

**MAYOR**

David Wegner

**CITY COUNCIL**

Fidel Sapien  
Ronnie Weinstein  
Chip Cowell  
Jim Pappas

**CITY ADMINISTRATOR**

Tom Fullen

**CITY SECRETARY**

Crystal R. Seagler



## **SPECIAL CITY COUNCIL AGENDA**

Notice is hereby given of special meeting of the City Council of Hunters Creek Village, Texas, to be held on **Tuesday, July 21, 2015 at 6:00 p.m.** in the City Hall at #1 Hunters Creek Place, for the purpose of considering the following agenda items.

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- A. Call to order and the roll of elected and appointed officers will be taken.
- B. Pledge of Allegiance.
- C. **PUBLIC COMMENTS** *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*
- D. **REPORTS**
  - 1. City Treasurer – monthly financial and budget reports for May, 2015.
  - 2. Police Commissioner Monthly Report
  - 3. Fire Commissioner Monthly Report
  - 4. Building Official Report – Monthly Building Permit Report
  - 5. City Administrators Report
    - a. Letter of recommendation for WCA.
    - b. Request from Piney Point Village, Bunker Hill Village and Memorial Village Police Department to join the Villages Mutual Insurance Group.
    - c. Harris County Appraisal District 2015 Certified Estimates.
  - 6. City Engineer and Public Works Report
    - a. Hunters Creek Drive, Boros Drive, and Hickory Hollow Street Reconstruction
    - b. Memorial Drive Pavement Condition
    - c. Traffic Signals
    - e. Flint River Paving and Drainage Improvements
    - f. Huntwyck Drive Paving and Drainage Improvements
  - 7. Mayor and Council Reports and Comments:  
Report from city attorney on options for regulating street parking.

E. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on May 26, 2015.
2. Approval of the Cash Disbursement Journal for May, 2015.
3. Acceptance of resignation from Jim Hruzek from his position as Alternate Police Commissioner and approval of the Resolution appointing Jim Huguenard as Alternate Police Commissioner.
4. Approval of the Resolution between Hunters Creek Village and the Local Multi-Jurisdictional Hazard Mitigation Plan for Harris County, Texas.

F. REGULAR AGENDA

1. Discussion and possible action to approve the Fiscal Year 2016 Budget for the Memorial Villages Police Department.
2. Discussion and possible action to authorize the Memorial Villages Police Department to retain the surplus funds remaining from the Fiscal Year 2014 budget and to credit those funds as a payment by the cities in the Fiscal Year 2015 budget.
3. Discussion and possible action to approve the Fiscal Year 2016 Budget for the Villages Fire Department.
4. Discussion and possible action to receive and accept the annual financial report for fiscal year ending December 31, 2014.
5. Discussion and possible action to approve amendment 46 for the Engineering Services associated with the Flint River Drive storm sewer and paving improvements \$28,500.
6. Discussion and Possible action to approve amendment 47 for the Engineering Services associated with the Huntwyck Drive storm sewer and paving improvements \$48,700.
7. Consideration and possible action to adopt an ordinance restricting the hours of commercial lawn care services.
8. Discussion and possible action to consider the recommendation from Planning and Zoning Commission to amend Section 44-161 (Automobile Shelters), Section 44-162 (Accessory Structures) and any other section of the Code of Ordinances as needed to address concerns regarding the height and mass of structures that the zoning ordinance permits to be located within 5 feet of a rear or side lot line.
9. Discussion and possible action approving an Ordinance of the City of Hunters Creek Village, Texas, adopting Amendment No. 1 to the Original Budget of the City of Hunters Creek Village, Texas, for the year 2015; providing detailed line item increases or decreases; providing for severability; and containing other provisions relating to the subject.

10. Discussion and possible action to approve the agreement between Hunters Creek Village and Spring Branch School District to assess and collect ad valorem taxes.
11. Discussion and possible action to review the lot drainage at 802 and 806 Flint River Drive.

G. **EXECUTIVE SESSION** Closed executive session as authorized by Chapter 551, Texas Government Code in accordance with: a. §551.074 Personnel Matters For the purpose of deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee to wit:

- a. Court Clerk
- b. Permit Administrative Assistant

H. **RECONVENE** into Open Session and consider action, if any, on items discussed in Executive Session.

I. **ADJOURNMENT**

If, during the course of the meeting covered by this Agenda, the Council should determine that a closed meeting of the Council should be held in relation to any of the items included in this Agenda, then such closed meeting, as authorized by the Texas Open Meetings Act, will be held by the City at the date, hour, and place given in this Agenda concerning any and all subjects and for any and all purposes permitted by Sections 551.071-551.084 of the Texas Government Code, including, but not limited to, Sections 551.071 and 551.072 for the purpose of a private consultation with the City's attorney on any or all subjects or matters authorized by law.

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**CERTIFICATION**

I, the undersigned authority, do hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, #1 Hunters Creek Place, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: July 17, 2015 at 4:00 p.m. and remained so posted continuously for at least 72 hours before said meeting was convened.

/s/

Crystal R. Seagler, City Secretary

The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 713.465.2150, by fax at 713.465.8357, or by email at [citysecretary@cityofhunterscreek.org](mailto:citysecretary@cityofhunterscreek.org). Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's web site at [www.cityofhunterscreek.com](http://www.cityofhunterscreek.com).