

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
December 12, 2017**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, December 12, 2017, at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks
		Fidel Sapien
		Ken Spalding
		Chip Cowell
		Jay Carlton
	City Attorney:	John Hightower
	City Administrator:	Tom Fullen
	City Secretary:	Crystal R. Dozier
	City Engineer:	Steve Byington
	City Building Official:	James Stewart

With a quorum of the Council Members present, Mayor Jim Pappas called the meeting to order at 6:00 p.m. followed by the pledge of allegiance led by Officer Frank Lerma and invocation led by Mayor Pappas.

PUBLIC COMMENTS

Karen Skolnik at 907 Creekwood way spoke before council regarding her concerns about the development in Hedwig Village off the I-10 access road.

REPORTS

Treasurer: Shanoop Kothari, City Treasurer was not present. Tom Fullen, City Administrator gave a brief summary on the financial report.

Police Commission: Commissioner Steve Reichek presented the police report and gave a brief summary of recent events. Follow-up on Previous Month Items/Requests from Commission - FEMA on-site meeting held on October 31, 2017 at MVPD. Personnel Changes/Issues/Updates – Interviews were conducted the week of November 6, 2017. Major/Significant Events – On 10/9/17, Off-duty Harris County Deputies were involved in a pursuit that entered the Villages. In the 200 block of Blalock, the suspect vehicle lost control and struck a tree. One suspect was ejected from the vehicle, two ran on foot and one suffered fatal injuries at the scene. MVPD responded and setup a perimeter. The 2 suspects who fled on foot were apprehended in the area within 10 minutes of the incident. Harris County Criminal, Internal Affairs and Traffic Officers conducted criminal and administrative investigations and DPS investigated the fatal accident. Charges were filed on the driver for Homicide due to the death of the 16 year-old suspect.

On 10/19/17, detectives following up two cases involving a suspect who had stolen 2 pool pumps from Village residents was observed driving in the Villages. Detectives initiated a traffic stop and took the suspect into custody. During questioning, he admitted to stealing

the two pool pumps from prior customers because he was mad at his employer for firing him. One pool pump was recovered in Fort Bend County and returned to the victim. The suspect was immediately booked on Felony Theft charges after the DA learned of the videotaped confession on the new video recording system utilized by CID detectives.

Status Update on any Major Projects - Received expedited FEMA reimbursement funds of \$28,994.41 on 10/26/17. Rifles locks installed on all marked police vehicles. Rifles are now being carried in a safe manner by qualified officers. Training will be expanded in light of recent events. 1st phase of Advanced First Aid Training conducted for all sworn personnel this month. Phase 2, practicum/proficiency has started and will finish in December. ALPR on-site visit to Florida has occurred. Great information on reducing costs, system proficiency and a phased approach was learned. A follow-up with the FL based system installer has occurred and additional information is forth coming about system/project strategies. The recognition program proofs are at 95% complete and electronic submissions have begun. Successfully held an unemployment hearing in reference to a claim for benefits with TWC. MVPD prevailed in the hearing.

Fire Commission: Councilman Jay Carlton, reported the Commission will be moving forward with the second conceptual design with a 2 million dollar budget and have hired an architect. Due to the roof currently leaking at the fire station the Commission has hired an outside consultant and will make a decision on the repair or replacement once the consultant has made a recommendation.

Building Official: James Stewart, City Building Official gave a brief summary of the building report.

City Engineer: Steve Byington, City Engineer reported on the following subjects:

a. Two Outfall Rehabilitation

The outfalls were physically inspected after the bayou levels went down. The Hunters Trial outfall received substantial damage from Harvey. The Magnolia Circle outfall had little change. The project is substantially designed and modifications to the design are ongoing to account for additional damage. Constructability activities ongoing this week to determine alternate methods to reduce costs.

b. FEMA Recovery Effort Update

The City Engineer has resolved all FEMA related inquires to flood damaged homes to date. Any inspections performed by FEMA contractors are complete. The City Engineer will continue to correspond with FEMA in the event funds are available for public works improvements damaged by Harvey.

c. Buffalo Bayou Debris Removal Project

There is a Harris County Flood Control District contactor currently working in Buffalo Bayou removing downed trees and debris. One of the access points for removal is in Hunters Creel Village at the HCFCD property at the end Willowed Drive. Generally the activities performed include teams of men with chainsaws cutting up fallen trees in advance of barges with excavators loading the debris. The barges then move to access point where debris is loaded onto trucks similar to those used for residential flood debris and hauled off for disposal.

Tom Fullen, City Administrator and Steve Byington, City Engineer met with HCFCD maintenance representatives on November 10th. They were told that the Willowend access point will only be used for removal within the approximately limits of the Hunters Creek Village boundary. The requested removal in Hunters Creek Village tributaries to Buffalo Bayou but were told that was not the contractors scope for project. They were also told that removal activities would take approximately six weeks. However, based on observed progress it will be at least January 2018. The will meet with HCFCD again on Monday the 11th to discuss progress and resident concerns related to bank damage.

Mayor and Council Report: Councilman Marks gave an update on the Tri-Cities Virtual Gate Project.

CONSENT AGENDA

1. Approval of the Minutes of the Regular Meeting on October 24, 2017, Special Meeting on November 28, 2017 and Joint Special Meeting on November 28, 2017.
2. Approval of the Cash Disbursement Journal for October and November, 2017.
3. Approval of the Resolution designating Community Newspaper/Memorial Examiner, as the City's official newspaper for fiscal year 2018.
4. Approval of the agreement with the Harris County Sheriff's Office for housing city prisoners effective January 1, 2018.
5. Approval of an Interlocal Agreement with Harris County under which the City will pay the County the amount of \$2,314.51 and the County will implement a public education and outreach program on the City's behalf, as necessary to comply with the requirements of the City's federal storm sewer permit; authorizing the mayor to execute the agreement on behalf of the City.

A motion was made by Councilman Carlton to approve the items on the Consent Agenda and Councilman Spalding seconded the motion. The vote to approve the motion was unanimous.

REGULAR AGENDA

1. Discussion and possible action regarding the nuisance condition of the property located at 10803 Beinhorn Road.

After considered the evidence and arguments presented, the Council requested the resident contact the Tom Fullen, City Administrator to give a status update. No formal action was taken.

2. Discussion and possible action to award a bid for mowing services for Memorial Drive and Voss Road.

A motion was made by Councilman Spalding to award a bid for mowing services for Memorial Drive and Voss Road to Special Touch Landscaping and Councilman Carlton seconded the motion. The vote to approve the motion was unanimous.

3. Discussion and possible action to approve the purchase of the traffic light control box for the intersection of Voss Road and Beinhorn Road.

A motion was made by Councilman Spalding to approve the purchase of the traffic light control box for the intersection of Voss Road and Beinhorn Road and Councilman Carlton seconded the motion. The vote to approve motion was unanimous.

4. Discussion and possible action to approve amendment 55 to the Engineering Services Agreement with Cobb Fendley to authorize engineering work associated with the Willowick Section 2 Drainage Study.

A motion was made by Councilman Spalding to approve amendment 55 to for the Engineering Services Agreement with Cobb Fendley to authorize engineering work associated with the Willowick Section 2 Drainage Study and Councilman Marks seconded the motion. The vote to approve the motion was unanimous.

5. Discussion and possible action to approve a Resolution confirming the City Council's annual review of the City's Investment Policy and Investment Strategies.

A motion was made by Councilman Spalding to approve a Resolution confirming the City Council's annual review of the City's Investment Policy and Investment Strategies and Councilman Marks seconded the motion. The vote to approve the motion was unanimous.

6. Discussion and possible action to approve an Agreement with George K. Baum & Company, for providing financial advisory services to the City.

No action taken.

7. Discussion and possible action to approve an agreement between Cellco Partnership d/b/a Verizon Wireless and City of Hunters Creek Village for government pricing services.

A motion was made by Councilman Carlton to approve an agreement between Cellco Partnership d/b/a Verizon Wireless and City of Hunters Creek Village for government pricing services and Councilman Sapien seconded the motion. The vote to approve the motion was unanimous.

8. Discussion and possible action to approve the annual donation to Spring Branch Memorial Library.

A motion was made by Councilman Spalding to table the item to the next meeting and Councilman Cowell seconded the motion. The vote to approve the motion was unanimous.

9. Discussion and possible action to approve an amendment to the Interlocal Agreement between the City of Bunker Hill and the City of Hunters Creek for Animal Control Services

No action taken.

10. Discussion and possible action to terminate the agreement with Waukesha-Pearce Industries and accept the agreement with Texas Elite Generators for generator maintenance and service.

No action taken.

11. **A motion was made by Councilmember Spalding with a second by Councilmember Sapien to adjourn the meeting. The vote to approve the motion was unanimous.**
12. **The meeting was adjourned at 7:40 p.m.**

These minutes were approved on the 22nd day of January, 2018.

 /s/
Jim Pappas, Mayor

ATTEST:

 /s/
Crystal R. Dozier, TRMC
City Secretary