

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE SPECIAL
CITY COUNCIL MEETING
July 21, 2015**

The City Council of the City of Hunters Creek Village, Texas held a special meeting on Tuesday, July 21, 2015, at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas.

Present:	Mayor:	David Wegner
	Councilmembers:	Fidel Sapien
		Ronnie Weinstein
		Chip Cowell
		Jim Pappas
	City Attorney:	John Hightower
	City Administrator:	Tom Fullen
	City Secretary:	Crystal Seagler
	City Engineer:	Steve Byington
	Building Official:	Donnie Sullivan

With a quorum of the Council Members present, Mayor Wegner called the session to order at 6:05 p.m. followed by the pledge of allegiance lead by Mr. Ed Holland.

PUBLIC COMMENTS

Mary Johnson at 10802 Bridlewood asked council to replace a tree on the easement after it had been damaged by a car. She also asked for the City to trim the shrubs and trees along Voss and Memorial. Mayor Wegner insured Mrs. Johnson the tree would be replaced in November during tree planting season and that the City will continue to trim the shrubs and trees along Voss and Memorial as appropriate under the circumstances.

Winnie Ngan at 539 Three Corners ask Mayor and Council if they would consider looking into and making short video clips as an educational tool on city policies and regulations.

Ben Orman at 10726 Tarrington expressed his concerns about work being performed near his home by AT&T contractors. Mayor Wegner informed Mr. Orman that he and Tom Fullen, City Administrator met with the AT&T Project Manager earlier this month and were told that the project will be completed by July 31, 2015.

Suzanne George at 10719 Tarrington brought to the Mayor and Council's attention the traffic safety and access problems caused by excessive street parking during Hunters Creek Elementary school events. Mayor Wegner directed the issue to Chief Sanders and he asked Mrs. George to contact him. Councilmen Weinstein ask Chief Sanders to visit the school principle and address this safety issue.

REPORTS

City Treasurer Report Mike Brotherton presented and gave a brief summary of the 2014 audit.

Police Commission Chief Sanders reported on the armed robbery that occurred earlier in the day. The suspects are in custody and the resident is safe. Chief Sanders encouraged all to visit MVPD's new website and also to sign up online for the no solicitors list. There will be more traffic enforcement on Voss and Memorial.

Fire Commission Cheryl Easley from the Village Fire Department presented the fire department's 2016 budget. Councilmember Pappas reported the fire department is halfway done with the facility assessment. The station was originally built for an occupancy level of eight people and currently occupied by up to twelve people on a daily basis.

Building Official Donnie Sullivan gave a brief summary on the monthly building report.

City Engineer Steve Byington, the City Engineer reported on the following public work projects:

- a. Hunters Creek Drive, Boros Drive, and Hickory Hollow Street Reconstruction
The design is approximately 90% complete. Anticipate going out for bid after Flint River design is complete.
- b. Memorial Drive Pavement Condition
The geotechnical field work is complete.
- c. Traffic Signals
The installation projected for October and completed by November for the Voss/Beinhorn, Voss/Memorial, Lindenwood and Beinhorn/Brogden lights.
- d. Flint River Paving and Drainage Improvements
The design is underway and the survey of the existing topography completed.
- e. Huntwyck Drive Paving and Drainage Improvements
Received utility record drawings and incorporating into design drawings.

CONSENT AGENDA

1. Approval of the Minutes of the Regular Meeting on May 26, 2015.
2. Approval of the Cash Disbursement Journal for May, 2015.
3. Acceptance of resignation from Jim Hruzek from his position as Alternate Police Commissioner and approval of the Resolution appointing Jim Huguenard as Alternate Police Commissioner.
4. Approval of the Resolution between Hunters Creek Village and the Local Multi-Jurisdictional Hazard Mitigation Plan for Harris County, Texas.

A motion was made by Councilmember Weinstein to approve the Consent Agenda and Councilmember Pappas seconded the motion. The vote to approve the motion was unanimous.

REGULAR AGENDA

1. Discussion and possible action to approve the Fiscal Year 2016 Budget for the Memorial Villages Police Department.

A motion was made by Councilmember Sapien to approve the Memorial Villages Police Departments 2016 Fiscal Year Budget and Councilmember Weinstein seconded the motion. The vote to approve the motion was unanimous.

2. Discussion and possible action to authorize the Memorial Villages Police Department to retain the surplus funds remaining from the Fiscal Year 2014 budget and to credit those funds as a payment by the cities in the Fiscal Year 2015 budget.

A motion was made by Councilmember Cowell to approve the Memorial Village Police Departments 2014 Fiscal Year budget and to credit those funds as a payment by the cities in the Fiscal Year 2015 budget and Councilmember Pappas seconded the motion. The vote to approve the motion was unanimous.

3. Discussion and possible action to approve the Fiscal Year 2016 Budget for the Villages Fire Department.

A motion was made by Councilmember Sapien to approve the Villages Fire Department 2016 Fiscal Year budget and Councilmember Cowell seconded the motion. The vote to approve the motion was unanimous.

4. Discussion and possible action to receive and accept the annual financial report for Fiscal Year ending December 31, 2014.

A motion was made by Councilmember Weinstein to approve the annual financial report for Fiscal Year ending December 31, 2014 and Councilmember Pappas seconded the motion. The vote to approve the motion was unanimous.

5. Discussion and possible action to approve amendment 46 for the Engineering Services associated with the Flint River Drive storm sewer and paving improvements \$28,500.

A motion was made by Councilmember Sapien to approve amendment 46 for the Engineering Services associated with the Flint River storm sewer and paving improvements in the amount of \$28,500 and Councilmember Weinstein seconded the motion. The vote to approve the motion was unanimous.

6. Discussion and Possible action to approve amendment 47 for the Engineering Services associated with the Huntwyck Drive storm sewer and paving improvements \$48,700.

A motion was made by Councilmember Sapien to approve amendment 47 for the Engineering Services associated with the Huntwyck Drive storm sewer and paying improvements in the amount of \$48,700 and Councilmember Weinstein seconded the motion. The vote to the motion was unanimous.

7. Consideration and possible action to adopt an ordinance restricting the hours of commercial lawn care services.

No action taken.

8. Discussion and possible action to consider the recommendation from Planning and Zoning Commission to amend Section 44-161 (Automobile Shelters), Section 44-162 (Accessory Structures) and any other section of the Code of Ordinances as needed to address concerns regarding the height and mass of structures that the zoning ordinance permits to be located within 5 feet of a rear or side lot line.

A motion was made by Councilmember Sapien to approve the recommendation from Planning and Zoning Commission to amend Section 44-161 (Automobile Shelters), Section 44-162 (Accessory Structures) and any other section of the Code of Ordinances as needed to address concerns regarding the height and mass of structures that the zoning ordinance permits to be located within 5 feet of a rear or side lot line and to change the word Automobile to Garage, Councilmember Cowell seconded the motion. The vote was:

Aye (3) -	Sapien
	Weinstein
	Cowell
Abstain (1) -	Pappas

9. Discussion and possible action approving an Ordinance of the City of Hunters Creek Village, Texas, adopting Amendment No. 1 to the Original Budget of the City of Hunters Creek Village, Texas, for the year 2015; providing detailed line item increases or decreases; providing for severability; and containing other provisions relating to the subject.

A motion was made by Councilmember Sapien to approve the Ordinance of the City of Hunters Creek Village, Texas, adopting Amendment No. 1 to the Original Budget of the City of Hunters Creek Village, Texas, for the year 2015; providing detailed line item increases or decreases; providing for severability; and containing other provisions relating to the subject and Councilmember Weinstein seconded the motion. The vote to approve the motion was unanimous.

10. Discussion and possible action to approve the agreement between Hunters Creek Village and Spring Branch School District to assess and collect ad valorem taxes.

A motion was made by Councilmember Sapien to approve the agreement between Hunters Creek Village and Spring Branch School District to assess and collect ad valorem taxes and Councilmember Weinstein seconded the motion. The vote to approve the motion was unanimous.

11. Discussion and possible action to review the lot drainage at 802 and 806 Flint River Drive.

A report was presented by Steve Byington with CobbFendly. No action taken.

12. **At 9:06 p.m., the City Council recessed into closed executive session to discuss the following items.**

EXECUTIVE SESSION Closed executive session as authorized by Chapter 551, Texas Government Code in accordance with: a. §551.074 Personnel Matters For the purpose of deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee to wit:

- a. Court Clerk
- b. Permit Administrative Assistant

13. **At 9:39 p.m., the City Council reconvened to open public session.**

14. **A motion was made by Councilmember Weinstein approved to hire both a fulltime Court Clerk and a Permit Administrative Assistant and Councilmember Cowell seconded the motion. The vote to approve the motion was unanimous.**

15. **A motion was made by Councilmember Pappas to adjourn the meeting and Councilmember Weinstein seconded the motion. The vote to carry the motion was unanimous.**

16. **The meeting was adjourned at 9:40 p.m**

These minutes were approved on the 28th day of July, 2015.

David Wegner, Mayor

ATTEST:

Crystal R. Seagler, City Secretary