

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
September 22, 2015**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, September 22, 2015, at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas.

Present:	Mayor:	David Wegner
	Councilmembers:	Fidel Sapien
		Chip Cowell
		Jim Pappas
	City Attorney:	John Hightower
	City Administrator:	Tom Fullen
	City Secretary:	Crystal R. Seagler
	City Engineer:	Steve Byington

With a quorum of the Council Members present, Mayor David Wegner called the session to order at 6:05 p.m. followed by the pledge of allegiance led by Ken Spalding.

PUBLIC COMMENTS

There were no public comments.

PUBLIC HEARING

1. The purpose of the Public Hearing is to receive input from the public, either oral or written, regarding the 2015 proposed property tax rate to support the 2015-2016 Budget.
2. The vote on the proposed tax rate will be held on September 29, 2015 at 9:00 a.m. in the City Hall Council Chambers, 1 Hunters Creek Place, Houston, Texas, 77024.

The Mayor announced that the vote on the proposed tax rate is scheduled to be held on September 29, 2015 at 9:00 a.m. in the City Hall Chambers, 1 Hunters Creek Place, Houston, Texas 77024.

The citizens were given an opportunity to address the City Council on the subject of the proposed tax rate but no one chose to speak. The public hearing was then closed and the council proceeded with other business.

REPORTS

City Treasurer Report Shanoop Kothari, City Treasurer was not in attendance and will present the August and September report at the October City Council meeting.

Police Commission Chief Sanders reported National Night Out will be hosted by Memorial Villages Police Department and will be held at Hunters Creek Village City Hall on Tuesday, October 13, 2015 from 5:00 pm to 9:00 pm. Residents are encouraged to bring blankets to donate to a local shelter. The response time for calls are at 3 minutes and

officers have continued to focus on traffic enforcement on Voss Road and Memorial Drive. The department has used only 63% of it's budget YTD. Hunters Creek Elementary principal and PTA have been working with Chief Sanders regarding the event parking issue. Chief Sanders stated there is no need to take action on limiting parking to one side of the street as of now but action may be recommended in the future for Evers Park.

Fire Commission Councilmember Jim Pappas reported the commission will be meeting September 23rd and will be meeting with the architect. Jim sent Mayor Wegner the recommendation from the architect and will discuss the recommendation at the meeting. The commission will also be looking into replacing the ladder truck which state law requires to be replaced in 2016. The cost to replace the ladder truck is \$900,000 to \$1 Million.

Building Official Tom Fullen, City Administrator gave a brief overview of the monthly construction report.

City Administrator Tom Fullen, City Administrator introduced Keith with XlrINT, the city's tech support and website design company. Keith presented the new website to council and would like to go live with the new website in October. Tom Fullen also informed council that Carmen Knezeak, Assistant City Secretary has announced her plan to retire before the end of year.

City Engineer Steve Byington, the City Engineer reported on the following public work projects:

a. Chemical Pulverized Road Rehabilitation/Stabilization

This product is a chemical soil/road base stabilizer. The product is designed to allow use for the existing road to be formed into a base for a new one.

b. Hunters Creek Drive, Boros Drive, and Hickory Hollow Street Reconstruction Phase 1 is in bid phase, bids open on October 2nd. Flint River minor improvements and Wellsley pavement repair included into construction documents. Anticipated March completion. Phase 2 on-going and anticipate bidding at end of phase 1.

c. Memorial Drive Pavement Condition

Findings were briefly presented for the Memorial Drive Pavement Evaluation. The purpose of the evaluation was to investigate why previously repaired pavement has experienced some cracking. The results of the study indicated that the natural seam created by partial repair cracked. This allowed water to infiltrate and weaken subgrade. Multiple repair options were presented to remediate the condition.

d. Traffic Signals

Controller boxes have been delivered and two bids have been received of the five requested.

e. 10929 Bridgewood Drainage Outfall

Minor project at Hedwig Shadows has been tabled till further notice.

CONSENT AGENDA

1. Approval of the Minutes of the Special Meetings on May 15th, September 15th and Regular Meeting on August 25, 2015.
2. Approval of the Cash Disbursement Journal for August, 2015.
3. Acceptance of resignation from Municipal Judge, Bradley L. DeLuca.
4. Approval of the Resolution nominating a candidate for a position on the board of directors of the Harris County Appraisal District.

A motion was made by Councilmember Cowell to table the minutes for the Special City Council meeting held May 15th, September 15th and the Regular City Council meeting August 25, 2015 to the next meeting and Councilmember Sapien seconded the motion. The vote to approve the motion was unanimous.

A motion was made by Councilmember Cowell to approve the Consent Agenda and Councilmember Sapien seconded the motion. The vote to approve the motion was unanimous.

PUBLIC HEARING

A public hearing will be held for the purpose of receiving comments on the proposed amendments to the City's Zoning Ordinance relating to: Section 44-161. To limit the circumstances in which detached garages may be constructed with a reduced setback.

Mayor Wegner opened the public hearing.

Jeff Mamera at 293 Bryn Mawr expressed his concerns about the home and the detached garage being built at 202 Bryn Mawr. Mayor and Council informed Mr. Mamera this ordinance is being put in place to insure detached garages will not be allowed to be erected so close to abutting properties. Mayor Wegner offered to meet with Mr. Mamera and help him come up with a landscaping solution to help camouflage the detached garage at 202 Bryn Mawr.

The public hearing was closed.

REGULAR AGENDA

1. Discussion and possible action to consider an ordinance amending section 44-161 of Chapter 44 (The Zoning Chapter) of The Code of Ordinances of the City of Hunters Creek Village to limit the circumstances in which detached garages may be constructed with a reduced setback; providing a penalty for violations of up to \$2,000 per occurrence; and making other provision related to the subject.

A motion was made by Councilmember Pappas to approve an ordinance amending section 44-161 of Chapter 44 (The Zoning Chapter) of The Code of Ordinances of the City of Hunters Creek Village to limit the circumstances in which detached garages may be constructed with a reduced setback; providing a penalty for violations of up to \$2,000 per occurrence; and Councilmember Sapien seconded the motion. The vote to approve the motion was unanimous.

2. Discussion and possible action to consider an ordinance amending Chapter 10 of The Code of Ordinances of the City of Hunters Creek Village to add a new article XII establishing limitations on driveways and parking areas in the front yard of residential lots; providing a penalty for violations of up to \$2,000 per occurrence; and making other provisions related to the subject.

A motion was made by Councilmember Pappas to approve an ordinance amending Chapter 10 of The Code of Ordinances of the City of Hunters Creek Village to add a new article XII establishing limitations on driveways and parking areas in the front yard of residential lots; providing a penalty for violations of up

to \$2,000 per occurrence; omitting Section 10-251 and Councilmember Cowell seconded the motion. The vote to approve the motion was unanimous.

3. Discussion and possible action to consider the recommendation from Chief Sanders in regards to the parking issues at Hunters Creek Elementary School.

A motion was made by Councilmember Pappas to table the item indefinitely and Councilmember Cowell seconded the motion. The vote to approve the motion was unanimous.

4. Discussion and possible action to award a labor and miscellaneous materials contract for the Traffic Signal Replacement Project.

A motion was made by Councilmember Sapien to approve the Traffic Signal Replacement Project in the amount and not to exceed \$26K and Councilmember Pappas seconded the motion. The vote to approve the motion was unanimous.

5. Discussion and possible action to consider a request for an extension of building permit expiring October 10, 2015 at 846 Oak Valley and setting the fees for the extension.

A motion was made by Councilmember Cowell to approve an extension of building permit expiring October 10, 2015 at 846 Oak Valley and setting the extension fee at 20% of the original permit cost and Councilmember Sapien seconded the motion. The vote to approve the motion was unanimous.

6. **A motion was made by Councilmember Pappas with a second by Councilmember Weinstein to adjourn the meeting. The vote to approve the motion was unanimous.**

7. **The meeting was adjourned at 8:26 p.m.**

These minutes were approved on the 27 day of October, 2015.

David Wegner, Mayor

ATTEST:

Crystal R. Seagler, City Secretary