

CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
JULY 22, 2014

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, July 22, 2014, at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas.

Present:	Mayor	Bonnie McMillan
	Council Members:	David Wegner
		Fidel Sapien
		Ronnie Weinstein
		Michael Schoenberger
	City Administrator/ City Secretary:	Deborah Loesch
	City Attorney:	John Hightower

With a quorum of the Council Members present, Mayor McMillan called the session to order at 6:00 p.m. followed by the pledge of allegiance. It was noted that Councilmember Jim Pappas was not in attendance.

REPORTS

City Treasurer Report. Financial reports for the month of June 2014 were presented and reported that all bank accounts were fully reconciled without any adjustments. The 2nd quarter 2014 investment report was presented.

Police Commissioner. Police Commissioner Trey Strake and Police Chief J. D. Sanders were present to discuss the activities in the Police Department. They reported that all officers are now certified to use AED's (defibrillators in patrol vehicles as used by EMS) to assist until EMS is on scene. Announced that the August Commission meeting, August 11, 2014, would be held at Hunters Creek City Hall with a retirement ceremony at 5 pm for several police officers retiring. CAPERS update has been completed, now waiting for approval from the State to access TLETS for drivers license information. A new officer is on board as the community relations officer. He will be contacting homeowner associations, subdivisions to meet with citizens. They expect to receive in August a new hand held radar equipment that works like traffic cameras but instead of sending the driver/owner of the vehicle a citation for speeding, only issue warnings. Councilmember Sapien asked about providing police presence during city council meetings.

- a. Discussion regarding traffic enforcement on private streets. Chief Sanders reported that the department met with the 3 cities administrators/building

officials/code enforcement staff to discuss traffic enforcement on private streets. Also present at this meeting was attorney, David Olson. The Police Commission will work through this initially to bring back to Council a recommendation to adopt some language in an ordinance that gives the Police Department authority to enforce traffic laws on private streets. They also discussed working out in areas where appropriate some uniformity in regulations across the 3 cities to assist the officers in affectively enforcing laws.

Fire Commissioner. Councilmember Pappas was not in attendance therefore, no monthly report was given. However, action was taken on the following items dealing with the Fire Department:

- a. Discussion and possible action to approve the 2014 fiscal year amended budget for the Village Fire Department as presented by the Board of Commissioners.

A motion was made by Councilmember Wegner with a second by Councilmember Sapien to approve the amended 2014 budget for VFD as presented. The motion carried unanimously.

- b. Discussion and possible action to approve the 2015 fiscal year budget for the Village Fire Department as presented by the Board of Commissioners.

A motion was made by Councilmember Wegner with a second by Councilmember Weinstein to table the item until the August regular council meeting and requested that Fire Chief Dave Foster be present to address any questions on the proposed budget at that time. The motion carried unanimously.

Building Official. Tom Fullen, Building Official, new construction starts continuing with 17 new homes started in 2014 to date.

Proclamation: Mayor McMillan presented a proclamation to Cobb Fendley & Associates in appreciation and recognition for their participation in the Village Independence Festival parade on behalf of the City of Hunters Creek Village.

City Engineer. Charles Eastland, City Engineer reported on the following public work projects:

- a. Voss Road at Soldiers Creek retaining wall project. Jerdon, the contractor, is scheduled to mobilize on this project the first week of August. A pre-construction meeting was being planned with the resident neighboring the easement before proceeding. Councilmember Weinstein suggested that they check with the start of school for both Second Baptist and Hunters Creek Elementary and consider a later start time to help with the traffic congestion during the morning rush traffic.
- b. Willowend Culvert Crossing reconstruction. Construction continues with completion nearing on the pipe installation. The road should reopen within a month.
- c. Hedwig Road roadway improvements by Piney Point Village. Project is continuing on schedule and should be complete in 5 months.

- d. Soldiers Creek erosion study and report at Memorial Drive outfall. The study was submitted to Harris County Flood Control District and is being reviewed. They anticipate feedback in August.
- e. Drainage improvements for Lindenwood/Shasta. Engineering designs are now complete and plan to schedule a residents meeting before the August 26 council meeting at 5:00 p.m.
- f. Other projects: Voss Road pavement marking striping work was scheduled to start July 21st, however wet weather conditions have delayed the schedule and will get started as soon as we get into a dryer period.

Mayor and Council Reports and Comments

- a. I-10 noise mitigation update. Mayor McMillan reported that further discussions were being held with City of Houston Councilmember Oliver Pennington to obtain their participation in the cost of the project since the majority of the scope of work area is within the City of Houston. Also the 4 cities currently agreeing to participating has changed with the City of Hedwig Village rescinding their appropriation of their portion of the funding obligation. Without their participation, it changes the percentage of the other cities funding portions.
- b. Recommendation for Police Commissioner for January 2105. Mayor McMillan reported that she needs recommendations of citizens who would be willing to serve on the Police Commission starting in January 2015. At this time she still has not had any volunteers who are interested.
- c. Police Commission Meeting in August at Hunters Creek City Hall. The MVPD Police Commission meeting will be held on Monday August 11, 2014 beginning at 5:00 p.m. with a retirement ceremony for several retiring Police Officers and then at 6:00 p.m. the regular Commission meeting will start. The public is encouraged to attend the retirement ceremony for these officers.
- d. HCAD certified tax roll process. Council was advised that the Appraisal District expects to have the certified roll to the taxing entities by the end of August.
- e. Comments or suggestions for items to include on future agendas. Mayor McMillan advised Council that as of this date there were no applicants for the position of City Secretary. Mayor McMillan requested a special meeting be called on Monday, July 28 at 7:30 a.m. to consider authorizing contracting with a recruiting firm to assist with search for qualified applicants.

PUBLIC COMMENTS

Beth Wachira, 938 Boros Drive, requested Council's consideration of going forward with a reconstruction project to repave Boros Drive, commenting that the condition of the street continues to deteriorate.

CONSENT AGENDA. A motion was made by Councilmember Wegner with a second by Councilmember Weinstein to approve and adopt consent agenda items 1 through 6 as follows, voting unanimously:

1. Approval of the Minutes of the June 23, 2014 and June 24, 2014 meetings.
2. Approval of the Cash Disbursement Journal for June 2014.
3. Approval of the Interlocal Mutual Aid Agreement with Harris County for the Emergency Management Plan.
4. Approval of a Joint Resolution of the City of Hunters Creek Village and Harris County renewing the Harris County Emergency Management organization as designated in an interjurisdictional emergency management plan.
5. Acceptance of the resignation of Doug Abbott as City Treasurer and approval of Shanoop Kothari as City Treasurer.
6. Approval of Ordinance No. 834 adopting amendment #5 to fiscal year 2014 budget to appropriate an additional \$15,000 in funds for public notices and publications.

EXECUTIVE SESSION. The City Council convened into executive (closed) session at 6:50 p.m., to discuss as authorized under Chapter 551 of the Texas Government Code certain personnel matters, §551.074., specifically:

1. to discuss reorganization and consolidation of certain staff functions and elimination of the full-time court clerk's position.

The Closed Session adjourned at 7:07 p.m. and reconvened into Regular Session and consider action, if any, on items discussed in Executive Session.

REGULAR AGENDA

7. Discussion and possible action regarding proposal to reorganize and consolidate certain staff functions and consider elimination of the full-time court clerk's position.

A motion was made by Councilmember Schoenberger with a second by Councilmember Weinstein to eliminate the full-time court clerk position effective July 25, 2014 and provide 10 weeks of severance lump sum pay with agreement. The motion carried unanimously.

Councilmember Sapien requested that the record reflect that the elimination of this full time position was due to material decrease in court activity due to policing practices at MVPD.

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8. Discussion and possible action to consider removing the maximum amount of \$500 allowed for payments by credit card transactions for non-municipal court payments.

There was discussion with no action being taken. It was agreed to continue further discussion and table any action until the special called meeting on Monday, July 28, 2014 at 7:30 a.m.

ADJOURN OPEN MEETING

A motion was made by Councilmember Schoenberger with a second by Councilmember Wegner to adjourn the meeting. The motion carried unanimously. The meeting was adjourned at 7:10 p.m.

Respectfully submitted,

Deborah L. Loesch, TRMC
City Administrator/City Secretary

These minutes were approved on the 26 day of August, 2014.