

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
SEPTEMBER 23, 2014**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, September 23, 2014, at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas.

Present:	Mayor:	Bonnie McMillan
	Councilmember's:	David Wegner
		Fidel Sapien
		Ronnie Weinstein
		Michael Schoenberger
		Jim Pappas
	Interim City Secretary:	Ann Smith
	City Attorney:	John Hightower
	Dir. of Development:	Tom Fullen
	Asst. City Secretary/Permit	
	Clerk:	Crystal Seagler

With a quorum of the Council Members present, Mayor McMillan called the session to order at 6:00 p.m. followed by the pledge of allegiance.

C. PUBLIC HEARINGS

1. Public Hearing on the Proposed 2015 Operating Budget and announce date, time, and location to adopt.
2. Second Public Hearing to receive comments on the Proposed 2014 Tax Rate Increase and announce date, time, and location of City Council Special Meeting to adopt.

Mayor McMillan opened the public hearings on the proposed 2015 Operating Budget and the proposed 2014 Tax Rate Increase. No citizens were present for the public hearings. Mayor McMillan announced the special meeting to adopt the 2015 Operating Budget and the 2014 Tax Rate was scheduled for Tuesday, September 30, 2014 at 6:00 p.m. in the Council Chambers of City Hall.

Mayor McMillan closed the public hearings at 6:05 p.m..

REPORTS

City Treasurer Report City Treasurer Shanoop Kothari was not available to present the August, 2014 report.

Police Commissioner Officer Michelle Owens gave an update on the DARE program and the Texas Best Practices Policy. Chief Sanders spoke on the upcoming National Night Out scheduled for October 7, 2014 from 5-9:00 p.m. Chief Sanders stated his department had recently gauged the “noise decimal” along Voss Road and found it to be in the normal range.

Fire Commissioner Councilman Pappas stated the Fire Department monthly meeting would be the following week and answered various questions from the Council on fire truck locations.

Building Official Tom Fullen, Director of Development, presented the Under Construction Report dated September 18, 2014. The report noted eleven (11) new residences in 2014. The report showed in 2014, building, electrical, and mechanical & plumbing permits issued for a total of \$302,302.

City Engineer Charles Eastland, City Engineer reported on the following public work projects:

- a. Voss Road at Soldiers Creek retaining wall project. Following the last Council meeting, the engineer has reached out to the resident adjacent to the retaining wall project regarding the pending construction. The temporary easement will be considered on the Special City Council agenda for September 30, 2014.
- b. Willowend Culvert Crossing reconstruction. the contractor is currently re-constructing the roadway. It is anticipated completion near the end of September.
- c. North Hedwig Road roadway improvements by Piney Point Village. Project is continuing on schedule and should be complete in 3 months. All underground work has been completed.
- d. Soldiers Creek erosion study and report at Memorial Drive outfall. The study was submitted to Harris County Flood Control District and is being reviewed. The engineer and staff hosted a meeting at Hunters Creek Village City Hall with the HCFCD and discussions were positive.

- e. Drainage improvements for Lindenwood/Shasta Drives. Engineers have analyzed the potential cost per lot of installing oversized culverts in place of the ditched. The current estimate to do the work will be approximately \$82,000 per/lot.
- f. Mud-Jacking Repairs. The engineer presented pictures and quotes for the mud-jacking. This item is to be considered in the regular agenda.

6. MAYOR AND COUNCIL REPORTS /COMMENTS

Mayor Bonnie McMillan gave a short briefing on the following:

- a. National Night Out – October 7, 2014.
- b. 60th City Anniversary Open House – October 9, 2014.
- c. Announce new time for monthly Municipal Court.
- d. Briefing from Mayor with the Harris County Flood Control on the Soldier Creek Erosion Study.
- e. Briefing from Mayor on Jim Hruzek’s residency and appointment to the police commission.
- d. Comments or suggestions for items to include on future agendas.

E. PUBLIC COMMENTS

No one requested to address the Council at this time.

F. CONSENT AGENDA

Approval of the Minutes of the Public Hearing and Regular Meetings on August 26, 2014.

Approval of the Cash Disbursement Journal for August, 2014.

A motion was made by Councilmember Weinstein to approve the consent agenda, with the correction to Item #12, titling the position from “municipal court clerk to administrative clerk”. Councilmember Schoenberger seconded the motion. Vote was unanimous.

G. REGULAR AGENDA

1. Discussion and possible action to authorize the Mayor to execute a second amendment to the residential Solid Waste and Recycling Collection and Disposal Service Contract, for a period of five (5) years beginning November 1, 2014 and ending October 31, 2019, with Grace Disposal

Systems, L.L.C. d/b/a Royal Disposal and Recycling.

Councilmember Wegner motioned to approve the revised contract with Grace Disposal Systems, L.L.C. d/b/a Royal Disposal and Recycling for a period of five years, commencing on November 1, 2014. Councilmember Schoenberger seconded the motion. Vote was unanimous.

2. Discussion and possible action to appoint Carmen Knezeak as Deputy Municipal Court Clerk.

Councilmember Wegner motioned to appoint Carmen Knezeak as Deputy Municipal Court Clerk. Councilmember Weinstein seconded the motion. Vote was unanimous.

3. Discussion and possible action to award a contract/agreement, as per the recommendation of the city engineer, for the mud jacking repair project for various locations within the corporate limits of the City of Hunters Creek Village.

After much discussion on the various areas, the item was tabled for further review between the City Engineer and Director of Development.

4. Discussion and possible action to authorize the city engineer to formally bid the Lindenwood Drive and Shasta Drive Ditch and Drainage Improvement Project.

Councilmember Weinstein motioned to table this item until the special meeting on September 30, 2014 for rights to change the official city newspaper. Councilmember Schoenberger seconded the motion. Vote was unanimous.

5. Discussion and possible action to adopt a Resolution suspending the rate change for ninety (90) days according to the application filed by CenterPoint Energy.

A motion was made by Councilmember Schoenberger to adopt a Resolution, suspending the rate change for ninety (90) days according to the application filed by CenterPoint Energy. Motion was seconded by Councilmember Wegner. Vote was unanimous.

6. Discussion and possible action to accept the signed agreement regarding a temporary construction easement for the striping of Voss Road between Mr. Kal Malik and the City of Hunters Creek Village.

Councilmember Wegner motioned to table the action until the special council meeting on September 30, 2014 to have the revised agreement. Councilmember Schoenberger seconded the motion. Vote was unanimous.

7. Discussion and possible action on a report from the City Attorney regarding truck traffic and enforcement of existing regulations on Voss Road.

City Attorney John Hightower discussed the Interstate Commerce laws regarding enforcement by local jurisdictions regarding truck traffic. City Attorney Hightower stated if the Council so desired, he could draft an ordinance to rescind Section 40-37, of the Code of Ordinances.

Councilmember Weinstein motioned to request the City Attorney to prepare an ordinance rescinding Section 40-37 of the Code of Ordinances for the October meeting. Councilmember Wegner seconded the motion. Vote was unanimous.

8. Discussion and possible action appointing an official designee and one alternate to the Houston-Galveston Area Council 2015 General Assembly.

Councilmember Wegner motioned to appoint Councilman Ronnie Weinstein as the official designee and Councilman Mike Schoenberger as the alternate to the Houston-Galveston Area Council 2015 General Assembly. Councilmember Sapien seconded the motion. Vote was unanimous.

EXECUTIVE SESSION. The City Council may convene a public meeting and then recess into executive (closed) session, to discuss any of the items listed on this agenda, if necessary, and if authorized under Chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) certain consultations with the City's attorney under §551.071; (2) certain matters involving purchase, exchange, lease, or value of real property under §551.072; and (3) certain personnel matters, §551.074.

- a. Regarding matters on the City Secretary position search and applicants.
- b. Regarding a proposal to appoint Tom Fullen to perform the duties of City Administrator.
- c. Regarding matters involving purchase, lease, or value of real property located within the incorporated limits of Hunters Creek Village.

City Council went into executive session at 7:50 p.m.

RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.

- a. Discussion on the City Secretary position search and applicants.

- b. Discussion and possible action regarding a proposal to appoint Tom Fullen to perform the duties of City Administrator.

City Council reconvened in open session at 8:17 p.m.

Councilmember Wegner made a motion to appoint Tom Fullen as City Administrator/Building Official, with the pay increase of \$4,500, scheduled for January, 2015, to be effective immediately. Councilmember Pappas seconded the motion. Vote was unanimous.

A motion was made by Councilmember Schoenberger with a second by Councilmember Wegner to adjourn the meeting. The motion carried unanimously. The meeting was adjourned at 8:20 p.m.

These minutes were approved on the 28th day of October, 2014.

Tom Fullen, Interim City Secretary

Bonnie McMillan, Mayor