

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE SPECIAL
CITY COUNCIL MEETING
November 7, 2019**

The City Council of the City of Hunters Creek Village, Texas held a special meeting on Tuesday, November 7, 2019, at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Fidel Sapien Ken Spalding Chip Cowell Jay Carlton
	City Attorney:	John Hightower
	City Administrator:	Tom Fullen
	City Secretary:	Crystal R. Dozier
	City Engineer:	Steve Byington

With a quorum of the Council Members present, Mayor Jim Pappas called the meeting to order at 6:02 p.m. followed by the pledge of allegiance led by Ben Pielop, Graham Erwin, Rohan Reddy, Preston Nguyen, Gregory Otjen, Henry Suttles and David Suttles with Boy Scout Pack 695 and invocation by Mayor Pappas.

PUBLIC COMMENTS

Linda Knox at 8407 Hunters Creek Drive spoke before the Council regarding her concerns regarding speeding in her neighborhood.

Sarah Suttles with Pack 695 spoke before the Council regarding placement of a bench on Memorial at Bryn Mawr as a Pack 695 service project.

Treasurer: Tom Fullen, City Administrator presented the monthly financial report and gave a brief summary.

Police Commission: Police Commissioner Steve Reich reported and gave a brief summary. Personnel Changes/Issues/Updates-Carry-over candidate/applicant from last month dropped out of hiring process day before oral interviews. Reissued social media and on-line hiring/recruiting flyer. Received 15 inquiries. Tested 4 individuals. 2 passed initial BG screening. On 9/26/19 an officer was involved in a fleet accident and received minor injuries. The officer missed 2 days of work. MVPD Unit 173 received moderate damage to the rear bumper and tailgate and is currently being repaired. Claim filed with TML.

Major/Significant Events

- 9/6/19. Bunker Hill Public Safety Open House. Department set-up static display and met with residents during the evening event.
- 9/15/19 and 9/16/19. Official visits from president of New Guinea. MVPD provided on-site support to the US Secret Service protection detail while the residents hired off-duty personnel for traffic control and parking.

- 9/20/19 a department wide meeting was held at Top Golf, sponsored by the MVPD Police Foundation. A guest speaker conducted training for all personnel on financial investing and how best to prepare for retirement.

Status Update on any Major Projects-Narcan Training was conducted for all sworn personnel and all first aid kits now have Narcan available for use. 9/11/19 CAPERS installed their newest software update that supports NIBRS crime reporting. In addition to the office software, all vehicles were updated by Mergertree with the new mobile applications. 9/16/19 ALPR systems began coming on-line with the installation of the first fixed locations. 9/19/19 the second mobile ALPR system came on line. MVPD Unit 168 has been upfitted with the equipment and solar panel. The unit is being rotated between the 3 villages along with the radar trailer. (Note: We conducted a 30-day 24/7 test of the trailer with outstanding results checking over 153,000 license plates) All marked and most unmarked vehicles were detailed, resulting in an improvement of the appearance of all vehicles prior to National Night Out. Tropical Storm Imelda hit the Memorial area on September 19, 2019. MVPD personnel worked the streets, clearing drains of debris and closing flooded streets. Approximately 30 disabled vehicles were towed from Memorial Drive and N. Piney Point Road.

Fire Commission: Councilman Jay Carlton presented the fire commission report and gave a brief summary. He reported the fire department renovation is out for bid. Phase 2 will go out for bid in January.

Building Official: James Stewart, City Building Official gave a brief summary of the building report.

City Engineer: Steve Byington, City Engineer reported on the following public work projects:

- a. 2019 Outfall Replacement-Outfalls #5 and #24

The contract will start Monday, October 28th.

- b. Beinhorn and Voss – Traffic Signal Reconstruction (preliminary phase)

Resolving utility issues and refining ROW abstracting.

- c. Pavement Lifting – (aka mudjacking)

Both contractors have performed contracted repairs. Corrections have been completed. \$50,000 authorized by council originally

- **PolyTex – Initial Contract Amount = \$21,368.58, Final Amount = \$21,368.50 (lump sum contract)**
- **Uretek – Initial Contract Amount = \$28,665.00, Final \$26,647.00.**

- d. CCTV Phase II

Base contract is complete and City Engineers are reviewing videos. The Extra work authorized at bid time is on-going. Agenda item to request some additional work.

- e. Voss at Second Baptist

Recommend closing the sidewalk to pedestrians.

- f. Hunters Creek Elementary Drainage

City Engineer attended P&Z meeting last week. Only a sealed Drainage Report has been received so far and he has recommended that methodology be accepted. Further design is

required by the school district's consultants and will need to be provided and reviewed for conformance to the methodology.

CONSENT AGENDA

1. Approval of the Minutes of the Regular Meeting on September 24, 2019 and the Special Meetings on September 17, 2019 and October 1, 2019.
2. Approval of the Cash Disbursement Journal for September, 2019.
3. Approval of the 2020 Holiday Schedule.
4. Approval of an agreement with Harris County Sheriff's Office for housing city prisoners effective January 1, 2020.

A motion was made by Councilman Spalding to approve Consent Agenda and Councilman Cowell seconded the motion. The vote to approve the motion was unanimous.

REGULAR AGENDA

1. Discussion and possible action to approve Amendment #5 to the Village Fire Department interlocal agreement to authorize the Village Fire Department to enter into a fire protection and emergency services contract with the City of Bunker Hill Village.

A motion was made by Councilman Spalding to approve Amendment #5 to the Village Fire Department interlocal agreement to authorize the Village Fire Department to enter into a fire protection and emergency services contract with the City of Bunker Hill Village. Councilman Carlton seconded the motion. The vote to approve the motion was unanimous.

2. Discussion and possible action to approve an interlocal contract between the Village Fire Department and the City of Bunker Hill Village under which the Department will provide fire protection and emergency services to Bunker Hill Village for a term of four (4) years.

A motion was made by Councilman Spalding to approve an interlocal contract between the Village Fire Department and the City of Bunker Hill Village under which the Department will provide fire protection and emergency services to Bunker Hill Village for a term of four (4) years. Councilman Carlton seconded the motion. The vote to approve the motion was unanimous.

3. Discussion and possible action to approve a mutual release agreement with the cities of Bunker Hill Village, Hedwig Village, Hilshire Village, Piney Point Village, and Spring Valley Village concerning the release of certain potential claims associated with the dispute over the relationship of Bunker Hill Village to the Village Fire Department.

A motion was made by Councilman Spalding to approve a mutual release agreement with the cities of Bunker Hill Village, Hedwig Village, Hilshire Village, Piney Point Village, and Spring Valley Village concerning the release of certain potential claims associated with the dispute over the relationship of Bunker Hill Village to the Village Fire Department. Councilman Carlton seconded the motion. The vote to approve the motion was unanimous.

4. Discussion and possible action to approve a resolution of the City Council of the City of Hunters Creek Village, Texas Supporting the Metropolitan Transit Authority's Metronext Transit Plan, Subsequent Bond Election and Extension of the General Mobility Program; and providing an effective date.

No action taken.

5. Discussion and possible action to adopt a resolution establishing rules for citizen participation in city council meetings.

A motion was made by Councilman Cowell to postpone the item to the next meeting and Councilman Carlton seconded the motion. The vote to approve the motion was unanimous.

6. Discussion and possible action to accept the recommendation from the Village Mutual Insurance Group for the employees' medical, dental, vision, Life/AD&D, and long term disability insurance coverage for 2020.

A motion was made by Councilman Sapien to accept the recommendation from the Village Mutual Insurance Group for the employees' medical, dental, vision, Life/AD&D, and long term disability insurance coverage for 2020. Councilman Spalding seconded motion. The vote to approve motion was unanimous.

7. Discussion and possible action to approve the November and December Regular City Council meeting date.

A motion was made by Councilman Cowell to hold the November and December Regular City Council meeting on Tuesday, December 10, 2019 at 6:00 pm and Councilman Spalding seconded the motion. The vote to approve the motion was unanimous.

8. Discussion and possible action to approve a change order in the amount of \$8,337.00 to the contract with AIMs Companies for Storm Sewer and Outfall CCTV Inspection Services – Phase II.

A motion was made by Councilman Sapien to approve a change order in the amount of \$8,337.00 to the contract with AIMs Companies for Storm Sewer and Outfall CCTV Inspection Services – Phase II. Councilman Spalding seconded the motion. The vote to approve the motion was unanimous.

9. Discussion and possible action to adopt an ordinance of the City Council of the City of Hunters Creek Village, Texas amending Chapter 32, Solid Waste, by adding a new Article IV, Regulation of Commercial Solid Waste Collections and Disposal, for the purpose of requiring commercial solid waste haulers to obtain a franchise agreement from the city; providing for an exclusive commercial solid waste franchise agreement; and making other findings and provisions related thereto.

No action taken.

10. Discussion and possible action to consider a contract with Texas Pride Disposal for solid waste and recycling.

No action taken.

11. **A motion was made by Councilman Spalding with a second by Councilman Carlton to adjourn the meeting. The vote to approve the motion was unanimous.**

12. **The meeting was adjourned at 7:24 p.m.**

These minutes were approved on the 10th day of December, 2019.

_____/s/_____
Jim Pappas, Mayor

ATTEST:

_____/s/_____
Crystal R. Dozier, TRMC
City Secretary