

MAYOR
Jim Pappas

CITY OF HUNTERS CREEK VILLAGE

CITY COUNCIL
Stuart Marks
Fidel Sapien
Ken Spalding
Chip Cowell
Jay Carlton



CITY ADMINISTRATOR
Tom Fullen, CPM

Notice is hereby given of regular meeting of the City Council of Hunters Creek Village, Texas, to be held on **Tuesday, September 22, 2020 at 6:00 p.m.** in the City Hall at #1 Hunters Creek Place, for the purpose of considering the following agenda items. Members of the public may attend the meeting in person or remotely by video or audio conference. The information for attending by video or audio conference is as follows:

VIDEO

- 1) Enter the following web address:
<https://zoom.us/j/96669640364?pwd=SEorZ21LeHdreXFxUUFEZGpTYUtWUT09>
- 2) Enter the following Access Code or Meeting Number: **966 6964 0364**
- 3) Enter the following Attendee ID or Numeric Meeting Password **940325**.

AUDIO

- 1) Call the following toll free number **+1 346 248 7799 US (Houston)**
- 2) Enter the following Access Code or Meeting Number: **966 6964 0364**
- 3) Enter the following Attendee ID or Numeric Meeting Password **940325**.

Anyone wishing to address the city council during the meeting must notify the City Administrator, Tom Fullen, before the meeting begins by: 1) emailing him at tfullen@cityofhunterscreek.com ; or 2) calling him at **713-465-2150**.

- A. Call to order and the roll of elected and appointed officers will be taken.
- B. Pledge of Allegiance.
- C. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*
- D. REPORTS
1. City Treasurer Monthly Report
 2. Police Commissioner Monthly Report
 3. Fire Commissioner Monthly Report
 - Report from Fire Chief on status of fire station construction budget
 4. Building Official Monthly Report
 5. City Engineer and Public Works Report
 6. Mayor and Council Reports and Comments
- E. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*
1. Approval of the Minutes of the Regular Meeting on August 25, 2020.
 2. Approval of the Cash Disbursement Journal for August, 2020.
- F. REGULAR AGENDA
1. Discussion and possible action to authorize a contract with FE Solutions to upgrade the AV System in Council Chambers for which the City would be reimbursed with funds from the CARES Act.
 2. Discussion and possible action to appoint the City Administrator as the Acting City Secretary.
 3. Discussion and possible action to consider the appointment of members to the Planning and Zoning Commission, Board of Adjustment, Fire Commission and Police Commission.
 4. Discussion and possible action to assess the progress of construction and consider a request for an additional extension of building permit 201600635, which originally expired on December 1, 2019 and authorized construction

at 10802 Hunters Forest Drive, and setting the fees and conditions for the extension.

- G. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.
- a. Deliberations concerning the duties and work assignments of the City Administrator and other City Hall staff after the resignation of the city secretary. (§ 551.074 Personnel Matters).
 - b. Appointment of members to the Planning and Zoning Commission, Board of Adjustments, Fire Commission, and the Police Commission. (§ 551.074 Personnel Matters).
- H. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.
- I. ADJOURNMENT

The City Council may convene a public meeting and then recess into closed executive session, to discuss any of the items listed on this agenda, if necessary, and if authorized under chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Council's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076.

CERTIFICATION

I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, #1 Hunters Creek Place, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: September 16, 2020 at 10:30 a.m. and remained so posted continuously for at least 72 hours before said meeting was convene.

_____/s/
Tom Fullen, City Administrator
Acting City Secretary

The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Administrator's Office at 713.465.2150, by fax at 713.465.8357, or by email at tfullen@cityofhunterscreek.com. Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's web site at cityofhunterscreek.com