

CITY OF HUNTERS CREEK VILLAGE, TEXAS  
MINUTES OF THE REGULAR  
CITY COUNCIL MEETING  
February 3, 2014

The City Council of the City of Hunters Creek Village, Texas held a special meeting on Monday, February 3, 2014, at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas.

Present:	Mayor	Bonnie McMillan
	Council Members:	Steve Reichel
		Fidel Sapien
		Michael Schoenberger
		Jim Pappas
	City Administrator/	
	City Secretary:	Deborah Loesch
	City Attorney:	John Hightower

With a quorum of the Council Members present, Mayor McMillan called the session to order at 6:00 p.m. followed by the pledge of allegiance. It is noted that the vacancy in Council Position #3 remains.

REPORTS

Treasurer's Report. Deborah Loesch presented the monthly budget and financial reports for December 2013 and the 4<sup>th</sup> quarter 2013 investment reports.

Police Commissioner. Police Chief J. D. Sanders reported.

- a. Discussion and possible action to consider authorizing payment of the invoice for Bailiff Services to Municipal Court for fiscal year 2013 with consideration to approve an ordinance adopting budget amendment #6 to fiscal year budget 2013 appropriating additional funds for those expenses from Restricted Court Security fund.

A motion was made by Councilmember Schoenberger with a second by Councilmember Reichel to adopt Ordinance No. 821 approving budget amendment #6 for fiscal year 2013 providing for additional expenses for Court Bailiff Services to be paid from the Restricted Court Security funds. The motion carried unanimously.

- b. Discussion and possible action to consider continuation of the STEP program with the Memorial Villages Police Department for fiscal year 2014.

A motion was made by Councilmember Reichel with a second by Councilmember Schoenberger to discontinue the use of STEP funds for fiscal year 2014.

- c. Discussion and possible action to consider continuation of payments to MVPD DARE program from Child Safety Fees.

A motion was made by Councilmember Reichek with a second by Councilmember Sapien to suspend forwarding Child Safety Fees received to the Memorial Villages Police Department DARE program until further notice. The motion carried unanimously.

Fire Commissioner. Councilmember Pappas reported that the department has received several recent resignations in competition with other agencies in the area considering higher wage scale and benefits. The Commission has developed compensation and benefits increases for hiring quality candidates and retaining excellent employees. The compensation committee will present its findings at the next Commission meeting for action with approval going forward to each city council. The increases will not increase the budget. All increases are being provided within the budget assessments. The Commission continues to discuss the need for repairs to the facility.

- a. Discussion and possible action to provide direction to the City's fire commissioners regarding the compensation proposals for the Village Fire Department.

No formal action taken.

City Engineer. Charles Eastland, City Engineer reported on the following public work projects ongoing:

- a. Curb and drainage adjustment at 500 Block of Saddlewood. Work has been completed, however, additional work is needed at the inlet and should be completed this week.
- b. Pavement repairs at Memorial and Greenbay. Base repairs and pavement work have been completed only side striping is needed to finish the project.
- c. Voss Road at Soldiers Creek retaining wall project. The metes and bounds description for the temporary construction access easement have been provided for legal drafting. Once the easement is obtained, we can prepare to bid the project in March to be ready for construction when school gets out. The property owner is agreeable to allowing access with some costs for landscaping and sprinkler replacements.
- d. North Hedwig Road improvements proposed by Piney Point Village. Contract was awarded to AAA Asphalt with construction set to begin in 60 days. Utility work by AT&T is delaying start of the project.
- e. Update on Piney Point Village's Soldiers Creek Impact Study. Work has begun on the erosion study with survey and geotechnical investigations.
- f. Update on traffic signal controllers at Voss Road/Memorial Drive/Beinhorn intersections. Southwest Signal has been called out recently to address continuing

outages in the past month. They have installed a new timer at Voss & Memorial and also attached a monitor (recorder) to find out what is causing the issue.

- g. Flood gauge monitors for Wickline Ravine and Soldiers Creek at Memorial Drive. Estimates for cost and specifications for the monitors came in higher than budgeted. A budget amendment for additional \$5,000 is needed to purchase this equipment and install as proposed by Macaulay Controls Company.

City Administrator Report. Deborah Loesch reported that information for Arbor Day was going out that week and Bill Bownds Nursery would again provide the service at the same pricing as in previous years. Also reported that the sale of the property at 8615 Katy Freeway closed today with delinquent taxes being paid at closing.

Building Official Report. Tom Fullen reported on the status of new residences under construction through January continuing to see activity in new construction permits.

#### Mayor and Council Reports and Comments

- a. Discussion and possible action to appoint a member to the Board of the Harris-Galveston Subsidence District to represent the Cities of Bunker Hill Village, Hedwig Village, Hilshire Village, Humble, Hunters Creek Village, Piney Point Village, and Spring Valley Village.

A motion was made by Councilmember Pappas with a second by Councilmember Schoenberger to support Kyle Sears for appointment to the Board of the Harris-Galveston Subsidence District as recommended by the Mayor. The motion carried unanimously.

#### PUBLIC COMMENTS

Don Pattie, architect for property owners at 801 Saddlewood, addressed a proposal for changing the zoning ordinances to amend the regulations for garage setbacks for front facing the side street. Councilmembers Reichel and Schoenberger requested that this be included on the March council agenda.

Bob & Camille Taries at 10701 Bridlewood stated concerns regarding the proposed new construction at 801 Saddlewood relating to the side setbacks on Bridlewood.

Susie & Jay Golding, 10710 Bridlewood, submitted written comments in concern with the proposed new construction at 801 Saddlewood relating to the side yard setbacks on Bridlewood and the front yard setbacks.

Allison Gump and Catherine Ozdogen, Lindenwood residents, stated their concerns that the drainage culverts along Lindenwood do not drain properly with water standing in the ditches and get stalemate. They have asked the Council to consider ditch regarding or some kind of improvements to provide better drainage.

CONSENT AGENDA. A motion was made by Councilmember Schoenberger with a second by Councilmember Reichek to approve and adopt consent agenda items 1 through 5 as follows, voting unanimously:

1. Approval of the Minutes of the December 10, 2013 meeting.
2. Approval of the Cash Disbursement Journal for December 2013.
3. Approval of Resolution No. 2014-01 designating the Houston Chronicle, THIS WEEK section, as the City's official newspaper for fiscal year 2014.
4. Approval of Resolution No. 2014-02 confirming the City Council's review of the City's Investment Policy and Investment Strategies and concludes that no changes are necessary or advisable.
5. Approval of renewal agreement with Northwest Pest Patrol for mosquito fogging services from March 1, 2014 through October 31, 2014.

REGULAR AGENDA

6. Discussion and possible action to review the current capital improvement program.  
There was discussion with no formal action taken. Before going forward with the CIP program, a re-evaluation of the condition and grade of the streets is needed and also should consider a policy for criteria on the priority of projects. A proposal from the City Engineer is needed to start the re-evaluation of the streets.
7. Discussion and possible action to approve a temporary construction access easement for the Voss Road retaining wall repair project.  
A motion was made by Councilmember Reichek with a second by Councilmember Schoenberger to authorize the temporary construction access easement subject to approval by the City Attorney, City Engineer and City Administrator, in an amount not to exceed \$4,000.00 and authorize the mayor to execute the easement on behalf of the City. The motion carried unanimously.
8. Discussion and possible action to approve an ordinance adopting a budget amendment #1 to fiscal year 2014 budget providing additional funds for purchase of flow station data logger and include an expense line item for bailiff services in the Municipal Court department budget.  
A motion was made by Councilmember Pappas with a second by Councilmember Reichek to adopt Ordinance No. 822 authorizing amendment #1 to fiscal year 2014 budget appropriating additional funds for the flow meter at Wickline Ravine. The motion carried unanimously.
9. Discussion and possible action to authorize the purchase and installation of a flow station data logger at Wickline Ravine outfall.  
A motion was made by Councilmember Pappas with a second by Councilmember Reichek authorizing the purchase and installation of a flow station data logger at

the Wickline outfall from Maccaulay Controls Company in the amount of \$9,868.31. The motion carried unanimously.

10. Discussion and possible action to approve an ordinance providing for the holding of a general election on May 10, 2014, for the purpose of electing three (3) council members (Position Nos. 1, 2 and 3); and providing details relating to the holding of the election.

A motion was made by Councilmember Reichek with a second by Councilmember Schoenberger to adopt Ordinance No. 820 calling for the general election to be held on May 10, 2014. The motion carried unanimously.

11. Discussion and possible action related to *Cause No. 1032432, City of Hunters Creek, Texas v. Fajkus & Company, LLC*, claims for cost of damages to the pavement on Wellesley Drive.

There was no discussion or action taken.

#### ADJOURN OPEN MEETING

A motion was made by Councilmember Pappas with a second by Councilmember Reichek to adjourn the meeting. The motion carried unanimously. The meeting was adjourned at 7:40 p.m.

Respectfully submitted,

/s/

Deborah L. Loesch, TRMC  
City Administrator/City Secretary

These minutes were approved on the 25th day of February, 2014.

Ordinance Nos. 820, 821, 822, and Resolution Nos. 2014-01 and 2014-02 are on file in the office of the City Secretary and are made a part of these minutes by reference.