

MAYOR
Jim Pappas

CITY OF HUNTERS CREEK VILLAGE

CITY COUNCIL
Stuart Marks
Fidel Sapien
Ken Spalding
Chip Cowell
Jay Carlton



CITY ADMINISTRATOR
Tom Fullen MPA, CPM
(Acting City Secretary)

Notice is hereby given of regular meeting of the City Council of Hunters Creek Village, Texas, to be held on **Tuesday, October 27, 2020 at 6:00 p.m.** in the City Hall at #1 Hunters Creek Place, for the purpose of considering the following agenda items. Members of the public may attend the meeting in person or remotely by video or audio conference. The information for attending by video or audio conference is as follows:

VIDEO

- 1) Enter the following web address:
<https://zoom.us/j/92314055005?pwd=OWpVa3RiWWFubjNiVE9GZk>
- 2) Enter the following Access Code or Meeting Number: **923 1405 5005**
- 3) Enter the following Attendee ID or Numeric Meeting Password **190047**.

AUDIO

- 1) Call the following toll free number **+1 346 248 7799 US (Houston)**
- 2) Enter the following Access Code or Meeting Number: **923 1405 5005**
- 3) Enter the following Attendee ID or Numeric Meeting Password **190047**.

Anyone wishing to address the city council during the meeting must notify the City Administrator, Tom Fullen, before the meeting begins by: 1) emailing him at tfullen@cityofhunterscreek.com ; or 2) calling him at **713-465-2150**.

- A. Call to order and the roll of elected and appointed officers will be taken.
- B. Pledge of Allegiance.
- C. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

D. REPORTS

1. City Treasurer Monthly Report [Pgs. 1-5](#)
2. Police Commissioner Monthly Report [Pgs. 6-17](#)
3. Fire Commissioner Monthly Report [Pg. 18](#)
4. Building Official Monthly Report [Pgs. 19-36](#)
5. City Engineer and Public Works Report [Pgs.37-38](#)
6. City Administrator Report [Pgs. 39-51](#)
 - Village Mutual Insurance Group 2021 Renewal Presentation
7. Mayor and Council Reports and Comments

- E. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on September 22, 2020. [Pgs. 52-55](#)
2. Approval of the Cash Disbursement Journal for September, 2020. [Pgs. 56-57](#)
3. Approval of the 2021 Holiday Schedule. [Pg. 58](#)
4. Approval of an agreement with Harris County Sheriff's Office for housing city prisoners effective January 1, 2021. [Pg. 59](#)

F. REGULAR AGENDA

1. Discussion and possible action to mow TxDot ROW along the I-10 feeder road adjacent to the City limits of Hunters Creek Village in June, July and September of each year. [Pg. 60](#)
2. Discussion and possible action to approve a contract with MC₂ Main Lane Industries, Ltd for asphalt paving repairs at various locations on Memorial Drive, with a contract amount of \$297,312. [Pgs. 61-64](#)
3. Discussion and possible action to approve the November and December Regular City Council meeting date (12/08/2020). [Pg. 65](#)
4. Discussion and possible action to approve an Interlocal Agreement with The Purchasing Cooperative of America and the City of Hunters Creek Village for the purpose of facilitating purchasing operations through cooperative

contracting that will result in real savings for PCA Members with discounts resulting from the competitive bid process. [Pgs. 66-72](#)

G. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.

H. RECONVENE into Open Session and consider action, if any, on items discussed during Executive Session.

I. ADJOURNMENT

The City Council may convene a public meeting and then recess into closed executive session, to discuss any of the items listed on this agenda, if necessary, and if authorized under chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Council's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076.

CERTIFICATION

I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, #1 Hunters Creek Place, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: October 23, 2020 at 4:30 p.m. and remained so posted continuously for at least 72 hours before said meeting was convene.

 /s/
Tom Fullen, City Administrator
Acting City Secretary

The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Administrator's Office at 713.465.2150, by fax at 713.465.8357, or by email at fullen@cityofhunterscreek.com Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's web site at www.cityofhunterscreek.com

**City of Hunters Creek Village
Monthly Tax Office Report
September 30, 2020**

Prepared by: Tiffany D. Morawiec, Tax Assessor/Collector

A. Current Taxable Value \$ 2,890,322,214

B. Summary Status of Tax Levy and Current Receivable Balance:

	Current 2020 Tax Year	Delinquent 2019 & Prior Tax Years	Total
Original Levy 0.194082	\$ 5,298,670.29	\$ 5,582,553.54	\$ 10,881,223.83
Carryover Balance	-	113,527.23	113,527.23
Adjustments	310,924.83	194,230.33	505,155.16
Adjusted Levy	5,609,595.12	5,890,311.10	11,499,906.22
Less Collections Y-T-D	2,115.52	5,718,282.66	5,720,398.18
Receivable Balance	<u>\$ 5,607,479.60</u>	<u>\$ 172,028.44</u>	<u>\$ 5,779,508.04</u>

C. COLLECTION RECAP:

Current Month:	Current 2020 Tax Year	Delinquent 2019 & Prior Tax Years	Total
Base Tax	\$ 2,115.52	\$ (1,281.77)	\$ 833.75
Penalty & Interest	-	36.92	36.92
Attorney Fees	-	48.17	48.17
Other Fees	-	1.73	1.73
Total Collections	<u>\$ 2,115.52</u>	<u>\$ (1,194.95)</u>	<u>\$ 920.57</u>

Year-To-Date:	Current 2020 Tax Year	Delinquent 2019 & Prior Tax Years	Total
Base Tax:	\$ 2,115.52	\$ 5,718,274.16	\$ 5,720,389.68
Penalty & Interest	-	21,507.35	21,507.35
Attorney Fees	-	3,166.86	3,166.86
Other Fees	-	1,435.91	1,435.91
Total Collections	<u>\$ 2,115.52</u>	<u>\$ 5,744,384.28</u>	<u>\$ 5,746,499.80</u>

Percent of Adjusted Levy	<u>0.04%</u>	<u>102.44%</u>
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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL GOVERNMENT (01)							
Revenue							
100-00-41000	CURRENT AD VALOREM TAXES	5,791,835.00	5,791,835.00	515.17	5,718,683.95	-73,151.05	1.26 %
100-00-41005	PREVIOUS AD VALOREM TAXES	15,000.00	15,000.00	0.00	5,025.54	-9,974.46	66.50 %
100-00-41010	FRANCHISE TAXES	350,000.00	350,000.00	16.05	279,644.87	-70,355.13	20.10 %
100-00-41015	SALES TAXES	450,000.00	450,000.00	44,478.72	411,774.57	-38,225.43	8.49 %
100-00-41020	MIXED DRINK TAX	20,000.00	20,000.00	0.00	15,417.65	-4,582.35	22.91 %
100-00-41040	PENALTIES/INTEREST	15,000.00	15,000.00	48.24	19,163.01	4,163.01	127.75 %
100-00-42035	BUILDING PERMITS	225,000.00	225,000.00	16,451.40	351,390.19	126,390.19	156.17 %
100-00-42044	CREDIT CARD PROCESSING FEE	2,400.00	2,400.00	243.79	1,789.41	-610.59	25.44 %
100-00-43057	CHILD SAFETY FEES	5,400.00	5,400.00	411.11	3,658.26	-1,741.74	32.25 %
100-00-43070	METRO RECEIPTS	225,000.00	225,000.00	22,239.36	205,887.30	-19,112.70	8.49 %
100-00-44025	TRAFFIC FINES	175,000.00	175,000.00	3,484.25	66,309.56	-108,690.44	62.11 %
100-00-44027	COURT TECHNOLOGY FUND	3,500.00	3,500.00	66.21	1,283.68	-2,216.32	63.32 %
100-00-44028	COURT SECURITY FUND	2,500.00	2,500.00	57.24	1,140.41	-1,359.59	54.38 %
100-00-46030	INTEREST INCOME	100,000.00	100,000.00	0.00	35,216.03	-64,783.97	64.78 %
100-00-48040	BURGLAR ALARM PERMITS	0.00	0.00	1,942.05	12,772.53	12,772.53	0.00 %
100-00-48045	SUBD ST. LIGHTS	31,000.00	31,000.00	0.00	35,478.23	4,478.23	114.45 %
100-00-48055	OTHER INCOME	15,000.00	15,000.00	0.00	13,733.02	-1,266.98	8.45 %
	Revenue Total:	7,426,635.00	7,426,635.00	89,953.59	7,178,368.21	-248,266.79	3.34 %
Expense							
100-01-71000	SALARIES & WAGES	598,250.00	598,250.00	45,768.63	458,694.55	139,555.45	23.33 %
100-01-71001	LONGEVITY	5,376.00	5,376.00	0.00	0.00	5,376.00	100.00 %
100-01-71025	TMRS	104,754.00	104,754.00	8,097.28	81,118.60	23,635.40	22.56 %
100-01-71030	PAYROLL TAXES	47,704.00	47,704.00	3,513.04	36,697.97	11,006.03	23.07 %
100-01-71105	INSURANCE BENEFITS	119,692.00	119,692.00	0.00	80,642.79	39,049.21	32.62 %
100-01-71107	HRA	4,000.00	4,000.00	0.00	1,150.00	2,850.00	71.25 %
100-01-72045	NOTICES & MAILING	15,000.00	15,000.00	850.90	2,594.50	12,405.50	82.70 %
100-01-72055	OFFICE SUPPLIES & PRINTING	8,500.00	8,500.00	5.71	5,067.89	3,432.11	40.38 %
100-01-72060	TELEPHONE	16,500.00	16,500.00	656.41	10,642.50	5,857.50	35.50 %
100-01-72061	TRAVEL & TRAINING	10,000.00	10,000.00	468.09	4,139.37	5,860.63	58.61 %
100-01-72062	TUITION REIMBURSEMENT	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
100-01-72063	CERTIFICATION/LICENSE/EDUCATION	10,200.00	10,200.00	475.00	4,725.00	5,475.00	53.68 %
100-01-72065	MACHINE RENTAL MAINTENANCE	1,800.00	1,800.00	0.00	738.63	1,061.37	58.97 %
100-01-72090	MEMBERSHIPS & SUBSCRIPTIONS	3,500.00	3,500.00	60.00	3,586.73	-86.73	-2.48 %
100-01-72108	GEN LIABILITY/PROP/WC INS	19,500.00	19,500.00	0.00	0.00	19,500.00	100.00 %
100-01-72109	SURETY BONDS	250.00	250.00	0.00	0.00	250.00	100.00 %
100-01-72110	ELECTIONS	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
100-01-72111	RECORDS MANAGEMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
100-01-72112	CODIFICATIONS	2,500.00	2,500.00	0.00	2,201.00	299.00	11.96 %
100-01-75040	OFFICE EQUIPMENT	5,000.00	5,000.00	0.00	1,483.63	3,516.37	70.33 %
100-01-76010	COMPUTER SOFTWARE SERVICES	12,500.00	12,500.00	624.14	12,738.78	-238.78	-1.91 %
100-01-78056	BANK FEES	1,200.00	1,200.00	0.00	1,250.93	-50.93	-4.24 %
100-01-78115	PUBLIC RELATIONS	23,000.00	23,000.00	1,034.20	4,016.13	18,983.87	82.54 %
100-02-72042	CONSULTING SERVICES	25,000.00	25,000.00	30.00	13,796.35	11,203.65	44.81 %
100-02-72085	TAX COLLECTOR/ASSESSOR	45,000.00	45,000.00	0.00	51,141.00	-6,141.00	-13.65 %
100-02-72120	AUDITOR	15,000.00	15,000.00	0.00	16,230.00	-1,230.00	-8.20 %
100-02-72300	LITIGATION	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
100-02-72310	CITY ATTORNEY	75,000.00	75,000.00	6,065.00	31,215.00	43,785.00	58.38 %
100-02-72502	CITY ENGINEER	75,000.00	75,000.00	1,972.50	31,284.05	43,715.95	58.29 %
100-02-78504	TCEQ PHIII STORMWATER PERMIT	7,500.00	7,500.00	0.00	2,414.51	5,085.49	67.81 %
100-03-72001	VILLAGE FIRE DEPARTMENT	1,785,667.00	1,785,667.00	0.00	1,413,653.10	372,013.90	20.83 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-03-72005	MEMORIAL VILLAGES POLICE DEPT.	1,949,987.00	1,949,987.00	0.00	1,540,400.00	409,587.00	21.00 %
100-04-72015	GARBAGE SERVICE	635,000.00	635,000.00	0.00	292,097.47	342,902.53	54.00 %
100-04-72021	STREET LIGHTS-CITY	60,000.00	60,000.00	0.00	33,225.86	26,774.14	44.62 %
100-04-72057	OFFICE SUPP/PRINTING - PW	2,000.00	2,000.00	0.00	254.80	1,745.20	87.26 %
100-04-72062	TRAVEL/TRAINING - PW	8,500.00	8,500.00	0.00	150.00	8,350.00	98.24 %
100-04-72070	MOSQUITO FOGGING CONTRACT	12,500.00	12,500.00	1,275.00	6,885.00	5,615.00	44.92 %
100-04-72091	MEMBERSHIPS/SUBS PW	1,000.00	1,000.00	0.00	125.00	875.00	87.50 %
100-04-72205	UNIFORMS-PW	3,500.00	3,500.00	101.32	1,905.32	1,594.68	45.56 %
100-04-72500	PW-BUILDING INSPECTIONS	60,000.00	60,000.00	4,000.00	36,960.00	23,040.00	38.40 %
100-04-72520	TRUCK MAINTENANCE	15,000.00	15,000.00	84.95	3,618.33	11,381.67	75.88 %
100-04-72530	TRAFFIC LIGHT MAINTENANCE	3,500.00	3,500.00	0.00	1,609.00	1,891.00	54.03 %
100-04-72540	MOWING CONTRACT	50,000.00	50,000.00	6,895.00	41,981.00	8,019.00	16.04 %
100-04-72541	CONTRACT LABOR	35,000.00	35,000.00	0.00	2,575.00	32,425.00	92.64 %
100-04-72560	LANDSCAPING	30,000.00	30,000.00	304.00	9,225.55	20,774.45	69.25 %
100-04-75510	RENTAL/PURCHASE EQUIPMENT	15,000.00	15,000.00	105.12	2,714.24	12,285.76	81.91 %
100-04-75550	TRAFFIC SIGNS	3,000.00	3,000.00	0.00	2,036.60	963.40	32.11 %
100-04-76500	STREET & DRAINAGE MAINTENANCE	100,000.00	100,000.00	10,952.49	71,232.85	28,767.15	28.77 %
100-04-78050	BUILDING MAINTENANCE	30,000.00	30,000.00	0.00	9,024.98	20,975.02	69.92 %
100-04-78051	JANITORIAL SERVICE BLDG MAINTEN...	9,000.00	9,000.00	795.86	7,162.74	1,837.26	20.41 %
100-04-78063	STORM DISASTER FUND	300,000.00	300,000.00	0.00	0.00	300,000.00	100.00 %
100-04-78540	URBAN FORESTER	15,000.00	15,000.00	875.00	6,230.00	8,770.00	58.47 %
100-04-78544	CREDIT CARD PROCESSING FEES	3,000.00	3,000.00	0.00	2,238.63	761.37	25.38 %
100-05-73000	JUDGES & PROSECUTORS	45,000.00	45,000.00	0.00	9,349.25	35,650.75	79.22 %
100-05-73020	JURY DUTY FEES	300.00	300.00	0.00	0.00	300.00	100.00 %
100-05-73025	WARRANTS ISSUED	500.00	500.00	0.00	318.00	182.00	36.40 %
100-05-73030	COURT SUPPLIES & PRINTING	2,500.00	2,500.00	63.30	988.77	1,511.23	60.45 %
100-05-73031	COURT TECHNOLOGY	1,500.00	1,500.00	0.00	539.00	961.00	64.07 %
100-05-73032	COURT SECURITY	1,800.00	1,800.00	299.85	1,019.55	780.45	43.36 %
100-05-73034	COURT MEMBERSHIPS & SUBSCRIPTI...	500.00	500.00	0.00	55.00	445.00	89.00 %
100-05-73035	COURT-TRAVEL & TRAINING	1,500.00	1,500.00	0.00	310.00	1,190.00	79.33 %
100-05-73044	CREDIT CARD FEES	3,000.00	3,000.00	0.00	1,062.61	1,937.39	64.58 %
100-05-73045	COURT TAX PD TO STATE	70,000.00	70,000.00	0.00	18,112.55	51,887.45	74.12 %
100-06-75041	COMPUTER EQUIP. & SOFTWARE	9,000.00	9,000.00	0.00	7,055.38	1,944.62	21.61 %
100-06-78064	CAPITAL RESERVE	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00 %
	Expense Total:	6,747,980.00	6,747,980.00	95,372.79	4,381,685.49	2,366,294.51	35.07 %
	Fund: 100 - GENERAL GOVERNMENT (01) Surplus (Deficit):	678,655.00	678,655.00	-5,419.20	2,796,682.72	2,118,027.72	-312.09 %
	Fund: 200 - CAPITAL IMPROVEMENTS (02)						
	Expense						
200-01-75038	STREET AND MAINTANANCE - RECUR...	500,000.00	500,000.00	7,700.00	66,619.36	433,380.64	86.68 %
200-01-75042	CIP ENG. & DESIGN	100,000.00	100,000.00	0.00	50,396.90	49,603.10	49.60 %
200-01-75050	REFORESTATION	20,000.00	20,000.00	0.00	1,650.00	18,350.00	91.75 %
200-01-75051	I-10 NOISE ABATEMENT	46,800.00	46,800.00	0.00	46,800.00	0.00	0.00 %
200-01-75053	OUTFALL REPAIRS	350,000.00	350,000.00	0.00	257,862.93	92,137.07	26.32 %
200-01-75056	TRAFFIC LIGHT MAST ARMS	275,000.00	410,000.00	24.67	15,714.08	394,285.92	96.17 %
200-01-75059	CCTV	0.00	0.00	3,500.00	19,625.39	-19,625.39	0.00 %
200-01-75060	SIDEWALK REPLACEMENT	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00 %
200-01-75064	STREET REPLACEMENT-BEINHORN W...	2,000,000.00	2,000,000.00	33,500.00	33,500.00	1,966,500.00	98.33 %
	Expense Total:	3,341,800.00	3,476,800.00	44,724.67	492,168.66	2,984,631.34	85.84 %
	Fund: 200 - CAPITAL IMPROVEMENTS (02) Total:	3,341,800.00	3,476,800.00	44,724.67	492,168.66	2,984,631.34	85.84 %
	Report Surplus (Deficit):	-2,663,145.00	-2,798,145.00	-50,143.87	2,304,514.06	5,102,659.06	182.36 %

Group Summary

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL GOVERNMENT (01)						
Revenue	7,426,635.00	7,426,635.00	89,953.59	7,178,368.21	-248,266.79	3.34 %
Expense	6,747,980.00	6,747,980.00	95,372.79	4,381,685.49	2,366,294.51	35.07 %
Fund: 100 - GENERAL GOVERNMENT (01) Surplus (Deficit):	678,655.00	678,655.00	-5,419.20	2,796,682.72	2,118,027.72	-312.09 %
Fund: 200 - CAPITAL IMPROVEMENTS (02)						
Expense	3,341,800.00	3,476,800.00	44,724.67	492,168.66	2,984,631.34	85.84 %
Fund: 200 - CAPITAL IMPROVEMENTS (02) Total:	3,341,800.00	3,476,800.00	44,724.67	492,168.66	2,984,631.34	85.84 %
Report Surplus (Deficit):	-2,663,145.00	-2,798,145.00	-50,143.87	2,304,514.06	5,102,659.06	182.36 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - GENERAL GOVERNMENT (01)	678,655.00	678,655.00	-5,419.20	2,796,682.72	2,118,027.72
200 - CAPITAL IMPROVEMENTS (02)	-3,341,800.00	-3,476,800.00	-44,724.67	-492,168.66	2,984,631.34
Report Surplus (Deficit):	-2,663,145.00	-2,798,145.00	-50,143.87	2,304,514.06	5,102,659.06

2020 Municipal Court Recap

Month	Year 2018						Year 2019						Year 2020							
	Total Cases Filed	Citations vs Warnings	Revenues* Retained by City	Revenues* Retained by City	Remitted to State	Total Cases Filed	Citations vs Warnings	Revenues* Retained by City	Revenues* Retained by City	Remitted to State	Total Cases Filed	Citations vs Warnings	Revenues* Retained by City	Revenues* Retained by City	Remitted to State	Total Cases Filed	Citations vs Warnings	Revenues* Retained by City	Revenues* Retained by City	Remitted to State
Jan.	293	175C/118W	\$11,840	\$8,015	\$3,825	330	129C/201W	\$18,026	\$11,473	\$6,553	255	105C/150W	\$12,104	\$7,689	\$4,415	264	116C/148W	\$14,774	\$9,785	\$4,989
Feb.	217	139C/78W	\$18,126	\$11,039	\$7,087	258	90C/168W	\$14,856	\$9,823	\$5,033	38	18C/20W	\$11,245	\$7,858	\$3,387	4	4 C / 0W	\$6,487	\$4,903	\$1,583
March	192	121C/71W	\$21,690	\$13,734	\$7,956	272	122C/150W	\$22,911	\$16,008	\$6,903	40	21C/19W	\$10,157	\$7,871	\$2,286	33	19C/14W	\$5,720	\$4,219	\$1,501
April	143	88C/55W	\$18,129	\$11,786	\$6,343	266	113C/153W	\$15,747	\$10,757	\$4,990	11	8 C/3 W	\$4,710	\$3,420	\$1,290	12	8C/4W	\$4,790	\$3,644	\$1,145
May	140	67C/73W	\$12,873	\$8,001	\$4,872	298	144C/154W	\$17,311	\$11,650	\$5,661	28	18C/10W	\$3,597	\$2,715	\$882					
June	124	63C/61W	\$13,245	\$8,449	\$4,796	270	148C/122W	\$20,249	\$13,885	\$6,364										
July	129	71C/58W	\$11,197	\$7,272	\$3,925	193	109C/84 W	\$21,863	\$13,900	\$7,963										
Aug.	137	63C/74W	\$13,041	\$8,599	\$4,442	277	122C/156W	\$18,752	\$12,154	\$6,598										
Sept.	288	146C/142W	\$11,484	\$7,458	\$4,026	247	111C/136W	\$17,869	\$12,627	\$5,242										
Oct.	273	132C/141W	\$20,200	\$12,215	\$7,985	211	97C/114W	\$17,680	\$11,762	\$5,918										
Nov.	319	146C/173W	\$20,600	\$13,133	\$7,467	239	104C/135W	\$15,556	\$10,226	\$5,330										
Dec.	241	99C/142W	\$30,790	\$20,308	\$10,482	180	71C/109W	\$20,823	\$14,825	\$5,998										
TOTAL	2496	1,310C/1186W	\$203,215	\$130,009	\$73,117	3041	1360C/1566W	\$221,643	\$149,089	\$72,554	685	317/368W	\$73,582	\$52,104	\$21,479					
Monthly Avg	208.00	109C/989W	\$16,934.58	\$10,834.06	\$6,093.06	253	107C/121W	\$18,470.27	\$12,424.08	\$6,046.20	55	26C/31W	\$6,131.85	\$4,342.02	\$1,789.89					

*REVENUES INCLUDES BONDS THAT HAVE BEEN APPLIED



Memorial Villages Police Department
11981 Memorial Drive
Houston, Texas 77024
Tel. (713) 365-3701

Raymond Schultz
Chief of Police

October 12, 2020

TO: MVPD Police Commissioners
 FROM: R. Schultz, Chief of Police
 REF: September Monthly Report

During the month of September, MVPD responded/handled a total of 8,331 calls/incidents. 7,517 House watch checks were conducted. 43 traffic stops were initiated with 53 citations being issued for 95 violations. (Note: 9 Assists in Hedwig, 38 in Houston, 0 in Spring Valley and 0 in Hillshire)

Calls/Events by Village were:

<u>Village</u>	<u>Calls/YTD</u>	<u>House Watches/YTD</u>	<u>Accidents</u>	<u>Citations</u>	<u>Response Time</u>
Bunker Hill:	3238/27797	2915/24971	2	9	3@4:06
Piney Point:	1891/20901	1658/18095	4	16	1@4:58
Hunters Creek:	3241/28231	2941/24790	6	28	2@2:01 6@3:33

Type and frequency of calls for service/citations include:

<u>Call Type</u>	<u>#</u>	<u>Call Type</u>	<u>#</u>	<u>Citations</u>	<u>#</u>
False Alarms:	146	Ord. Violations:	21	Speeding:	19
Accidents:	12	Information:	53	Exp. Registration:	9
ALPR Hits:	65	Suspicious Situations:	111	No Ins:	9
Assist Fire:	41	Welfare Checks:	8	Equipment	12
Assist EMS:	26			Red Light	2

This month the department generated a total of 55 police reports.

Crimes Against of Persons (0)

Crimes Against Property (18)

Burglary of a Motor Vehicle	1	Theft Felony	1
Motor Vehicle Theft	2	Theft Misd.	4
Fraud/ID	7	Forgery	2
Credit Card Abuse	1		

Petty/Quality of Life Crimes/Events (37)

ALPR Hits (valid)	6	Criminal Trespass	1
Poss. of a Controlled Sub/Para.	2	Misc. Reports	28

Arrest Summary: Individuals Arrested (5)

Warrants	1	DWI	0
Class 3 Arrests	2	Felony	2

<u>Budget YTD:</u>	<u>Expense</u>	<u>Budget</u>	<u>%</u>
• Personnel Expense:	3,342,605	4,815,125	69.4%
• Operating Expense:	690,952	896,837	77%
• Total M&O Expenditures:	4,018,750	5,711,962	70.6%
• Capital Expenses:	115,492	138,000	84%
• Net Expenses:	4,134,241	5,849,962	71%

Follow-up on Previous Month Items/Requests from Commission

- Met with Mr. Viada and Mr. Hightower on 9/29/20 to discuss further action on internal personnel case.
- Met with Commissioner Johnson and Mr. Hightower On 10/5/20 and began work on the Duty to Intervene Policy Revision.

Personnel Changes/Issues/Updates

- Participated in a Texas Workforce appeal hearing on an Unemployment Claim that had been filed against the MVPD on 9/15/20. A MVPD employee had been laid off from a part time job. The claim was filed against the MVPD by error, the department prevailed in the claim. However, initiated an EPI against the employee for failure to obtain advanced approval for the outside employment.
- Department concluded the 2020 MOE training cycle for all employees.
- Assigned first department wide training classes for all personnel to complete on-line. The mandatory classes were for De-escalation Tactics and COVID-19 for LE Personnel.
- All MVPD employees are back to work from COVID-19 leave.

Major/Significant Events

- On 9/1/20 a MVPD Unit damaged the temporary fuel pump at City Hall. A report and an EPI investigation has been initiated.
- 9/17/20 officers were dispatched to a suicide call in the 200 Block of Kilts. Officers investigated the death of a 21-year-old resident of the home. No foul play was suspected. The ME responded and assisted in the investigation.
- Throughout the month we have seen a marked increase in the number of fraudulent unemployment claims being filed by suspects using Village area resident's personal information. Detectives are working with TWC personnel.

Status Update on any Major Projects

- 3 marked vehicles were decommissioned and delivered to the auto auction for sale.
- Initiated an emergency repair of the building CCTV DVR. A repair technician responded and found one of the current DVR's to have failed. A new replacement single unit was priced out at \$2900. The new unit has been installed and now controls the entire system. The new operating software is web based and can be accessed by supervisors at any time.
- The department has initiated a project to identify all old evidence still maintained under the BADGE RMS system and to seek a court order of destruction of the items beyond the statute of limitations. It is expected that 100's of items can be destroyed, and we can close out the old legacy database. Existing BADGE evidence items will be migrated into CAPERS.

V-LINC new registrations in September: +27

BH – 1274 (+6)

PP – 893 (+6)

HC – 1327 (+14)

Out of Area – 444 (+1)

September 2020 VFD Assists
Calls received directly by MVPD via 911/3700

Priority Events Average Response Times

Total – 2	2:46
Fire – 2	2:46
EMS – 0	0

By Village

BH Fire – 0	0
BH EMS – 0	0
PP Fire – 1	4:58
PP EMS – 0	0
HC Fire -1	0:35
HC EMS -0	0

Combined VFD Events (Priority + Radio)

Total – 34	4:34
Fire – 22	4:01
EMS – 12	5:49

Radio Call Events

Total – 32	4:42
Fire- 20	4:08
EMS- 12	5:40

- Note we had a couple of events where the officer did not log out on-scene as he/she arrived which makes the response appear to be longer

2020 Burglary Map

Address	Alarm	POE
22 Willowron	N	Rear Door Force
11603 Mockingbird	N	Veh in Open Gar
11110 Green Bay	N	Rear Win open
209 Bryn Mawr	Y	Rear Door Force
11150 S Country	Y	Rear Door Force
11215 Montebello	Y	Front Door Force
4 Lacewood	N	Rear Door Force
11101 S Country Sq	N	Rear Door Force
411 Hunterwood	Y	Garage UNL
225 Millbrooke	N	Garage Open

2020 Robberies

Address	MO
6 Smithdale Estates	Purse at Ft Door



Daytime Burglary

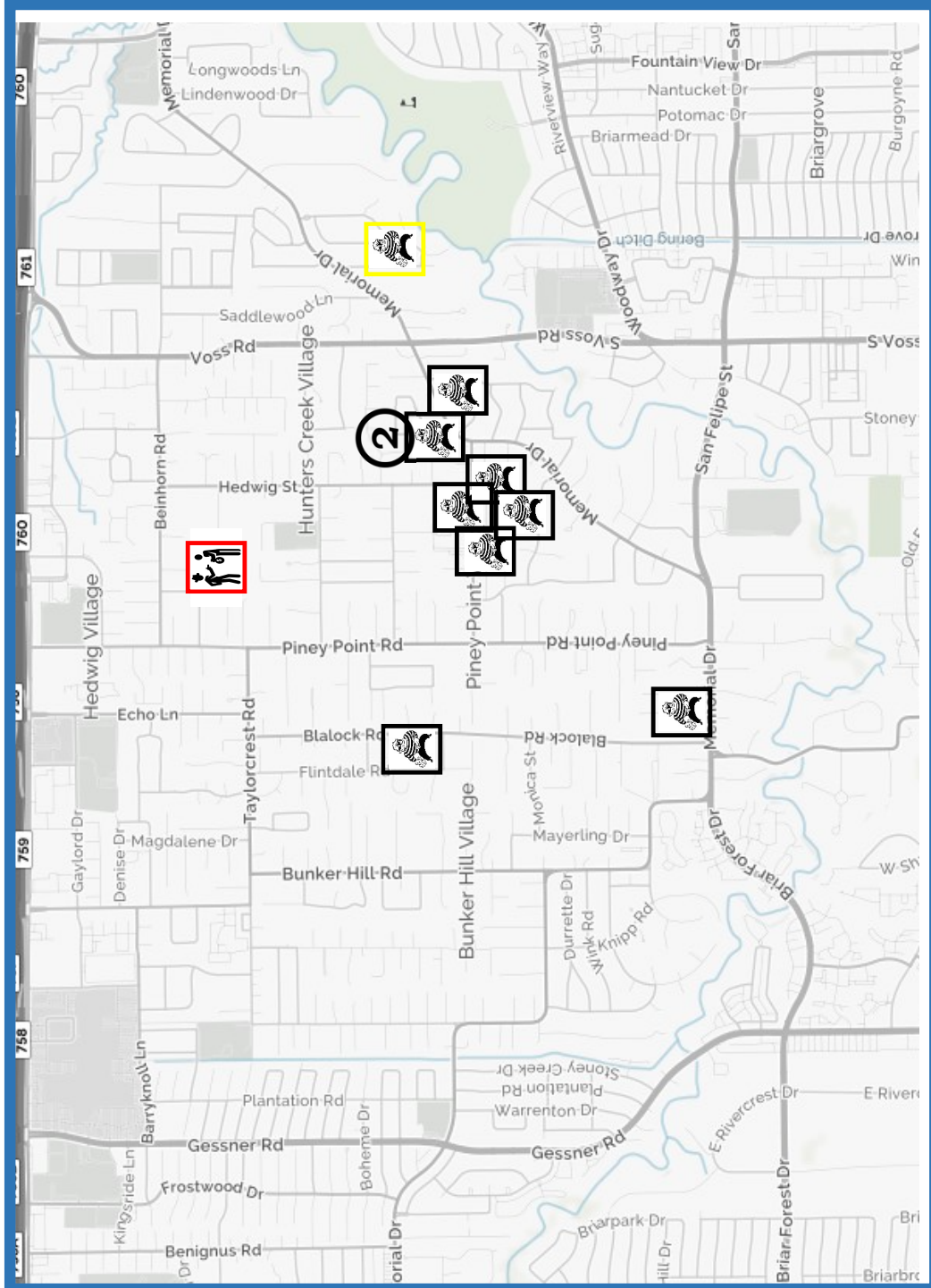


Nighttime Burglary



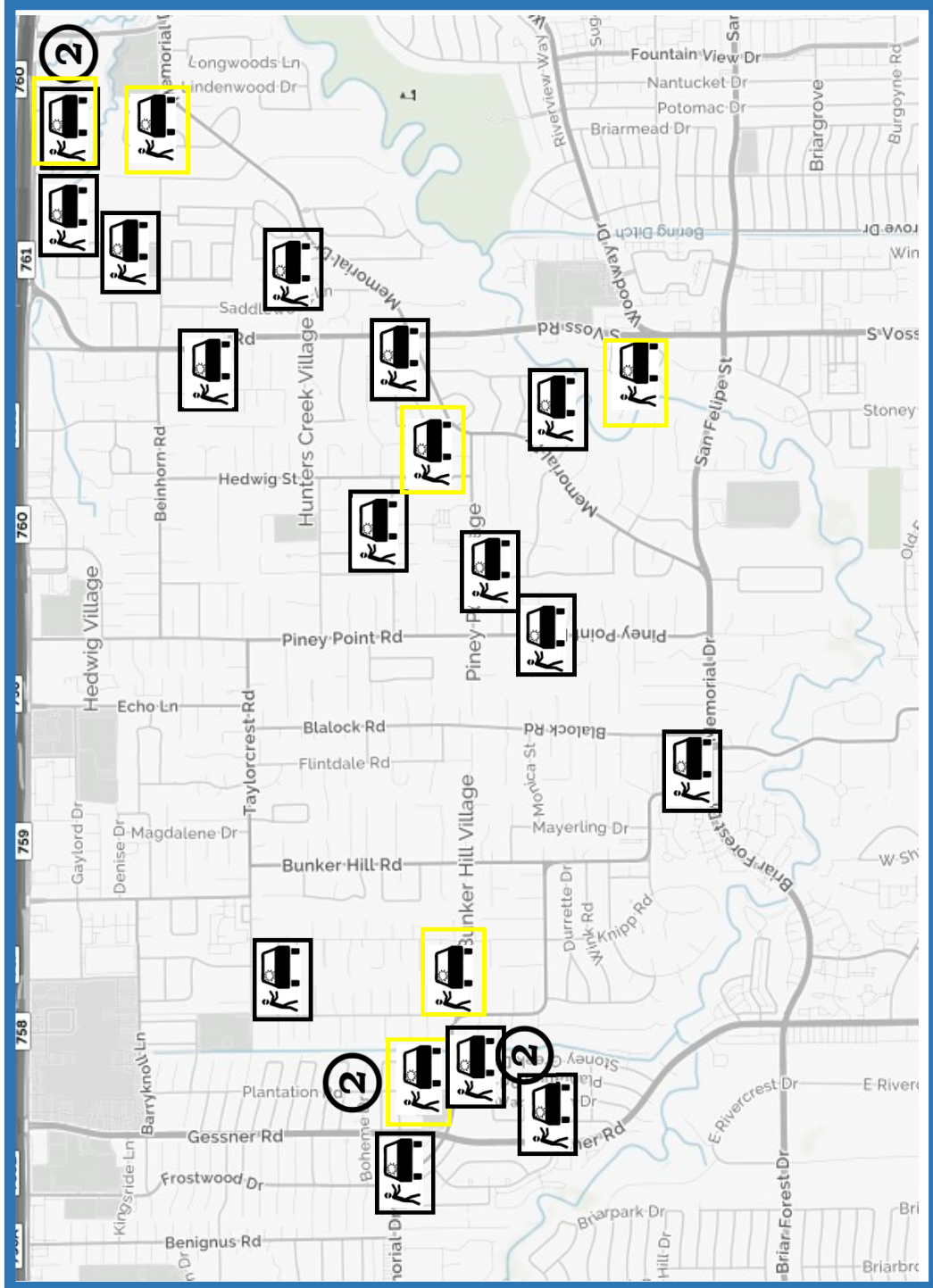
Robbery

10/1/20 **2**



2020 Auto Burglary Map

Address	POE
12210 Valley Star	Side Window
11910 Broken Bough	UNL Door
933 Hickory Hollow	UNL Door
12126 Tara	Side Window
12330 Tealwood North	UNL Door
8435 Katy Fwy	UNL Door
906 Flint River	UNL Door
422 Piney Point	UNL Door
11230 Hermosa	UNL Door
11106 Wickway	UNL Door
206 Caruthers	UNL Door
8333 Katy	UNL Door
12122 Memorial	Side Window
203 Plantation	UNL Door
238 Plantation	UNL Door
518 Lanecrest	Side Window
711 Riverview Way	UNL TK Bed
836 Country Lane	UNL Door
11007 Landon Ln	UNL Door
10710 Bridlewood	UNL Door
615 Hunters Grove	UNL Door
11935 Arbordale	UNL Door
212 Bylane	UNL Door

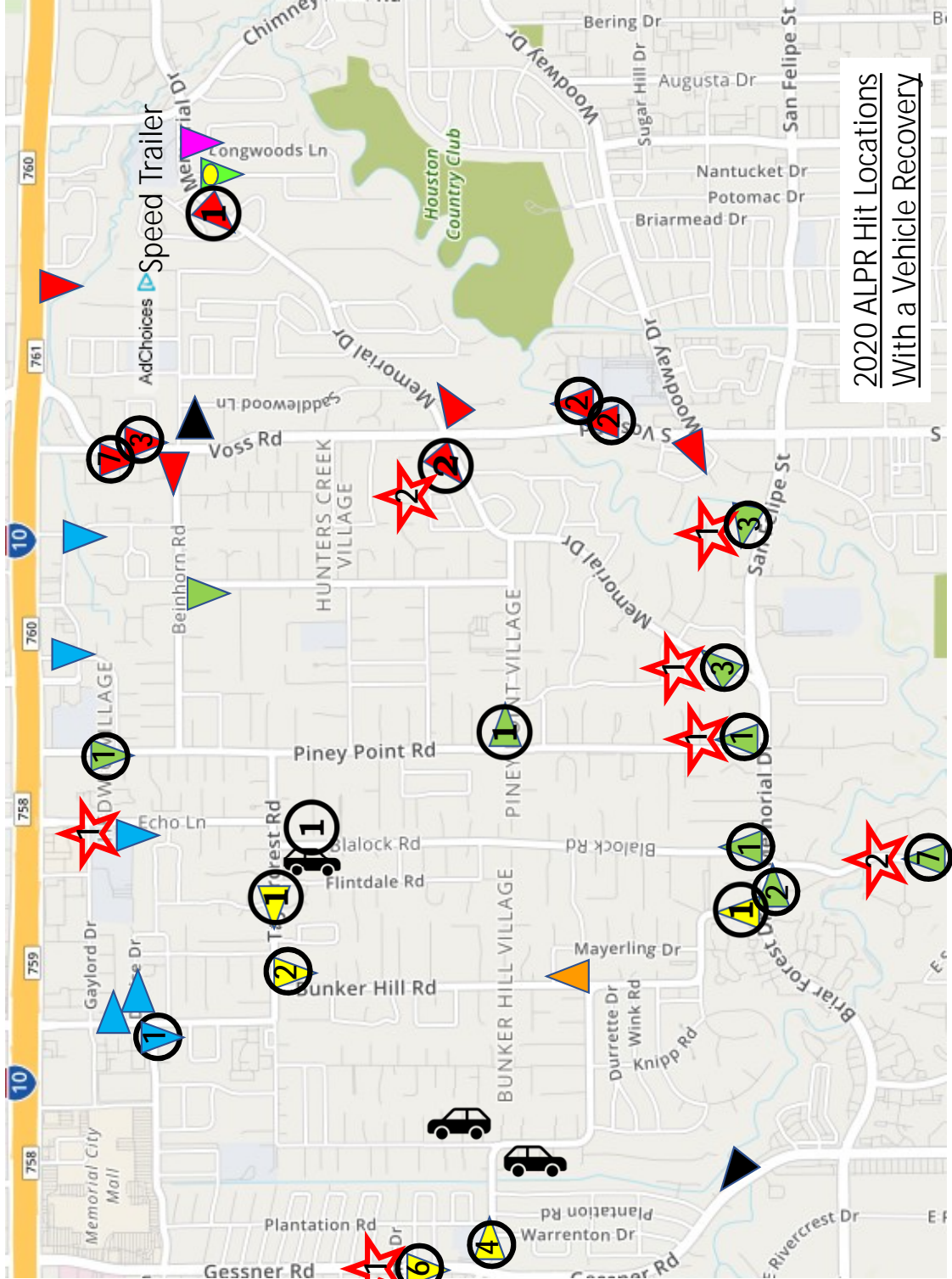


Daytime Burglary

Nighttime Burglary

- 2
- 3
- 4

10/1/20



Lindenwood HOA

Longwoods HOA

In Process

2020 Requested Locations

10/01/20

Hedwig

Bunker Hill

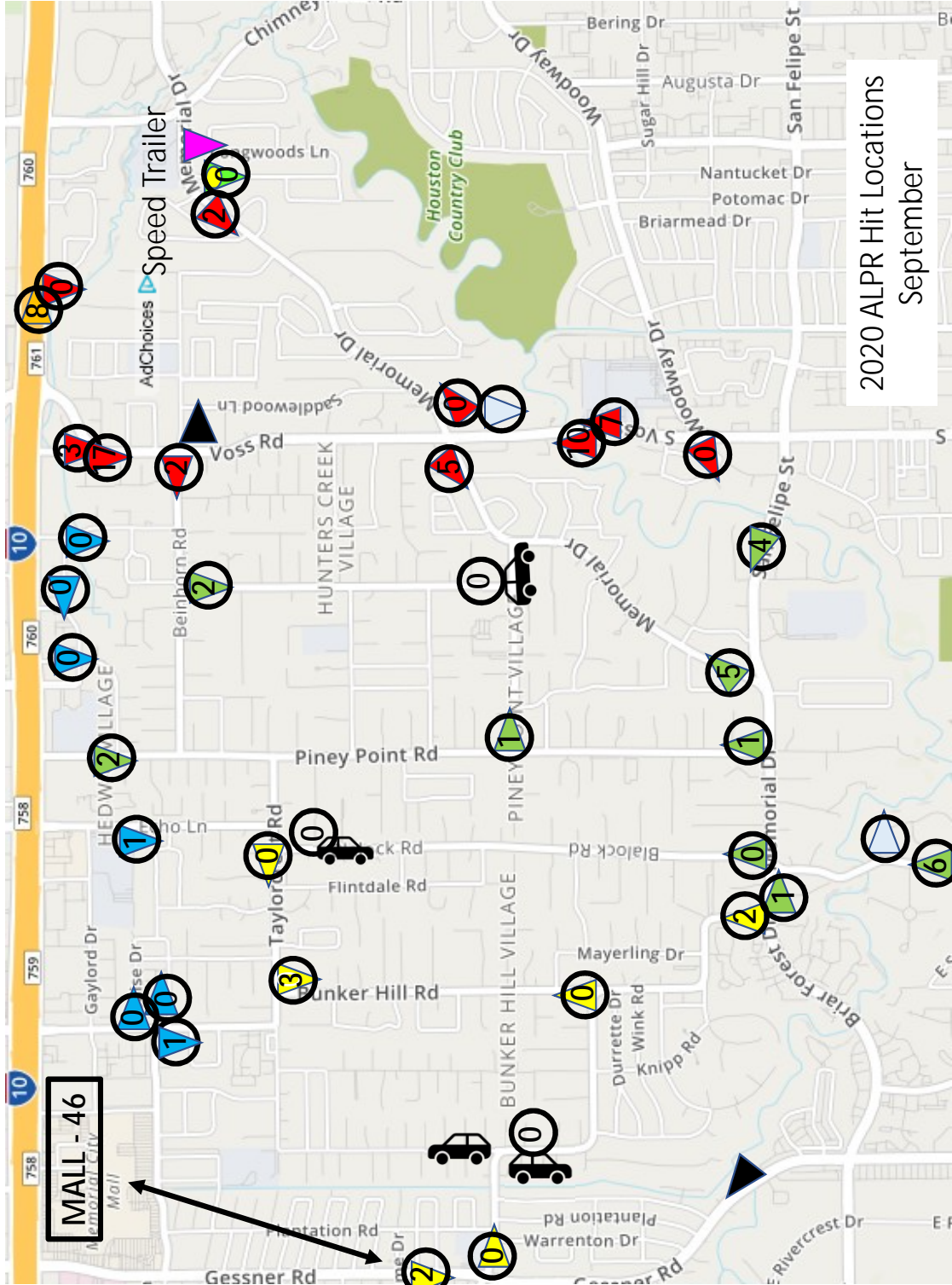
Piney Point

Hunters Creek

Mobile Locations

Stolen

Involved 1 2 3



Hedwig 

Bunker Hill 


Piney Point 

Hunters Creek 

Mobile Locations 



Lindenwood HOA 

Longwoods HOA 

In Process 

2020 Total Incidents

2020	Crimes Against Persons	Crimes Against Property	Quality of Life Incidents	Total	Arrests	Incidents	House Checks	YTD BH INC	YTD BH HC	YTD PP INC	YTD PP HC	YTD HC INC	YTD HC HC
January	1	10	96	107	51	7824	6112	3248	2733	2166	1690	2117	1614
February	3	16	82	101	42	6182	4519	2148	1690	1578	1135	2201	1672
March	1	21	40	62	6	7095	6188	2767	2511	1635	1371	2607	2300
April	1	19	41	61	11	6390	5470	1897	1669	2067	1771	2356	2025
May	4	25	39	68	9	7354	6352	2187	1919	2208	1931	2912	2500
June	1	24	36	61	6	10053	8983	3602	3283	2904	2614	3499	3085
July	1	26	49	76	12	12864	12032	4858	4635	3583	3332	4362	4052
August	2	21	40	63	8	11704	10812	3852	3616	2869	2593	4936	4601
September	0	18	37	55	5	8331	7517	3238	2915	1891	1658	3241	2941
October													
November													
December													
Total	14	180	460	654	150	77797	67985	27797	24971	20901	18095	28231	24790

2019 Totals	19	159	1001	1179	580	113459	91672	40711	34541	28785	22638	40905	34223
Difference													
% Change													

Employee Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
BAKER, BRIAN C	7:46:27	4:07:52	7:15:21	10:53:17	6:14:25	8:17:42	11:00:34	8:15:22	7:23:48					0
BIEHUNKO, JOHN	13:02:04	14:54:33	9:01:13	16:30:24	10:16:57	9:50:04	16:17:59	7:04:56	10:00:03				2	3
BOGGUS, LARRY	20:23:44	15:24:33	16:44:41	10:13:20	16:13:24	7:14:25	2:29:22	11:43:44	14:47:17				3	3
BRACHT, DANIEL	14:03:18	15:34:43	12:36:45	9:17:50	6:59:14	9:39:29	11:00:39	6:28:03	5:15:53				2	2
BURLESON, Jason	7:45:56	13:35:03	7:16:26	7:33:38	13:44:01	15:35:04	14:08:59	13:42:11	6:31:06				2	
CADENA, VANESSA	20:57:17	17:39:42	18:40:55	16:47:33	19:28:19	14:46:17	2:46:18	11:26:50	5:22:52				2	
CANALES, RALPH EDWARD	14:39:35	13:47:14	9:58:28	9:29:05	14:47:51	8:26:53	11:47:34	5:33:19	8:35:32				2	
CERNY, BLAIR C.	4:49:50	19:25:49	11:58:56	17:43:42	18:09:37	16:07:02	25:25:00	13:54:33	12:21:04				3	1
HARWOOD, NICHOLAS	13:39:36	14:10:55	2:17:22	10:59:38	12:04:32	13:16:02	20:54:02	15:04:14	14:26:57				9	
JARVIS, RICHARD	38:52:26	22:25:37	10:04:09	8:52:25	20:29:48	13:44:40	20:01:30	16:53:46	15:37:44				4	2
JOLIVET, CHARLES	17:12:39	18:35:09	6:19:11	6:59:44	16:10:15	10:16:14	12:10:54	13:54:24	4:48:49					
JONES, ERIC	* 1:40:48	0:00:00	2:52:11	1:29:07	2:27:34	0:25:53	5:45:14	0:08:23	0:00:00					
KELSO JR, RONALD K	* 2:44:33	6:12:45	0:24:12	16:20:06	8:23:13	7:12:12	3:06:19	5:09:58	0:00:00					
LERMA, FRANK	* 5:38:37	15:52:34	1:54:02	9:32:00	3:47:07	2:53:57	0:00:00	0:19:42	4:50:52					
MCELVANY, ROBERT	8:18:04	14:18:27	12:47:52	10:23:58	1:51:46	4:22:07	12:08:06	7:25:00	7:17:26				1	
MILLER, OSCAR	* 2:42:40	2:51:20	8:34:23	13:29:32	10:14:55	15:13:35	17:19:27	8:55:21	11:54:53				5	2
NASH, CHRISTOPHER	28:31:10	15:29:03	19:13:08	18:20:54	18:53:26	24:06:02	7:47:27	0:00:00	11:37:08				1	20
NOWLIN, DONALD L	11:12:43	28:35:23	9:17:31	11:29:15	15:24:28	12:50:23	15:35:57	12:22:39	11:45:48				1	
OWENS, LANE	* 0:14:42	1:30:29	0:00:00	0:00:00	1:08:53	0:00:00	0:15:57	0:00:00	1:52:55					
PAVLOCK, JAMES ADAM	6:22:26	11:48:32	8:48:47	7:55:45	10:51:53	0:34:20	8:22:18	7:01:11	2:59:07				1	
RODRIGUEZ, CHRISTOPHER	* 5:12:41	4:39:42	5:55:59	18:10:13	10:57:33	12:48:04	5:29:29	3:42:23	1:57:00					
SCHANMEIR, CHRISTIAN	12:06:22	14:35:02	12:46:49	14:00:33	9:29:01	17:06:51	2:13:10	6:48:34	6:31:58					9
SCHULTZ, RAYMOND	* 1:23:48	0:44:16	0:20:02	4:02:00	2:32:10	1:55:46	4:52:32	0:50:24	0:28:57					
SILLIMAN, ERIC	7:52:27	17:00:02	10:25:56	17:10:04	13:35:54	9:01:33	11:50:01	12:32:31	12:11:37				6	
SISSION, KYLE J	* 0:00:00	0:00:00	1:23:31	0:43:24	0:41:47	0:23:28	2:12:40	2:12:34	0:00:00					
SPRINKLE, MICHAEL	4:11:54	10:11:38	6:25:27	2:50:16	2:47:07	5:52:39	8:14:06	1:53:38	4:49:17					2
TAYLOR, CRAIG	15:47:28	18:58:41	20:05:55	10:23:31	9:10:29	10:17:09	7:09:53	14:21:22	15:06:52				3	
TORRES, PATRICK	* 1:01:08	1:02:53	12:25:13	13:19:18	9:18:02	16:46:09	9:37:53	13:17:42	12:02:47					
TUGGLE, JAMES	13:39:46	14:26:44	12:53:29	10:32:32	10:09:11	8:19:47	8:16:12	8:02:14	11:43:40				4	
VALDEZ, JUAN	19:48:46	16:17:39	19:37:12	15:04:39	15:20:13	17:21:41	13:30:50	15:22:54	6:58:04				1	
VASQUEZ, MONICA				15:45:17	22:35:41	22:11:45	14:38:40	13:24:50	13:19:40				3	4
WHITE, TERRY	16:06:36	28:42:38	14:37:43	14:27:56	16:39:05	13:03:26	15:18:40	13:29:47	12:20:12				5	5
* = Admin Asmt.													55	53

Dispatch Committed Time	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Totals
911 Phone Calls	422	548	395	299	262	289	316	263	257					3051
3700 Phone Calls	2612	2306	2341	2395	2452	2528	2631	2204	2086					21555
DP General Phone Calls*	62:09:26	63:05:30	40:09:43	40:19:19	44:50:50	60:56:59	68:36:49	58:17:23	53:09:32					


* This is the minimal time as all internal calls route through the 3700 number.

ALPR Recoveries							Plate Recoveries		
Num	Plate	Vehicle	Loc	Val	Links		Plate Recove	Date	Links
1	LKY5531	Kia Van	1	\$ 17,000.00	* Violent Car Jacking, 5 in custody		52385C6	2/9/2020 *	
2	DWN8533	Chev Sub	8	\$ 6,000.00			LPL6079	7/21/2020 *	son placed on vehicle
3	CKG0716	Lexus 460	1	\$ 24,000.00	* Suspects x2, ID Theft, Property from Burgs		CAHF59	8/1/2020 *	Mobile Lab
4	59412R8	Range Rov	V	\$ 60,000.00	* Vehicle bought with stolen ID		FIM2107	9/12/2020	
5	LNF5778	Ford Expec	5	\$ 40,000.00	* ID Theft/ Austin 20+ victims				
6	MBX2543	Chev Impa	1	\$ 1,200.00	* Purchased from suspect in 19-17 ALPR Case				
7	LGC1533	Toy Camar	14	\$ 2,100.00	* Purchased on-line ref to HPD				
8	LYN1197	Hon CRV	2	\$ 2,000.00	Recovered by Victim on Gessner drove to PD				
9	KSP2109	Toy camry	10	\$ 8,000.00					
10	DRF5499	Toy camry	Trailer	\$ 6,500.00	* Runaway, Carjacking Suspect				
11	BNV7346	Toy P/U	2	\$ 11,000.00	* Suspects x2, Mail Theft with Mail Keys				
12	JKF7019	Chev Mali	8	\$ 2,000.00	* Stolen Veh out of Pearland, w Suspect				
13	47330A8	Merc Benz	10	\$ 52,000.00	* Purchased with Fake ID				
14	LJT7662	Chev Cruiz	17	\$ 19,000.00	* Vehilce full of stolen ID's and Mail				
15	HKZ4316	Ford EC1	V	\$ 12,000.00	* Van had sus w/bolt cutters and Drugs				
16	MMS5222	Nis Alt	11	\$ 5,500.00	Hedwig took case				
17	LTL9962	Toyt Avagr	8	\$ 4,500.00	* suspects in HPD ID Theft Ring				
18	N539442	Kia Sol	8	\$ 12,500.00	* Wanted Robbery Suspect LA				* Fraud/Crime Link
19	1BP7493	Nis Path	17	\$ 18,500.00	* ID theft Ring from Austin, Fake ID's Cc's				** Targeting Immigrants
20	63520D1	Scion TC	4	\$ 3,400.00					***Selling unreg veh's to immigrants
21	NBH4099	Kia Opt	V	\$ 22,000.00	* Armed Robb Suspects HPD				
22	HHZ7533	Toy Cam	7	\$ 14,000.00	*Missing Person				
23	CT9A5H	Dod Charg	9	\$ 16,500.00	* Embezzled out of LA				V=Mobile Unit on Voss
24	MMT3827	Jeep Chek	20	\$ 14,500.00	* Felony Warrants x2 BMW				
25	FYC2648	Dodge PU	25	\$ 18,500.00	* Identity Theft, Poss of Narcotics				Firearm in vehicle
26	T0388H	DodgeTOV	19	\$ 30,000.00					
27	LCR9410	Ford Exp	2	\$ 40,000.00	*ID, Mail, Mail Keys, Meth				
28	BHJ6450	Honda CRV	2	\$ 11,000.00	Juvenile				
29	HZM8530	Kia 4Dr	8	\$ 18,000.00	Pursuit 1 in-custody				
30	MGS6183	Jeep Chek	2	\$ 28,500.00	*2 In-Custody, Drugs, Fel Warrant				
31	BNZF91	Jeep Wrg	7	\$ 27,000.00	* Drugs, Fraud				
32	DV1PZW	Ford EXP	1	\$ 37,000.00	* Stolen ID and CC's Habitual Offender 13 prior's				
33	LYD6496	HYD Eln	22	\$ 19,000.00	* Lyft Driver Rental Car Embezzlement				
34	72948F5	Toy Cam	19	\$ 23,500.00	** Clucked Vehicle				
35	KGX8019	Lex R35	23	\$ 42,000.00	** Clucked Vehicle				
36	HMV0501	GMC Trav	14	\$ 32,000.00	* BMW suspects noone in Custody, but recovery				
37	NDK8788	Chev PU	22	\$ 23,700.00	DA No Charges				

38	LJR0496	Honda Civ	24	\$	18,500.00	
39	73110Y9	Ford Tau	Station	\$	16,300.00	
40	MKN7371	Toy Cam	21	\$	14,500.00	* Serial UUMV/Fugitive
41	NFH6659	Dog Chall	19	\$	40,000.00	* Fraudulent Rental
42	700CLG LA	Ford Fus	19	\$	8,700.00	* Fugitive
43	LXV1127	Jeep Chek	21	\$	17,100.00	* Fraudulent Rental from May
44	HBF6280	Cadi CTS	4	\$	52,900.00	
45	73101Z9	LEX300	19	\$	9,700.00	*Drive Off Test Drive fraud
46	HSN0644	BMW	23+	\$	18,500.00	* repeat auto theft offender
47	JBP7999	Ford F150	8	\$	17,000.00	DA no Prosecution
48	A037967	Uhaul	8	\$	5,000.00	* Fugitive Burglar/Drugs
49	BVE4585	Ford Esc	8	\$	21,000.00	*Theft from Steinmart
					2020 Value	\$ 963,600.00
					2019 Value	\$ 438,000.00
					Program Total	\$ 1,401,600.00

INVESTIGATIVE LEADS

1	LGC4007	Arrested	ALPR HIT 10-29 Elder Fraud	*
2	63047B4	Id'd	FTSI located via ALPR	
3	LJN4457	Missing Per	Used ALPR to ID veh that picked up Victim	
4	KAP2527	Armed Robbery	ALPR ID's Suspect	
5	68043P9	Theft	ALPR used to ID Veh	
6	MHR6945	Missing Person-Located		
7	MBW6126	Theft Suspect of Lawn Equipment		
8	FCR1051	Mail Thieves w/warrants	ALPR ID & located	
9	BXV0324	Jugger HPD Case on Hickory Ridge.	ALPR ID Suspect	
10	MVG4555	Theft by Amazon Driver	ALPR ID Vehicle - Arrest	
11	HDS4070	Armed Robbery Houston	Gun Recovered During Pursuit	
12	MHM4490	Thefts suspects	ALPR ID'd Vehicle. 2 cases	
13	79285C7	BMW Suspect	ALPR ID'd Vehicle	
14	JPB0636	Robbery Suspects	ID'd and Arrested HPD MVPD 20-0548	
15	NHM3757	Endangered Person-Suicidal	Stopped and confirmed okay	

1	2		3		4		5		6		7		8		9		10		11		12		13		14		15	
	Total Number of Incidents 2020		Fire	EMS	Total	# LT EMS	Natl Stand. 6:30	1st Resp. Time	of 90%	Natl. Stand 10:30	ALS Resp Time	of 90%	# LT Fire	Natl Stand. 6:50	Response Time	of 90%	% of 2020 Calls are:	Fire	EMS	Fire Alarms	% of Fire Calls							
																												
Bunker Hill Village	124	104	228	39	4:13	100%	6:21	100%	100%	6:21	100%	12	5:39	100%	100%	54%	46%	55	44%									
Hedwig Village	143	160	303	90	3:39	100%	3:39	100%	100%	3:39	100%	15	3:34	100%	100%	47%	53%	58	41%									
Hilshire Village	15	26	41	7	4:29	100%	6:12	100%	100%	6:12	100%	2	5:37	100%	100%	37%	63%	5	33%									
Hunters Creek Village	219	113	332	37	3:57	100%	3:42	100%	100%	3:42	100%	14	4:16	100%	100%	66%	34%	77	35%									
Piney Point Village	172	94	266	35	2:55	100%	5:29	100%	100%	5:29	100%	12	5:09	100%	100%	65%	35%	90	52%									
Spring Valley Village	164	126	290	51	2:26	100%	4:55	100%	100%	4:55	100%	13	4:39	100%	100%	57%	43%	42	26%									
Houston	168	0	168																									
Totals	1005	623	1628	259	3:30	100%	5:21	100%	100%	5:21	100%	45	4:44	100%	100%	62%	38%	327	39%									

Notes: ALL Response Time categories include from the receipt of the call at the Primary Dispatch to arrival on location of the responding units.

Column 1: Reflects the cities listed within the chart.

Column 2: Reflects the year to date number of "fire" type calls within each jurisdiction. Includes: fires, vehicle collisions, gas leaks, rescues, tree in roadways, and others.

Column 3: Reflects the year to date number of "EMS" calls within each jurisdiction.

Column 4: Reflects the year to date, total number of all calls within each jurisdiction.

Column 5: Reflects the year to date, number of "life threatening EMS" calls within each jurisdiction. Includes: heart attacks, strokes, seizures, cardiac arrest, seizures and others.

Column 6, Row A: Reflects the "National Standard for total response time for life threatening EMS Calls of 6 minutes 30 seconds.

Column 7: Reflects the year to date, first responder's response times for each jurisdiction.

Column 8, Row A: Reflects the National Standard of the percentage of calls which the national standard should be met: 90%

Column 9: Reflects the year to date, percentage of calls which the national standard is met during life threatening EMS calls.

Column 10 Row A: Reflects the National Standard for total response time for life threatening EMS calls for arrival of Advanced Life Support Equipment and Personnel: 10 minutes 30 seconds.

Column 11: Reflects the year to date, Advanced Life Support equipment and personnel response time for life threatening calls within each jurisdiction.

Column 12 Row A: Reflects the National Standard of the percentage of calls which the ALS standard should be met: 90%

Column 13: Reflects the year to date, percentage of calls, which the national standards is met of ALS response for each jurisdiction.

Column 14: Reflects the year to date, number of life threatening "Fire Type" calls within each jurisdiction.

Column 15: Reflects the year to date, average total response time to fire type calls within each jurisdiction.

Column 16: Reflects the year to date, percentage of life threatening fire type calls which meet or exceed the National Standard.

Column 17: Reflects the year to date, percentage of calls which our "fire type" calls.

Column 18: Reflects the year to date, percentage of call which our "EMS" calls.

Column 19: Reflects the year to date number of Fire Alarms within each jurisdiction.

Column 20: Reflects the percentage of fire type calls which are fire alarms.

MAYOR
Jim Pappas

CITY OF HUNTERS CREEK VILLAGE

CITY COUNCIL
Stuart Marks
Fidel Sapien
Ken Spalding
Chip Cowell
Jay Carlton



CITY ADMINISTRATOR
Tom Fullen, CPM
CITY SECRETARY
Crystal R. Dozier, TRMC

Building Official Monthly Report

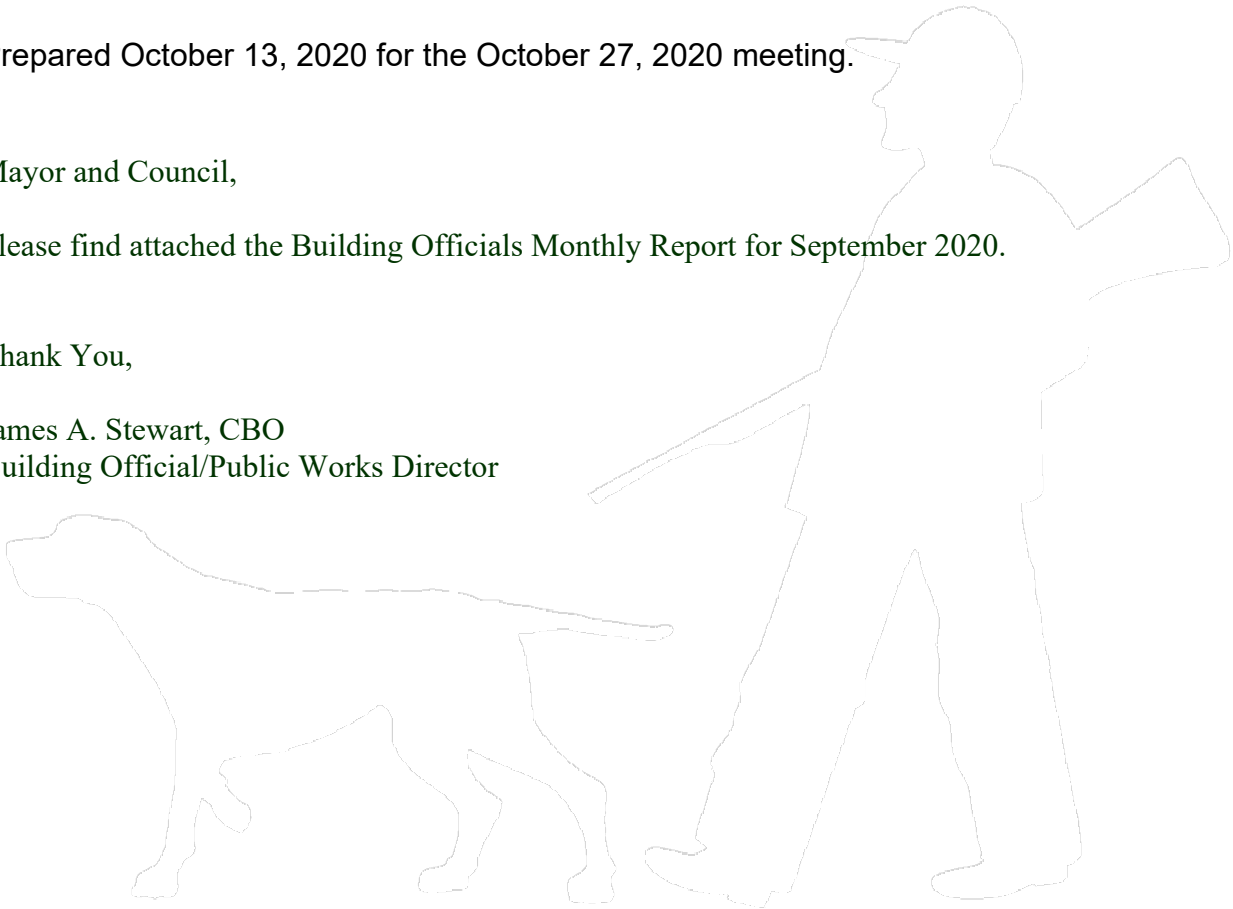
Prepared October 13, 2020 for the October 27, 2020 meeting.

Mayor and Council,

Please find attached the Building Officials Monthly Report for September 2020.

Thank You,

James A. Stewart, CBO
Building Official/Public Works Director



**City of Hunters Creek Village
Permit Activity Report (Issued) - 2018**

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	23	\$21,993	3	22	\$2,830	37	\$6,640	82	\$31,463	\$5,142,190
February	20	\$19,659	1	6	\$970	28	\$6,065	54	\$26,694	\$3,093,740
March	29	\$56,193	3	16	\$2,655	32	\$4,945	77	\$63,793	\$7,691,803
April	25	\$27,768	2	13	\$1,700	29	\$5,775	67	\$35,243	\$4,974,148
May	21	\$22,463	1	18	\$3,300	30	\$5,115	69	\$30,878	\$4,020,621
June	27	\$29,485	3	14	\$3,085	25	\$3,400	66	\$35,970	\$5,135,993
July	43	\$51,062	3	27	\$5,775	56	\$9,630	126	\$66,467	\$10,385,422
August	19	\$27,552	2	18	\$3,545	33	\$6,185	70	\$37,282	\$5,212,019
September	15	\$3,889	0	7	\$1,505	18	\$3,175	40	\$8,569	\$698,375
October	27	\$46,688	2	13	\$1,850	34	\$4,575	74	\$53,113	\$8,892,298
November	19	\$28,722	3	10	\$1,530	24	\$4,095	54	\$34,347	\$5,717,580
December	20	\$32,156	3	11	\$1,855	20	\$3,480	51	\$37,491	\$5,545,669
Total	288	\$367,632	26	175	\$30,600	366	\$63,080	830	\$461,312	\$66,509,858

**City of Hunters Creek Village
Permit Activity Report (Issued) - 2019**

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	19	\$4,633	0	11	\$1,405	15	\$3,730	45	\$9,768	\$702,660
February	17	\$6,188	1	8	\$1,355	30	\$4,080	55	\$11,623	\$2,637,978
March	23	\$13,320	0	10	\$1,170	18	\$2,262	51	\$16,752	\$1,758,240
April	22	\$17,127	1	15	\$3,160	40	\$6,175	77	\$26,462	\$2,931,125
May	26	\$17,786	2	17	\$3,045	29	\$4,295	72	\$25,126	\$2,661,043
June	24	\$12,674	1	6	\$1,150	23	\$4,030	53	\$17,854	\$2,088,440
July	39	\$19,821	1	18	\$2,535	34	\$5,025	91	\$27,381	\$3,760,834
August	27	\$26,431	2	12	\$2,265	33	\$5,145	72	\$33,841	\$5,975,468
September	23	\$26,541	2	12	\$2,095	31	\$5,140	66	\$33,776	\$3,896,872
October	27	\$40,968	3	12	\$1,865	35	\$6,050	74	\$48,883	\$8,384,388
November	20	\$7,283	0	13	\$1,790	22	\$3,235	55	\$12,308	\$1,213,903
December	22	\$14,495	0	10	\$2,020	31	\$4,675	63	\$21,190	\$1,767,497
Total	289	\$207,265	13	144	\$23,855	341	\$53,842	774	\$284,962	\$37,778,448

**City of Hunters Creek Village
Permit Activity Report (Issued) - 2020**

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	17	\$10,267	1	12	\$2,160	18	\$2,510	47	\$14,937	\$1,779,758
February	24	\$17,887	1	10	\$1,455	21	\$3,355	55	\$22,697	\$2,970,153
March	34	\$149,084	0	17	\$3,390	32	\$6,140	83	\$158,614	\$29,896,341
April	18	\$4,866	0	15	\$2,825	29	\$4,030	62	\$11,721	\$13,646,371
May	25	\$5,817	0	13	\$2,340	26	\$4,440	64	\$12,597	\$1,032,779
June	23	\$24,680	2	18	\$3,220	35	\$5,320	76	\$33,220	\$7,849,746
July	15	\$23,330	2	23	\$4,590	29	\$5,700	67	\$33,619	\$5,221,170
August	19	\$27,662	2	14	\$2,965	20	\$4,495	53	\$35,122	\$4,849,719
September	26	\$6,996	0	13	\$2,670	34	\$4,870	73	\$14,536	\$1,362,060
October										
November										
December										
Total	201	\$270,589	8	135	\$25,615	244	\$40,860	580	\$337,063	\$68,608,097

**City of Hunters Creek Village
Inspection Activity Report - 2019**

	Inspections Performed	Inspections Passed	% Passed	Inspections Failed	% Failed
Month					
January					
February					
March					
April					
May					
June					
July					
August					
September					
October					
November					
December	125	115	92.0	10	8.0
Total	125	115	92.0	10	8.0

**City of Hunters Creek Village
Inspection Activity Report - 2020**

	Inspections Performed	Inspections Passed	% Passed	Inspections Failed	% Failed
Month					
January	112	100	89.0	12	11.0
February	161	134	83.2	27	16.8
March	149	137	91.9	12	8.1
April	203	171	84.2	32	15.8
May	199	165	82.9	34	17.1
June	164	138	84.1	26	15.9
July	228	193	84.6	35	15.4
August	159	140	88.1	19	11.9
September	167	138	82.6	29	17.4
October					
November					
December					
Total	1542	1316	85.6	226	14.4

HUNTERS CREEK VILLAGE - PLAN REVIEW STATUS REPORT

PROJECT ADDRESS	PROJECT TYPE	DATE SUBMITTED	REVIEW STATUS	COMMENTS
10318 Memorial Dr	New Pool	7/29/2020	In review - Review Completed - 7/31/20 - Not Approved Revisions Submitted - 9/15/20 Review Completed - 9/17/20 - Approved	Contractor Notified of Needed Revisions 7/31/20 - Contractor notified of approval - 9/17/20
410 Thamer Circle	Patio Cover	8/12/2020	Review Complete - 8/18/20 - Not Approved	Contractor Notified of Needed Revisions 8/18/20
256 Hedwig Rd.	Residential Remodel	8/27/2020	Review Completed 9-1-20 - Approved	Contractor notified of approval - 9-1-20
10917 Roaring Brook	Summer Kitchen and Pool	9/8/2020	Review Completed - 9/11/20 - Not Approved - Revisions Submitted 9/24/20 - Review Completed - 9/24/20 - Approved	Contractor notified of Approval - 9/24/20
408 Lindenwood Dr.	New Residence	9/11/2020	Review Completed - 9/17/20 - Not Approved - Revisions submitted 9/23/20 - Review Completed - 9/29/20 - Approved	Contractor notified of needed revisions - 9/17/20 - Contractor notified of approval - 9/29/20
10529 Beinhorn Rd.	New Residence	9/17/2020	Review Completed 9/24/20 - Not Approved - Revisions Submitted 9/29/20 - Review Completed 9/29/20 - Approved	Contractor Notified of Needed Revisions - 9/24/20 - Contractor notified of approval 9/29/20
10719 Roaring Brook	New Pool	9/30/2020	Review Completed - 10/1/20 - Approved	Contractor notified of approval - 10/1/20
1 Bridlewood Court	New Residence	10/5/2020	Review Completed - 10/12/20 - Not Approved	Contractor notified of needed revisions.
206 Caruthers Ln.	New Pool	10/5/2020	Review Completed - 10/8/20 - Not Approved - Revisions Submitted 10/9/20 - Resubmittal Review Completed - 10/9/20 - Approved	Contractor notified of needed revisions - 10/8/20 - Contractor notified of approval - 10/9/20
615 Hunters Grove Ln.	Residential Remodel	10/9/2020	In Review	
730 E. Creekside Dr.	New Pool	10/9/2020	In Review	

City of Hunters Creek Village

Certificate of Occupancy

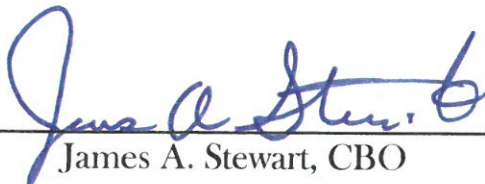
September 10, 2020

Permit Number: 201800592

Molly and Sam McBirney
1106 River Bend Drive
Houston, TX 77024

The Residence Is Ready For Occupancy. All Final Building, Mechanical, Electrical and Plumbing Inspections Have Been Made And All Fees Have Been Paid. This Building Complies With The 2015 IRC.

* This Residence Has Been Equipped With An Automatic Sprinkler System


James A. Stewart, CBO

Building Official



City of Hunters Creek Village

Certificate of Occupancy

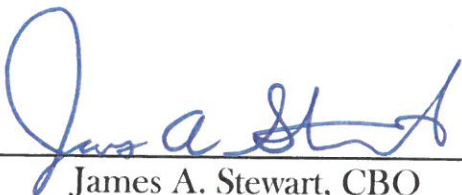
September 29, 2020

Permit Number: 201900264

Heather Horwitz Nelson
10906 Longshadow Lane
Houston, TX 77024

The Residence Is Ready For Occupancy. All Final Building, Mechanical, Electrical and Plumbing Inspections Have Been Made And All Fees Have Been Paid. This Building Complies With The 2015 IRC.

* This Residence Has Been Equipped With An Automatic Sprinkler System



James A. Stewart, CBO
Building Official



HUNTERS CREEK VILLAGE - ANIMAL CONTROL ACTIVITY REPORT

DATE	ADDRESS	ACTIVITY DESCRIPTION	DISPOSITION	NOTES
1/29/2019	Voss @ Beinhorn	Dead animal in roadway	Picked up and disposed	Appeared the animal was an Otter
4/9/2019	640 Pifer Rd.	Dead Animals in Roadway	Picked up and disposed	
4/10/2019	12 Inwood Oaks	Stray Dog at Residence	Picked up/Taken to Shelter	
5/10/2019	750 Pifer Rd.	Animal Trap Delivered to Resident	Trap Delivered	
6/4/2019	210 Timberwilde Ln.	Opossum in trap - Picked Up	Picked Up/Relocated	
6/7/2019	725 W. Creekside Dr	Animal Trap Delivered to Resident	Trap Delivered	
6/11/2019	737 Camelot Ln	Animal Trap Delivered to Resident	Trap Delivered	
6/24/2019	107 Timberwilde Ln	Trapped Raccoon - Pick Up/Return Trap to Resident	Picked Up/Relocated	
7/2/2019	10650 Memorial Dr.	Dead Squirrel on roadway	Picked Up/Disposed	
7/8/2019	321 Shasta	Bat inside House - Owner Caught and Froze - Rabies Test	Picked up/Took to Lab for Testing	Rabies test result was negative for Rabies.
7/8/2019	646 Hedwig Rd.	Dead Cat near street	Picked Up - Disposed	
7/11/2019	602 Wellesley	Dead Squirrel in front.	Picked up - Disposed	
7/15/2019	507 Three Corners	Large Opossum in Trap	Picked up- Relocated	
7/23/2019	507 Three Corners	Large Raccoon in Trap	Picked Up - Relocated	
8/27/2019	729 W. Creekside	Needs animal trap delivered so they can catch animals in back yard.	Delivered trap to resident	
8/28/2019	403 Thamer Ln.	Pick up trapped racoon - Return trap	Picked up Raccoon - Returned trap	
9/5/2019	10810 Oak Creek St.	Report of Dog in Street from Police Dept.	Picked up Dog - Owner Located	Dog Returned to Owner
9/13/2019	331 Hunters Trail St.	Owner Bitten by his dog - Dog Very Aggressive/Dangerous	Dog Euthanized by Owner Request - Tested	Rabies Test NEGATIVE for Rabies
9/16/2019	210 Timberwilde Ln.	Opossum in trap - Picked Up	Picked Up - Relocated	
9/27/2019	600 Blk Timberwilde	Dog at Large	Picked Up Dog - Taken to CAPS for Adoption	Enrolled for Adoption at CAPS.
9/30/2019	10914 Walwick Dr.	Dead Raccoon	Picked Up/Disposed	
10/7/2019	9 Hunters Ridge Ct.	Dead Armadillo	Picked Up/Disposed	
10/11/2019	10800 BLK Roaring Brook	Dead squirrel in road	Picked Up/Disposed	
10/14/2019	938 Boros	Deliver Animal Trap - Feral Cats	Delivered Trap to resident	
10/25/2019	10814 Jaycee Ln.	Deliver Animal Trap - Raccoons	Delivered Trap to resident	
11/6/2019	10537 Gawain Ln.	Deliver trap for raccoons.	Delivered Trap to resident	
11/7/2019	Pifer at Beihorn	Dead Opossum in road	Picked Up/Disposed	
11/8/2019	Beinhorn at Pifer Rd	Dead Raccoon in Road	Picked Up/Disposed	
11/7/2019	423 Thamer Ln.	Dog Bite - UPS Driver Bitten while making delivery	Home Quarantine of Dog - Shots Current	Home Quarantine ended 11/18/19 - All OK - Rabies Vaccination Current
11/11/2019	Voss at Longshadow	Dead Raccoon in Road	Picked Up/Disposed	
11/11/2019	Memorial at Hunters Way	Dead animal in roadway	Picked Up/Disposed	
1/20/2019	Memorial at Creekside	Dead animal in roadway	Picked Up/Disposed	
1/6/2020	3 Saddlewood Estates	Animal Trap Delivered to Resident	Delivered Trap to resident	

1/7/2020	5 Reynolds Ct	Animal Trap Delivered to Resident	Delivered Trap to resident	
1/8/2020	Memorial near Thamer	Dead animal in roadway	Picked Up/Disposed	
1/8/2020	Voss at Beinhorn	Dead animal in roadway	Picked Up/Disposed	
1/17/2020	5 Reynolds Ct.	Pick Up Trap - No Longer Needed	Picked Up Trap	
2/3/2020	606 Hunters Way Dr.	Animal Trap Delivered to Resident	Delivered Trap to Resident	
2/19/2020	210 Timberwilde Ln.	Trapped Raccoon - Pick Up/Return Trap to Resident	Picked Up Raccoon - Relocated	Relocated Raccoon
2/19/2020	3 Saddlewood Estates	Animal Trap Request	Delivered Trap to Resident	
2/21/2020	3 Saddlewood Estates	Raccoon in trap	Picked up and relocated raccoon	Relocated Raccoon
2/26/2020	Hunters Trail St.	Stray Dog	Pick Up Dog - Delivered to shelter	
2/28/2020	507 Hunters Park Ln.	2 Feral Cats in Trap	Picked up/Relocated	Relocated Cats
3/3/2020	108 Shasta	Stray Dog on Banks Of Bayou	Picked Up Dog	
3/5/2020	907 Creekwood Way	Stray Dog	Picked up dog - Delivered to Vet Clinic	
3/6/2020	506 Hunters Park Ln.	Feral Cat in Trap	Picked Up - Relocated	Relocated Cats
3/10/2020	Voss Park at Voss	Dead animal in roadway	Picked Up/Disposed	
3/23/2020	Saddlewood near Beinhorn	Dead Opossum in Roadway	Picked Up/Disposed	
4/6/2020	10918 Timberglen	Deliver Trap to resident	Delivered trap to resident	
4/8/2020	10918 Timberglen	Opossum in Trap - Pick Up	Picked Up/Relocated	
4/13/2020	10918 Timberglen	Opossum in Trap - Pick Up	Picked Up/Relocated	
4/20/2020	305 Voss	Trap Request	Delivered trap to resident	
4/20/2020	777 W. Creekside	Raccoon at residence - Please Pick Up	Picked Up/Relocated	Relocated
4/23/2020	305 Voss	Raccoon in trap	Picked Up/Relocated	Relocated Raccoon
4/27/2020	10314 Memorial Drive	Trap Request	Delivered trap to resident	
5/11/2020	Voss near I-10	Dead Raccoon on sidewalk	Picked Up/Disposed	Disposed of Dead Raccoon
5/11/2020	802 Kuhlman	Trap Request	Delivered trap to resident	
5/12/2020	10705 Marsha Ln.	Trap Request	Delivered trap to resident	
5/14/2020	10705 Marsh Ln.	Opossum in Trap/Please Pick Up	Picked Up/Relocated	Relocated Opossum
5/14/2020	714 Creekside Ln.	Dog Bite - Food Delivery person bitten at front door.	Dog Quarantined at Vet - Shots Current	Quarantine to end 5/21/20 - Spoke with dog owner and bite victim. Dog euthanized per owners request on 5/21/20.
5/18/2020	10807 Pine Bayou	Animal Trap Request	Delivered trap to resident	
5/20/2020	826 Oak ValleyDr.	Animal Trap Request	Delivered trap to resident	
5/20/2020	922 Huntington Cove	Animal in Trap - Please Pick Up	Picked Up/Relocated Raccoon	Relocated
5/22/2020	826 Oak Valley Dr.	Animal in Trap - Please Pick Up	Picked Up/Relocated Opossum	Relocated
5/22/2020	10807 Pine Bayou Dr.	Animal in Trap - Please Pick Up	Picked Up/Relocated Opossum	Relocated
5/22/2020	10619 Gawain Ln.	Animal Trap Request	Delivered trap to resident	
6/2/2020	836 Kuhlman Rd.	Dog Bite - Dog owners friend bitten in back yard.	Dog - Home Quarantine - Shots Current	Quarantine to end 6/13/20
6/4/2020	205 Shasta Dr.	Animal in Trap - Please Pick Up	Picked up/Relocated Raccoon	Relocated
6/10/2020	760 Pifer Rd.	Dead animal in roadway	Picked up and disposed of dead Opossum	Disposed
6/16/2020	10814 Roaring Brook	Animal Trap Request	Delivered trap to resident	
7/1/2020	10622 N. Evers Park	Dead Raccoon in Driveway	Picked Up/Disposed of Raccoon	Disposed
7/1/2020	1108 River Glyn	Dead Armadillo in Driveway	Picked Up/Disposed of Armadillo	Disposed
7/2/2020	Memorial Dr @ Shartle Circl	Dead Armadillo in Roadway	Picked Up/Disposed of Armadillo	Disposed

7/6/2020	Memorial Dr at Three Corner	Dead Armadillo in Roadway	Picked Up/Disposed of Armadillo	Disposed
7/7/2020	10819 Smithdale Rd.	Animal Trap Request	Delivered trap to resident	
7/9/2020	606 Hunters Way Ct.	Animal in Trap - Please Pick Up	Picked Up/Relocated Cat	Relocated
7/15/2020	606 Hunters Way Ct.	Animal in Trap - Please Pick Up	Picked Up/Relocated Cat	Relocated
7/15/2020	634 Saddlewood Ln.	Dead animal in roadway	Picked up/Disposed of Squirrel	Disposed
8/6/2020	725 W. Creekside Dr.	Animal Trap Request	Delivered trap to resident	
8/10/2020	10650 Memorial Dr.	Dead Armadillo in Roadway	Picked Up/Disposed of Armadillo	Disposed
8/10/2020	725 W. Creekside Dr.	Raccoon in Trap - Pick Up	Picked Up/Relocated Raccoon	Relocated
8/11/2020	757 W. Creekside	Stray Dog Found by Resident	Picked up Dog - Owner found	Returned Dog to Owner
8/20/2020	10819 Smithdale	Pick Up Empty Trap from Resident	Picked Up Trap	
9/9/2020	802 Flint River	Animal Trap Request	Delivered trap to resident	
9/14/2020	802 Flint River	Raccoon in Trap - Please pick up	Picked up/Relocate Raccoon	Relocated
9/14/2020	3 Saddlewood Estates	Opossum in Trash Can	Caught/Relocated Opossum	Relocated
9/15/2020	3 Saddlewood Estates	Opossum in Trap - Please pick up	Picked up\Relocated Opossum	Relocated
9/17/2020	Memorial at Thamer	Injured turtle in roadway	Picked up/Disposed of turtle	Disposed
9/17/2020	10220 Memorial Dr.	Dead animal in roadway	Picked up/Disposed of animal	Disposed
9/25/2020	525 Trails End	Animal Trap Request	Dropped trap with resident	
9/29/2020	525 Trails End	Animal in Trap - Please Pick Up	Picked up/Relocated Animal	Relocated

Building Permits with Permit Square Footage (3)

Oct 1, 2020 9:45 AM
Jessica Hubertus
City of Hunters Creek Village

Date Range (inclusive): Tue Sep 01 2020 to Wed Sep 30 2020

Permit Status: All

Permit Type: All

Permit #	Permit Type	Permit Status	Permit Issued	Description	Completed Date	Address	Valuation	Lot	PIN	Subdivision	Contractor	Phone #	Total SqFt
202000510	E	Issued	9/1/20	ELECTRICAL - New Residence Electric & TCI		10706 Beinhorn Rd	0				Romo Electric, Inc. (Romo Electric, Inc)	281 441 3109	0
202000511	Plumbing	Completed	9/1/20	PLUMBING - Repipe of Attic Water Service	9/2/20	253 Bryn Mawr Circle	1500				Big John's Plumbing Company	713 885 1836	0
202000512	Drainage	Issued	9/1/20	DRAINAGE - Installation of Drainage System connecting to 8 inch City Stub Out		8314 Hunters Creek Dr	12000				Rummel Creek Pools Inc.	713 557 4429	0
202000513	RP	Issued	9/1/20	REMODEL - Remodel of Kitchen, Laundry, and 2 Bathrooms [941 sqft]		303 Hunters Trail Street	120000				Blue Kite Building Group, LLC	281 785 5486	0
202000514	G	Issued	9/1/20	Generator Permit - Install New Generator with Slab		10900 WALWICK DR	10000				Generator Supercenter - Electrical	281 251 6100	0
202000515	Plumbing	Issued	9/1/20	PLUMBING - Gas Line to Generator		10900 Walwick Drive	5000				Texas Select Plumbing	281 251 6100	0
202000516	RP	Issued	9/1/20	REMODEL - Remodel of Existing House [1226 sqft]		256 Hedwig Road	250000				Thompson Custom Homes (Thompson Custom Homes)	832-327-0197	0
202000517	HVAC	Issued	9/2/20	HVAC - Wine Room Install		611 Shartle Cir	5500				Rex Dixon AC	832 276 8126	0

Permit #	Permit Type	Permit Status	Permit Issued	Description	Completed Date	Address	Valuation	Lot	PIN	Subdivision	Contractor	Phone #	Total SqFt
202000518	Fire-S	Issued	9/2/20	FIRE SPRINKLER - Installation of New Fire Sprinkler System		346 HUNTERS TRAIL ST	0				Kauffman Company (Kauffman Company)	713 937 4144	0
202000519	Fire-S	Issued	9/2/20	FIRE SPRINKLER - Installation of New Fire Sprinkler System		10650 Beinhorn Rd	0				Kauffman Company (Kauffman Company)	713 937 4144	0
202000520	HVAC	Completed	9/3/20	HVAC - Replacement of Condensor, Coil & Duct Work	9/8/20	10906 TIMBE R GLEN DR	15943				One Hour A/C & Heating (Hallmark One Hour A/C & Htg)	281-560-6334	0
202000521	Plumbing	Issued	9/3/20	PLUMBING - Summer Kitchen Plumbing		714 Country Lane	2500				LesCon Plumbing, Inc. (LesCon Plumbing Inc.)	281-446-7427	0
202000522	Plumbing	Issued	9/3/20	PLUMBING - Replacing Water Line from Meter to House		10921 LONG SHADOW LN	1200				P & N Plumbing (P & N Plumbing)	281 667 5574	0
202000523	Plumbing	Completed	9/3/20	PLUMBING - Gas Test on Existing Generator	9/11/20	526 Trails End	0				Besser & Son Plumbing, LLC (Besser & Son LLC)	281-485-2662	0
202000524	Demo	Issued	9/4/20	Demolition of Existing Swimming Pool and Backfill		601 Wellesley Dr	0				Doty Destruction	713 271 5879	0
202000525	E	Issued	9/4/20	Electrical Permit - Remodel - Plugs, Switches, Lighting		11010 HUNTERS PARK DR	8900				Intensity Electrical Contractors	281 686 8242	0
202000526	HVAC	Issued	9/4/20	Mechanical Permit - Replace 3 Ton HVAC System		731 Kuhlman Rd	6000				Pilo's AC & Appliance Service	281 900 2452	0
202000527	Plumbing	Issued	9/4/20	Plumbing - Gas Line and		314 Hunters Trail St	5500				Fonseca Plumbing	832-687-1624	0

Permit #	Permit Type	Permit Status	Permit Issued	Description	Completed Date	Address	Valuation	Lot	PIN	Subdivision	Contractor	Phone #	Total SqFt
202000528	Fence	Issued	9/8/20	Gas Test for Pool/Fire Pit FENCE - Installation of 8ft Tall Wood Fence with 2 Gates [Maximum 8ft; Inside or On Property Line]		10623 Fairlane Drive	11440				Company Laguna Enterprises dba Rio Grande Fence Co (Laguna Enterprises, Inc)	713 862 7320	0
202000529	Roof	Completed	9/8/20	ROOF - Reroofing	9/15/20	2 Smithdale Court	21427				Jay-Co Sheet Metal & Roofing (Jay-Co Sheet Metal & Roofing)	713 738 4525	0
202000530	Demo	Completed	9/8/20	DEMO - Demolition of House	9/24/20	343 Hunters Trail St	11160				Dennis Williams & Co., Inc. (Dennis T Williams & Company Inc)	713-465-7231	0
202000531	Tree	Issued	9/8/20	Tree Removal - 2 Trees		321 SHASTA DR	1975				Premier Tree Service (Premier Tree Service)	832 876 8733	0
202000532	G	Issued	9/8/20	Generator - New Generator with PreCast Slab		502 LINDEN WOOD DR	10000				Generator Supercenter - Electrical	281 251 6100	0
202000533	Plumbing	Issued	9/8/20	Plumbing - Gas Line/Gas Test for Generator		502 LINDEN WOOD DR	5000				Texas Select Plumbing	281 251 6100	0
202000534	Fence	Issued	9/8/20	FENCE - Replace Existing Fence [8 ft Maximum; On or Inside Property Line]		10806 Hunters Forest Dr	0				Better & Greater Pools	281 818 7777	0
202000535	Fence	Issued	9/9/20	FENCE - Installation of 4ft Chain Link Fence & 8ft		773 W CREEKSIDE DR	3926				Laguna Enterprises dba Rio Grande Fence	713 862 7320	0

Permit #	Permit Type	Permit Status	Permit Issued	Description	Completed Date	Address	Valuation	Lot	PIN	Subdivision	Contractor	Phone #	Total SqFt
202000536	Fire-S	Issued	9/9/20	Wood Fence [8ft Max; On or Inside Property Line] FIRE SPRINKLER - Installation of Fire Sprinklers		10706 Beinhorn Rd	7000				Co (Laguna Enterprises, Inc)	281 382 6114	0
202000537	Pool	Issued	9/9/20	POOL - Pool Remodel [Replaster, ReTile, Coping, Deck ReTile]		6 PINE GROVE CIR	37000				Watts Pool Service, Inc. (WATTS POOL SERVICE)	713 467 3400	0
202000538	RP	Issued	9/10/20	REMODEL - Kitchen & Laundry Remodel [Per Scope of Work]		8 Pinewood Circle	83000				R.C.O. Construction	713 419 3587	0
202000539	HVAC	Issued	9/10/20	HVAC - Replacement of Furnace & Coil Only		6 Sleepy Oaks Circle	6906				One Hour A/C & Heating (Hallmark One Hour A/C & Htg)	281-560-6334	0
202000540	Plumbing	Issued	9/10/20	PLUMBING - Gas Line for Generator		10815 BRIDL EWOOD ST	800				Tri-Tek Plumbing	713 259 6919	0
202000541	Plumbing	Issued	9/10/20	PLUMBING - Plumbing for Interior Remodel		611 Shartle Cir	20000				E & A Plumbing (E. & A. Plumbing)	281 227 1331	0
202000542	HVAC	Issued	9/11/20	HVAC - Change Out 2 Complete Systems & 1 Condenser		611 Shartle Cir	10000				Spring Breeze AC and Heating	832 766 2383	0
202000543	I	Issued	9/11/20	IRRIGATION - Installation of New Irrigation System		773 W CREEKSIDE DR	5000				R. F. Raymond Landscape Construction (R. F. Raymond Landscape Contruction)	281 782 0157	0
202000544	I	Issued	9/11/20	IRRIGATION		717 W	5000				R. F.	281 782 0157	0

Permit #	Permit Type	Permit Status	Permit Issued	Description	Completed Date	Address	Valuation	Lot	PIN	Subdivision	Contractor	Phone #	Total SqFt
202000545	Plumbing	Issued	9/11/20	PLUMBING - Replace 2 Water Heaters		1 Reichert Farms Court	2855				S & B Plumbing (S & B Plumbing)	281 242 6990	0
202000546	Tree	Issued	9/11/20	Tree Removal - 28 Trees per Brad Approved Tree Plan		343 Hunters Trail St	6500				Cupic Custom Homes (Cupic Custom Homes, .)	832 328 8856	0
202000547	HVAC	Completed	9/11/20	HVAC - Replace Complete System	9/18/20	701 Kuhlman Road	11622				Central City Air (Central City Air)	713-861-1977	0
202000548	E	Issued	9/11/20	ELECTRICAL - Bathroom Remodel		906 Tarrington Court	2000				GC Electric (G. C. ELECTRIC)	832-288-5808	0
202000549	Plumbing	Issued	9/11/20	PLUMBING - Complete Major Remodel Plumbing		10802 HUNTERS FOREST DR	7000				Axis Plumbing	281 381 5243	0
202000550	G	Issued	9/14/20	GENERATOR - Installation of Electrical Generator with Slab		10606 Fairlane Drive	12000				AGood Electrician, LLC	832 768 0286	0
202000551	Plumbing	Issued	9/14/20	PLUMBING - Remodel Plumbing		303 Hunters Trail Street	8000				Avites Plumbing, Inc. (Avites Plumbing Inc)	832 646 5317	0
202000552	Plumbing	Completed	9/14/20	PLUMBING - Replacement of Water Heater	9/17/20	842 Country Lane	9142				New Abacus Plumbing, LLC (New Abacus Plumbing)	713 812 7070	0
202000553	Plumbing	Completed	9/14/20	PLUMBING - Replacement of 2 Water Heaters	9/18/20	601 Lindenwood Drive	16696				New Abacus Plumbing, LLC (New Abacus Plumbing)	713 812 7070	0

Permit #	Permit Type	Permit Status	Permit Issued	Description	Completed Date	Address	Valuation	Lot	PIN	Subdivision	Contractor	Phone #	Total SqFt
202000554	Plumbing	Issued	9/14/20	PLUMBING - Bathroom Remodel Plumbing		906 Tarrington Court	6000				Linc Plumbing, Inc.	832 623 6965	0
202000555	HVAC	Issued	9/15/20	HVAC - Installation of 3 Systems for New Residence		11000 Hunters Park Drive	34300				Premier A/C & Heating Company (Premier A/C & Heating Company)	713-682-0888	0
202000556	Plumbing	Issued	9/16/20	PLUMBING - Mold Remediation Remodel		10610 S EVERS PARK DR	9500				Lonestar Plumbing	936 523 0936	0
202000557	Plumbing	Issued	9/16/20	PLUMBING - Complete Remodel Plumbing & Replace Gas Line to Existing Patio		10841 BEINHORN RD	18000				Imperial Plumbing	281 914 2188	0
202000558	E	Issued	9/17/20	ELECTRICAL - Reroute Electrical Underground Service for Pool		10429 Memorial Dr	2355				Margon Complete Electric	281 948 9308	0
202000559	Plumbing	Issued	9/18/20	PLUMBING - Gas Line for Generator		10606 Fairlane Drive	100				C & R Plumbing Services LLC	713 231 8555	0
202000560	E	Issued	9/18/20	ELECTRICAL - Electrical for New Construction & TCI		11000 Hunters Park Drive	32000				Electrical Works of Houston, Inc. (ELECTRICAL WORKS OF HOUSTON)	713-476-0429	0
202000561	E	Issued	9/18/20	ELECTRICAL - Electrical for Mold Remediation Remodel		10610 S EVERS PARK DR	7200				Affordable Electric	281 387 7665	0
202000562	Plumbing	Issued	9/18/20	PLUMBING - Plumbing for Remodel		8 Pinewood Circle	2000				JV Houston Plumbing	832 314 0124	0
202000563	Fence	Issued	9/18/20	FENCE - Installation of		753 Kuhlman Road	8000				Griffin Fence Co. (Griffin	713-937-6611	0

Permit #	Permit Type	Permit Status	Permit Issued	Description	Completed Date	Address	Valuation	Lot	PIN	Subdivision	Contractor	Phone #	Total SqFt
202000564	Driveway	Issued	9/21/20	6ft 6in. Fence [Maximum 8ft; On or Inside Property Line] DRIVEWAY - Replacement of Driveway in Same Location [2 Approaches]		7511 Riverview Way	8000				Foundation Builders, LLC (Foundation Builders LLC)	713 272 8088	0
202000565	Plumbing	Issued	9/22/20	PLUMBING - Replacement of Tankless Water Heater		522 Hunters Park Lane	3341				HotWater, LLC (Hot Water LLC)	832-673-0909	0
202000566	E	Issued	9/22/20	ELECTRICAL - Electrical for Kitchen & Laundry Remodel		8 Pinewood Circle	1200				Lexem Electrical Services, Inc.	832 552 9738	0
202000567	Fence	Issued	9/23/20	FENCE - Install 6ft Iron Driveway Gate & 14ft of 6ft Cedar Fence [One or Inside Property Line]		303 Teakwood Lane	9800				Shanes Fence Company (Shanes Fence Company)	281 687 2510	0
202000568	E	Issued	9/23/20	ELECTRICAL - Replace Service [Meter Loop & Service]		8430 Hunters Creek Drive	2500				E.T.L.J. Electric	832 618 3160	0
202000569	G	Issued	9/23/20	GENERATOR - Install Electrical for Generator [Pre-Cast Slab]		10926 Walwick Drive	1350				Generators of Houston - Electric (Generators of Houston Electrical)	713-812-7285	0
202000570	Plumbing	Issued	9/23/20	PLUMBING - Gas Line for Generator		10926 Walwick Drive	1350				Dial One Plumbing	713 539 6877	0
202000571	HVAC	Completed	9/24/20	HVAC - Replace 2 Ton Condenser Only	9/30/20	613 Wellesley Drive	3822				Carl's Quality Cooling and Heating, LLC	936 264 1133	0
202000572	Pool	Issued	9/25/20	Pool Permit -		10318	137000				Regal Pool &	832 894 3549	0

Permit #	Permit Type	Permit Status	Permit Issued	Description	Completed Date	Address	Valuation	Lot	PIN	Subdivision	Contractor	Phone #	Total SqFt
202000573	Fence	Issued	9/25/20	Fence Permit - 7 Foot Wood Fence per Approved Plans		10 PINEWOOD CIR	4955				Laguna Enterprises dba Rio Grande Fence Co (Laguna Enterprises, Inc)	713 862 7320	0
202000574	RP	Issued	9/25/20	REMODEL - Addition of Patio/Summer Kitchen [280sqft]		10917 Roaring Brook Lane	250000				Tarantino Properties, Inc.	713 974 4292	0
202000575	Fence	Issued	9/28/20	FENCE - Installation of 7ft Fence [Maximum 8ft; On or Inside Property Line]		30 Willowend Dr	15000				Thompson Custom Homes (Thompson Custom Homes)	832-327-0197	0
202000576	Plumbing	Completed	9/28/20	PLUMBING - Gas Test Only	9/30/20	10623 N Evers Park Dr	795				Village Plumbing & Air (Village Plumbing & Mechanical, .)	713 526 1491	0
202000577	G	Issued	9/28/20	GENERATOR - Installation of Electrical for Generator with Slab		10906 LONG SHADOW LN	0				Storm Guardian Generator (Storm Guardian Generator)	281 645 2177	0
202000578	Plumbing	Issued	9/28/20	PLUMBING - Gas Line for Generator		10906 LONG SHADOW LN	0				Abraham The Plumber	281 648 2177	0
202000579	Pool	Issued	9/29/20	Pool Permit - Renovation - Plaster, Tile, Coping, Pool Deck, Drain and Light Upgrades		10811 TIMBE R GLEN DR	34000				Better & Greater Pools	281 818 7777	0
202000580	Comm-B	Issued	9/29/20	COMMERCIAL - Proposed Ground Furniture to be		715 1/2 Voss Rd	10000				Jacobs Telecommunications, Inc.	678 926 1501	0

Permit #	Permit Type	Permit Status	Permit Issued	Description	Completed Date	Address	Valuation	Lot	PIN	Subdivision	Contractor	Phone #	Total SqFt
202000582	Fence	Issued	9/30/20	placed in the City Right Of Way FENCE - Installation of Fence [Maximum 8ft; On or Inside Property Line]		402 Kari Court	0				Frankel Building Group (Frankel Building Group)	713 623 4646	0
202000583	Fence	Issued	9/30/20	FENCE - Installation of Fence [Maximum 8ft; On or Inside Property Line]		225 Caruthers Ln	0				Frankel Building Group (Frankel Building Group)	713 623 4646	0
73 Permits													Total sq ft: 0

CITY OF HUNTERS CREEK VILLAGE ENGINEER'S REPORT

Prepared October 23, 2020 for the October 27, 2020 Agenda

A. Voss at Second Baptist

1. We met with the City of Houston onsite last week and discussed the City's intended plan. The City intends to repair both southbound lanes and replace sidewalk and guard rail for the length of the damaged area.
2. The City has a job order contract with Angel Brothers Construction to perform the work. Construction is intended to start within a month.
3. The slope paving will not be replaced in this project but approximately 10 years in the future.

B. Beinhorn and Voss – Traffic Signal Reconstruction

1. Contractor has begun rewiring signal wires at Lindenwood and Memorial
2. Installation of new signal detection system at Lindenwood at Memorial scheduled to begin first week in November.
3. Poles are estimated to arrive January 2021.
4. Contract amount is \$329,078.87.

C. 2020 Street Maintenance – Memorial Drive

1. Project Bid Opening was Friday, October 23rd, 2020
2. We recommend award to MC2 Main Lane Industries, Ltd. for \$297,312.00
3. See Bid Tabulation and Recommendation of Award Letter.

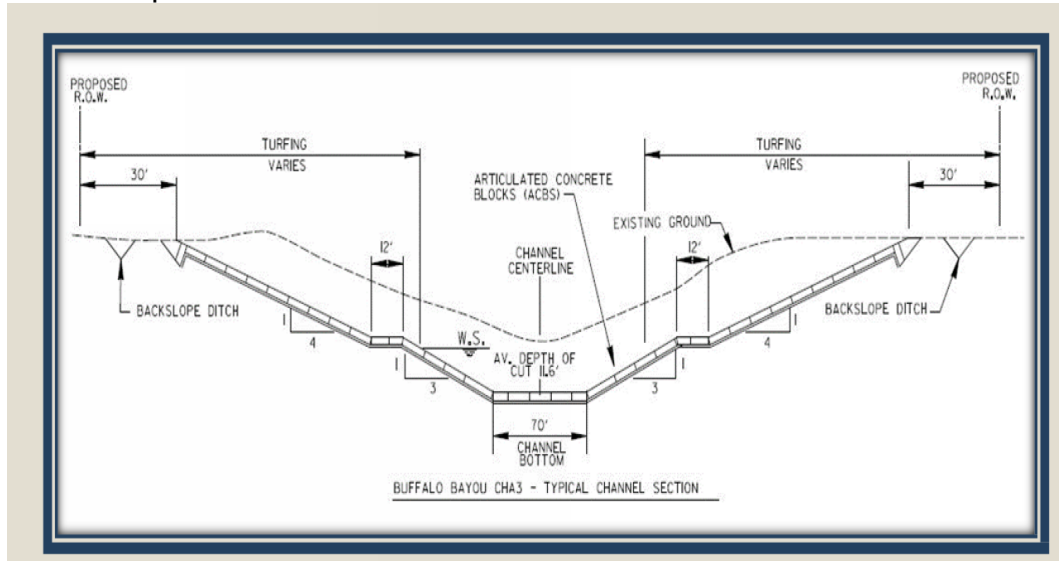
D. US Army Corps of Engineers (USACE) – Buffalo Bayou and Tributaries Resiliency Study, Texas. Completed October 2020.

1. The USACE completed a report dated October 2020. It is subtitled “Review of Completed Projects Interim Feasibility Report”. Note that this is a review of existing plans for feasibility. And is interim, not final. It is my opinion that this is simply a cursory review by USACE of plans that are already on the ‘table’.
2. Fifth slide USACE reminds us that “Problems to be solved existed in 1940, they are not due to “changed conditions” and they show their proposed solutions map from 1940.
3. There are eight alternative plans compared in this study. Of the eight plans, only five passed “initial screening”. Of the five passing, one is a “do nothing” alternative which is required for this type of study.
4. While there are no recommendations to go forward, the remaining four plans are “considered for future action”. Three of the four have direct impact to HCV. They are:
 - Alt 6: widen and deepen Buffalo Bayou (requires alt 7)
 - Alt 7: large scale acquisition along Buffalo (mandatory to carry forward)
 - Alt 8: combination of 6 and 2. (2 is new reservoir on Cypress).
5. Remaining public meeting schedule is (I’ll have printed handouts)

Schedule of Information Sessions:

Tuesday, October 13	6:00 - 8:00 PM
Thursday, October 15	6:00 - 8:00 PM
Thursday, October 22	6:00 - 8:00 PM
Monday, October 26	1:00 - 3:00 PM

6. Proposed cross section:



***My Opinion:** This solution is unlikely as it would be impossible to get a USACE environmental permit under the current rules. Which is somewhat ironic since this is from the USACE. Additionally, the political cost is not accounted for and I believe both the acquisition cost and the construction cost are underestimated here. The tunnel is the logical solution albeit very expensive.



Village Mutual Insurance Group 2021 Renewal Presentation

Bob Treacy, LHIC | October 19, 2020

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Gallagher

Insurance | Risk Management | Consulting



Medical Analysis

Carrier	UHC - PPO	UHC - EPO	UHC - Charter ACO	UHC - PPO	UHC - EPO	UHC - Charter ACO
Plan Name						
Individual Annual Deductible	\$1,000	\$1,500	\$1,000	\$1,000	\$1,500	\$1,000
Family Annual Deductible	\$2,000	\$3,000	\$2,000	\$2,000	\$3,000	\$2,000
Co-insurance	20%	20%	20%	20%	20%	20%
Individual Out of Pocket Maximum	\$4,000	\$5,000	\$4,000	\$4,000	\$5,000	\$4,000
Family Out of Pocket Maximum	\$8,000	\$10,000	\$8,000	\$8,000	\$10,000	\$8,000
PCP Visit Copay	\$0-CH / \$25	\$0-CH / \$25	\$0-CH / \$10	\$0-CH / \$25	\$0-CH / \$25	\$0-CH / \$10
Specialist Copay	\$25/\$50	\$25/\$50	\$60	\$25/\$50	\$25/\$50	\$60
TeleHealth Copay	\$0	\$0	\$0	\$0	\$0	\$0
Routine Lab/Imaging						
• Billed by Physician	100%	100%	\$40 Copay	100%	100%	\$40 Copay
• Free Standing	100%	100%	\$40 Copay	100%	100%	\$40 Copay
• Out Patient Hospital Facility	100%	100%	\$40 Copay	100%	100%	\$40 Copay
Emergency Room						
• Facility	\$250 + 20%	\$250 + 20%	\$500 + Ded+20%	\$250 + 20%	\$250 + 20%	\$500 + Ded+20%
• Physician	Ded + 20%	Ded + 20%	Ded + 20%	Ded + 20%	Ded + 20%	Ded + 20%
• Urgent Care Copay	\$75	\$75	\$25	\$75	\$75	\$25
Rx Out of Pocket Max						
• Copays	\$10/\$40/\$80	\$10/\$40/\$80	\$10/\$40/\$80	\$10/\$40/\$80	\$10/\$40/\$80	\$10/\$40/\$80
• Mail Order	2.5X	2.5X	2.5X	2.5X	2.5X	2.5X
Generic Push/Step Therapy/Prior Auth	Yes	Yes	Yes	Yes	Yes	Yes
Rates	Current	Current	Current	Renewal	Renewal	Renewal
Employee	\$840.02	\$765.70	\$595.56	\$1,003.82	\$915.01	\$711.69
Employee + Spouse	\$1,839.64	\$1,676.88	\$1,304.28	\$2,198.36	\$2,003.87	\$1,558.61
Employee + Child(ren)	\$1,528.84	\$1,393.57	\$1,083.92	\$1,826.96	\$1,665.31	\$1,295.28
Employee + Family	\$2,528.46	\$2,304.76	\$1,792.64	\$3,021.50	\$2,754.18	\$2,142.19
Monthly Cost	\$162,963.88	\$23,943.44	\$10,749.88	\$194,741.16	\$28,612.34	\$12,846.03
Annual Cost	\$1,955,566.56	\$287,321.28	\$128,998.56	\$2,336,893.92	\$343,348.08	\$154,152.36
Combined Annual Cost		\$2,371,886.40		\$2,834,394.36		\$154,152.36
Change from Current		N/A			19.50%	



Medical Analysis

Carrier	UHC - PPO	UHC - EPO	UHC - Charter ACO	BCBSTX - PPO MTBCO011	BCBSTX-PPO MTBCP014	BCBSTX - Essential MTBEE011 - HMO
Plan Name						
Individual Annual Deductible	\$1,000	\$1,500	\$1,000	\$1,000	\$1,500	\$1,000
Family Annual Deductible	\$2,000	\$3,000	\$2,000	\$3,000	\$4,500	\$3,000
Co-insurance	20%	20%	20%	20%	20%	20%
Pocket Maximum	\$4,000	\$5,000	\$4,000	\$4,000	\$4,500	\$4,000
Maximum	\$8,000	\$10,000	\$8,000	\$12,000	\$13,500	\$12,000
PCP Visit Copay	\$0-CH / \$25	\$0-CH / \$25	\$0-CH / \$10	\$30	\$35	\$30
Specialist Copay	\$25/\$50	\$25/\$50	\$60	\$60	\$70	\$60
TeleHealth Copay	\$0	\$0	\$0	\$0	\$0	\$0
Routine Lab/Imaging						
• Billed by Physician	100%	100%	\$40 Copay	100%	100%	Ded +20%
• Free Standing	100%	100%	\$40 Copay	100%	100%	Ded +20%
• Out Patient Hospital Facility	100%	100%	\$40 Copay	100%	100%	Ded +20%
Emergency Room						
• Facility	\$250 + 20%	\$250+ 20%	\$500 + Ded+20%	\$500 + Ded + 20%	\$500 + Ded + 20%	\$500 + Ded + 20%
• Physician	Ded + 20%	Ded + 20%	Ded + 20%	Ded + 20%	Ded + 20%	Ded + 20%
• Urgent Care Copay	\$75	\$75	\$25	\$75	\$75	\$75
Rx Out of Pocket Max						
• Copays	\$10/\$40/\$80	\$10/\$40/\$80	\$10/\$40/\$80	\$0/\$10/\$50/\$100/\$150/\$	\$0/\$10/\$50/\$100/\$150/\$	\$0/\$10/\$50/\$100/\$150/\$
• Mail Order	2.5X	2.5X	2.5X	250**	250**	250**
Therapy/Prior Auth	Yes	Yes	Yes	Yes	Yes	Yes
Rates	Current	Current	Current	Proposed	Proposed	Proposed
Employee	\$840.02	\$765.70	\$595.56	\$818.48	\$787.63	\$753.24
Employee + Spouse	\$1,839.64	\$1,676.88	\$1,304.28	\$1,882.50	\$1,811.54	\$1,732.45
Employee + Child(ren)	\$1,528.84	\$1,393.57	\$1,083.92	\$1,473.26	\$1,417.73	\$1,355.83
Employee + Family	\$2,528.46	\$2,304.76	\$1,792.64	\$2,537.28	\$2,441.65	\$2,335.04
Monthly Cost	\$162,963.88	\$23,943.44	\$10,749.88	\$161,403.96	\$25,282.87	\$13,934.92
Annual Cost	\$1,955,566.56	\$287,321.28	\$128,998.56	\$1,936,847.52	\$303,394.44	\$167,219.04
Combined Annual Cost		\$2,371,886.40			\$2,407,461.00	
Change from Current		N/A			1.50%	

9.9% PY 2022 Premium Cap

Dental



Gallagher

Insurance | Risk Management | Consulting

Carrier	Guardian NAP PX (Buy Up)	Guardian PPO VZ (Base)	Guardian DHMO
Plan Name			
Calendar Year Max	\$1,500	\$1,500	N/A
CY Deductible	\$50 Ind / \$150 Fam	\$50 Ind / \$150 Fam	N/A
Ortho Life Max	\$1,000	N/A	Various Co-Pays
Preventive Services	100%	100%	Various Co-Pays
Basic Services	80%	80%	Various Co-Pays
Major Services	50%	50%	Various Co-Pays
Orthodontia	50%	N/A	Various Co-Pays
Endo & Perio	80%	80%	Various Co-Pays
Oral Surgery	80%	80%	Various Co-Pays
Waiting Period			
R & C	Out of Network	Out of Network	Out of Network
	80th Percentile	80th Percentile	80th Percentile
Rates	NAP PX	PPO VZ	DHMO
Employee	26	24	9
Employee + Spouse	13	7	0
Employee + Child(ren)	5	3	3
Employee + Family	12	12	7
Monthly Cost	\$3,987.96	\$3,987.96	\$379.93
Annual Cost	\$47,855.52	\$47,855.52	\$4,559.16
Change from Current	0.00%	0.00%	0.00%
	Current	Renewal	Current
	\$37.00	\$37.00	\$9.88
	\$73.46	\$73.46	\$16.93
	\$96.10	\$96.10	\$25.79
	\$132.54	\$132.54	\$30.52
	\$27.96	\$27.96	\$9.88
	\$55.52	\$55.52	\$16.93
	\$65.95	\$65.95	\$25.79
	\$93.51	\$93.51	\$30.52
	\$2,379.65	\$2,379.65	\$379.93
	\$28,555.80	\$28,555.80	\$4,559.16
	0.00%	0.00%	0.00%

Vision



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Plan Name	Superior Vision Current	
Exam/ Materials	\$10/\$25	
Frames Allowance	\$150	
Single Lenses	Covered in Full	
Bi Focal Lenses	Covered in Full	
Tri Focal Lenses	Covered in Full	
Progressive Lenses	Covered at lined Trifocal Level	
Lenticular Lenses	Covered 100%	
Polycarbonate Child	Covered 100%	
Polycarbonate Adult	\$33	
Factory Scratch Child	\$17-\$33	
Factory Scratch Adult	\$17-\$33	
Ultraviolet Coat	\$16	
Anti-Reflective Coat	\$43-\$85	
Photochromatic	\$31-\$82	
Elective Contacts Allowance	\$150	
Fitting Exam	\$25/\$50	
Necessary Contacts	Covered in Full	
Frequency	12/12/24	
Out of Network		
Exam Allowance	Up to \$42	
Frames Allowance	Up to \$60	
Single Lenses Allowance	up to \$26	
Bi Focal Lenses Allowance	Up to \$34	
Tri Focal Lenses Allowance	Up to \$50	
Progressive Lenses Allowance	Up to \$50	
Lenticular Lenses	Up to \$100	
Polycarbonate Child	Up to \$210	
Polycarbonate Adult	N/A	
Factory Scratch Child	N/A	
Factory Scratch Adult	N/A	
Ultraviolet Coat	N/A	
Anti-Reflective Coat	N/A	
Photochromatic	N/A	
Elective Contacts Allowance	Up to \$100	
Necessary Contacts Allowance	Up to \$210	
Rates	Current	Renewal
Employee	\$6.40	\$6.40
Employee + Spouse	\$12.80	\$12.80
Employee + Child(ren)	\$14.70	\$14.70
Employee + Family	\$22.64	\$22.64
Monthly Cost	\$1,640.68	\$1,640.68
Annual Cost	\$19,688.16	\$19,688.16
Change from Current	0.00%	



Basic Life, Vol Life & LTD

Carrier	Lincoln Current	Carrier Benefits Eligibility	Current Lincoln
Class 1	All Full Time Active Employees working 30 hours week	Class 1 Class 2	All Full Time Employees working 30 hrs. a wk.
Benefit Amount	\$50,000	Employee Benefit	Active Full Time Employees Grandfather Participants \$10,000 increments up to 5X Annual Salary 50% of EE age 25
Maximum Benefit	\$50,000	Spouse Benefit	50% of EE age 25
Guarantee Issue Limit	\$50,000	Child Benefit -Limiting Age	N/A
Conversion and Portability	Included	Birth- 14 days 15 days - 6 mos. 6 mos - Limiting Age	\$1,000 \$10,000
		Employee Guarantee Issue	\$100,000
		Under age 60	\$10,000
		Age 60-69	\$20,000
		Spouse Guarantee Issue	None
		Under age 60	\$10,000
		Age 60-69	same as Life
		Child Guarantee Issue	same as Life
		Employee AD&D Benefit	Yes
		Dependent AD&D Benefit	Yes
		Portability	Yes
		Age 65	35%
		Age 70	55%
		Age 75	70%
		Rates per \$1000	
		Under 25	Employee Spouse
		25-29	\$0.120 \$0.120
		30-34	\$0.130 \$0.130
		35-39	\$0.160 \$0.160
		40-44	\$0.240 \$0.240
		45-49	\$0.240 \$0.240
		50-54	\$0.370 \$0.370
		55-59	\$0.720 \$0.720
		60-64	\$1.150 \$1.150
		65-69	\$1.600 \$1.600
		70-74	\$4.410 \$4.410
		75-79	\$4.410 \$0.000
		80-84	\$4.410 \$0.000
		Child Rate	\$1.620
		Member/Ind AD&D Rate	\$0.03
		Family AD&D Rate	\$0.49
		Rate Guarantee Until	1/1/2021
Rates			
Life Rate Per \$1000	Current Renewal		Current Renewal
AD&D Rate Per \$1000	\$0.210 \$0.210		\$0.47 \$0.47
Total Rate Per \$1000	\$0.030 \$0.030		\$851,418.39 \$851,418.39
Est. Monthly Volume	\$0.240 \$0.240		
	\$7,012,500 \$7,012,500		
Est. Monthly Cost	\$1,683.00 \$1,683.00		\$4,001.67 \$4,001.67
Est. Annual Cost	\$20,196.00 \$20,196.00		\$48,020.00 \$48,020.00
Change from Current	0.00%		0.00%
Rate Guarantee Until	1/1/2021		1/1/2021
Plan Name			Lincoln Current
Benefits			All Active Full Time Employees working 30 hrs. a week
Eligibility			24 months Own Occ
Definition of Earnings			60% of Monthly Earnings
Employee Benefit			\$10,000
Maximum Monthly Benefit			90 days
Elimination Period Accident			90 days
Elimination Period Sickness			SSNRA
Benefit Duration			3/12
Pre-Existing Limitation			Include
Zero Day Residual			Include
Tax Free Benefit			Include
Employer FICA Match			Include
Rates			Current Renewal
Rate Per \$100			\$0.47 \$0.47
Est. Monthly Volume			\$851,418.39 \$851,418.39
Est. Monthly Cost			\$4,001.67 \$4,001.67
Est. Annual Cost			\$48,020.00 \$48,020.00
Change from Current			0.00%
Rate Guarantee Until			1/1/2021



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Compensation, AM Best & Disclosures



Compensation - Health

A.M. Best Ratings & Compensation - Health

While GBS does not guarantee the financial viability of any health insurance carrier or market, it is an area we recommend that clients closely scrutinize when selecting a health insurance carrier or HMO. There are a number of rating agencies that can be referred to including, A.M. Best, Fitch, Moody's Standard & Poors and Weiss Ratings (TheStreet.com). Generally, agencies that provide ratings of U.S. Health Insurers, including traditional insurance companies and other managed care (e.g. HMO) organizations, reflects their opinion based on a comprehensive quantitative and qualitative evaluation of a company's financial strength, operating performance and market profile. However, these ratings are not a warranty of an insurer's current or future ability to meet its contractual obligations.

Carrier	Quote Status	Commission/Supplemental Compensation
BCBS UHC	Medical, Rx	
	Proposed	0% / \$7.50 to \$15.00 PEPE
	Renewal	0% / \$0 to \$54.00 PEPE
Guardian	Dental	
	Renewal	0% / 0% to 7% of premium
Lincoln	Vision	
	Rate Guarantee	0% / 1.5% of premium



Compensation - Non-Health

A.M. Best Ratings & Compensation – Non-Health

Carrier	Status	Life/AD&D	Commission/Supplemental Compensation	AM Best Rating
Lincoln	Rate Guarantee		0% / 1.5% of premium	A+/XV
Lincoln	Rate Guarantee	LTD	0% / 1.5% of premium	A+/XV
Lincoln	Rate Guarantee	Vol Life / AD&D	0% / 1.5% of premium	A+/XV



AM Best Ratings – Non-Health

A.M. Best Ratings & Compensation - Health

Arthur J. Gallagher & Co. uses A.M. Best & Co.'s rating services to evaluate the financial condition of insurers whose policies we propose to deliver. The rating of the carrier and the year of publication of that rating are indicated. Arthur J. Gallagher & Co. makes no representation and warranties concerning the solvency of any carrier, nor does it make any representation or warranty concerning the rating of the carrier which may change.

Level	Category	Level	Category
A++, A+	Superior	C, C-	Weak
A, A-	Excellent	D	Poor
B++, B+	Good	E	Under Regulatory Supervision
B, B-	Fair	F	In Liquidation
C++, C+	Marginal	S	Rating Suspended

Financial Size Categories	
FSC I	Up to 1,000
FSC II	1,000 to 2,000
FSC III	2,000 to 5,000
FSC IV	5,000 to 10,000
FSC V	10,000 to 25,000
FSC VI	25,000 to 50,000
FSC VII	50,000 to 100,000
FSC VIII	100,000 to 250,000
FSC IX	250,000 to 500,000
FSC X	500,000 to 750,000
FSC XI	750,000 to 1,000,000
FSC XII	1,000,000 to 1,250,000
FSC XIII	1,250,000 to 1,500,000
FSC XIV	1,500,000 to 2,000,000
FSC XV	2,000,000 or more

Best's Insurance Reports, published annually by A.M. Best Company, Inc., presents comprehensive reports on the financial position, history, and transactions of insurance companies operating in the United States and Canada. Companies licensed to do business in the United States are assigned a Best's Rating which attempts to measure the comparative position of the company or association against industry averages.



Disclosures

The intent of this analysis is to provide you with general information regarding the status of, and/or potential concerns related to your current employee benefits environment. It does not necessarily fully address all of your specific issues. It should not be construed as, nor is it intended to provide legal advice. Questions regarding specific issues should be addressed by your general counsel or an attorney who specializes in this practice area.

This analysis is for illustrative purposes and is not a guarantee of future expenses, claims, costs, managed care savings, etc. There are many variables that can affect future health care costs including utilization patterns, catastrophic claims, changes in plan design, health care trend increases, etc. This analysis does not amend, extend, or alter the coverage provided by the actual insurance policies and contracts. Please see your policy or contact us for specific information for further details in this regard.

Network discount analysis is based on a representative basket of 'goods and services' an employer's health plan(s) could expect to see over the course of a year. It is in no way intended to imply a direct correlation to an employer's actual claim experience. This analysis is designed to approximate a differential in reimbursement rates among various networks in order to assess efficiency and does not in any way represent a guarantee of savings.

This proposal is an outline of the coverage proposed by the carrier(s), based on information provided by your company. It does not include all of the terms, coverages, exclusions, limitations, and conditions of the actual contract language. The policies and contracts themselves must be read for those details. Policy forms for your reference will be made available upon request.

This analysis contains a financial cost summary and an outline of key policy provisions. Although cost is an important factor in placing coverage with a stop loss carrier, key policy provisions are also critical to the selection process and they may represent additional financial liability. For example, a stop loss policy that supersedes a client's plan document language could have a negative financial impact on the Plan. Although most stop loss carriers will agree to cover medically necessary and generally accepted practices and procedures, there may be other limitations which should be considered prior to policy acceptance.

GBS and certain of its insurance carrier markets from time to time enter into arrangements providing for additional compensations to be paid to GBS by such carrier generally with respect to the total volume of premium or insurance coverages written through GBS with that carrier (i.e.: all insurance policies with that carrier where GBS is the broker). It is not clear at this time what these fees and/or commissions retained by GBS, GBS affiliates, such as excess and surplus lines brokers, wholesalers, reinsurance intermediaries, and similar parties, may earn and retain commissions and/or fees in the course of providing insurance products.

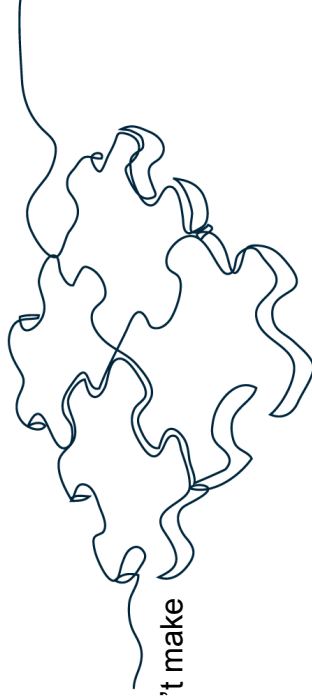
Commissions include all commissions/fees paid to Gallagher that are attributable to a contract or policy between a plan and an insurance company, or insurance service. This includes indirect fees that are paid to Gallagher paid by a third party, and includes, among other things, the payment of "finders' fees" or other fees to Gallagher for a transaction or service involving the plan. Gallagher companies may receive supplemental compensation referred to in a variety of terms and definitions, such as contingent commissions, additional commissions and supplemental commission.

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1. We are a Sales and Marketing Company dedicated to providing excellence in Risk Management Services to our clients.
2. We support one another. We believe in one another. We acknowledge and respect the ability of one another.
3. We push for professional excellence.
4. We can all improve and learn from one another.
5. There are no second-class Citizens – everyone is important and everyone’s job is important.
6. We’re an open society.
7. Empathy for the other person is not a weakness.
8. Suspicion breeds more suspicion, To trust and be trusted is vital.
9. Leaders need followers. How leaders treat followers has a direct impact on the effectiveness of the leader.
10. Interpersonal business relationships should be built.
11. We all need one another, We are all cogs in a wheel.
12. No department or person is an island.
13. Professional courtesy is expected.
14. Never ask someone to do something you wouldn’t do yourself.
15. I consider myself support for our Sales and Marketing. We can’t make things happen without each other. We are a team.
16. Loyalty and respect are earned – not dictated.
17. Fear is a turnoff.
18. People skills are very important at Arthur J. Gallagher.
19. We’re a very competitive and aggressive Company.
20. We run to problems – not away from them.
21. We adhere to the highest standards of moral and ethical behavior.
22. People work harder and are more effective when they’re turned on – not turned off.
23. We are a warm, close Company. This is a strength – not a weakness.
24. We must continue building a professional Company – together – as a team.
25. Shared values can be altered with circumstances – but carefully and with tact and consideration for one another’s needs

When accepted Shared Values are changed or challenged, the emotional impact and negative feelings can damage the Company.

- Robert E. Gallagher
May 1984



- 8 years running -

Thank You!

Consultant: Bob Treacy, LHIC
Account Manager: Sara Davis



Gallagher

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**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
September 22, 2020**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, September 22, 2020, at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person or by video or audio conference.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Ken Spalding Chip Cowell Jay Carlton
	City Attorney:	John Hightower
	City Administrator:	Tom Fullen
	Assistant to City Secretary:	Jennifer Namie (by teleconference)
	City Engineer:	Steve Byington

With a quorum of the Council Members present, Mayor Jim Pappas called the meeting to order at 6:00 p.m. followed by the pledge of allegiance led by Memorial Villages Fire Chief David Foster.

PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

Attorney Scott Porsche addressed Council regarding allegations of misconduct by Commander Jones of the Memorial Villages Police Department.

REPORTS

Treasurer: City Administrator Tom Fullen , presented the financial report and gave a brief summary.

Police Commission: Steve Reichel , Police Commissioner, presented the police department report.

Fire Commission: Councilman Jay Carlton presented the fire department report and Fire Chief David Foster reported on the progress and budget of the fire station remodel.

Building Official: James Stewart, City Building Official, gave a brief summary of the building report.

City Engineer: Steve Byington, City Engineer, reported on the following public work projects:

- a. 2020 Outfall Replacement – Outfall #32(River Glyn Drive)
 1. Final clean up and landscaping are complete.
 2. Project is closed out.
- b. Voss at Second Baptist
 1. City of Houston has a preliminary plan and expects to complete construction within one month.
- c. Beinhorn and Voss – Traffic Signal Reconstruction
 1. Reviewing submittals from contractor.
 2. Poles are estimated to arrive January 2021.
 3. Contract amount is \$329,078.87.
- d. CCTV Phase II
 1. Incorporating data into GIS database.
 2. Preparing recommendations for storm sewer repair.
- e. 2020 Street Maintenance – Memorial Drive
 1. Construction plans are prepared and ready for advertisement.
 2. Project to be advertised Wednesday, September 23, 2020.
 3. Project Bid Opening is Friday, October 16, 2020

CONSENT AGENDA

1. Approval of the Minutes of the Regular Meeting on August 25, 2020.
2. Approval of the Cash Disbursement Journal for August, 2020.

A motion was made by Councilman Stuart Marks and a seconded by Councilman Ken Spalding to approve the Minutes of the Regular Meeting on August 25, 2020 replacing Fidel Sapien's vote with Stuart Marks' vote due to Fidel Sapien's absence at the August meeting. The vote to approve the motion was unanimous.

A motion was made by Councilman Stuart Marks and a seconded by Councilman Ken Spalding to approve the Cash Disbursement Journal for August 2020. The vote to approve the motion was unanimous.

REGULAR AGENDA

1. Discussion and possible action to authorize a contract with FE Solutions to upgrade the AV System in Council Chambers for which the City would be reimbursed with funds from the CARES Act.

A motion was made by Councilman Fidel Sapien to authorize a contract with FE Solutions in the amount of \$11,426.40 to upgrade the AV System in Council Chambers for which the City would be reimbursed with funds from the CARES Act. Councilman Stuart Marks seconded. The vote to approve the motion was unanimous.

2. Discussion and possible action to appoint the City Administrator as the Acting City Secretary.

A motion was made by Councilman Ken Spalding to appoint City Administrator Tom Fullen as the Acting City Secretary. Councilman Stuart Marks seconded. The vote to approve the motion was unanimous.

3. Discussion and possible action to consider the appointment of members to the Planning and Zoning Commission, Board of Adjustment, Fire Commission and Police Commission.

A motion was made by Councilman Chip Cowell to appoint Josh Pratt to fill Alternate Position 6, Kelly Samosa to Position 1 on Board itself and John Bragg to Position 5 of Board itself. Councilman Ken Spalding seconded. The vote to approve the motion was unanimous.

4. Discussion and possible action to assess the progress of construction and consider a request for an additional extension of building permit 201600635, which originally expired on December 1, 2019 and authorized construction at 10802 Hunters Forest Drive, and setting the fees and conditions for the extension.

A motion was made by Councilman Ken Spalding to grant a 5 month extension for the amount of \$7,707.60. Councilman Jay Carlton seconded. The vote to approve the motion was unanimous.

EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.

At: 7:02 p.m. the Mayor announced that the City Council was recessing into closed executive session under the personnel and legal advice exceptions.

Deliberations concerning the duties and work assignments of the City Administrator and other City Hall staff after the resignation of the city secretary. (§ 551.074 Personnel Matters).

RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.

At 7:26 p.m. the City Council reconvened in open session. No action was taken during the closed executive session.

ADJOURNMENT

At 7:30 p.m. a motion was made by and seconded by Councilman Ken Spalding to adjourn the meeting. The vote to approve the motion was unanimous.

The meeting was adjourned at 7:30 p.m.

These minutes were approved on the ___ day of October, 2020.

Jim Pappas, Mayor

ATTEST:

Tom Fullen, City Administrator
Acting City Secretary

DRAFT



Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP POOLED-AP POOLED						
0005	AT&T (5414)	09/15/2020	Regular	0.00	348.30	32266
000815	BBG Consulting, Inc.	09/15/2020	Regular	0.00	4,000.00	32267
0628	BRADFORD GENE HENDRICKS	09/15/2020	Regular	0.00	875.00	32268
0669	C & D Janitor Service, Inc.	09/15/2020	Regular	0.00	795.86	32269
0445	CENTURY CONCRETE CONSTRUCTION INC	09/15/2020	Regular	0.00	33,500.00	32270
0012	COBB FENDLEY	09/15/2020	Regular	0.00	13,197.17	32271
0013	COWBOY TRUCKING INC	09/15/2020	Regular	0.00	99.00	32272
0020	EWING, HOUSTON	09/15/2020	Regular	0.00	205.00	32273
0023	GORMAN UNIFORM SERVICE	09/15/2020	Regular	0.00	101.32	32274
0030	HARRIS COUNTY MAYORS' & COUNCILS' ASSOCIA	09/15/2020	Regular	0.00	200.00	32275
0034	HOME SECURITY SYSTEMS INC	09/15/2020	Regular	0.00	299.85	32276
0035	HOUSTON CHRONICLE	09/15/2020	Regular	0.00	850.90	32277
0662	Jackie Trevino	09/15/2020	Regular	0.00	343.09	32278
000754	Jessica Hubertus	09/15/2020	Regular	0.00	26.60	32279
000825	Jonathan's the rub	09/15/2020	Regular	0.00	710.51	32280
000729	Jose Gerardo Garza	09/15/2020	Regular	0.00	2,320.39	32281
000737	Metalcraft Industries, Inc.	09/15/2020	Regular	0.00	5,663.75	32282
0062	NORTHWEST PEST PATROL	09/15/2020	Regular	0.00	1,275.00	32283
0065	OFFICE DEPOT CREDIT PLAN	09/15/2020	Regular	0.00	69.01	32284
0066	OLSON & OLSON LLP	09/15/2020	Regular	0.00	6,065.00	32285
000789	Van Sant Landscape Management	09/15/2020	Regular	0.00	6,895.00	32286
0362	VERIZON WIRELESS	09/15/2020	Regular	0.00	38.11	32287
0530	xlrINT LLC	09/15/2020	Regular	0.00	442.50	32288
0255	ZERO WASTE USA	09/15/2020	Regular	0.00	381.10	32289
0638-JS	Payment Remittance Center	09/26/2020	Bank Draft	0.00	84.95	DFT0000263
0547-CD	PAYMENT REMITTANCE CENTER	09/26/2020	Bank Draft	0.00	157.09	DFT0000264
0517-TF	PAYMENT REMITTANCE CENTER	09/26/2020	Bank Draft	0.00	2,811.64	DFT0000265
0127-EA	PAYMENT REMITTANCE CENTER	09/26/2020	Bank Draft	0.00	217.37	DFT0000266

Bank Code AP POOLED Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	37	24	0.00	78,702.46
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	4	4	0.00	3,271.05
EFT's	0	0	0.00	0.00
	41	28	0.00	81,973.51

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	37	24	0.00	78,702.46
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	4	4	0.00	3,271.05
EFT's	0	0	0.00	0.00
	41	28	0.00	81,973.51

Fund Summary

Fund	Name	Period	Amount
999	POOL	9/2020	81,973.51
			81,973.51

2021 HOLIDAY SCHEDULE

New Year's Day	January 1 (Friday)
President's Day	February 18 (Thursday)
Good Friday	April 2 (Friday)
Memorial Day	May 31 (Monday)
Independence Day	July 5 (Monday)
Labor Day	September 6 (Monday)
Thanksgiving (2)	November 25/26 (Thursday/Friday)
Christmas (2)	December 24/27 (Friday/Monday)

Jim Pappas, Mayor

October 20, 2020

Mr. Tom Fullen, City Administrator
City of Hunters Creek Village
1 Hunters Creek Place
Houston, Texas 77024

Re: Agreement with Harris County and the City of Hunters Creek Village

Dear Mr. Fullen,

The agreement to House, support, maintain, and confine prisoners in Harris County Jails, expires on December 31, 2020. If you will renew the contract under the same terms and conditions, with no increase in pricing, please advise the Purchasing Department in writing ASAP. You may respond by fax 713-755-6695 or by email to: Ebony.Breeding@pur.hctx.net.

If you have any questions, please call me at (713) 274-4438.

Sincerely,

Ebony Breeding

Ebony Breeding
Buyer

ERB

City of Hunters Creek Village will renew the contract under the same terms and conditions with no increase in pricing for the term January 1, 2021 through December 31, 2021.

Signature

Date

Printed Name



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: October 27, 2020
AGENDA SUBJECT: Discussion and possible action to mow TxDot
ROW along the I-10 feeder road adjacent to the
City limits of Hunters Creek Village
PROCEEDING: Motion
EXHIBITS:



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: **October 27, 2020**
AGENDA SUBJECT: Discussion and possible action to approve a contract with Cobb Fendley and Associates, Inc. for asphalt paving repairs at various locations on Memorial Drive, with a contract amount of 170,858.35.
EXHIBITS: **Award to Cobb Fendley & Associates, Inc.**
Bid Withdrawal for Antwi

October 23, 2020

The Honorable Jim Pappas
City of Hunters Creek Village
1 Hunters Creek Place
Houston, Texas 77024

RE: 2020 Street Maintenance – Memorial Drive
Construction Award Recommendation
CFA PROJ. NO. 2012-006-04

Dear Mayor Pappas:

CobbFendley received five (5) bids on October 23, 2020 for the above mentioned project. The apparent low bidder is Antwi Industries. with a total bid of \$170,858.35. After a phone call discussion with the apparent low bidder, Antwi Industries requested to withdraw their bid based on an error in their unit price.

The second low bidder is MC² Main Lane Industries, Ltd with a total bid of \$297,312.00. Based on the list of references, similar projects and past work experience with them on the Memorial at Voss Intersection Asphalt Repair work in 2019, we find the bidder to be responsive, qualified and financially capable of completing the work specified in the contract documents.

We recommend that the contract for this project be awarded to the low bidder MC² Main Lane Industries, Ltd. for the aforementioned amount.

Enclosed, for your review, is a copy of the Unit Bid Tabulation. If you have any questions or require any additional information, please do not hesitate to call me at 713-462-3242.

Sincerely,

COBB, FENDLEY & ASSOCIATES, INC.

A handwritten signature in blue ink that reads "Mark Sharpe". The signature is fluid and includes a long horizontal flourish extending to the right.

Mark Sharpe, P.E.
Project Engineer

Enclosure

PROJECT: 2020 STREET MAINTENANCE - MEMORIAL DRIVE
 CLIENT: HUNTERS CREEK VILLAGE
 DATE OF BID OPENING: OCTOBER 23, 2020
 TIME: 11:00 AM
 CFA PROJECT NUMBER: 2012-006-04

Spec. No.	Item No.	Item Description	Unit	Quantity	BIDDER NO. 1 ANTWI INDUSTRIES LLC.		BIDDER NO. 2 MAIN LANE INDUSTRIES, LTD.		BIDDER NO. 3 T CONSTRUCTION, LLC		BIDDER NO. 4 DG MEDINA CONSTRUCTION, LLC		BIDDER NO. 5 A-1 CONSTRUCTION SERVICES	
					Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
BASE BID														
01502	1	Mobilization (No Greater than 5% Total Bid)	LS	1	\$ 7,790.00	\$ 7,790.00	\$ 12,000.00	\$ 12,000.00	\$ 12,800.00	\$ 12,800.00	\$ 23,500.00	\$ 23,500.00	\$ 15,000.00	\$ 15,000.00
01555	2	Traffic Control	LS	1	\$ 7,900.00	\$ 7,900.00	\$ 12,000.00	\$ 12,000.00	\$ 10,500.00	\$ 10,500.00	\$ 21,500.00	\$ 21,500.00	\$ 3,500.00	\$ 3,500.00
02741	3	3 inches HMA Asphalt, Complete in Place	TON	323	\$ 120.00	\$ 38,760.00	\$ 210.00	\$ 67,830.00	\$ 185.00	\$ 59,755.00	\$ 210.00	\$ 67,830.00	\$ 233.26	\$ 75,342.98
TXDOT Item 247	4	16 INCHES Crushed Concrete (Non-Stabilized) Complete in Place	SY	1,867	\$ 33.00	\$ 61,611.00	\$ 52.00	\$ 97,084.00	\$ 63.00	\$ 117,621.00	\$ 37.00	\$ 69,079.00	\$ 51.40	\$ 95,963.80
02221	6	Remove/Dispose Asphalt and Subgrade	SY	1,867	\$ 12.00	\$ 22,404.00	\$ 25.00	\$ 46,675.00	\$ 26.00	\$ 48,542.00	\$ 48.50	\$ 90,549.50	\$ 54.76	\$ 102,236.92
02711	7	Laminated Geogrid, Complete in Place	SY	1,867	\$ 3.40	\$ 6,347.80	\$ 9.00	\$ 16,803.00	\$ 7.25	\$ 13,535.75	\$ 2.50	\$ 4,667.50	\$ 3.95	\$ 7,374.65
02922	8	Sodding	SY	400	\$ 5.25	\$ 2,100.00	\$ 6.00	\$ 2,400.00	\$ 9.00	\$ 3,600.00	\$ 12.00	\$ 4,800.00	\$ 12.00	\$ 4,800.00
02912	9	Install Root Barrier (24" depth), furnished by the City	LF	620	\$ 6.35	\$ 3,937.00	\$ 15.00	\$ 9,300.00	\$ 12.00	\$ 7,440.00	\$ 8.70	\$ 5,394.00	\$ 9.25	\$ 5,735.00
					BASE BID		\$ 150,849.80		\$ 273,793.75		\$ 287,320.00		\$ 309,953.35	
ALTERNATE BID														
02317	9	Install Crushed Concrete Base (Stabilized), 16 inch depth, complete in place	SY	200	\$ 33.00	\$ 6,600.00	\$ 75.00	\$ 15,000.00	\$ 47.00	\$ 9,400.00	\$ 46.00	\$ 9,200.00	\$ 68.50	\$ 13,700.00
ADD ALTERNATE BID														
02741	10	Remove and Replace 3 inch HMA Asphalt, complete in place (Surface Repair)	SY	100	\$ 55.00	\$ 5,500.00	\$ 65.00	\$ 6,500.00	\$ 64.00	\$ 6,400.00	\$ 78.00	\$ 7,800.00	\$ 45.00	\$ 4,500.00
-	11	Remove and Reinstall Traffic Signal Detection Pods at Lindenwood and Memorial (Pods Only, by Trafficware)	LS	1	\$ 3,000.00	\$ 3,000.00	\$ 5,000.00	\$ 5,000.00	\$ 6,200.00	\$ 6,200.00	\$ 6,280.00	\$ 6,280.00	\$ 2,500.00	\$ 2,500.00
02767	12	4" Pavement Striping All Types and Colors	LF	1,200	\$ 3.80	\$ 4,560.00	\$ 2.00	\$ 2,400.00	\$ 3.75	\$ 4,500.00	\$ 1.65	\$ 1,980.00	\$ 3.50	\$ 4,200.00
02764	13	Traffic Button Markers All Types and Colors Button Furnish and Apply	EA	40	\$ 13.00	\$ 520.00	\$ 8.00	\$ 320.00	\$ 52.50	\$ 2,100.00	\$ 15.00	\$ 600.00	\$ 15.00	\$ 600.00
02912	14	Install Root Barrier (24" depth), furnished by the Contractor	LF	200	\$ 6.35	\$ 1,270.00	\$ 20.00	\$ 4,000.00	\$ 12.00	\$ 2,400.00	\$ 25.70	\$ 5,140.00	\$ 36.00	\$ 7,200.00
					ALTERNATE BID (ALT + ADD ALT) SUBTOTAL		\$ 21,450.00		\$ 33,220.00		\$ 31,000.00		\$ 32,700.00	
					TOTAL BID		\$ 172,299.80		\$ 297,312.00		\$ 304,793.75		\$ 318,320.00	

- Represents discrepancy in bid price and unit price. All bids are selected based on unit price.

Peter Antwi
Antwi Industries LLC.
5444 Westheimer Rd. 1000
Houston, TX 77469
10/23/2020

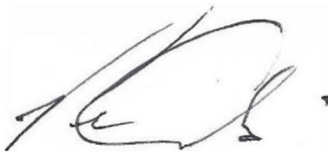
Mark Sharpe
Cobb, Fendley & Associates, Inc
13430 Northwest Freeway
Houston, TX 77040

Dear Mark Sharpe:

Please accept this letter as a request for bid withdrawal from 2020 Street Maintenance - Memorial Drive Project for the City of Hunters Creek Village

We made numerical errors on bid items which we did not account for correctly.

Sincerely,

A handwritten signature in black ink, appearing to read 'Peter Antwi', with a comma at the end.

Peter Antwi
Antwi Industries LLC.
General Manager



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: **October 27, 2020**

AGENDA SUBJECT: Discussion and possible action to approve the November and December Regular City Council meeting date (12/08/2020).

EXHIBITS:



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: **October 27, 2020**
AGENDA SUBJECT: Discussion and possible action to approve an Interlocal Agreement with The Purchasing Cooperative of America and the City of Hunters Creek Village for the purpose of facilitating purchasing operations through cooperative contracting that will result in real savings for PCA Members with discounts resulting from the competitive bid process.

EXHIBITS: **12-19 Become a PCA Member**
PCA Interlocal 5-20
PCA Trifold Brochure



BECOME A PCA MEMBER

Purchasing Cooperative of America is a national purchasing cooperative with legally procured contracts available for public entities in all 50 States and U.S. Territories, Canada and Mexico:

- *Educational institutions K-12 through universities*
- *Local, State and Federal governmental agencies*
- *Indian tribal governments*
- *Non-profit/non-taxed religious and charitable organizations*

PCA contracts may be used with federally-funded programs such as FEMA.

PCA Solicitation Procedure:

- COMPETITIVE BIDDING per Texas procurement and contracting statutes. Other state and federal statutes, including the FAR, are referenced in the solicitations.
- Solicitations are ADVERTISED for two consecutive weeks in a national publication, in a local publication, and on the PCA website.
- Evaluation Committee Members review solicitation responses per the EVALUATION FACTORS listed in the solicitation.

Join PCA

- No cost to join PCA. Vendors pay an administrative fee when they use their PCA contract.
- Complete the online Member Registration form at www.pcamerica.org/Members.
- Scroll down to the map and click on your state to look at the interlocal contracting 'joint powers' statutes for your state.
- Some Texas entities must complete the Interlocal Contract (you can find an example on the 'Forms' tab) and submit it to pcamerica@pcamerica.org.
- Becoming a member is EASY
 - (1) **In Texas.** Register online at www.pcamerica.org/Members; some entities also complete the Interlocal Contract (available on the Forms tab).
 - (2) **Other States.** Register online at www.pcamerica.org/Members; key on your state to see your state's 'joint powers' statutes. Public entities of other states will know membership requirements required by their state statute(s) or local authority.
 - (3) As needed, submit the interlocal contract to pcamerica@pcamerica.org
- 'PCA', 'the contract number' and 'title' must be listed on your purchase order.

Membership Has Its Privileges

- Working directly with awarded contractors
- Additional terms may be listed on the purchase order upon or written in a supplemental contract, as negotiated and agreed upon
- Contract support from PCA contract managers
- DUE DILIGENCE documentation available to PCA members upon request

Learn more about **PCA** at www.pcamerica.org or call Elaine Nichols, Director, at 713-851-1471
Texas Offices at 11811 North Freeway (I-45N), Suite 500, Houston 77060



INTERLOCAL AGREEMENT FOR COOPERATIVE PURCHASING SERVICES

This Interlocal Agreement for Cooperative Purchasing Services (“Agreement”) is entered into by and between _____
COMPLETE LEGAL NAME (DO NOT ABBREVIATE) & MAILING ADDRESS

(“PCA Member”, “Party”), a governmental entity, and Purchasing Cooperative of America (“PCA”, “Party”) on behalf of PCA Awarding Agencies to participate in all Purchasing Cooperative of America (“PCA”) cooperative purchasing programs administered by PCA and its affiliates and subsidiaries and for the purpose of participating in the cooperative purchasing services of PCA. Collectively, PCA and PCA Member and will be known as the “Parties”.

RECITALS

Purpose

The purpose of this Agreement is to support public entities by facilitating their purchasing operations through cooperative contracting and to promote real savings for PCA Members with discounts resulting from the competitive bid process.

Texas Government Code, Chapter 791, Interlocal Cooperation Act, and Texas Local Gov’t. Code, Chapter 271, Subchapter F. Cooperative Purchasing Program allows for governmental entities to contract for cooperative purchasing services that each Party to the contract is authorized to perform individually.

Eligible public entities may use all PCA contracts awarded to a Vendor. Each jurisdiction is subject to its own and members’ requirements. The use of a PCA contract by a PCA Member, along with their signed purchase order or other extension of the contract, constitutes acceptance of the contract and completes the interlocal agreement (if required by the entity(ies) between the Awarding Agency and PCA Member.

Membership Eligibility

Public entities in all 50 states, the U.S. Territories, Canada and Mexico, including local, state and federal governmental agencies, Indian tribal governments; educational institutions including K-12 public, private and charter schools, state and private colleges and universities; and non-taxed non-profit religious and charitable organizations are eligible to participate in the PCA purchasing cooperative. There is no fee to the PCA Member to join or use PCA contracts.

Role of the PCA Awarding Agency

1. Acts as Party to the Agreement.
2. Awards PCA contracts that have been competitively bid.
3. Provides service and support to PCA, PCA members and vendors, as necessary.

Role of the PCA Member

1. Registers on the PCA website, www.pcamerica.org, or any successor website.
2. Executes a copy of this Agreement by providing an authorized signature in the appropriate space below and submitting the form to Members@pcamerica.org.

3. Designates a contact person and updates the contact information as necessary.
4. Works with PCA awarded contractors according to the PCA contract.
5. Issues supplemental contracts, purchase orders, or other applicable authorizations for purchases directly to the awarded contractor; and includes “Purchasing Cooperative of America” or “PCA” and the “Contract Number”.
6. Makes payments to vendors in a timely manner and in accordance with the state laws and local procedures applicable to the PCA Member for all goods and services received.
7. Notifies PCA at the address or email shown below of any substantial problems in quality of goods or performance of services with an awarded contractor under a PCA contract.

Role of the Purchasing Cooperative (PCA)

1. Acts as a group purchasing organization that governmental entities join as members.
2. Performs the administration and management duties and responsibilities for which PCA will receive fees from PCA vendors using PCA contracts.
3. Performs all of the required steps of the competitive solicitation process in compliance with all applicable state statutes and regulations related to competitive procurement and contracting in the State of Texas.
4. Provides members access to cooperative contracts, due diligence documentation and PCA vendor contact information.
5. Provides support and service to PCA Members and vendors.
6. Performs such other related services and duties as are customarily performed by a entity in a similar position.

General Provisions

1. Effective Date. This Agreement is effective upon signature and shall be automatically renewed annually unless either Party gives sixty (60) days prior written notice of non-renewal.
2. No Minimum Purchase Requirement. This Agreement does not obligate the PCA Member to purchase a minimum amount of goods and/or services under any PCA contract.
3. Federal Requirements. The parties agree to comply fully with all applicable federal statutes, rules and regulations in connection with the cooperative contracts contemplated under this Agreement. This Agreement is subject to all applicable present and future valid laws governing such programs.
4. State Joint Powers Statutes. It is the sole responsibility of each PCA Member to follow their state procurement statutes as it pertains to cooperative purchasing, or joint power agreements, with in-state or out-of-state public agencies.
5. Governing Law-Texas. Any issue concerning PCA contracts in which a PCA Awarding Agency is involved shall be governed by the law of the State of Texas, excluding the conflicts of law provisions.
6. Venue-In Texas. Exclusive Venue for any litigation whatsoever involving PCA is the state district court of Harris County, Texas.
7. Governing Law-Outside Texas. PCA member’s use of PCA contracts shall be governed by the laws of the State of _____, excluding the conflicts of law provisions.
8. Venue-Outside Texas. Exclusive Venue for litigation arising between PCA Member and PCA awarded contractor from use of PCA contracts is _____.
(court jurisdiction)

9. Invalid Provision. If any term(s) or provisions of this Agreement are held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions of this Agreement shall remain in full force and effect.
10. Immunity. Neither Party to this Agreement waives or relinquishes any immunity or defense on behalf of themselves, their directors, officers, employees and agents as a result of this Agreement being executed or the performance of the functions and obligations describe herein.
11. Final Agreement. This Agreement incorporates all agreements, covenants and understandings between the Parties concerning subject matter in the Agreement. No prior agreement of understanding, verbal or otherwise, by the Parties or their agents, shall be valid or enforceable unless embodied in this Agreement.
12. “As is” Contracts. PCA makes PCA contracts available to the PCA Member “as is” and is under no obligation to revise the terms, conditions, scope, prices, and/or any other requirements of the contract for the benefit of the PCA Member.
13. Termination. This Agreement may be terminated with or without cause by either party upon (60) days prior written notice.
14. Notice. All forms of written notice, under this Agreement, shall be made by first class mail, postage prepaid and delivered to the other Party of this Agreement.
15. Records Requests. PCA Member agrees to cooperate in compliance with any reasonable request for information and/or records made by PCA. Breach of this provision may be grounds for termination after ten (10) days written notice to the PCA Member.
16. Submission. Send the signed Agreement to Purchasing Cooperative of America, 11811 North Freeway, Suite #500, Houston, Texas 77060, or email to Members@pcamerica.org. An email copy of an executed signature shall have the same force and effect as an original signature page.
17. Term. This Agreement is effective the date of the final signature and shall continue indefinitely, subject to the Termination clause.

Authorization

By execution and delivery of this Agreement, the undersigned individuals warrant that they have been duly authorized to enter into and perform the terms of this Agreement.

_____	Purchasing Cooperative of America
PCA Member	
_____	_____
Authorized Signature	Authorized Signature
_____	_____
Printed Name	Printed Name
Title _____	Title _____
Date _____	Date _____
Designated Contact _____	Designated Contact _____
Title _____	Title _____
Phone _____	Phone _____
Email _____	Email _____

Save Time, Save Money!

PCA provides:

- Procurement Expertise
- Industry Standard Contracts
- Value Add Benefits

PCA understands the needs of small & large Purchasing Departments with their limits on time, personnel, & expertise.

We are EDGAR compliant and look forward to providing our services to you!



Co-ops are good for everyone!

71

Register to become a Member:
<http://www.pcamerica.org/members>

Contact us:

Purchasing Cooperative of America
11811 N. Frwy, #500
Houston, TX. 77060
844-722-6374 Toll Free

Register to become a Vendor:
<http://www.pcamerica.org/vendor>



Work Smarter, Not Harder!

**SIGN UP to BECOME a
Member TODAY!**

Membership is FREE!

PCA

Purchasing Cooperative of America

**All 50 States, U. S. Territories,
Canada & Mexico**



www.pcamerica.org

PCA Purchasing Cooperative of America

PCA Awarded Contractors proudly display this symbol:



Membership is FREE!

Work directly with the Vendors who have been awarded PCA contracts through our rigorous solicitation responses & evaluation process, according to Texas and other states purchasing, contracting, & cooperative statutes.

Entities eligible for PCA Membership include Governmental Agencies, Educational Institutions (K12 through Univ) and Non-Taxed-Profit Organizations (including religious and charitable organizations).

Contracts for:

- Aluminum Ramps, Walkways, Stairs Systems, RI and Services
- Art Supplies
- Athletic Equipment, Supplies, & Related Items
- Auction Services for Public Entities
- Audio-Visual, Media Equipment, Supplies &/or Service
- Automobile Tires and Related Items
- Building Facilities Services & Assessments
- Computers, Peripherals, Hardware and Software Supplies
- Construction Management for Construction Programs
- Custodial Services, Supplies and Cleaning Equipment
- Demographic Services
- Disaster Recovery Energy Services
- Document Management Software/Programs for Administrative Records

- Elevator Inspection
- Employee Assistance Programs
- Energy Performance (ESCD) & Procurement
- Energy Conservation - Lighting, Automated Controls, and Building Energy-Saving Items
- Facility Operations & Maintenance
- Field Turf, Sport & Recreational Surfaces
- Financial Procurement
- Financial Services for Sustainable Products
- First Responders Safety Equipment
- Flooring Products, Services, Installation, Maintenance & RI (JOC)
- Food Services Equipment & Utensils
- Fuel, Additives, Grease, and Related Items
- Fuel Cards and Fleet Card Data Management & Reporting Systems
- Furniture & Fixtures for Classrooms, Labs, Offices, etc
- Grant Writing
- Heavy Equipment Rental, Maint., Parts, & New/Used Sales
- Highway & Road Materials for Roadways, Parking Lots, Parks, etc.
- HVAC Systems, Parts, Service
- Identification Verification
- Innovative Bulk Fuel & Fleet Cards
- Insurance Services & Third Party Administration
- Janitorial Products, Equipment, & Related Items
- Job Order Contracting (JOC)
- Kitchen Equipment, Products, POS, Service, & Related Items
- Laboratory Equipment and Related Items
- Laboratory Printers, plotters, paper cutters
- Library Books, Textbooks, Digital Readers, etc.
- Lighting and LED Lighting
- Modular & Portable Buildings
- Musical Instruments and Related Items
- Network Electronics Equip, Design & Consulting, & Wiring Services
- Office Supplies, Paper, Ink/Toner
- Operation & Maintenance Trades

- Outdoor Recreational Surfaces, Sports & Field Turf, & Associated Outdoor Items
- Playgrounds & Parks Equipment and Services
- Police Equipment- Surveillance, IT, Supplies, Safety Equip., etc.
- Procurement Sourcing Software
- Ramps & Technology for the Disabled
- Records Mgmt, Storage, Retrieval & Destruction
- Refurbished IT Equipment (Lease or Purchase), IT Services
- Restoration - Historic Bldgs, Sites & Artifacts (Repair & Maintenance)
- Roofing & Waterproofing
- Safe Schools & Public Buildings
- Safety/Security/Compliance/Verification Plan for the Public-At-Large
- Safety Equipment for Schools, Police, & First Responders
- Screen Printing and Branded Promo Items
- Security Systems
- Signage - Sales, Parts, Service and Related Items
- Sports Protective Gear and Related Items
- Stadiums and Sports Fields Equipment, Installation & Maintenance Services
- Substitute Teachers, Instructional Assistants, Tutors, & Others as Required
- Technology, Computers, Software
- Technology Products, Services, & Equipment for the Disabled
- Telecommunications Equipment, Supplies &/or Service
- Third Party Administration and Insurance Services, 125 Cafeteria Plans, & RI
- Tires & Related Items
- Trades for Operations & Maintenance & Related Services & Supplies
- Trenchless Rehabilitation
- Uniforms and Accessories for Band, Orchestra, Theater, etc.
- Waste & Refuse Containers - Roll Offs, Dumpsters, & Other Heavy Duty Containers, and Parts/Service
- Wastewater Piping & Structure Debris Removal Services
- Waterproofing Services & Materials for Bldgs and Facilities, including Curtain Wall, Foundations, & Roofing Repairs

www.pcamerica.org/currentcontracts