

**CITY OF HUNTERS CREEK VILLAGE, TEXAS  
MINUTES OF THE REGULAR  
CITY COUNCIL MEETING  
April 28, 2015**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, April 28, 2015, at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas.

Present:	Mayor:	Bonnie McMillan
	Councilmembers:	David Wegner
		Fidel Sapien
		Ronnie Weinstein
		Michael Schoenberger
	City Attorney:	John Hightower
	City Administrator:	Tom Fullen
	City Secretary:	Crystal Seagler
	City Treasurer:	Shanoop Kothari
	City Engineer:	Steve Byington
	Building Official:	Donnie Sullivan

***With a quorum of the Council Members present, Mayor McMillan called the session to order at 6:00 p.m. followed by the pledge of allegiance lead by Boy Scouts, Walker Brown, Hunter Tower and Jeremy Adkins.***

## **REPORTS**

City Treasurer Report Shanoop Kothari presented the February and March financial report and gave a brief summary.

Police Commissioner Caroline Cobb Acting Police Chief for April 28, 2015 handed out and read the police report to Mayor and Council. Police Commissioner Brooke Hamilton reported that the commission is working and focusing on next year's budget. Chief Sanders reported that the response times on police report are actual. He also reported on the Shell Gas Station robbery and noted that all suspects are in custody.

Fire Commission Councilmember David Wegner reported the commission is working on the budget for next year and anticipating a 2% increase.

Building Official Donnie Sullivan gave a brief summary on the monthly building report.

City Engineer Steve Byington, the City Engineer reported on the following public work projects:

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- a. Voss Road at Soldiers Creek Retaining Wall Project  
Voss Road at Soldier Creek retaining wall project is complete.
- b. North Hedwig Road Construction – Piney Point Village  
Contractor working on punch list.
- c. Ditch/Drainage Improvements for Lindenwood and Shasta  
Bid opening occurred on Friday, April 17, 2015. Two bids were received from GW Philips and ISI Contracting for \$586,115 and \$833,833.33. No recommendation on awarding a contract at this time.
- d. Hunters Creek Drive, Boros Drive, and Hickory Hollow St. Reconstruction  
Engineers are to hold a public information meeting for next City Council meeting and will notify the residents who abut city limits on Hickory Hollow Street.
- e. Memorial Drive Pavement  
Geotechnical field work will occur early May.
- f. Memorial Drive at Racquet Club  
Tom Fullen, City Administrator and Steve Byington inspected about 700 feet of the storm sewer. There were no visible defects at the low spot on Memorial Drive however the engineers will continue to monitor it.
- g. Traffic Signals  
The intersection of Voss Road and Beinhorn Road are currently programmed as an all-pedestrian phase intersections. The City Engineer recommended authorizing the purchase of the signal equipment from Texas Smartbuy. This is item number 7 on the Regular Agenda.

Mayor and Council Reports Council asked for the Planning and Zoning Commission to review parking pads in front yards and consider possible limitations.

### **PUBLIC COMMENTS**

Hunters Creek resident Steve Reichek spoke and thanked Mayor McMillan and Councilmember Schoenberger for their service. Mr. Reichek asked City Council about the cost estimate on Lindenwood, if the traffic lights are replaced with LED and what is the definition of an Accessory Structure.

### **CONSENT AGENDA**

1. Approval of the Minutes of the Regular Meeting on March 10, 2015.
2. Approval of the Cash Disbursement Journal for March, 2015.
3. Acceptance of resignation of Tommy Fatjo from his position as Alternate Fire Commissioner and approval of the Resolution appointing Jay Carleton as Alternate Fire Commissioner.
4. Approval of Resolution accepting the State of Texas Co-Op Purchase Agreement.
5. Approval to appoint Fresnel Phan as alternate prosecutor.
6. Approval of CenterPoint Energy annual franchise payment calculation.

**A motion was made by Councilmember Wegner to remove Item 3 off the Consent Agenda and have Jay Carleton introduce himself at the next City Council meeting, and to approve Items 1 & 2 and 4 through 6 of the Consent Agenda and Councilmember Weinstein seconded the motion. The vote to approve the motion was unanimous.**

### **REGULAR AGENDA**

1. Discussion and possible action to consider an application from CenterPoint Energy for a Distribution Cost Recovery Factor ("DCRF").

**A motion was made by Councilmember Wegner to deny the application from CenterPoint Energy for Distribution Cost Recovery Factor ("DCRF") and Councilmember Sapien seconded the motion. The vote to approve the motion was unanimous.**

2. Discussion and possible action to consider CenterPoint Energy's 2015 Annual Gas Reliability Infrastructure Program ("GRIP") Filing and Suspension Request for the Houston Division requesting that the operation of the adjustment be suspended for one year.

**A motion was made by Councilmember Wegner to accept the CenterPoint Energy's 2015 Annual Gas Reliability Infrastructure Program ("GRIP") and Councilmember Schoenberger seconded the motion. The vote to approve the motion was unanimous.**

3. Discussion and possible action to consider acceptance of contractors certificate of substantial completion for the Voss Road Retaining Wall Replacement and Willowend Culvert Crossing Replacement.

**A motion was made by Councilmember Schoenberger to accept the certificate of substantial completion for the Voss Road Retaining Wall Replacement and Willowend Culvert Crossing Replacement and Councilmember Sapien seconded the motion. The vote to approve the motion was unanimous.**

4. Discussion and possible action consider approval of an ordinance of the city of hunters creek village to provide an exception to the liability insurance requirements for general contractors when a homeowner acts as a general contractor for work performed on the homeowner's residence and the value of the work is less than \$50,000.00; providing a penalty for violations of up to \$2,000 per occurrence; and making other provisions related to the subject.

**A motion was made by Councilmember Schoenberger to approve the proposed ordinance and Councilmember Wegner seconded the motion. The vote to approve the motion was unanimous.**

5. Discussion and possible action consider approval of an ordinance amending chapter 34, article v of the code of ordinances of the city of hunters creek village to

provide rules and standards for lot drainage and for the construction and maintenance of drainage improvements in the public right of way; providing a penalty for violations of up to \$2,000 per occurrence; and making other provisions related to the subject.

**A motion was made by Councilmember Wegner to approve the proposed ordinance and Councilmember Weinstein seconded the motion. The vote to approve the motion was unanimous.**

5. Discussion and possible action to consider the bids for the Lindenwood and Shasta drainage improvement project.

**A motion was made by Councilmember Weinstein to table the item till the September City Council meeting and Councilmember Wegner seconded the motion. The vote to approve the motion was unanimous.**

7. Discussion and possible action to authorize the expenditure for traffic signal controllers, pedestrian and signal lights through Texas Smartbuy in the amount of \$52,747.51.

**A motion was made by Councilmember Wegner to join Texas Smartbuy and Councilmember Weinstein seconded the motion. A motion was made by Councilmember Wegner to approve the expenditure for traffic signal controllers, pedestrian and signal lights through Texas Smartbuy in the amount of \$52,747.51 and Councilmember Sapien seconded the motion. The vote to approve the motions was unanimous.**

8. Discussion and possible action to change the pedestrian crossing signal activation at Beinhorn Road and Voss Road.

**A motion was made by Councilmember Wegner to table changing the pedestrian crossing signal activation at Beinhorn Road and Voss Road until 30 days after installation and Councilmember Weinstein the motion. The vote to approve the motion was unanimous.**

9. Discussion and possible action to consider an amendment to the City's property maintenance ordinance limiting the hours for landscape maintenance.

**A motion was made by Councilmember Schoenberger to direct staff to prepare a proposed amendment to the property maintenance ordinance limiting the hours for landscape maintenance and Councilmember Wegner seconded the motion. The vote to approve the motion was unanimous.**

10. Discussion and possible action to advertise for the position of Permit Administrative Assistant.

**A motion was made by Councilmember Wegner to accept the recommendation from Tom Fullen, City Administrator to table the item until next month's City Council meeting and Councilmember Weinstein seconded the motion. The vote to approve**

**the motion was unanimous.**

11. Discussion and possible action to accept the agreement from Blue Prince the new permitting software.

**A motion was made by Councilmember Wegner to approve the agreement with Blue Prince the new permitting software and Councilmember Weinstein seconded the motion. The vote to approve the motion was unanimous.**

12. Discussion and possible action to allow a Farmers Market at the 1<sup>st</sup> Congregational Church once a month.

**A motion was made by Councilmember Wegner to ask the 1<sup>st</sup> Congregational Church to come back to City Council with a recommendation for the Farmers Market and have Councilmember Jim Pappas act as the liaison between the City and the church, and Councilmember Weinstein seconded the motion. The vote to approve the motion was unanimous.**

13. Discussion and possible action to begin a beautification project at the intersections of Voss Road/Beinhorn Road and Memorial Drive.

**A motion was made by Councilmember Wegner to inspect the corner of Memorial Drive and Voss Road for possible landscaping improvements and Councilmember Sapien seconded the motion. The vote to approve the motion was unanimous.**

14. Discussion and possible action to consider funding a portion of the employee dependent health coverage.

**A motion was made by Councilmember Wegner to direct Councilmember Weinstein as liaison and Ken Spalding to do an analyst on employee and dependent coverage. Also, to direct Tom Fullen, City Administrator to provide cost on premiums at next month's City Council meeting and Councilmember Sapien seconded the motion. The vote to approve the motion was unanimous.**

15. **A motion was made by Councilmember Wegner to adjourn the meeting and Councilmember Schoenberger seconded the motion. The vote to carry the motion was unanimous.**

16. **The meeting was adjourned at 8:21 p.m**

These minutes were approved on the 26th day of May, 2015.

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David Wegner, Mayor

ATTEST:

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Crystal R. Seagler, City Secretary