

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
October 23, 2018**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, October 23, 2018, at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Fidel Sapien Ken Spalding Chip Cowell Jay Carlton
	City Attorney:	John Hightower
	City Administrator:	Tom Fullen
	City Secretary:	Crystal R. Dozier
	City Engineer:	Steve Byington

With a quorum of the Council Members present, Mayor Jim Pappas called the meeting to order at 6:00 p.m. followed by the pledge of allegiance led by Chief Ray Schultz and invocation by Mayor Pappas.

PUBLIC COMMENTS

Michelle Angelides at 206 Voss Road spoke before the Council regarding her concern for the need of sidewalks on Voss Road.

REPORTS

Treasurer: Tom Fullen, City Administrator, presented the financial report and gave a brief summary.

Police Commission: Chief Ray Schultz, presented the police report and gave a brief summary on recent events. Follow-up on Previous Month Items/Requests from Commission-Conducted conference call with Audit Committee and Auditor in reference to 2017 Financial Audit Report and adding a foot note to better explain OPEB benefit liabilities. Mutual Aid Inter-local MOU, has been signed by all 3 MVPD jurisdictions. Personnel Changes/Issues/Updates-TCO K. Lewis started employment on 8/25/18 with the MVPD and is currently in training. Made 2 conditional offers of employment to Police Officer candidates. Both should start employment within the next 3-4 weeks. TCO E. Hill attended active shooter response protocol training for dispatchers at the Gus George Training Academy. Other dispatchers will also be attending the training over the upcoming months.

Major/Significant Events

- During the month there were 3 auto burglaries reported. They occurred on 8/17/18, 8/23/18 and 8/24/18. 2 were from landscaper's vehicles and 1 was a delayed report of a theft of a wallet from a vehicle. All vehicles were unsecured. Detectives are following up on each case.
- On 8/29/18 at 1115 Hours Officers were notified of a theft of mail from a residence on River Glynn. Detectives were able to utilize the neighborhood ALPR system and locate the suspect's vehicle and obtain a temporary license plate number. The case is currently open and on-going.
- On 8/29/18 at 0945 Hours MVPD officers were dispatched to a Burglary of a Habitation that had just occurred on Cheska Lane. Detectives have been following up on this case, however, the resident

has been uncooperative. Detectives believe that the victim was specifically targeted, and the incident was not a random crime.

Status Update on any Major Projects-ALPR presentations have concluded with each Village Council. Started planning process for National Night Out. Scheduled for 10/2/18 from 1800 to 2000 Hours. MVPD personnel will be visiting neighborhood events and sharing information with residents. Worked with Netsentral on developing updated messaging system that will allow for the distribution of pictures via SMS messaging to registered V-LINC subscribers across all cell phone provider networks.

Fire Commission: Councilman Jay Carlton, presented the fire report and gave a brief summary. The Commission will be meeting on Thursday, October 24th and will be began searching for an architect. The roof replacement is fifty percent complete and within budget.

Building Official: James Stewart, City Building Official gave a brief summary of the building report.

City Engineer: Steve Byington, City Engineer reported on the following public work projects:

a. Two Outfall Rehabilitation

Magnolia Bend 90% complete and will request change order on this agenda for \$41,470. This is for additional select fill dirt for the bank erosion that occurred during Harvey, additional riprap and cement stabilized sand.

b. Memorial/Voss Intersection Improvements

There has been no change from last month. Physical construction activities will not start until middle of November. A major part of the construction is scheduled to be constructed between 12/26 and 01/07. A new signal turn-on scheduled for the second week in January.

c. Television Inspection of Outfalls/Storm Sewer Phase I

Most of the sewers reviewed were categorized as 'fair' to 'requires immediate attention' and have included table of defects per pipe reach (manhole to manhole) in this report. Recommendations memo will be ready at council meeting. More evaluation is needed however, it appears to be as 'bad' as anticipated in the CIP projection.

d. 2018 Outfall Rehabilitation-River Point & River Circle

River point was approved by HCFCD and will advertise for bid on Tuesday the 23rd. City engineers are soliciting three bids for River Circle for contractor equipment and labor. All materials can be purchased directly by the city via cooperative buying program and are researching those costs.

3. Currently total budget is \$430,000.

e. 2018 Street Maintenance

The construction is ongoing and northbound outside lane currently being constructed.

f. Memorial Villages Water Authority

The Water Authority has requested a 10 day lane closure of Voss, southbound outside lane between Buffalo and Memorial. City engineers are looking at alternate solutions. If an alternate cannot be found, the closure will begin around Sunday the 21st.

Mayor and Council: Mayor Pappas is working on getting playground equipment donated to the City next to the new pavilion being built.

CONSENT AGENDA

1. Approval of the Minutes of the Regular Meeting on September 25, 2018 and Special Meetings on September 18, 2018 and October 2, 2018.
2. Approval of the Cash Disbursement Journal for September, 2018.
3. Approval of the 2019 Holiday Schedule.

A motion was made by Councilman Spalding to approve Consent Agenda and Councilman Marks seconded the motion. The vote to approve the motion was unanimous.

1. Discussion and possible action to waive the Memorial Villages Water Authority's permitting fees for the Creekside Water Plant.

No action taken.

2. Discussion and possible action to consider and accept the engagement letter from Belt Harris Pechacek for auditing services.

A motion was made by Councilman Spalding to accept the engagement letter from Belt Harris Pechacek for auditing services and Councilman Sapien seconded the motion. The vote to approve the motion was unanimous.

3. Discussion and possible action regarding the City's Interlocal Agreement with Harris County for Health Department Services and the City's options going forward.

No action taken.

4. Discussion and possible action to approve a change order to the contract with Conrad Construction for the repair of the Magnolia Bend Outfall, No. 41.

A motion was made by Councilman Sapien to approve a change order to the contract with Conrad Construction for the repair of the Magnolia Bend Outfall, No. 41 in the amount of \$41,470 and Councilman Carlton seconded the motion. The vote to approve the motion was unanimous.

5. Discussion and possible action to accept the recommendation from the Village Mutual Insurance Group for the employees' medical, dental, vision, Life/AD&D, and long term disability insurance coverage for 2019.

A motion was made by Councilman Marks to accept the recommendation from the Village Mutual Insurance Group for the employees' medical, dental, vision, Life/AD&D, and long term disability insurance coverage for 2019 and Councilman Spalding seconded the motion. The vote to approve the motion was unanimous.

6. Discussion and possible action to adopt an ordinance regulating camping on public property within the City.

A motion was made by Councilman Spalding to direct the City Attorney to draft an ordinance regulating camping on public property and Councilman Carlton seconded the motion. The vote to approve the motion was unanimous.

7. Discussion and possible action to approve the November and December Regular City Council meeting date.

A motion was made by Councilman Spalding to schedule the November and December Regular City Council meeting on Tuesday, December 4, 2018 at 6:00 pm and Councilman Cowell seconded the motion. The vote to approve the motion was unanimous.

8. Discussion and possible action regarding the Village Fire Department's FY 2019 budget and the positions taken by the City of Bunker Hill Village on it's obligations under the Village Fire Department Inter-local Agreement.

No action taken.

9. **A motion was made by Councilman Spalding with a second by Councilman Carlton to adjourn the meeting. The vote to approve the motion was unanimous.**

10. **The meeting was adjourned at 7:20 p.m.**

These minutes were approved on the 4th day of December, 2018.

 /s/
Jim Pappas, Mayor

ATTEST:

 /s/
Crystal R. Dozier, TRMC
City Secretary