

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
OCTOBER 28, 2014**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, October 28, 2014, at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas.

Present:	Mayor:	Bonnie McMillan
	Councilmembers:	David Wegner
		Fidel Sapien
		Ronnie Weinstein
		Michael Schoenberger
		Jim Pappas
	City Attorney:	John Hightower
	City Administrator:	Tom Fullen
	Asst. City Secretary:	Crystal Seagler
	City Engineer:	Charles Eastland
	City Treasurer:	Shanoop Kothari

With a quorum of the Council Members present, Mayor McMillan called the session to order at 6:00 p.m. followed by the pledge of allegiance.

REPORTS

City Treasurer Report City Treasurer Shanoop Kothari gave a brief report on the City's September 2014 finances.

Police Commissioner Police Captain Eric Jones gave a report on the number of calls for service received in Hunters Creek Village. Captain Jones also reported on the success of Nation Night Out and thanked the city for its participation. Commissioner Trey Strake gave an update on response times for MVPD.

Fire Commissioner Councilman Pappas stated the Fire Department monthly meeting would be the following week and discussed the upcoming renovation of the fire station. Council also discussed the Village Mutual Insurance Group for FY 2015.

Building Official Tom Fullen presented the Under Construction Report dated October 20, 2014. He also reported that at the last monthly tri-city meeting the cities discussed changing the construction work hours to be the same for all three villages.

City Engineer Charles Eastland, The City Engineer reported on the following public work projects:

- a. Voss Road at Soldiers Creek retaining wall project. Construction has started. Contractor and engineer have been coordinating with the resident. Tree protection is in place and contractor is to begin construction in the creek bed to install the block retaining wall.
- b. Willowend Culvert Crossing reconstruction. The construction is complete. The installation of a handrail at the top of the headwall would enhance safety.
- c. North Hedwig Road roadway improvements by Piney Point Village. According to the Piney Point Village engineer the project should be complete in December.
- d. Soldiers Creek erosion study and report at Memorial Drive outfall. HCFCD responded to the submission from the city engineer and said that it appears to be too premature to consider funding on any particular project based on the level of information presented.
- e. Drainage improvements for Lindenwood/Shasta Drives. No bids were received for this project on October 27, 2014. City will advertise for the project for bids again after January 1, 2015.
- f. Mud-Jacking Repairs. After revisiting the purposed mud-jacking locations the City Engineer has eliminated several from the list based on criteria addressed at the September Council meeting. The new budget is \$22,460.00.

MAYOR AND COUNCIL REPORTS /COMMENTS

Mayor Bonnie McMillan gave a short briefing on the following:

- a. National Night Out was celebrated on October 7, 2014.
- b. The City also held a successful Open House on October 9, 2014 to celebrate the City's 60th City Anniversary.
- d. Comments or suggestions for items to include on future agendas. New street signs, planting and trimming of trees off Memorial Drive and Voss Road, and new construction hours are all items to be added to the next regular city council agenda.

PUBLIC COMMENTS

Pilar Klein a resident of Hunters Creek Village spoke to council and asked about replacing street signs and poles with new decorative ones.

Alan Daughtry introduced himself to council and expressed his interest in becoming a Fire Commissioner. He gave a brief summary of his qualifications and experience and stated that has been a resident of Hunters Creek for 9 years.

CONSENT AGENDA

1. Approval of the Minutes of the Regular Meeting on September 23, 2014, and the Special Meeting on September 30, 2014.
2. Approval of the Cash Disbursement Journal for September, 2014.
3. Appointment of Tom Fullen, City Administrator, as the City Representative on the Villages Mutual Insurance Board.

A motion was made by Councilmember Wegner to approve the consent agenda and Councilmember Schoenberger seconded the motion. The vote to approve the motion was unanimous.

REGULAR AGENDA

1. Discussion and possible action to approve 2015 Holiday Schedule.

A motion was made by Councilmember Wegner and a second by Weinstein to approve the 2015 Holiday Schedule. The vote to approve the motion was unanimous.

2. Discussion and possible action to approve the November and December Regular City Council Meeting date.

A motion was made by Councilmember Wegner and a second by Councilmember Weinstein to combine the November and December Regular City Council meetings and to hold the combined meeting on December 16, 2014. The vote to approve the motion was unanimous.

3. Discussion and possible action to accept the proposal from Etask to redesign the City of Hunters Creek Village website.

A motion was made by Councilmember Weinstein and a second by Councilmember Sapien to table the item till next month's meeting and Tom Fullen, City Administrator to research other webmasters. The vote to approve the motion was unanimous.

4. Discussion and possible action to award the bid for the Lindenwood Drive and Shasta Drive Ditch and Drainage Improvement Project.

A motion was made by Councilmember Wegner and a second by

Councilmember Weinstein to table item until the beginning of 2015 and to rebid the project in the first quarter of 2015 due to no bid submissions. The vote to approve the motion was unanimous.

5. Discussion and possible action to accept the proposal from Communities of Distinction to highlight the City of Hunters Creek Village.

A motion was made by Councilmember Wegner and a second by Councilmember Weinstein to decline the proposal from Communities of Distinction. The vote to approve the motion was unanimous.

6. Discussion and possible action to accept the proposal from Concrete Raising Corporation for mud jacking project.

A motion was made by Councilmember Wegner and a second by Councilmember Sapien to accept the proposal from Concrete Raising Corporation. An amendment was made by Councilmember Wegner and a second by Councilmember Sapien to accept the alternate bid item also. The vote to approve the motion was unanimous.

7. Discussion and possible action regarding recommendations for Villages Mutual Insurance Group for FY 2015 Insurance Carriers to wit: Major Medical, Dental, Life/AD&D, Long Term Disability, Supplemental Life and Vision.

A motion was made by Councilmember Wegner and second by Councilmember Weinstein to accept and approve the recommendations from the Village Mutual Insurance Group. The vote to approve the motion was unanimous.

8. Discussion and possible action approving an ordinance to rescind Ordinance 319 Article II. Truck Traffic Sec. 40-37. Prohibited routes.

A motion was made by Councilmember Sapien and a second by Councilmember Weinstein to approve rescinding Ordinance 319 Article II. Truck Traffic Sec. 40-37. Prohibited routes. The vote to approve the motion was unanimous.

9. **At 7:24 p.m., the City Council recessed into closed executive session to discuss the following items. No action was taken on any of the items during the executive session.**

- a. Discussion and possible action regarding municipal court accounting issues (§551.071 and §551.074 of the Texas Government Code).

- b. Discussion and possible action to review the qualifications of candidates for the position of city secretary. (§551.074 of the Texas Government Code).
 - c. Discussion and possible action regarding the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of the City's Police and Fire Commissioners. (§551.074 of the Texas Government Code).
 - d. Discussion and possible action regarding claim received from John Isham. (§551.071 of the Texas Government Code).
10. **At 8:05 p.m., the City Council reconvened in open public session.**
11. **Councilmember Schoenberger made a motion that the City appoint Crystal Seagler to the position of city secretary on a probationary basis, pending an assessment of her performance in that position thru the beginning of 2015 and her passing the Texas Municipal Clerks Certification Program examination. Councilmember Wegner seconded the motion. The vote to approve the motion was unanimous.**
12. **A motion was made by Councilmember Schoenberger with a second by Councilmember Weinstein to adjourn the meeting. The vote to approve the motion was unanimous.**
13. **The meeting was adjourned at 8:07 p.m.**

These minutes were approved on the 16th day of December, 2014.

Bonnie McMillan, Mayor

ATTEST:

Crystal Seagler, City Secretary