

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
January 26, 2016**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, January 26, 2016, at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas.

Present:	Mayor:	David Wegner
	Councilmembers:	Fidel Sapien
		Ronnie Weinstein
		Chip Cowell
		Jim Pappas
	City Attorney:	John Hightower
	City Administrator:	Tom Fullen
	City Secretary:	Crystal R. Seagler
	City Treasurer:	Shanoop Kothari
	City Engineer:	Steve Byington

With a quorum of the Council Members present, Mayor David Wegner called the session to order at 6:00 p.m. followed by the pledge of allegiance led by Boy Scout, Rhett Seagler.

PUBLIC COMMENTS

Kate Carmain at 814 Saddlewood Lane presented to council the idea of a "Little Free Library".

Cynthia Piro at 11010 Huntwyck Drive presented to council her recommendations on street reconstruction and design options for the circle median at the end of cul-de-sac.

Andy Sowell at 718 Voss Road, Lowell Kirkpatrick at 10776 Bridlewood, Brad Klein at 10799 Bridlewood and Jay Golding at 10710 Bridlewood expressed their concern with the replat of the Bridlewood Manor Subdivision.

Cathy McCulley at 31 Willowend Drive thanked mayor and council for the planting of the trees along Memorial Drive.

REPORTS

City Treasurer: Shanoop Kothari, City Treasurer, presented the end of year financial report and gave a brief summary.

Police Commission: Chief J. D. Sanders presented his end of year report stating the department had five vacant positions for officers but have filled three of the five open positions. The Department also has one dispatch position open. The number of calls for Hunters Creek was 21,000 for 2015 and 1,860 for the month of December. Both CAPERS and the new burglar alarm permitting system are set up and awaiting PayPal. Chief Sanders also said he may have a recommendation at the next council meeting regarding possible parking restrictions on N. Evers Park. Chief Sanders also attended

the Memorial Timbers HOA meeting where they discussed placing video cameras in the rights of ways. The department is compiling data to put together a city wide camera system and should have some numbers on a pilot program in April.

Fire Commission: Councilmember Pappas, reported the commission has no meeting set for December and the next meeting is January 27th. The 911 “What’s your location?” has been effective for one year now with 7% of the calls going to Village Fire Department out of 100. There has been discussion of combining all dispatches into one call center.

Building Official: Tom Fullen, City Administrator gave a brief overview of the December and January construction reports. He also let mayor and council know that Todd Sukup, Building Official had resigned.

City Administrator: Tom Fullen, City Administrator informed mayor and council of Arbor Day 2016 dates and that the city will be emailing residents to notify them of Arbor Day as well as posting it on our website.

Engineer: Steve Byington, the City Engineer reported on the following public work projects:

- a. Traffic Signal Project
The work was completed on December 16, 2015. Some detection loops are not working at both Voss and Beinhorn and Voss and Memorial. Timing based on time of day sequencing has been implemented until new detection can be installed. The proposal requested from contractor for detection at malfunctioning loops as well as some minor control hardware for luminaires and Opticom and have requested alternative detection methods to traditional loops for consideration.
- b. Hunters Creek Drive, Boros Drive, Wellesley, Flint River Reconstruction (Paving and Drainage Phase 1)
Flint River is complete and Hunters Creek and Boros constructions started January 4th and construction is ongoing.
- c. Hickory Hollow, Huntwyck Reconstruction (Phase 2)
Plans are 90% complete and design modifications ongoing to Hickory Hollow based on Hickory Hollow Outfall Replacement.
- d. Hickory Hollow Outfall Replacement
The design is ongoing and it will eliminate Harris County Flood Control.
- e. Other
Procuring contractor proposals for minor ditch regarding work and estimating pavement replacement on Voss based on budget.

Mayor and Council:

- a. Update on the I10 Noise Abatement
Mayor Wegner gave a brief update on the I10 Noise Abatement, stating the project is on the TXDot schedule for contract letting in August of 2016. Mayor Wegner also reported that the city successfully planted 274 trees prior to receiving complaints from a few residents.

CONSENT AGENDA

1. Approval of the Minutes of the Regular Meeting on December 8, 2015.
2. Approval of the Cash Disbursement Journal for October and November, 2015.
3. Approval of Lemonade Day Proclamation.
4. Approval of the Resolution appointing Kyle Sears, as the City's official representative for the Harris-Galveston Subsidence District.

A motion was made by Councilmember Cowell to approve the Consent Agenda and Councilmember Weinstein seconded the motion. The vote to approve the motion was unanimous.

REGULAR AGENDA

1. Discussion and possible action for implementation on a health reimbursement account, HRA.

A motion was made by Councilmember Sapien to establish a HRA for the Hunters Creek Village employees with a \$4,000 deposit for 2016. Councilmember Cowell seconded the motion. The vote to approve the motion was unanimous.

2. Discussion and possible action approving an Ordinance of the City of Hunters Creek Village, Texas, providing for the holding of a General Election on May 7, 2016, for the purpose of electing three (3) Council Members (Position Nos. 1, 2 and 3); and providing details relating to the holding of the election.

A motion was made by Councilmember Weinstein to approve the proposed Ordinance providing for the holding of a General Election on May 7, 2016, for the purpose of electing three (3) Council Members (Position Nos. 1, 2 and 3); and providing details relating to the holding of the election. Councilmember Cowell seconded the motion. The vote to approve the motion was unanimous.

3. Discussion and possible action to consider staff and city treasurer's recommendation on the City's Investment Policy and Investment Strategies.

A motion was made by Councilmember Weinstein to table this item to the February meeting. Councilmember Cowell seconded the motion. The vote to approve the motion was unanimous.

4. Discussion and possible action to accept the proposal to purchase a utility vehicle and water trailer.

A motion was made by Councilmember Pappas to authorize the City Administrator to purchase a utility vehicle and water trailer, without an additional warranty. Councilmember Sapien seconded the motion. The vote to approve the motion was unanimous.

5. Discussion and possible action to accept the proposal to purchase a new copy machine.

A motion was made by Councilmember Weinstein to purchase a new copy Machine, without the service plan. Councilmember Sapien seconded the motion. The vote to approve the motion was unanimous.

6. Discussion and possible action to designate a representative and alternate to the H-GAC General Assembly 2016.

A motion was made by Councilmember Pappas to appoint Councilmember Chip Cowell as the representative for H-GAC General Assembly 2016 and to appoint Councilmember Ronnie Weinstein as the Alternate. Councilmember Pappas seconded the motion. The vote to approve the motion was unanimous.

7. Discussion and possible action to amend an ordinance amending chapter 18, article vii, of the code of ordinances of the city of hunters creek village, which restricts the storage of boats, buses, recreational vehicles, trailers, and large trucks, to clarify the restrictions and eliminate conflicting provisions; providing a penalty for violations of up to \$2,000 per occurrence; and making other provisions related to the subject.

A motion was made by Councilmember Weinstein to table the item to the February meeting. Councilmember Sapien seconded the motion. The vote to approve the motion was unanimous.

8. Discussion and possible action to accept the agreement from Tyler Technologies the new general ledger and court software.

A motion was made by Councilmember Weinstein to accept the agreement from Tyler Technologies for the new general ledger and court software. Councilmember Cowell seconded the motion. The vote to approve the motion was unanimous.

9. Discussion and possible action on proposal by staff to consider an amendment to the zoning ordinance to permit driveway gates to exceed the seven foot maximum height limitation in certain circumstances.

A motion was made by Councilmember Pappas to refer to the Planning & Zoning Commission, for review and recommendation, the city staff's proposal to amend the zoning ordinance to permit driveway gates to exceed the seven foot maximum height limitation in certain circumstances. Councilmember Weinstein seconded the motion. The vote to approve the motion was unanimous.

10. Discussion and possible action regarding restrictions on construction site parking.

No action taken.

11. Discussion and possible action to accept bid for ditch regrading.

A motion was made by Councilmember Pappas to accept the bid for ditch regrading. Councilmember Sapien seconded the motion. The vote to approve the motion was unanimous.

12. Discussion and possible action to approve landscaping beautification along Voss Road at Memorial Drive.

A motion was made by Councilmember Cowell to approve the landscaping beautification project along Voss Road at Memorial Drive, with a budget not to exceed \$35K. Councilmember Sapien seconded the motion. The vote to approve the motion was unanimous.

13. **A motion was made by Councilmember Pappas with a second by Councilmember Cowell to adjourn the meeting. The vote to approve the motion was unanimous.**
14. **The meeting was adjourned at 9:32 p.m.**

These minutes were approved on the 23rd day of February, 2016.

David A. Wegner, Mayor

ATTEST:

Crystal R. Seagler, City Secretary