

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
September 24, 2019**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, September 24, 2019, at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Fidel Sapien Ken Spalding Chip Cowell Jay Carlton
	City Attorney:	John Hightower
	City Administrator:	Tom Fullen
	City Secretary:	Crystal R. Dozier
	City Engineer:	Steve Byington

With a quorum of the Council Members present, Mayor Jim Pappas called the meeting to order at 6:04 p.m. followed by the pledge of allegiance led by Wesley Hunt, Candidate for Congressional District 7 and invocation by Mayor Pappas.

PUBLIC HEARING

1. The purpose of the Public Hearing is to receive input from the public, either oral or written, regarding the 2019 proposed property tax rate to support the 2020 Budget.
2. The vote on the proposed tax rate is scheduled to occur on October 1, 2019 at 9:00 a.m. in the City Hall Council Chambers, 1 Hunters Creek Place, Houston, Texas, 77024.

The Mayor announced that the vote on the proposed tax rate is scheduled to be held on October 1, 2019 at 9:00 a.m. in the City Hall Chambers, 1 Hunters Creek Place, Houston, Texas 77024.

The citizens were given an opportunity to address the City Council on the subject of the proposed tax rate and budget. Matt Benner at 12 Voss Park spoke regarding the current tax rate. The Public Hearing was then closed and the council proceeded with other business.

PUBLIC COMMENTS

Stephanie Stradley at 402 Hunters Park Lane spoke before the Council regarding the greenbelt next to her home.

M. J. Iqbal at 9 Hunters Ridge spoke before the Council regarding drainage and shrubbery on Voss Road.

Treasurer: Tom Fullen, City Administrator presented the monthly financial report and gave a brief summary.

Police Commission: Police Commissioner Steve Reicheck reported and gave a brief summary. Follow-up on Previous Month Items/Requests from Commission-Proposed Amendment to Inter-local tabled at HC City Council. Personnel Changes/Issues/Updates-A Sergeant had a plate removed from his

shoulder and has returned to light duty. A Officer suffered from a medical episode and was rushed to a hospital. He has been released to light duty while receiving additional treatment. A Commander had a subsequent surgery on his foot and is back at his administrative assignment.

Major/Significant Events

- 8/15/19. A resident whose car had broken down in Houston had requested assistance from a tow truck. The driver of the tow truck had inappropriately touched her while taking her home. The contact may have been inadvertent however it was reported by the victim.
- 8/17/19. A resident reported a burglary of his home on Gessner. Detectives started their investigation and located the stolen property at a pawn shop. The suspect was identified, and a warrant issued for his arrest.
- 8/28/19. A contractor reported items missing from a residence that she was remodeling.
- 8/29/19. A contractor reported the theft of tools from a construction site, possibly by other sub-contractors working at the same location.
- There were 2 burglaries from vehicles of contractors, one on the first and the other on the second of the month. Detectives were able to identify the suspect who committed the burglaries. An arrest warrant has been obtained for the suspect.

Status Update on any Major Projects-All pre-equipment build work, for the BWC, In-car Video Systems and Evidence.com accounts has been completed. In-Car Video equipment has started arriving for installation into the new Dodge Durango vehicles. Flock Safety – additional site work was completed, and some installation pre-work has begun. Chief also met with Flock leadership team and discussed the future of ALPR technology and additional needs of LE personnel of the use and search capabilities of ALPR systems. Met with approximately 40 other agencies from across the country who are using public-private partnerships in their ALPR projects and discussed challenges, successes and failures. Staff attended meeting with District Attorney K. Ogg in reference to issues with the acceptance of charges, bond reform and LE reporting.

Fire Commission: Councilman Jay Carlton presented the fire commission report and gave a brief summary. He reported that the Fire Commission budget of \$4.9 million has been approved. The Commission will proceed to move forward with the \$5 million new fire station design. A request was made to Spring Branch School District to use the parking lot behind the Fire Station and S.B.I.S.D declined the request. The Commission will ask S.B.I.S.D. to reconsider or the department will have to rent temporary facilities.

Building Official: James Stewart, City Building Official gave a brief summary of the building report.

City Engineer: Steve Byington, City Engineer reported on the following public work projects:

a. Memorial Drive Asphalt Repairs

Final pay application was prepared and processed for payment. A Close Out Change Order is on agenda for approval. The City is in one year warranty period.

b. 2019 Outfall Replacement-Outfalls #5 and #24

Bids open September 16th, currently under review for recommended award, recommendation will be made at council meeting. The City Engineer is working on access agreements for construction and has a meeting with Dodson next week.

c. 2018 Outfall Replacement – Outfalls #34

A Close Out Change Order was added to the agenda for approval and the City is in the warranty period.

d. Beinhorn and Voss – Traffic Signal Reconstruction (preliminary phase)

There are some issues with utility coordination. Engineers have requested as-built records of franchise utilities in the intersection. They may need additional work to locate franchise utilities (S.U.E. investigation). They are finalizing geometric layout and will have additional information about procurement options at meeting.

e. Pavement Lifting – (aka mudjacking)

Both contractors have performed contracted repairs. Both will require some amount of correction, before repairs are accepted but so far the trial has been a success.

f. CCTV Phase II

Base contract is complete and engineers are reviewing videos. Approximately \$17,000 remaining to be completed in extra work that has already been awarded.

g. Voss at Second Baptist

Based on television inspection it appears that Houston utilities do not have defects that have caused the failure. More to come regarding a scope for further investigations.

h. Hunters Creek Elementary Drainage

The City Engineer received full drainage study and recommendations from the SBISD's consultant and will review and respond this week.

City Administrator: Tom Fullen, City Administrator reported the WCA contract has been extended to December 31, 2019 at the current rate. The recycling town hall meeting will be held Tuesday, October 15, 2019 at the Chinese Baptist Church at 6:00 pm.

CONSENT AGENDA

1. Approval of the Minutes of the Regular Meeting on August 27, 2019.
2. Approval of the Cash Disbursement Journal for August, 2019.
3. Approval of a Resolution nominating Mike Sullivan as a candidate for a position on the Board of Directors of the Harris County Appraisal District.

A motion was made by Councilman Spalding to approve Consent Agenda and Councilman Sapien seconded the motion. The vote to approve the motion was unanimous.

REGULAR AGENDA

1. Discussion and possible action to consider an amendment to the Memorial Village Police Department Interlocal Agreement to revise the provision governing the approval requirements for intra-budget transfers.

Jim Hugenard, Piney Point Police Commissioner presented the amendment to the Council. No action was taken.

2. Discussion and possible action to consider an amendment to the ordinance governing the installation and maintenance of private security cameras within public rights-of-way.

A motion was made by Councilman Cowell to adopt an amendment to the ordinance governing the installation and maintenance of private security cameras within public rights-of-way and Councilman Carlton seconded the motion. The vote to approve the motion was unanimous.

3. Discussion and possible action to approve Amendment #5 to the Village Fire Department interlocal agreement to authorize the Village Fire Department to enter into a fire protection and emergency services contract with the City of Bunker Hill Village.

No action taken.

4. Discussion and possible action to approve an interlocal contract between the Village Fire Department and the City of Bunker Hill Village under which the Department will provide fire protection and emergency services to Bunker Hill Village for a term of four (4) years.

No action taken.

5. Discussion and possible action to approve a mutual release agreement with the cities of Bunker Hill Village, Hedwig Village, Hilshire Village, Piney Point Village, and Spring Valley Village concerning the release of certain potential claims associated with the dispute over the relationship of Bunker Hill Village to the Village Fire Department.

No action taken.

6. Discussion and possible action to approve of Change Order #2 to the contract with Main Lane Industries, Ltd. – (Close Out) for the Memorial Dr at Voss Rd Asphalt Repair, in the amount of \$62,247.02.

A motion was made by Councilman Spalding to approve Change Order #2 to the contract with Main Lane Industries, Ltd. – (Close Out) for the Memorial Dr at Voss Rd Asphalt Repair, in the amount of \$62,247.02 and Councilman Sapien seconded the motion. The vote to approve the motion was unanimous.

7. Discussion and possible action to approve of Change Order #1 to the contract with Environmental Allies, Inc.- (Close Out) for the Rehabilitation of Outfall 34, in the amount \$11,804.08.

A motion was made by Councilman Spalding to approve Change Order #1 to the contract with Environmental Allies, Inc.- (Close Out) for the Rehabilitation of Outfall 34, in the amount \$11,804.08 and Councilman Sapien seconded the motion. The vote to approve the motion was unanimous.

8. Discussion and possible action to appoint a representative and one alternate from the City Council to the H-GAC General Assembly 2020.

A motion was made by Councilman Marks to appoint Councilman Chip Cowell as the Representative and Councilman Ken Spalding as Alternate Representative for the H-GAC

General Assembly 2020. Councilman Sapien seconded the motion. The vote to approve the motion was unanimous.

9. Discussion and possible action to appoint the City Administrator as the Americans with Disabilities Act Coordinator for the City.

A motion as made by Councilman Spalding to appoint the City Administrator as the Americans with Disabilities Act Coordinator for the City and Councilman Sapien seconded the motion. The vote to approve the motion was unanimous.

10. Discussion and possible action to adopt a Grievance Procedure under the Americans with Disabilities Act.

A motion as made by Councilman Cowell to adopt a Grievance Procedure under the Americans with Disabilities Act and Councilman Sapien seconded the motion. The vote to approve the motion was unanimous.

11. Discussion and possible action to adopt a resolution establishing rules for citizen participation in city council meetings.

A motion was made by Councilman Marks to postpone the item to the next meeting and Councilman Sapien seconded the motion. The vote to approve the motion was unanimous.

12. Discussion and possible action to adopt a resolution establishing a deferred compensation plan and to authorize city employees to make voluntary contributions into the plan.

A motion was made by Councilman Spalding to adopt a resolution establishing a deferred compensation plan and to authorize city employees to make voluntary contributions into the plan and Councilman Marks seconded the motion. The vote to approve the motion was unanimous.

13. **A motion was made by Councilman Cowell with a second by Councilman Carlton to adjourn the meeting. The vote to approve the motion was unanimous.**

14. **The meeting was adjourned at 7:58 p.m.**

These minutes were approved on the 7th day of November, 2019.

/s/
Jim Pappas, Mayor

ATTEST:

/s/
Crystal R. Dozier, TRMC
City Secretary