

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
August 28, 2018**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, August 28, 2018, at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas.

Present:	Mayor Pro Tem:	Fidel Sapien
	Councilmembers:	Stuart Marks Ken Spalding Chip Cowell Jay Carlton
	City Attorney:	John Hightower
	City Administrator:	Tom Fullen
	City Secretary:	Crystal R. Dozier
	City Engineer:	Steve Byington

With a quorum of the Council Members present, Mayor Pro Tem Fidel Sapien called the meeting to order at 6:01 p.m. followed by the pledge of allegiance led by Boy Scout Graham Harder.

PUBLIC COMMENTS

Richard Heustess at 746 County Lane submitted and read a letter addressed to the Council on behalf of the Memorial Villages Farmers Market regarding Harris County permitting fees. Mayor Brian Muecke of Hedwig Village spoke before the Council in support of the Village Fire Department budget amendment. Matthew Benner at 12 Voss Park spoke before the Council regarding his concerns with Ethics Commission filed against Mayor Pappas by filed Mr. Benner.

REPORTS

Treasurer: Tom Fullen, City Administrator, presented the financial report and gave a brief summary. He also stated the 2017 Audit Report will be ready and presented at the Regular City Council meeting in September.

Police Commission: Chief Ray Schultz, presented the police report and gave a brief summary on recent events. Follow-up on Previous Month Items/Requests from Commission-Commissioner Huguenard met with Finance Manager V. Bowman and myself and we reviewed a new finance policy. Mutual Aid Interlocal MOU. The Village of Hunters Creek did not approve the MOU. The item was tabled pending resolution of other outstanding items. Personnel Changes/Issues/Updates-Officer Terry White successfully completed all hiring requirements and started on 7/30/18. He is currently assigned to FTO C. Nash and is assigned to dayshift. A TCO resigned without notice on 7/18/18. The employee was under a performance review. A TCO resigned 7/23/18. The employee had provided advanced notice of leaving employment with MVPD. The employee is leaving LE to pursue other interests. On their post-employment survey, the employee noted that insurance benefits did play a part of his decision to leave MVPD employment.

Major/Significant Events

- On 7/31/18 we had a Burglary reported in the 10600 Block of Tarleton. The only item stolen was a non-operational motor scooter (Moped) from the garage. Other more valuable items were near-by and were not taken. Detectives are following up on this unusual case.
- On 7/29/18 a resident reported finding several mailboxes open in the area of 11110 Wickwood and mail laying on the ground. While conducting the investigation we learned of a large-scale mail theft being investigated in Houston. HPD had been involved in a vehicle pursuit with the suspects that was eventually terminated but not before the fleeing vehicle had been captured on an ALPR system. MVPD detectives have linked the HPD case to our incident and are jointly investigating.
- Detectives have been working extremely hard on several identity theft cases where leads have been developed and suspects identified. 7 cases were filed with the District Attorney by detectives resulting in arrest warrants being issued for the offenders.

Status Update on any Major Projects

- The new video server installation is complete and is working as designed. It is set-up upstairs and available for sergeants, command staff and detectives to utilize for video/case file reviews.
- The installation of the recently purchased Coban In-Car Video systems is complete. This leaves us with 3 units that are using Digital Ally systems, however we now have replacement parts for our existing systems. The remaining Digital Ally systems are now also, all operational.

Fire Commission: Councilman Jay Carlton, presented the fire report and gave a brief summary. The construction of the roof will begin on September 10th weather permitting. At this time there is no update on the City of Bunker Hill Village and their decision to leave the Village Fire Department.

Building Official: James Stewart, City Building Official gave a brief summary of the building report.

City Engineer: Steve Byington, City Engineer reported on the following public work projects:

a. Two Outfall Rehabilitation

Hunters Trail is complete and Magnolia Bend is underway. The pictures below show the void behind the retaining wall (on the right), and the outfall replacement 90% complete (on left).



b. Memorial/Voss Intersection Improvements

Award recommendation is regular agenda item 4.

c. Television Inspection of Outfalls/Storm Sewer Phase I

1Chief Solutions has completed CCTV of the Phase I project including the base bid items and the add alternate items. Chief Solutions is currently compiling the CCTV inspection reports. Following receipt of the inspection reports, CobbFendley will complete an overall review of the findings and provide the City with a comprehensive memorandum of the deficiencies.

d. 2018 Outfall Rehabilitation-River Point & River Circle

A survey was completed for both outfall locations and design is currently underway. The project is on schedule to submit for HCFCD review by the end of August and will be complete with design by the September meeting. City Engineers plan to request authorization to bid the project at the September meeting. The current budgeted at \$430,000.

e. 2019 Street Maintenance

Award recommendation is regular agenda item 5. \$275,000 budgeted this year.

f. CenterPoint Street Light Transition on Major Thoroughfares

City Engineers met with Centerpoint street lighting representatives to discuss moving forward with LED lighting on Voss and Memorial. Due to the nature of LED lighting, Centerpoint utilizes multiple lighting configurations in the LED light array to maximize usefulness of the light while keeping light pollution down. They are providing ROW information including ROW width, street widths, sidewalk locations, etc. to facilitate their design. New information was conveyed at that meeting. CPT's request to PUC to force LED on city's was rejected recently. CPT will not be able to make the request again until 2021.

g. Buffalo Bayou Harris County Bond Projects

The bond project list was reviewed. There are 13 line items for projects within the Buffalo Bayou Watershed. The project descriptions are general in nature. There appears to be no conveyance improvement projects on Buffalo. It appears that the most significant project with respect to HCV is a line item for Soldiers Creek in the amount of \$10M of local only funding.

Mayor and Council: Councilman Spalding gave a report on the Buffalo Flood Mitigation Initiative and advocacy group to go to Commissioner Court to allocate funds from Barker to Shepherd.

CONSENT AGENDA

1. Approval of the Minutes of the Special Meeting on July 24, 2018 and Regular Meeting on July 24, 2018.
2. Approval of the Cash Disbursement Journal for July, 2018. **A motion was made by Councilman Spalding to approve the Consent Agenda and Councilman Marks seconded the motion. The vote to approve the motion was unanimous.**

REGULAR AGENDA

1. Discussion and possible action to approve an Interlocal Agreement for Mutual Aid with the Village Fire Department, the Memorial Village Police Department, and the cities of Bunker Hill Village, Hedwig Village, Piney Point Village, Spring Valley Village and Hilshire Village.

A motion was made by Councilman Sapien to approve an Interlocal Agreement for Mutual Aid with the Village Fire Department, the Memorial Village Police Department, and the cities of Bunker Hill Village, Hedwig Village, Piney Point Village, Spring Valley Village and Hilshire Village and Councilman Spalding seconded the motion. The vote to approve the motion was unanimous.

2. Discussion and possible action to call for a public hearing, to be held on September 18, 2018, on the City's proposed 2019 fiscal year budget.

A motion was made by Councilman Spalding to call for a public hearing for the proposed 2019 budget to be held on September 18, 2018 at 6:00 pm and Councilman Carlton seconded the motion. The vote to approve the motion was unanimous.

3. Discussion and possible action to adopt AN ORDINANCE OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS, AMENDING ARTICLE II, "SOLICITORS AND PEDDLERS," OF CHAPTER 30, "SOLICITATION AND PEDDLING," OF THE CITY OF HUNTERS CREEK VILLAGE CODE OF ORDINANCES; PROVIDING A PENALTY NOT TO EXCEED \$2,000 PER VIOLATION; AND MAKING OTHER PROVISIONS RELATED TO THE SUBJECT.

A motion was made by Councilman Spalding to adopt an Ordinance Of The City Of Hunters Creek Village, Texas, Amending Article Ii, "Solicitors And Peddlers," Of Chapter 30, "Solicitation And Peddling," Of The City Of Hunters Creek Village Code Of Ordinances; Providing A Penalty Not To Exceed \$2,000 Per Violation; And Making Other Provisions Related To The Subject and Councilman Cowell seconded the motion. The vote to approve the motion was unanimous.

4. Discussion and possible action to award a bid for Memorial/Voss Intersection Improvements.

A motion was made by Councilman Spalding to award a bid for Memorial/Voss Intersection Improvements to CityLynx, Inc. in the amount of \$346,988.10 and Councilman Carlton seconded the motion. The vote to approve the motion was unanimous.

5. Discussion and possible action to award a contract for the 2018 Street Maintenance for Voss Road Panel Replacement.

After the City Engineer gave a recommendation not to award bid to low bidder Skilled Construction Subs Unlimited due to not being responsible. A motion was made by Councilman Spalding to award a bid for a contract for the 2018 Street Maintenance for Voss Road Panel Replacement to Teamwork Construction Services in the amount of \$212,487.70 and Councilman Carlton seconded the motion. The vote to approve the motion was unanimous.

6. Discussion and possible action to designate an alternate representative from the City Council to the H-GAC General Assembly 2019.

A motion was made by Councilman Marks to reappoint Councilman Cowell as the H-GAC Representative and Councilman Spalding as Alternate and Councilman Carlton seconded the motion. The vote to approve the motion was unanimous.

7. Discussion and possible action to approve a budget amendment for the Village Fire Department 2018 budget for the purpose of the following: a) recognize additional income in the amount of \$126,289.76 in additional revenue from a FEMA

reimbursement and to allocate that revenue towards the cost of the fire station roof replacement project; and b) to recognize the Department's revenues from 3rd Quarter 2018 returned ambulance funds and to allocate the amount of those funds towards the cost of the fire station roof replacement project.

A motion was made by Councilman Spalding to approve a budget amendment for the Village Fire Department 2018 budget for the purpose of the following: a) recognize additional income in the amount of \$126,289.76 in additional revenue from a FEMA reimbursement and to allocate that revenue towards the cost of the fire station roof replacement project; and b) to recognize the Department's revenues from 3rd Quarter 2018 returned ambulance funds and to allocate the amount of those funds towards the cost of the fire station roof replacement project and Councilman Carlton seconded the motion. The vote to approve the motion was unanimous.

8. Discussion and possible action regarding the Virtual Gate Project design and implementation.

Councilman Marks and Chief Ray Schultz gave a presentation on the Virtual Gate Project. No action was taken.

9. Discussion and possible action regarding the Village Fire Department budget and plans for repairing and reconstructing the fire station.

Councilman Carlton updated the Council stating that the Fire Commission is working to keep the City of Bunker Hill Village in the Interlocal Agreement. No action taken.

10. Discussion and possible action to establish, pursuant to section 552.275 of the Texas Government Code, a reasonable limit on the amount of time that personnel of the City are required to spend producing public information for inspection or duplication by a requestor, or providing copies of public information to a requestor, without recovering its costs attributable to that personnel time.

A motion was made by Councilman Marks to postpone to the next meeting and Councilman Spalding seconded the motion. The vote to approve the motion was unanimous.

11. Consideration and possible action on Mayor Pappas' request that the City Council authorize the City Attorney to represent him, at the City's expense, in connection with the ethics commission complaint filed by Matthew Benner.

This item was discussed in executive session.

At 8:32 p.m., the City Council recessed into closed executive session to discuss the following items.

- a. consultation with the City's Attorney (Texas Government Code, §551.071)

At 8:49 p.m., the City Council reconvened into open public session.

A motion was made by Councilman Cowell in the City's best interest to authorize the City Attorney to represent Mayor Pappas, at the City's expense, in connection with the ethics commission complaint filed by Matthew Benner and finds it serves a public purpose. Councilman Spalding seconded the motion. The vote to approve the motion was unanimous.

