

**CITY OF HUNTERS CREEK VILLAGE, TEXAS  
MINUTES OF THE REGULAR  
CITY COUNCIL MEETING  
March 28, 2016**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, March 28, 2016, at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas.

Present:	Mayor:	David Wegner
	Councilmembers:	Fidel Sapien
		Chip Cowell
		Jim Pappas
	City Attorney:	John Hightower
	City Administrator:	Tom Fullen
	City Secretary:	Crystal R. Seagler
	City Engineer:	Steve Byington

***With a quorum of the Council Members present, Mayor David Wegner called the session to order at 6:05 p.m. followed by the pledge of allegiance led by Lance Robertson, Jack Robertson, Anand Morales, Alsonso Benavides and Keenen Oldham of Boy Scout Pack 704.***

**PUBLIC COMMENTS**

Eric Bing at 306 Lindenwood, David Bowman of 314 Lindenwood, Vincent Giammalva at 506 Lindenwood, Dinah Weems at 614 Lindenwood, Lee Hamel at 605 Lindenwood, Mary Meyer at 321 Lindenwood, Ed Holland at 314 Shasta and Jennifer Esfahani at 10239 Pineland expressed to council their concerns regarding regulations permitting property owners to install facilities to prevent vehicle parking on the unimproved street rights of way abutting their property.

**REPORTS**

Treasurer: Shanoop Kothari, City Treasurer, was not present. Tom Fullen, City Administrator presented the financial report and gave a brief summary.

Police Commission: Chief J. D. Sanders reported the department is fully staffed. There were a total of 287 citations issued and 46% of the citations were issued on Voss Road. The Commission is currently working on the 2017 budget and should have a proposed budget by June. The number of VLinc subscribers is up from 755 to 780. Councilman Fidel Sapien, Police Commissioner, requested that the department give more attention to monitoring construction related parking.

Fire Commission: Mayor Pro-Tem Jim Pappas, Fire Commission Chairman, reported the department is fully staffed and currently working on the 2017 budget. The Fire Commission was invited to Ohio to visit the ladder truck manufacturer's facilities. Mayor

Wegner reported that, at a mayoral dinner hosted by Bunker Hill Village Mayor Jay Williams, that both Mayor Williams and Mayor Whiting would like for the Department to conduct an EMS response time study for emergency calls in both Bunker Hill and Hilshire Village. Council took no action on the request.

BUILDING OFFICIAL: No report given.

City Engineer: Steve Byington, the City Engineer reported on the following public work projects:

a. Traffic Signal Project

negotiating scope and schedule with manufacturer and contractor for detection installation. Anticipate work to begin in April. Work will have very little impact to traffic and is anticipated to take less than three days.

b. Hunters Creek Drive, Boros Drive, Wellesley, Flint River Reconstruction (Paving and Drainage Phase 1)

Construction ongoing, contractor is 61% complete by time and 54% complete by cost as of March 1<sup>st</sup>.

c. Hickory Hollow, Huntwyck Reconstruction (Phase 2)

Bid documents nearing completion and Cobb Fenley will obtain utility signatures this month. Authorization to advertise for bids will be requested in April. The Hickory Hollow Outfall Replacement may be added to the bid package depending on Change Order requests.

d. Hickory Hollow Outfall Replacement

The design status is at draft final. USACE permit under review at Galveston USACE and currently awaiting response to RFP from Conrad for possible inclusion into phase 1.

e. Ditch Grading

Grading work is complete.

f. Voss Road Panel Replacement

Authorization needed to advertise for bids.

g. Bridlewood Manor

Review comments have been submitted to the developers engineer and developer and indicated that all items will be addressed.

h. MVWA Creekside Water Treatment Plant Upgrades

Review is on-going.

#### Mayor and Council Reports and Comments

a. Presentation of Proclamation to Lucy Tomforde the 2016 Congressional Award Gold Medalists.

Mayor Wegner presented Lucy Tomforde with a proclamation congratulating her on her accomplishments.

Mayor and council asked to have the appointment of unopposed candidate Ken Spalding to vacant seat City Council Position No. 3 included on the April City Council agenda.

## **CONSENT AGENDA**

1. Approval of the Minutes of the Regular Meeting on February 23, 2016.
2. Approval of the Cash Disbursement Journal for February, 2016.
3. Approval of CenterPoint Energy annual franchise payment calculation.

**A motion was made by Councilmember Pappas to approve the Consent Agenda and Councilmember Sapien seconded the motion. The vote to approve the motion was unanimous.**

## **REGULAR AGENDA**

1. Discussion and possible action to approve the Ordinance declaring the unopposed candidates for Council Position No. 1 (Stuart Marks), Council Position No. 2 (Fidel Sapien), and Council Position No. 3 (Ken Spalding) duly elected and providing that the May 7, 2016 General Municipal Election shall not be held and cancelled.

**A motion was made by Councilmember Pappas to adopt the Ordinance declaring the unopposed candidates for Council Position No. 1 (Stuart Marks), Council Position No. 2 (Fidel Sapien), and Council Position No. 3 (Ken Spalding) duly elected and providing that the May 7, 2016 General Municipal Election shall not be held and cancelled and Councilmember Cowell seconded the motion. The vote to approve the motion was unanimous.**

2. Discussion and possible action to appoint unopposed candidate Stuart Marks to vacant council seat Position No. 1.

**A motion was made by Councilmember Pappas to appoint unopposed candidate Stuart Marks to vacant council seat Position No. 1 and Councilmember Sapien seconded to the motion. The vote to approve the motion was unanimous.**

**Presiding Judge Gary Maddox swore in Councilman Stuart Marks.**

3. Discussion and possible action approving an Ordinance of the City of Hunters Creek Village, Texas, adopting Amendment No. 3 to the Original Budget of the City of Hunters Creek Village, Texas, for the year 2015; providing detailed line item increases or decreases; providing for severability; and containing other provisions relating to the subject.

**A motion was made by Councilmember Pappas to adopt the proposed ordinance of approving Amendment No. 3 to the Original Budget of the City of Hunters Creek Village, Texas, for the year 2015; providing detailed line item increases or decreases; providing for severability; and containing other provisions relating to the subject and Councilmember Sapien seconded the motion. The vote to approve the motion was unanimous.**

4. Discussion and possible action to amend an ordinance amending Chapter 18, Article VII, of the Code of Ordinances of the City of HuntersCreek Village, which restricts the storage of boats, buses, recreational vehicles, trailers, and large trucks, to clarify the restrictions and eliminate conflicting provisions; providing a penalty for violations of up to \$2,000 per occurrence; and making other provisions related to he subject.

**A motion was made by Councilmember Pappas to table the item to the April city council meeting and Councilmember Cowell seconded the motion. The vote to approve the motion was unanimous.**

5. Discussion and possible action to adopt an Ordinance amending Chapter 44, Section 44-258 of the Code of Ordinances of the City of Hunters Creek Village, to remove the requirement that notice of zoning amendment hearings held by city council be mailed to each resident in the city; and making other provisions related to the subject.

**A motion was made by Councilmember Pappas to adopt an Ordinance amending Chapter 44, Section 44-258 of the Code of Ordinances of the City of Hunters Creek Village, to remove the requirement that notice of zoning amendment hearings held by city council be mailed to each resident in the city; and making other provisions related to the subject and Councilmember Marks seconded the motion. The vote to approve the motion was unanimous.**

6. Discussion and possible action to adopt an ordinance establishing parking restrictions on N. Evers Park Drive.

**A motion made by Councilmember Cowell to table the item to the April city council meeting and Councilmember Pappas seconded the motion. The vote to approve the motion was unanimous.**

7. Discussion and possible action to adopt regulations permitting property owners to install facilities to prevent vehicle parking on the unimproved street rights of way abutting their property.

**A motion made by Councilmember Cowell to table the item to the April city council meeting and Councilmember Sapien seconded the motion. The vote to approve the motion was unanimous.**

8. Discussion and possible action to authorize to advertise Phase 2 Paving and Drainage Project and the Voss Road Panel Replacement.

**A motion made by Councilmember Sapien to authorize City staff to advertise the Phase 2 Paving and Drainage Project and the Voss Road Panel Replacement Project for bids. Councilmember Pappas seconded the motion. The vote to approve the motion was unanimous.**

9. Discussion and possible action to appoint a Planning and Zoning Commissioner to a vacant seat.

**A motion was made by Councilmember Pappas to appoint Alternate Planning and Zoning Commissioner Alan Daughtry to the position on the Planning and Zoning Commission that was vacated by Stuart Marks. Councilmember Sapien seconded the motion. The vote to approve the motion was unanimous.**

10. **At 9:20 p.m., the City Council recessed into closed executive session to discuss the following items.**

**A motion was made by Councilmember Pappas and seconded by Councilmember Marks to allow Ken Spalding, an unopposed candidate for city council, to stay for the executive session portion of the meeting. The vote to approve the motion was unanimous.**

- a. For the purpose of deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee and to consider hiring a Building Official (§551.074 Personnel Matters).
11. **At 9:25 p.m., the City Council reconvened into open public session.**

**A motion was made by Councilmember Pappas to hire Robert Pemberton as the Building Official and Director of Public Works. Councilmember Sapien seconded the motion. The vote to approve the motion was unanimous.**

12. **A motion was made by Councilmember Pappas with a second by Councilmember Marks to adjourn the meeting. The vote to approve the motion was unanimous.**
13. **The meeting was adjourned at 9:26 p.m.**

These minutes were approved on the 26th day of April, 2016.

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David A. Wegner, Mayor

ATTEST:

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Crystal R. Seagler, City Secretary