

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
September 26, 2017**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, September 26, 2017, at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks
		Fidel Sapien
		Ken Spalding
		Chip Cowell
		Jay Carlton

City Attorney:	John Hightower
City Administrator:	Tom Fullen
City Secretary:	Crystal R. Dozier
City Building Official:	Robert Pemberton
City Engineer:	Steve Byington

With a quorum of the Council Members present, Mayor Jim Pappas called the meeting to order at 6:00 p.m. followed by the pledge of allegiance led by Boy Scout, Hudson Songer and invocation led by Mayor Pappas.

PUBLIC HEARINGS

1. The purpose of the Public Hearing is to receive input from the public, either oral or written, regarding the 2017 proposed property tax rate to support the 2018 Budget. <http://cityofhunterscreek.com/wp-content/uploads/2015/01/Tax-Rate-notice-for-2018.pdf>
2. The vote on the proposed tax rate is scheduled to occur on October 3, 2017 at 9:00 a.m. in the City Hall Council Chambers, 1 Hunters Creek Place, Houston, Texas, 77024.

The Mayor announced that the vote on the proposed tax rate is scheduled to be held on October 3, 2017 at 9:00 a.m. in the City Hall Chambers, 1 Hunters Creek Place, Houston, Texas 77024.

The citizens were given an opportunity to address the City Council on the subject of the proposed tax rate and budget but no one chose to speak. The public hearing was then closed and the council proceeded with other business.

PUBLIC COMMENTS

Matt Benner at 12 Voss Rd, Baker McAdams at 10915 Wickwild, Steve Smith at 10922 Wickline, Jack Carlson at 14 Willowend, Nick Spiliotis at 103 Willowend, Maya Sadhukhan at 42 Willowend, Jeff & Allison McClanahan at 10914 Wickline, Dora Cantu MD at 10918 Wickline, Adam Nguyen at 2 Voss Park, Alan Chapman at 6 Voss Park and Ryan O'Malley at 322 Ripple Creek spoke before the Council regarding their concerns with the flooding due to Hurricane Harvey.

REPORTS

Treasurer: Shanoop Kothari, City Treasurer was not present. Tom Fullen, City Administrator gave a brief summary on the financial report.

Police Commission: Chief Schultz presented the police report and gave a brief summary of recent events. Personnel Changes/Issues/Updates - Currently have 2 vacancies for sworn personnel, tested 5 applicants on 8/29/17. One of the Department's officers has been in the hospital after contracting a staph infection during the hurricane. Major/Significant Events - Hurricane Prep the week of 8/21/17. Adjusted schedules, pre-staged equipment, added 2 temporary 911 work stations, tested all systems. Hurricane effects started in the villages on 8/27/17. Emergency Operations Plan put into effect. Continued to 9/11/17. See Hurricane PPT. After incident report is forthcoming. Status Update on any Major Projects - All Sections of the Policy Manual were updated and are being created in a generic data entry format. ETA is 9/26/17. Dodge Charger up-fitting completed. AFIS machine has not performed as promised by the vendor. We will be rejecting it as unacceptable and returning it to the vendor. No payment has been made at this time.

Fire Commission: Councilman Jay Carlton, reported the Commission will be meeting Wednesday, September 27th to further discuss the renovation options with the new budget. The Commission will be able to proceed with the renovation if they receive 70% of the Villages' votes.

Building Official: Robert Pemberton, City Building Official gave a brief summary of the building report.

City Engineer: Steve Byington, City Engineer was not present. Tom Fullen, City Administrator reported on the following subjects:

a. Two Outfall Rehabilitation

- 1. Substantial design, specifications and final cost estimates are currently under review and will be completed in early October.**
- 2. Additional field assessments at both proposed outfalls will be planned once the bayou water level recedes.**
- 3. The repair methods previously recommended are still planned for both Outfall 21 and 31, however additional repairs could be necessary depending on damage from flooding (primarily at Outfall 21).**

b. Wickline Drainage

- 1. During the peak of the rainfall intensity during Harvey, Willowick Section II subdivision took significant flooding in the streets. All streets were impassable. I observed only one flooded home. I don't believe that home flooded previously.**
- 2. Stream gauge on Wickline will be downloaded and processed over the weekend. It is doubtful that there will be data during Harvey given that the battery hasn't been changed in over a year. Any useful information will be provided at council meeting**
- 3. Based on brief review of flooding conditions in the streams and in street, it is feasible that improvements could be made to the storm sewer system and streets to improve conditions in a similar event. A drainage study of the subdivision would be**

required and projects could be developed with costs of the improvements. Street rank, elevation model and outfall location figures are listed below for reference.

Willowick Section 2
Pavement – Needs Rating

Street Names	PCI	Needs Rating	Pavement Ranking
Willowend	61	4.3	9
Willowron	54	1.6	28
Kirwick Dr	61	1.4	Not in Top 30
Walwick Dr	65	1.3	Not in Top 30
Wickline D	67	1.3	Not in Top 30
Wickwild S	66	1.2	Not in Top 30
WillowronC	73	1.0	Not in Top 30

Mayor and Council Reports

Mayor Pappas gave thanks to all of staff and first responders who did a great job during Hurricane Harvey. He also reported heavy debris will be picked up within the next couple of days.

CONSENT AGENDA

1. Approval of the Minutes of the Regular Meeting on August 22, 2017 and Special Meeting on September 1, 2017 and September 19, 2017.
2. Approval of the Cash Disbursement Journal for August, 2017.

A motion was made by Councilman Spalding to approve the items on the Consent Agenda and Councilman Carlton seconded the motion. The vote to approve the motion was unanimous.

REGULAR AGENDA

1. Discussion and possible action to consider adopting an ordinance granting the City Council's consent to an extension of the Mayor's order waiving application fees on construction permits for storm related repair work; and amending the adopted construction permit fee schedule to reflect this waiver of fees for certain repair work.

A motion was made by Councilman Spalding to adopt the proposed ordinance, extending the waiver of permit fees for storm related repair work until December 31, 2017. Councilman Cowell seconded the motion. The vote to approve the motion was unanimous.

2. Discussion and possible action to approve amendment 53 for the Engineering Services associated with wood bridges load rating.

A motion was made by Councilman Spalding to approve amendment 53 for the Engineering Services associated with wood bridges' load ratings and Councilman Sapien seconded the motion. The vote to approve the motion was unanimous.

3. Discussion and possible action to approve amendment 54 for the Engineering Services associated with the Traffic Signal Design for Memorial Drive and Voss Road.

A motion was made by Councilman Cowell to approve amendment 54 for the Engineering Services associated with the Traffic Signal Design for Memorial Drive and Voss Road and Councilman Spalding seconded the motion. The vote to approve the motion unanimous.

4. Discussion and possible action to award the bid for the Wickline Drive Pavement Repair based on the City Engineer's recommendation of award to Teamwork Construction Services, Inc.

A motion was made by Councilman Spalding to table the item to the October 3rd Special City Council meeting and Councilman Cowell seconded the motion. The vote to approve the motion was unanimous.

5. Discussion and possible action to provide further direction to the City's Fire Commissioner regarding the proposed renovation of the Village Fire Department's building.

Council Carlton gave a brief update on the status of the fire department renovation. No action was taken.

6. Discussion and possible action to approve a proposed resolution nominating Mike Sullivan as a candidate for a position on the Board of Directors of the Harris County Appraisal District.

A motion was made by Councilman Cowell to approve the proposed resolution nominating Mike Sullivan as a candidate for a position on the Board of Directors of the Harris County Appraisal District and Councilman Spalding seconded the motion. The vote to approve the motion was unanimous.

7. Report from Mayor on City's response to Hurricane Harvey and discussion and possible action to address disaster recovery items that might require immediate action.

A motion was made by Councilman Spalding to approve a payment made to the City of Bunker Hill Village in the amount of \$7,300 for Hurricane Harvey expenses. Councilman Cowell seconded the motion. The vote to approve the motion was unanimous.

8. Discussion and possible action to approve the proposal from Burton Accounting for accounting services.

The item was tabled to the October 3rd Special City Council meeting.

9. **A motion was made by Councilman Cowell with a second by Councilman Sapien to adjourn the meeting. The vote to approve the motion was unanimous.**

10. **The meeting was adjourned at 8:19 p.m.**

These minutes were approved on the 24th day of October, 2017.

Jim Pappas, Mayor

ATTEST:

Crystal R. Dozier, TRMC
City Secretary

