

**MAYOR**  
Jim Pappas

# CITY OF HUNTERS CREEK VILLAGE

**CITY COUNCIL**  
Stuart Marks  
Fidel Sapien  
Ken Spalding  
Chip Cowell  
Jay Carlton



**CITY ADMINISTRATOR**  
Tom Fullen, CPM  
**CITY SECRETARY**  
Crystal R. Dozier, TRMC

Notice is hereby given of regular meeting of the City Council of Hunters Creek Village, Texas, to be held on **Tuesday, September 24, 2019 at 6:00 p.m.** in the City Hall at #1 Hunters Creek Place, for the purpose of considering the following agenda items.

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- A. Call to order and the roll of elected and appointed officers will be taken.
- B. Pledge of Allegiance.
- C. **PUBLIC HEARINGS**
  - 1. The purpose of the Public Hearing is to receive input from the public, either oral or written, regarding the 2019 proposed property tax rate to support the 2020 Budget.
  - 2. The vote on the proposed tax rate is scheduled to occur on October 1, 2019 at 9:00 a.m. in the City Hall Council Chambers, 1 Hunters Creek Place, Houston, Texas, 77024.
- D. **PUBLIC COMMENTS** *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*
- E. **REPORTS**
  - 1. City Treasurer Monthly Report
  - 2. Police Commissioner Monthly Report
  - 3. Fire Commissioner Monthly Report
  - 4. Building Official Monthly Report
  - 5. City Engineer and Public Works Report
    - a. Memorial Drive Asphalt Repairs
    - b. 2019 Outfall Replacement-Outfalls #5 and #24
    - c. 2018 Outfall Replacement – Outfalls #34
    - d. Beinhorn and Voss – Traffic Signal Reconstruction (preliminary phase)
    - e. Pavement Lifting – (aka mudjacking)
    - f. CCTV Phase II
    - g. Voss at Second Baptist
    - h. Hunters Creek Elementary Drainage
  - 6. Mayor and Council Reports and Comments
  - 7. City Administrator Report

F. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on August 27, 2019.
2. Approval of the Cash Disbursement Journal for August, 2019.
3. Approval of a Resolution nominating Mike Sullivan as a candidate for a position on the Board of Directors of the Harris County Appraisal District.

G. REGULAR AGENDA

1. Discussion and possible action to consider an amendment to the Memorial Village Police Department Interlocal Agreement to revise the provision governing the approval requirements for intra-budget transfers.
2. Discussion and possible action to consider an amendment to the ordinance governing the installation and maintenance of private security cameras within public rights-of-way.
3. Discussion and possible action to approve Amendment #5 to the Village Fire Department interlocal agreement to authorize the Village Fire Department to enter into a fire protection and emergency services contract with the City of Bunker Hill Village.
4. Discussion and possible action to approve an interlocal contract between the Village Fire Department and the City of Bunker Hill Village under which the Department will provide fire protection and emergency services to Bunker Hill Village for a term of four (4) years.
5. Discussion and possible action to approve a mutual release agreement with the cities of Bunker Hill Village, Hedwig Village, Hilshire Village, Piney Point Village, and Spring Valley Village concerning the release of certain potential claims associated with the dispute over the relationship of Bunker Hill Village to the Village Fire Department.
6. Discussion and possible action to approve of Change Order #2 to the contract with Main Lane Industries, Ltd. – (Close Out) for the Memorial Dr at Voss Rd Asphalt Repair, in the amount of \$62,247.02.
7. Discussion and possible action to approve of Change Order #1 to the contract with Environmental Allies, Inc.- (Close Out) for the Rehabilitation of Outfall 34, in the amount \$11,804.08.
8. Discussion and possible action to appoint a representative and one alternate from the City Council to the H-GAC General Assembly 2020.
9. Discussion and possible action to appoint the City Administrator as the Americans with Disabilities Act Coordinator for the City.
10. Discussion and possible action to adopt a Grievance Procedure under the Americans with Disabilities Act.

11. Discussion and possible action to adopt a resolution establishing rules for citizen participation in city council meetings.
  12. Discussion and possible action to adopt a resolution establishing a deferred compensation plan and to authorize city employees to make voluntary contributions into the plan.
- H. EXECUTIVE SESSION. It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.
- I. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.
- J. ADJOURNMENT

The City Council may convene a public meeting and then recess into closed executive session, to discuss any of the items listed on this agenda, if necessary, and if authorized under chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Council's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076.

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## CERTIFICATION

I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, #1 Hunters Creek Place, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: September 19, 2019 at 4:30 p.m. and remained so posted continuously for at least 72 hours before said meeting was convene.

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/s/

Crystal R. Dozier, TRMC  
City Secretary

The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 713.465.2150, by fax at 713.465.8357, or by email at [crdozier@cityofhunterscreek.org](mailto:crdozier@cityofhunterscreek.org). Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's web site at [www.cityofhunterscreek.com](http://www.cityofhunterscreek.com).