

**CITY OF HUNTERS CREEK VILLAGE, TEXAS  
MINUTES OF THE REGULAR  
CITY COUNCIL MEETING  
AUGUST 26, 2014**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, August 26, 2014, at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas.

Present:	Mayor:	Bonnie McMillan
	Councilmembers:	David Wegner
		Fidel Sapien
		Ronnie Weinstein
		Michael Schoenberger
		Jim Pappas
	Interim City Secretary:	Ann Smith
	City Attorney:	John Hightower
	Dir. of Development:	Tom Fullen
	Asst. City Secretary/Permit	
	Clerk:	Crystal Seagler
	City Treasurer:	Shanoop Kothari

***With a quorum of the Council Members present, Mayor McMillan called the session to order at 6:00 p.m. followed by the pledge of allegiance.***

Assistant City Secretary Crystal Seagler administered the Oaths of Office for newly appointed Interim City Secretary Ann Smith and City Treasurer Shanoop Kothari.

**REPORTS**

City Treasurer Report City Treasurer Shanoop Kothari presented the financial reports for the month of July 2014, reporting all bank accounts were fully reconciled.

Police Commissioner Chief Sanders introduced Frank Lerma the Police Department's Community Relations Officer. The chief stated plans to develop more city joint ordinances for continuity between the local cities. Chief Sanders invited the City Council to attend a remembrance reception on September 11, 2014.

Fire Commissioner Fire Chief David Foster briefed the Council on various activities occurring in Hunters Creek Village and discussed the proposed budget.

Building Official Tom Fullen, Building Official, new construction starts continuing at a regular pace. A written status report was not available at this time.

City Engineer Charles Eastland, City Engineer reported on the following public work projects:

- a. Voss Road at Soldiers Creek retaining wall project. Due to health issues of the Contractor's superintendent, a new superintendent was put on the job. The City Engineering firm was not comfortable with his experience in structural work so a request was submitted for another qualified person. Planned start will be after Labor Day.
- b. Willowend Culvert Crossing reconstruction. Contractor is constructing headwalls on the ends of the box culvert. Anticipate road opening in mid to late September.
- c. Hedwig Road roadway improvements by Piney Point Village. Project is continuing on schedule and should be complete in 4 months.
- d. Soldiers Creek erosion study and report at Memorial Drive outfall. The study was submitted to Harris County Flood Control District and is being reviewed. Still waiting feedback.
- e. Drainage improvements for Lindenwood/Shasta. A public hearing and briefing by the City Engineer was conducted. Itemized probable cost estimate with breakdown by street/block is available for viewing. Looking for Council to determine whether to construct the entire project or portion thereof.

### **MAYOR AND COUNCIL REPORTS /COMMENTS**

Mayor McMillan briefed the Council on the Police Commission Meeting held in August at Hunters Creek City Hall.

HCAD certified tax roll process. Council was advised that the Appraisal District had certified the tax roll on Friday, prior to this meeting. Copies of the certification was provided to Council

Comments or suggestions for items to include on future agendas. Mayor McMillan gave a report on the fees for use of VISA credit cards for payment of city services and municipal court. Councilmember Sapien requested to consider sidewalks on Beinhorn.

### **PUBLIC COMMENTS**

Ed Holland, 314 Shasta Drive, spoke on the drainage/ditch improvements for Lindenwood and Shasta Drive. Mr. Holland noted the solid waste contract has been favorable for the citizens; however, recycling is utilized by approximately 30% of the residents.

Andy Billipp, 523 Saddlewood, questioned the compliance of the minimum setback requirements for construction. Mr. Billipp stated he did not believe the intent of the setback requirements was to allow situations as the new home/garage located at 521 Wellesley.

Mark Scimemi, 814 Voss Road, addressed the Council regarding noise levels of trucks and dual axle limits on Voss Road. Mr. Scimemi noted trucks were not in compliance with the City Code.

### **CONSENT AGENDA**

1. Approval of the Minutes of the July 22, 2014 and August 6, 2014 meetings.
2. Approval of the Cash Disbursement Journal for July, 2014.

***A motion was made by Councilmember Wegner to approve the consent agenda, as presented. Councilmember Weinstein seconded the motion. Vote was unanimous.***

### **REGULAR AGENDA**

1. Discussion and possible action on the 2015 Proposed Operating Budget and set date for final approval. ***It was announced a public hearing would be held on Tuesday, September 23 and adoption on Tuesday, September 30, 2014.***
2. Discussion and set date for the adoption of the 2014 Ad Valorem Tax Rate.

***Interim City Secretary Ann Smith presented the 2014 Certified Appraisal Roll, with a total taxable value of \$2,164,070,293. The 2014 Tax Rate Calculation Data provided by Laurie G. Payton, Tax Assessor-Collector, Spring Branch ISD, gave an effective rate of \$ .169701 per/ \$100 valuation. The previous year's tax rate is \$ .184082 per/\$100 valuation.***

***After discussion, a motion to propose a 2014 Tax Rate of \$ .184082 per/\$100 was made by Councilmember Wegner. Motion was seconded by Councilmember Weinstein. A roll call vote was required. Councilmember's voting "aye": Wegner, Sapien, Weinstein, Schoenberger and Pappas. No "nay" votes.***

***Vote was unanimous.***

***The motion was extended to set the date for two public hearings on September 16, 2014 at 6:00 p.m. and the second on Tuesday, September 23, 2014 at 6:00 p.m. The vote for adoption was set for Tuesday, September 30, 2014 at 6:00 p.m.***

3. Discussion and possible action to adopt a Resolution soliciting support from the Texas Municipal League for legislative action to change the deadline for posting Proposed Tax Rate Notices, as required by the Texas Local Government Code (TLGC), Section 140.010.

***A motion to adopt a Resolution soliciting support from the Texas Municipal League for legislative action to change the deadline for posting proposed tax rate notices, as required by TLGC, Section 140.010 was made by Councilmember Wegner. Councilmember Schoenberger seconded the motion. Vote was unanimous.***

4. Discussion and possible action to adopt an ordinance of the City of Hunters Creek Village, Texas, amending the license granted to Extenet Systems, Inc., to place, operate, and utilize its facilities within the public right-of-ways of the City to permit the placement of new utility poles at specific locations in the public rights-of-way of Thamer Circle and Timberwilde Lane; making certain findings; and providing other matters relating to the subject. ***(Item was pulled from the agenda by the requestor.)***

5. Discussion and possible action regarding police and various other reports posted on the City website.

***Interim City Secretary Ann Smith addressed the website and needs for current information. Old reports have been deleted and the City Staff will be working to improve information on the website.***

6. Discussion and possible action on renewal of the Solid Waste Contract with Royal Recycle and Disposal. ***(Item was tabled, at the request of Charles Gregory, for further revisions and information.)***

7. Discussion and possible action authorizing the Mayor to lock-in early discount rate with the Electric Provider.

***A motion to authorize the Mayor to lock-in early discount rates with the Electric Provider was made by Councilmember Wegner. Councilmember Pappas seconded. Vote was unanimous.***

8. Discussion and approval of appointment of Jim Hruzek to Police

Commissioner.

**A motion was made by Councilmember Wegner to appoint Mr. Jim Hruzek to the Memorial Village Police Commission. Motion was seconded by Councilmember Schoenberger. Vote was unanimous.**

9. Discussion and possible action to consider a Night Municipal Court and court dates through 2014.

**A motion was made by Councilmember Pappas to change the third Wednesday of the month Municipal Court time to an evening hour. Motion was seconded by Councilmember Weinstein. Vote was unanimous.**

10. Discussion and possible action on the 2015 Proposed Police Department Budget.

**The proposed 2015 Memorial Village Police Commission (MVPC) presented a \$4,691,740 overall budget, which is a 1% increase over the FY 2014 Amended Budget. The total cost per City is \$125,992.**

**A motion to approve the 2015 MVPC budget was made by Councilmember Wegner. Motion was seconded by Councilmember Schoenberger. Vote was unanimous.**

11. Discussion and possible action on the 2015 Proposed Fire Department Budget.

**The Chief presented the Proposed 2015 Budget for consideration. He noted the Commissioners had recommended that \$160,000 be placed into the Capital Replacement Fund. The proposed budget also includes a 2% of base salary contribution into the employees 457 Plan. The total General Fund Budget has an increase of 3.02% from the 2014 Budget.**

**A motion was made to approve the Fire Department 2015 Budget by Councilmember Wegner. Motion was seconded by Councilmember Weinstein. Vote was unanimous.**

12. Discussion and possible action for approval to hire temporary clerical worker.

**A motion was made by Councilmember Wegner to hire Brenda Kerbo-Campagna as a temporary part time court clerk. Councilmember Sapien seconded the motion. Vote was unanimous.**

**EXECUTIVE SESSION.** The City Council may convene a public meeting and then recess into executive (closed) session, to discuss any of the items listed on this agenda, if necessary, and if authorized under Chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) certain consultations with the City's attorney under §551.071; (2) certain matters involving purchase, exchange, lease, or value of real property under §551.072; and (3) certain personnel matters, §551.074.

- a. Regarding matters involving purchase, exchange, lease, or value of real property located within the incorporated limits of Hunter's Creek Village.
- b. Discussion on the City Secretary position search and applicants.

***The City Council adjourned into executive session at 8:10 p.m.***

***Council reconvened in open session at 8:50 p.m., and took action on Regular Agenda Item # 12 (see action above).***

**ADJOURN OPEN MEETING**

***A motion was made by Councilmember Schoenberger with a second by Councilmember Wegner to adjourn the meeting. The motion carried unanimously. The meeting was adjourned at 8:55 p.m.***

Respectfully submitted,

Ann Smith  
Interim City Secretary

These minutes were approved on the 23<sup>rd</sup> day of September, 2014.