

# City of Hunters Creek Village

## Fiscal Year 2019

### Budget Cover Page

### October 2, 2018

This budget will raise more revenue from property taxes than last year's budget by an amount of \$13,679, which is a 0.26 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$54,048.

The members of the governing body voted on the budget as follows:

**FOR:** Council member Fidel Sapien Chip Cowell  
Jay Carlton

**AGAINST:** Council member Stuart Marks Ken Spalding

**PRESENT** and not voting: Mayor Jim Pappas

**ABSENT:**

#### Property Tax Rate Comparison

|  | 2016-2017      | 2017-2018      |
|--|----------------|----------------|
| Property Tax Rate:                           | \$0.184082/100 | \$0.184082/100 |
| Effective Tax Rate:                          | \$0.171619/100 | \$0.185475/100 |
| Effective Maintenance & Operations Tax Rate: | \$0.171619/100 | \$0.185475/100 |
| Rollback Tax Rate:                           | \$0.185348/100 | \$0.199824/100 |
| Debt Rate:                                   | \$0.000000/100 | \$0.000000/100 |

Total debt obligation for City of Hunters Creek Village secured by property taxes: \$0

**ORDINANCE NO. 2018-890**

**AN ORDINANCE APPROVING AND ADOPTING THE CITY OF HUNTERS CREEK VILLAGE, TEXAS, BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2019; MAKING APPROPRIATIONS FOR THE CITY FOR SUCH YEAR AS REFLECTED IN SAID BUDGET; AND MAKING CERTAIN FINDINGS AND CONTAINING CERTAIN PROVISIONS RELATING TO THE SUBJECT.**

WHEREAS, on the 28<sup>th</sup> day of August, 2018, the Mayor filed with the City Secretary a proposed budget containing estimates of revenues for the year from all of the various sources, together with estimated costs thereof, and estimated amounts of all other proposed expenditures for the City of Hunters Creek Village for the calendar year 2019, which is also the City's fiscal year; and

WHEREAS, pursuant to a motion of the City Council and after notice was published in the Memorial Examiner on September 5, 2018, as required by law, a public hearing on the budget was held at the regular meeting place of the City Council at the City of Hunters Creek Village City Hall, # 1 Hunters Creek Place, Houston, Texas, on the 25<sup>th</sup> of September 2018, at which all citizens and taxpayers of the City had the right to be present and to be heard and those who requested to be heard were heard; and

WHEREAS, the City Council has considered the proposed budget and has made such changes therein as in the City Council's judgment were warranted by law and were in the best interest of the citizens and taxpayers of the City; and

WHEREAS, a copy of the budget has been filed with the City Secretary and the City Council now desires to approve and adopt the budget; now, therefore,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS:**

Section 1. The facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. The City Council hereby approves and adopts the budget for the fiscal year beginning January 1, 2019 and ending December 31, 2019, as described in the preamble of this Ordinance, and as attached to, and made a part of, this ordinance as Exhibit "A",

Section 3. The City Council hereby approves the several sums specified for the several purposes named in the budget, and appropriates those funds to and for the purposes listed in the budget, provided however, that the Mayor is authorized to transfer funds to and from specific projects within Departmental Funds so long as the total revenues and expenditures of such Departmental funds remain unchanged.

Section 4. The City Secretary of the City of Hunters Creek Village, Texas, shall file a copy of this Ordinance and attached budget with the County Clerk of Harris County, Texas, and shall maintain the original in the City's official records.

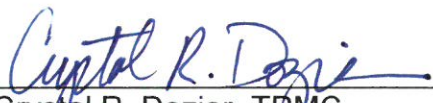
This ordinance and the attached budget are PASSED, APPROVED, and  
ADOPTED on the following Roll Call vote on this 25<sup>th</sup> day of September, 2018:

|                  |                               |
|------------------|-------------------------------|
| Mayor Jim Pappas | <u>Present but not voting</u> |
| Stuart Marks     | <u>Nay</u>                    |
| Fidel Sapien     | <u>Aye</u>                    |
| Ken Spalding     | <u>Nay</u>                    |
| Chip Cowell      | <u>Aye</u>                    |
| Jay Carlton      | <u>Aye</u>                    |



  
\_\_\_\_\_  
Jim Pappas, Mayor

ATTEST:

  
\_\_\_\_\_  
Crystal R. Dozier, TRMC  
City Secretary

**City of Hunters Creek Village  
2019 Adopted Budget**

| <b>Account</b>                                  | <b>Description</b>                      | <b>2019<br/>Adopted<br/>Budget</b> |
|---|---|------------------------------------|
|   | <b>Estimated Beginning Fund Balance</b> | <b>\$3,161,883</b>                 |
| <b>REVENUES</b>                                 |   |                                    |
| 100-00-41000                                    | CURRENT AD VALOREM TAXES                | \$5,416,069                        |
| 100-00-41005                                    | PREVIOUS AD VALOREM TAXES               | \$15,000                           |
| 100-00-41010                                    | FRANCHISE TAXES                         | \$400,000                          |
| 100-00-41015                                    | SALES TAXES                             | \$450,000                          |
| 100-00-41020                                    | MIXED DRINK TAX                         | \$17,000                           |
| 100-00-41040                                    | PENALTIES/INTEREST                      | \$15,000                           |
| 100-00-42035                                    | BUILDING PERMITS                        | \$380,000                          |
| 100-00-42044                                    | CREDIT CARD PROCESSING FEES             | \$2,400                            |
| 100-00-43056                                    | EMS                                     | \$65,000                           |
| 100-00-43057                                    | CHILD SAFETY FEES                       | \$5,400                            |
| 100-00-43070                                    | METRO RECEIPTS                          | \$225,000                          |
| 100-00-44025                                    | TRAFFIC FINES/BONDS                     | \$150,000                          |
| 100-00-44027                                    | COURT TECHNOLOGY FUND                   | \$2,500                            |
| 100-00-44028                                    | COURT SECURITY FUND                     | \$1,800                            |
| 100-00-46030                                    | INTEREST INCOME                         | \$60,000                           |
| 100-00-48045                                    | SUBD ST. LIGHTS                         | \$31,000                           |
| 100-00-48055                                    | OTHER INCOME                            | \$15,000                           |
|   | <b>TOTAL REVENUES</b>                   | <b>\$7,251,169</b>                 |
| <b>MAINTENANCE &amp; OPERATION EXPENDITURES</b> |   |                                    |
| <b>ADMINISTRATION</b>                           |   |                                    |
| 100-01-71000                                    | SALARIES & WAGES                        | \$575,214                          |
| 100-01-71001                                    | LONGEVITY                               | \$4,150                            |
| 100-01-71025                                    | TMRS                                    | \$95,371                           |
| 100-01-71030                                    | PAYROLL TAXES                           | \$45,870                           |
| 100-01-71105                                    | INSURANCE BENEFITS                      | \$104,080                          |
| 100-01-71107                                    | HRA                                     | \$4,000                            |
| 100-01-72045                                    | NOTICES & MAILING                       | \$15,000                           |
| 100-01-72055                                    | OFFICE SUPPLIES & PRINTING              | \$8,500                            |
| 100-01-72060                                    | TELEPHONE                               | \$16,000                           |
| 100-01-72061                                    | TRAVEL & TRAINING                       | \$10,000                           |
| 100-01-72065                                    | MACHINE RENTAL MAINTENANCE              | \$1,800                            |
| 100-01-72090                                    | MEMBERSHIPS & SUBSCRIPTIONS             | \$3,500                            |
| 100-01-72108                                    | GEN LIABILITY/PROP/WC INSURANCE         | \$19,000                           |
| 100-01-72109                                    | SURETY BONDS                            | \$250                              |
| 100-01-72110                                    | ELECTIONS                               | \$3,500                            |
| 100-01-72111                                    | RECORDS MANAGEMENT                      | \$500                              |
| 100-01-72112                                    | CODIFICATIONS                           | \$2,500                            |
| 100-01-75040                                    | OFFICE EQUIPMENT                        | \$5,000                            |
| 100-01-76010                                    | COMPUTER SOFTWARE SERVICES              | \$8,000                            |
| 100-01-78056                                    | BANK FEES (credit card fees)            | \$1,000                            |
| 100-01-78115                                    | PUBLIC RELATIONS                        | \$23,000                           |
|   | <b>TOTAL ADMINISTRATION</b>             | <b>\$946,235</b>                   |

**City of Hunters Creek Village  
2019 Adopted Budget**

| <b>Account</b>               | <b>Description</b>                  | <b>Adopted<br/>Budget</b> |
|------------------------------|-------------------------------------|---------------------------|
| <b>PROFESSIONAL SERVICES</b> |                                     |                           |
| 100-02-72042                 | CONSULTING SERVICES                 | \$25,000                  |
| 100-02-72085                 | TAX COLLECTOR/ASSESSOR              | \$40,000                  |
| 100-02-72120                 | AUDITOR                             | \$14,000                  |
| 100-02-72300                 | LITIGATION                          | \$25,000                  |
| 100-02-72310                 | CITY ATTORNEY                       | \$75,000                  |
| 100-02-72502                 | CITY ENGINEER                       | \$75,000                  |
| 100-02-78504                 | TCEQ PHIII STORMWATER PERMIT        | \$7,500                   |
|                              | <b>TOTAL PROFESSIONAL SERVICES</b>  | <u>\$261,500</u>          |
| <b>PUBLIC SAFETY</b>         |                                     |                           |
| 100-03-72001                 | VILLAGE FIRE DEPARTMENT             | \$2,156,282               |
| 100-03-72005                 | MEMORIAL VILLAGES POLICE DEPT.      | \$1,815,242               |
|                              | <b>TOTAL PUBLIC SAFETY</b>          | <u>\$3,971,524</u>        |
| <b>PUBLIC WORKS</b>          |                                     |                           |
| 100-04-72015                 | GARBAGE SERVICE                     | \$715,000                 |
| 100-04-72021                 | STREET LIGHTS-CITY                  | \$50,000                  |
| 100-04-72057                 | OFFICE SUPP/PRINTING - PW           | \$2,000                   |
| 100-04-72062                 | TRAVEL/TRAINING - PW                | \$8,500                   |
| 100-04-72070                 | MOSQUITO FOGGING CONTRACT           | \$12,000                  |
| 100-04-72091                 | MEMBERSHIPS/SUBSC - PW              | \$1,000                   |
| 100-04-72205                 | UNIFORMS-PW                         | \$3,500                   |
| 100-04-72500                 | PW-BUILDING INSPECTIONS             | \$70,000                  |
| 100-04-72520                 | TRUCK MAINTENANCE                   | \$12,000                  |
| 100-04-72530                 | TRAFFIC LIGHT MAINTENANCE           | \$3,500                   |
| 100-04-72540                 | MOWING CONTRACT                     | \$40,000                  |
| 100-04-72541                 | CONTRACT LABOR                      | \$35,000                  |
| 100-04-72560                 | LANDSCAPING                         | \$30,000                  |
| 100-04-75510                 | RENTAL/PURCHASE EQUIPMENT           | \$15,000                  |
| 100-04-75550                 | TRAFFIC SIGNS                       | \$3,000                   |
| 100-04-76500                 | STREET & DRAINAGE MAINTENANCE       | \$100,000                 |
| 100-04-78050                 | BUILDING MAINTENANCE                | \$30,000                  |
| 100-04-78051                 | JANITORIAL SERVICE BLDG MAINTENANCE | \$8,800                   |
| 100-04-78063                 | STORM DISASTER FUND                 | \$300,000                 |
| 100-04-78540                 | URBAN FORESTER                      | \$17,000                  |
| 100-04-78544                 | CREDIT CARD PROCESSING FEES         | \$3,000                   |
|                              | <b>TOTAL PUBLIC WORKS</b>           | <u>\$1,459,300</u>        |

**City of Hunters Creek Village  
2019 Adopted Budget**

| Account                                 | Description                                      | Adopted<br>Budget  |
|---|--|--------------------|
| <b>MUNICIPAL COURT</b>                  |  |                    |
| 100-05-73000                            | JUDGES & PROSECUTORS                             | \$35,000           |
| 100-05-73020                            | JURY DUTY FEES                                   | \$300              |
| 100-05-73025                            | WARRANTS ISSUED                                  | \$500              |
| 100-05-73030                            | COURT SUPPLIES & PRINTING                        | \$2,500            |
| 100-05-73031                            | COURT TECHNOLOGY                                 | \$1,500            |
| 100-05-73032                            | COURT SECURITY                                   | \$1,200            |
| 100-05-73034                            | COURT MEMBERSHIPS & SUBSCRIPTIONS                | \$500              |
| 100-05-73035                            | COURT-TRAVEL & TRAINING                          | \$1,500            |
| 100-05-73044                            | CREDIT CARD FEES                                 | \$3,000            |
| 100-05-73045                            | COURT TAX PD TO STATE                            | \$56,000           |
|   | <b>TOTAL MUNICIPAL COURT</b>                     | <u>\$102,000</u>   |
| <b>CAPITAL OUTLAY</b>                   |  |                    |
| 100-06-75041                            | COMPUTER EQUIP. & SOFTWARE                       | \$9,000            |
| 100-06-78064                            | CAPITAL RESERVE                                  | \$200,000          |
|   | <b>TOTAL CAPITAL OUTLAY</b>                      | <u>\$209,000</u>   |
|   | <b>TOTAL EXPENDITURES</b>                        | <u>\$6,949,559</u> |
|   | <b>Net Income (revenues - expenditures)</b>      | \$301,610          |
|   | <b>Beginning Fund Balance</b>                    | <u>\$3,161,883</u> |
|   | <b>Ending Fund Balance</b>                       | \$3,463,493        |
|   | <b>Maintenance &amp; Operations Fund Reserve</b> | <b>\$1,598,434</b> |
| <b>CAPITAL IMPROVEMENTS</b>             |  |                    |
| Funds Available<br>for Capital Projects |  | <b>\$1,865,059</b> |
|   | I-10 NOISE ABATEMENT (5 YR AGREEMENT)            | <b>\$46,800</b>    |
|   | REFORESTATION PROJECT                            | <b>\$20,000</b>    |
|   | OUTFALL REPAIR                                   | <b>\$600,000</b>   |
|   | STREET MAINTENANCE - Recurring                   | <b>\$375,000</b>   |
|   | STORM SEWER - Lindenwood/Shasta                  | <b>\$270,000</b>   |
|   | CCTV - 65,000' Storm Sewer/Remaining Outfalls    | <b>\$260,000</b>   |
|   | SIDEWALK REPLACEMENT - Voss Rd.                  | <b>\$25,000</b>    |
|   | <b>TOTAL CAPITAL IMPROVEMENTS</b>                | <b>\$1,596,800</b> |
|   | Ending Fund Balance                              | <b>\$1,866,693</b> |