

**ORDINANCE NO. 2020-909**

**AN ORDINANCE APPROVING AND ADOPTING THE CITY OF HUNTERS CREEK VILLAGE, TEXAS, BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2021; MAKING APPROPRIATIONS FOR THE CITY FOR SUCH YEAR AS REFLECTED IN THE BUDGET; MAKING CERTAIN FINDINGS AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT.**

WHEREAS, on the 23<sup>rd</sup> day of June, 2020, the Mayor filed with the City Secretary a proposed budget containing estimates of revenues for the year from all of the various sources, together with estimated costs thereof, and estimated amounts of all other proposed expenditures for the City of Hunters Creek Village for the calendar year 2021, which is also the City's fiscal year; and

WHEREAS, pursuant to a motion of the City Council and after notice was published in the Memorial Examiner on July 1, 2021, as required by law, a public hearing on the budget was held at the regular meeting place of the City Council at the City of Hunters Creek Village City Hall, # 1 Hunters Creek Place, Houston, Texas, on the 28<sup>th</sup> of July 2020, at which all citizens and taxpayers of the City had the right to be present and to be heard and those who requested to be heard were heard; and

WHEREAS, the City Council has considered the Mayor's proposed budget and the input from the public that it received during the public hearing and has made such changes to the proposed budget as in the City Council's judgment were warranted by law and were in the best interest of the citizens and taxpayers of the City; and

WHEREAS, a copy of the proposed budget, with the changes proposed by the City Council, has been filed with the City Secretary and the City Council now desires to approve and adopt the budget, now therefore,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS:**

Section 1. The facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. The City Council hereby approves and adopts the budget that is attached to this Ordinance as Exhibit "A" as the City's official budget for the City's fiscal year beginning January 1, 2021 and ending December 31, 2021.

Section 3. The City Council hereby approves the several sums specified for the several purposes named in the budget, and appropriates those funds to and for the purposes listed in the budget, provided however, that the Mayor is authorized to transfer funds to and from specific projects within Departmental Funds so long as the total revenues and expenditures of such Departmental Funds remain unchanged.

Section 4. The City Secretary of the City of Hunters Creek Village, Texas, shall file a copy of this Ordinance and attached budget with the County Clerk of Harris County, Texas, and shall maintain the original in the City's official records and on the City's official website as provided in sections 102.008 and 102.011 of the Texas Local Gov't Code.

This ordinance and the attached budget are PASSED, APPROVED, and ADOPTED on the following Roll Call vote on this 25<sup>th</sup> day of August, 2020:

Mayor Jim Pappas	<u>Present but not voting</u>
Stuart Marks	<u>Aye</u>
Fidel Sapien	<u>Not Present</u>
Ken Spalding	<u>Aye</u>
Chip Cowell	<u>Aye</u>
Jay Carlton	<u>Aye</u>

  
\_\_\_\_\_  
Jim Pappas, Mayor

ATTEST:

  
\_\_\_\_\_  
Crystal R. Dozier, TRMC  
City Secretary

**CITY OF HUNTERS CREEK VILLAGE  
ADOPTED 2021 MUNICIPAL BUDGET**

This budget will raise more revenue from property taxes than last year's budget by an amount of \$73,165 which is a 1.26 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$79,524.

**City of Hunters Creek Village  
2021 Adopted Budget**

<b>Account</b>	<b>Description</b>	<b>Proposed Budget</b>
	<b>Estimated Beginning Fund Balance</b>	<b>\$3,887,673</b>
<b>REVENUES</b>		
100-00-41000	CURRENT AD VALOREM TAXES	\$5,869,080
100-00-41005	PREVIOUS AD VALOREM TAXES	\$15,000
100-00-41010	FRANCHISE TAXES	\$370,000
100-00-41015	SALES TAXES	\$450,000
100-00-41020	MIXED DRINK TAX	\$20,000
100-00-41040	PENALTIES/INTEREST	\$15,000
100-00-42035	BUILDING PERMITS	\$225,000
100-00-42044	CREDIT CARD PROCESSING FEES	\$2,000
100-00-43057	CHILD SAFETY FEES	\$4,000
100-00-43070	METRO RECEIPTS	\$225,000
100-00-44025	TRAFFIC FINES/BONDS	\$100,000
100-00-44027	COURT TECHNOLOGY FUND	\$3,500
100-00-44028	COURT SECURITY FUND	\$2,500
100-00-46030	INTEREST INCOME	\$60,000
100-00-48045	SUBD ST. LIGHTS	\$35,000
100-00-48055	OTHER INCOME	\$10,000
	<b>TOTAL REVENUES</b>	<b>\$7,406,080</b>
<b>MAINTENANCE &amp; OPERATION EXPENDITURES</b>		
<b>ADMINISTRATION</b>		
100-01-71000	SALARIES & WAGES	\$622,180
100-01-71001	LONGEVITY	\$5,952
100-01-71025	TMRS	\$118,525
100-01-71030	PAYROLL TAXES	\$49,612
100-01-71105	INSURANCE BENEFITS	\$126,787
100-01-71107	HRA	\$4,000
100-01-72045	NOTICES & MAILING	\$15,000
100-01-72055	OFFICE SUPPLIES & PRINTING	\$8,500
100-01-72060	TELEPHONE	\$16,500
100-01-72061	TRAVEL & TRAINING	\$10,000
100-01-72062	TUITION REIMBURSEMENT	\$5,000
100-01-72063	CERTIFICATION/LICENSE/EDUCATION	\$10,200
100-01-72065	MACHINE RENTAL MAINTENANCE	\$1,800
100-01-72090	MEMBERSHIPS & SUBSCRIPTIONS	\$3,500
100-01-72108	GEN LIABILITY/PROP/WC INSURANCE	\$21,850
100-01-72109	SURETY BONDS	\$250
100-01-72110	ELECTIONS	\$3,500
100-01-72111	RECORDS MANAGEMENT	\$500
100-01-72112	CODIFICATIONS	\$2,500
100-01-75040	OFFICE EQUIPMENT	\$5,000
100-01-76010	COMPUTER SOFTWARE SERVICES	\$14,000
100-01-78056	BANK FEES (credit card fees)	\$1,200
100-01-78115	PUBLIC RELATIONS	\$23,000
100-01-78116	LOBBYING SERVICES	\$0
	<b>TOTAL ADMINISTRATION</b>	<b>\$1,069,356</b>

**City of Hunters Creek Village  
2021 Adopted Budget**

<b>Account</b>	<b>Description</b>	<b>Proposed Budget</b>
<b>PROFESSIONAL SERVICES</b>		
100-02-72042	CONSULTING SERVICES	\$20,000
100-02-72085	TAX COLLECTOR/ASSESSOR	\$47,500
100-02-72120	AUDITOR	\$17,500
100-02-72300	LITIGATION	\$25,000
100-02-72310	CITY ATTORNEY	\$75,000
100-02-72502	CITY ENGINEER	\$75,000
100-02-78504	TCEQ PHIII STORMWATER PERMIT	\$7,500
	<b>TOTAL PROFESSIONAL SERVICES</b>	<u>\$267,500</u>
<b>PUBLIC SAFETY</b>		
100-03-72001	VILLAGE FIRE DEPARTMENT	\$1,548,892
100-03-72005	MEMORIAL VILLAGES POLICE DEPT.	\$2,036,481
	<b>TOTAL PUBLIC SAFETY</b>	<u>\$3,585,373</u>
<b>PUBLIC WORKS</b>		
100-04-72015	GARBAGE SERVICE	\$525,790
100-04-72021	STREET LIGHTS-CITY	\$60,000
100-04-72057	OFFICE SUPP/PRINTING - PW	\$2,000
100-04-72062	TRAVEL/TRAINING - PW	\$8,500
100-04-72070	MOSQUITO FOGGING CONTRACT	\$12,500
100-04-72091	MEMBERSHIPS/SUBSC - PW	\$1,000
100-04-72205	UNIFORMS-PW	\$3,500
100-04-72500	PW-BUILDING INSPECTIONS	\$60,000
100-04-72520	TRUCK MAINTENANCE	\$15,000
100-04-72530	TRAFFIC LIGHT MAINTENANCE	\$3,500
100-04-72540	MOWING CONTRACT	\$60,000
100-04-72541	CONTRACT LABOR	\$35,000
100-04-72560	LANDSCAPING	\$30,000
100-04-75510	RENTAL/PURCHASE EQUIPMENT	\$15,000
100-04-75550	TRAFFIC SIGNS	\$3,000
100-04-76500	STREET & DRAINAGE MAINTENANCE	\$100,000
100-04-78050	BUILDING MAINTENANCE	\$30,000
100-04-78051	JANITORIAL SERVICE BLDG MAINTENANCE	\$9,500
100-04-78063	STORM DISASTER FUND	\$300,000
100-04-78540	URBAN FORESTER	\$15,000
100-04-78544	CREDIT CARD PROCESSING FEES	\$3,000
	<b>TOTAL PUBLIC WORKS</b>	<u>\$1,292,290</u>

**City of Hunters Creek Village  
2021 Adopted Budget**

<u>Account</u>	<u>Description</u>	<u>Proposed Budget</u>
<b>MUNICIPAL COURT</b>		
100-05-73000	JUDGES & PROSECUTORS	\$45,000
100-05-73020	JURY DUTY FEES	\$300
100-05-73025	WARRANTS ISSUED	\$500
100-05-73030	COURT SUPPLIES & PRINTING	\$2,500
100-05-73031	COURT TECHNOLOGY	\$1,500
100-05-73032	COURT SECURITY	\$1,800
100-05-73034	COURT MEMBERSHIPS & SUBSCRIPTIONS	\$500
100-05-73035	COURT-TRAVEL & TRAINING	\$1,500
100-05-73044	CREDIT CARD FEES	\$3,000
100-05-73045	COURT TAX PD TO STATE	\$70,000
	<b>TOTAL MUNICIPAL COURT</b>	<b>\$126,600</b>
<b>CAPITAL OUTLAY</b>		
100-06-75041	COMPUTER EQUIP. & SOFTWARE	\$5,000
100-06-75065	EQUIPMENT (VOIP PHONE SYSTEM)	\$15,000
100-06-78064	CAPITAL RESERVE	\$200,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$220,000</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$6,561,119</b>
	<b>Net Income (revenues - expenditures)</b>	<b>\$844,961</b>
	<b>Beginning Fund Balance</b>	<b>\$3,887,673</b>
	<b>Ending Fund Balance</b>	<b>\$4,732,634</b>
	<b>Maintenance &amp; Operations Fund Reserve</b>	<b>\$1,590,280</b>
<b>CAPITAL IMPROVEMENTS</b>		
Funds Available for Capital Projects		<b>\$3,142,354</b>
	REFORESTATION PROJECT	<b>\$20,000</b>
	PLAYGROUND AMENTIES	<b>\$12,500</b>
	TRAFFIC LIGHT MAST ARMS - MEMORIAL & LINDENWO	<b>\$330,000</b>
	STREET MAINTENANCE - Recurring	<b>\$850,000</b>
	STREET REPLACEMENT - BEINHORN RD.	<b>\$2,100,000</b>
	<b>TOTAL CAPITAL IMPROVEMENTS</b>	<b>\$3,312,500</b>
	Ending Fund Balance	<b>\$1,420,134</b>