

**CITY OF HUNTERS CREEK VILLAGE, TEXAS  
MINUTES OF THE REGULAR  
CITY COUNCIL MEETING  
December 16, 2014**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, December 16, 2014, at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas.

Present:	Mayor:	Bonnie McMillan
	Councilmembers:	David Wegner
		Fidel Sapien
		Ronnie Weinstein
		Michael Schoenberger
		Jim Pappas
	City Attorney:	John Hightower
	City Administrator:	Tom Fullen
	City Secretary:	Crystal Seagler
	City Engineer:	Steve Byington

***With a quorum of the Council Members present, Mayor McMillan called the session to order at 6:00 p.m. followed by the pledge of allegiance led by Boy Scout Brady Price.***

**REPORTS**

City Treasurer Report City Administrator Tom Fullen gave a brief report on the City's October and November 2014 finances. Revenues are down however the city anticipated it to be low. Franchise tax and traffic tickets are lower than last year.

Police Commissioner Chief J.D. Sanders reported the increase of traffic control on Voss and officers are issuing more traffic tickets. There were 41 house checks over the Thanksgiving holiday for the residence who were out of town. The new Assistant Chief, Raymond Shultz from Albuquerque, NM will begin employment in mid-January.

Fire Commissioner Councilman Pappas stated the Fire Department had a short meeting two weeks ago. Discussion of the Fire Station renovation took place at the meeting. There are number of issues that need to be resolved however there are only a number of items that can be fixed due to code compliance.

Building Official Tom Fullen presented the Under Construction Report dated December 12, 2014.

City Engineer Steve Byington, The City Engineer reported on the following public work projects:

- a. Voss Road at Soldiers Creek retaining wall project. The block wall has been built. Mayor ask to look into the east side of Voss.
- b. North Hedwig Road roadway improvements in Piney Point Village. According to the Piney Point Village engineer the project will extend into January.
- c. Soldiers Creek erosion study and report at Memorial Drive outfall. Charles to present proposal for additional study into one to two year flow at the January meeting.
- d. Drainage improvements for Lindenwood/Shasta Drives. Preparing for rebid.
- e. Mud-Jacking Repairs. The project will start January 12<sup>th</sup> and should take about a month to complete.
- f. Hunters Creek Drive, Boros Drive and Hickory Hollow Street Reconstruction. Charles putting together a proposal for January meeting.
- g. Memorial Drive Pavement Condition. Charles is doing a preliminary assessment. Dean, Public Works Director to work on crack sealant.

#### **MAYOR AND COUNCIL REPORTS /COMMENTS**

- a. Comments or suggestions for items to include on future agendas. Memorial Drive pavement, striping and buttons for Memorial Drive and Bingle Road, Bio Landscape contract for Voss Road, Building Official authority to issue citations to contractors, resolution for outgoing Police Commissioner, resolution for new Police Commissioner, traffic signal replacement and plaques for benches for Benny Hruzek and Russ Shulte.

#### **PUBLIC COMMENTS**

There were no public comments

#### **CONSENT AGENDA**

1. Approval of the City Council Minutes of the Regular Meeting on October 28, 2014, and the Special Meetings on July 23, 2014, July 28, 2014 and November 5, 2014.
2. Approval of the Cash Disbursement Journal for October and November, 2014.

***A motion was made by Councilmember Wegner to approve the consent agenda and Councilmember Schoenberger seconded the motion. The vote***

***to approve the motion was unanimous.***

**REGULAR AGENDA**

1. Discussion and possible action to approve replacing street signs and poles with new decorative ones.

**Council directed Mayor to come up with a proposal for January meeting.**

2. Discussion and possible action to approve new construction hours.

**No action taken.**

3. Discussion and possible action to authorize the city engineer to formally rebid the Lindenwood Drive and Shasta Drive Ditch and Drainage Improvement Project .

**A motion was made by Councilmember Weinstein to approve the authorization to go out for rebid in March or April of 2015 and Councilmember Schoenberger seconded the motion. The vote to approve the motion was unanimous.**

4. Discussion and possible action to accept the proposal from xlrINT to redesign the City of Hunters Creek Village website.

**A motion was made by Councilmember Wegner to accept the proposal of \$4,500 from xlrINT and for Councilmember Weinstein to be the liaison for the city website. Councilmember Pappas seconded the motion. The vote to approve the motion was unanimous.**

5. Discussion and possible action to request Planning and Zoning Commission to review Accessory Structures, Section 44-162, of Code of Ordinances and report back to Council with a recommendation.

**A motion was made by Councilmember Sapien for Council to direct Planning and Zoning to review the height restrictions of automobile Shelters and Councilmember Weinstein seconded the motion. The vote to approve the motion was unanimous.**

6. Discussion and possible action approving an Ordinance of the City of Hunters Creek Village, Texas, adopting Amendment No. 6 to the Original Budget of the City of Hunters Creek Village, Texas, for the year 2014; providing detailed line item increases or decreases; providing for severability; and containing other provisions relating to the subject.

**A motion was made by Councilmember Wegner to approve budget amendment No. 6 of the original budget and Councilmember Sapien seconded the motion. The vote to approve the motion was unanimous.**

7. Discussion and possible action to accept the Interlocal Participation Agreement with the Local Government Purchasing Cooperative - Buy Board.

**A motion was made by Councilmember Wegner to accept the Interlocal Participation Agreement with Buy Board and Councilmember Schoenberger seconded the motion. The vote to approve the motion was unanimous.**

8. Discussion and possible action approving a Resolution of the City Council of the City of Hunters Creek Village, Texas, authorizing the City Administrator to apply to the Texas Comptroller's Office for return to the city of unclaimed funds.

**A motion was made by Councilmember Pappas to approve a Resolution Establishing the City Administrator Authority to Act on Behalf of the City of Hunters Creek Village, Texas, in Matter Associated With the Texas Comptroller of Public Accounts Unclaimed Property Division and Councilmember Schoenberger seconded the motion. The vote to approve the motion was unanimous.**

9. **At 7:31 p.m., the City Council recessed into closed executive session to discuss the following items.**
  - a. Regarding matters involving purchase, lease, or value of real property located within the incorporated limits of Hunters Creek Village. (§551.071 and §551.072 of the Texas Government Code).
  - b. Discussion and possible action regarding legal issues related to the application of zoning regulations where lots have been joined in common ownership. (§551.071 of the Texas Government Code).
  - c. Discussion and possible action regarding municipal court accounting issues (§551.071 and §551.074 of the Texas Government Code).
10. **At 8:15 p.m., the City Council reconvened in open public session.**
11. **A motion was made by Councilmember Pappas to direct the Planning and Zoning Commission to review changes to regulations where lots have been joined in common ownership and Councilmember Sapien seconded the motion. The vote to approve the motion was unanimous.**

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12. **A motion was made by Councilmember Pappas with a seconded by Councilmember Schoenberger to adjourn the meeting. The vote to approve the motion was unanimous.**
13. **The meeting was adjourned at 8:16 p.m.**

These minutes were approved on the 27 day of January, 2014.

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Bonnie McMillan, Mayor

ATTEST:

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Crystal Seagler, City Secretary