th, engineers will have recommendation for award in September meeting. They still need to negotiate access and restoration with ex-mayor Dodson.

c. Beinhorn and Voss-Traffic Signal Reconstruction (Preliminary Phase)

Issues with utility coordination. Engineers have requested as-built records of franchise utilities in the intersection. They will have geometric layout complete before next council meeting.

d. Pavement Lifting (AKA Mudjacking)

Contracts have been executed and both contractors to begin work first week in September.

e. CCTV Phase II

Base contract is complete and engineers are reviewing videos. Approximately \$17,000 remaining to be completed in extra work that has already been awarded.

f. Voss Road at Second Baptist

Storm sewer television inspection showed no defects that could be the cause of the failures. Engineers will direct our CCTV contractor to inspect all of Houston's sanitary sewers in the area.

g. Hunters Creek Elementary Drainage

The proposed school site has included a substantial increase in impervious cover. The city does not have detention criteria in place in the ordinance. Additionally, regional hydrology criteria are changing (increasing) (TSARP to ATLAS 14). Some amount of detention will be recommended by me to offset new imperviousness.

CONSENT AGENDA

1. Approval of the Minutes of the Special and Regular Meeting on July 23, 2019.
2. Approval of the Cash Disbursement Journal for July, 2019.
3. Approval of the 2019 2nd Quarter, Quarterly Investment Reports

A motion was made by Councilman Spalding to approve Consent Agenda and Councilman Marks seconded the motion. The vote to approve the motion was unanimous.

REGULAR AGENDA

1. Discussion and possible action to consider an ordinance amending the specific use permit previously granted to the Houston Racquet Club property to allow the increase of the number of lighted outdoor tennis courts; providing requirements and conditions for the amended specific use permit; containing findings and other provisions relating to the subject; providing a penalty in an amount not to exceed \$2000; and providing for severability.

A motion was made by Councilman Spalding to adopt an ordinance amending the specific use permit previously granted to the Houston Racquet Club property to allow the increase of the number of lighted outdoor tennis courts; providing requirements and conditions for the amended specific use permit; containing findings and other provisions relating to the subject; providing a penalty in an amount not to exceed \$2000; and providing for severability. Councilman Carlton seconded the motion. The vote to approve the motion was unanimous.

2. Discussion and possible action to consider a request from Spring Branch Independent School District for approval of a Specific Use Permit for the new facilities to be constructed on the Hunters Creek Elementary School campus located at 10650 Beinhorn Road, Houston, Texas, 77024.

A motion was made by Councilman Spalding to forward the request to the Planning and Zoning Commission for review and Councilman Sapien seconded the motion. The vote to approve the motion was unanimous.

3. Discussion and possible action to receive and accept the annual audit report for the City for the fiscal year ending December 31, 2018.

A motion was made by Councilman Spalding to accept the annual audit report for the City for the fiscal year ending December 31, 2018 and Councilman Marks seconded the motion. The vote to approve the motion was unanimous.

4. Discussion and possible action to call a public hearing, to be held on September 17, 2019, on the City's proposed 2020 fiscal year budget.

A motion was made by Councilman Spalding to call for a public hearing for the proposed 2020 budget to be held on September 17, 2019 at 6:00 pm and Councilman Sapien seconded the motion. The vote to approve the motion was unanimous.

5. Discussion and possible action to approve an ordinance amending section 44-92 of the code of ordinances to: a) specify the categories of persons who may file certain appeals with the zoning board of adjustment; b) provide that appeals to the board must be filed within 20 days of the decision from which the appeal is taken; and c) provide that the board must make a decision within 60 days after an appeal is filed; providing an effective date; and making other provisions related to the subject.

A motion was made by Councilman Marks to adopt an ordinance amending section 44-92 of the code of ordinances to: a) specify the categories of persons who may file certain appeals with the zoning board of adjustment; b) provide that appeals to the board must be filed within 20 days of the decision from which the appeal is taken; and c) provide that the board must make a decision within 60 days after an appeal is filed; providing an effective date; and making other provisions related to the subject. Councilman Cowell seconded the motion. The vote to approve the motion was unanimous.

6. Discussion and possible action to approve a resolution approving the 2019 rules of the Board of Adjustment of the City of Hunters Creek Village.

A motion was made by Councilman Cowell to approve a resolution approving the 2019 rules of the Board of Adjustment of the City of Hunters Creek Village and Councilman Sapien seconded the motion. The vote to approve the motion was unanimous.

7. Discussion and possible action to approve a resolution appointing Steve Reichek as Alternate Commissioner, and Sean Johnson, as a Commissioner on the Board of Commissioners for the Memorial Villages Police Department.

A motion was made by Councilman Carlton to approve a resolution appointing Steve Reichek as Alternate Commissioner, and Sean Johnson, as a Commissioner on the Board of Commissioners for the Memorial Villages Police Department and Councilman Cowell seconded the motion. The vote to approve the motion was unanimous.

8. Discussion and possible action to consider an amendment to the Memorial Village Police Department Interlocal Agreement to revise the provision governing the approval requirements for intra-budget transfers.

A motion was made by Councilman Spalding to postpone the item to the next meeting and Councilman Sapien seconded the motion. The vote to approve the motion was unanimous.

9. Discussion and possible action to consider a request from Asim Siddiqui and Ayesha Najam that the City adopt an ordinance abandoning the 5 feet wide drainage easement on (Res B4 Hunters Creek R/P), located at 8317 Hunters Creek Drive.

A motion was made by Councilman Spalding to adopt an ordinance abandoning the 5 feet wide drainage easement on (Res B4 Hunters Creek R/P), located at 8317 Hunters Creek Drive. Councilman Carlton seconded the motion. The vote to approve the motion was unanimous.

10. Discussion and possible action regarding the upcoming expiration of the recycling contract with WCA and the City's plan for handling recycling in the future.

A motion was made by Councilman Spalding to extend the contract with WCA until December 31, 2019. Councilman Sapien seconded the motion. The vote to approve the motion was unanimous.

11. Discussion and possible action to approve to advertise for bid for residential solid waste and recycling collection and disposal services.

Not action taken.

12. Discussion and possible action to approve of City Lynx, Inc., Change Order #2 – (Close Out) for the Traffic Signal Modifications Memorial Dr at Voss Rd project, in the amount of -\$2,542.80, and the addition of 83 days to account for contract time overrun.

A motion was made by Councilman Spalding to approve of City Lynx, Inc., Change Order #2 – (Close Out) for the Traffic Signal Modifications Memorial Dr at Voss Rd project, in the amount of -\$2,542.80, and the addition of 83 days to account for contract time overrun and Councilman Carlton seconded the motion. The vote to approve the motion was unanimous.

13. Discussion and possible action to approve Amendment #5 to the Village Fire Department interlocal agreement to authorize the Village Fire Department to enter into a fire protection and emergency services contract with the City of Bunker Hill Village.

No action taken.

14. Discussion and possible action to approve an interlocal contract between the Village Fire Department and the City of Bunker Hill Village under which the Department will provide fire protection and emergency services to Bunker Hill Village for a term of four (4) years.

No action taken.

15. Discussion and possible action to approve a mutual release agreement with the cities of Bunker Hill Village, Hedwig Village, Hilshire Village, Piney Point Village, and Spring Valley Village concerning the release of certain potential claims associated with the dispute over the relationship of Bunker Hill Village to the Village Fire Department.

No action taken.

16. Discussion and possible action to consider consenting to the law firm of Olson & Olson, LLP, acting as intermediary for the cities of Bunker Hill Village, Hilshire Village, Hunters Creek Village,

Piney Point Village, and Spring Valley Village in connection with the dispute over the relationship of Bunker Hill Village to the Village Fire Department.

A motion was made by Councilman Spalding to approve the consent to the law firm of Olson & Olson, LLP, acting as intermediary for the cities of Bunker Hill Village, Hilshire Village, Hunters Creek Village, Piney Point Village, and Spring Valley Village in connection with the dispute over the relationship of Bunker Hill Village to the Village Fire Department. Councilman Sapien seconded the motion. The vote to approve the motion was unanimous.

At 7:30 p.m., the City Council recessed into closed executive session to discuss the following items.

For the purpose of deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee (§551.074 Texas Government Code):

- a) City Administrator,
- b) City Secretary,
- c) City Building Official,
- d) Municipal Court Clerk,
- e) Accounting Clerk,
- f) Permit Administrative Assistant and
- g) Maintenance Crew.

At 8:17 p.m., the City Council reconvened into open public session.

17. A motion was made by Councilman Spalding with a second by Councilman Sapien to adjourn the meeting. The vote to approve the motion was unanimous.

18. The meeting was adjourned at 8:18 p.m.

These minutes were approved on the 24th day of September, 2019.

_____/s/
Jim Pappas, Mayor

ATTEST:

_____/s/
Crystal R. Dozier, TRMC
City Secretary