

**CITY OF HUNTERS CREEK VILLAGE, TEXAS**  
**MINUTES OF THE REGULAR**  
**CITY COUNCIL MEETING**  
**June 28, 2016**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, June 28, 2016, at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas.

|          |                     |                    |
|----------|---------------------|--------------------|
| Present: | Mayor:              | David Wegner       |
|          | Councilmembers:     | Fidel Sapien       |
|          |                     | Ken Spalding       |
|          |                     | Chip Cowell        |
|          |                     | Jim Pappas         |
|          | City Attorney:      | John Hightower     |
|          | City Administrator: | Tom Fullen         |
|          | City Secretary:     | Crystal R. Seagler |
|          | City Engineer:      | Steve Byington     |

***With a quorum of the Council Members present, Mayor David Wegner called the session to order at 6:05 p.m. followed by the pledge of allegiance led by Boy Scout Antonio Salman, Troop 354.***

JOINT PUBLIC HEARING. A joint public hearing was held before the City Council and the Planning and Zoning Commission for the purpose of receiving testimony for or against for proposed amendments to the Zoning Chapter of the City of Hunters Creek Village to: a) increase the maximum fence and wall height from seven feet to eight feet, for fences and walls that are not located along Voss or Memorial Drive; b) remove the exception to the fence and wall height limitation for columns, finials, and other decorative elements; and b) provide that the top of a gate, inclusive of any finials or other decorative elements, may be up to twelve inches higher than the allowed height of the fence or wall.

A quorum of the Planning and Zoning Commission was announced and opened their meeting. In attendance for the Planning and Zoning Commission were Chairman Bill Dalton; Commissioners David Childers, John Abercrombie, Charles Martin and Alan Daughtry.

The Public Hearing was opened for comments. Hearing none, the Public Hearing was closed.

Chairman Bill Dalton, presented the Planning and Zoning Commission's Final Report and Recommendation to amend to the Zoning Chapter of the City of Hunters Creek Village to: a) increase the maximum fence and wall height from seven feet to eight feet, for fences and walls that are not located along Voss or Memorial Drive; b) remove the exception to the fence and wall height limitation for columns, finials, and other decorative elements; and b) provide that the top of a gate, inclusive of any finials or other decorative elements, may be up to twelve inches higher than the allowed height of the fence or wall.

A motion was made by Councilman Cowell to approve the amendment with revisions to Sections 44-163 (3) and (9)(b)(4) of the Final Report submitted by the Planning and Zoning Commission and Councilman Pappas seconded the motion. The vote to carry the motion was unanimous.

### **PUBLIC COMMENTS**

There were not public comments.

### **REPORTS**

Treasurer: Tom Fullen, City Administrator, presented the financial report and gave a brief summary.

Police Commission: Chief J.D. Sanders presented and gave a brief summary. Assistant Chief Ray Shultz introduced Zach Spelz, President of Tekplan Solutions. Mr. Spelz gave a presentation on the Automated License Plate Recognition System.

Fire Commission: Chief David Foster presented the Village Fire Department 2015 Audit and the 2017 Proposed Budget. Chief Foster also reported the Fire Commission voted to approve the purchase of a 100 foot ladder at the June 15<sup>th</sup> Commission meeting. The cost of the ladder truck is \$950,000.00 and Hunters Creek Village portion is 25% of the cost. Production will take a year in Dublin, Ohio.

Building Official: Robert Pemberton, City Building Official gave a brief summary of the building report.

City Engineer: Steve Byington, City Engineer reported on the following public work projects:

- a. Hunters Creek Drive, Boros Drive, Wellesley, Flint River Reconstruction (Paving and Drainage Phase (1)

**There are only punch list items remaining and the contractor is 100% complete by the time and 95% complete by cost as of July 1, 2016. Wellesley was completed on June 17<sup>th</sup>.**

- b. Hickory Hollow, Huntwyck Reconstruction (Phase 2)

**The preconstruction meeting is scheduled for July 7<sup>th</sup> and a construction schedule will be developed at that time. Construction on Huntwyck is unaffected by the Hickory Hollow Outfall and is anticipated to start after the notice to proceed. Huntwyck will take approximately 5 weeks to complete.**

- c. Hickory Hollow Outfall Replacement

**An agreement has been reached with Harper Brothers Construction and mobilization is ongoing. Construction will start Monday, July 27<sup>th</sup> and take about 4 weeks.**

- d. Voss Road Panel Replacement

**Teamwork Construction Services will commence work July 5<sup>th</sup> and single lane closure will occur on Voss at the curve starting at that time. All four lanes will be closed, one lane at a time starting with outside southbound lane. Each lane will be closed approximately 10 days.**

e. Erosion Stabilization for Landowners

**As requested at the last meeting, the city engineer has reviewed available information from the Harris County Flood Control District regarding local erosion with respect to individual landowners. Flood Control has recently published a 45 page handbook with good resources for landowners. Items for consideration could be: 1) Investigative property owner interest via Vlink regarding a workshop to provide some education regarding erosion.**

f. Creekside Water Plant

**Awaiting further direction for review or recommendations.**

City Administrators: Tom Fullen presented the 2017 Budget Calendar

Mayor and Council: Mayor Wegner presented longtime resident Jane Sugars with a proclamation.

### **CONSENT AGENDA**

1. Approval of the Minutes of the Regular Meeting on May 24, 2016 and Special City Council Meeting on June 20, 2016.
2. Approval of the Cash Disbursement Journal for May, 2016.

**A motion was made by Councilman Pappas to approve the Consent Agenda and Councilman Spalding seconded the motion. The vote to approve the motion was unanimous.**

### **REGULAR AGENDA**

1. Discussion and possible action to receive and accept the annual financial report for fiscal year ending December 31, 2015.

**A motion was made by Councilman Spalding to approve the annual financial report for fiscal year ending December 31, 2015 and Councilman Pappas seconded the motion. The vote to approve the motion was unanimous.**

2. Discussion and possible action to approve the Fiscal Year 2017 Budget for the Villages Fire Department.

**A motion was made by Councilman Spalding to approve the Fiscal Year 2017 Budget for the Villages Fire Department and Councilman Pappas seconded the motion. The vote to approve the motion was unanimous.**

3. Discussion and possible action to approve the Village Fire Department 2015 Intra-Budgetary Transfers.

**A motion was made by Councilman Spalding to approve the Village Fire Department 2015 Intra-Budgetary Transfers and Councilman Pappas seconded the motion. The vote to approve the motion was unanimous.**

4. Discussion and possible action to approve amendment 49 for the Engineering Services associated with Outfall Assessment and Inspection.

**A motion was made by Councilman Spalding to approve amendment 49 for the Engineering Services associated with Outfall Assessment and Inspection not to exceed \$25,500.00 and Councilman Sapien seconded the motion. The vote to approve the motion was unanimous.**

5. Discussion and possible action to approve amendment 50 for the Engineering Services associated with 2016 Street Condition Assessment and Pavement Evaluation.

**A motion was made by Councilman Spalding to approve amendment 50 for the Engineering Services associated with 2016 Street Condition Assessment and Pavement Evaluation in the amount of \$23,500.00 and Councilman Sapien seconded the motion. The vote to approve the motion was unanimous.**

6. Discussion and possible action to consider a proposal from the First Congregational Church to lease property to the City for parks and recreation purposes.

**A motion was made by Councilman Spalding to accept a proposal from the First Congregational Church to lease property to the City for parks and recreation purposes and Councilman Pappas seconded the motion. The vote to approve the motion was unanimous.**

7. Discussion and possible action to consider a request from the Houston Racquet Club to amend the Special Use Permit granted by the City for facility renovations.

**A motion was made by Councilman Pappas to direct the Planning and Zoning Commission to make a recommendation on the request from the Houston Racquet Club to amend the Special Use Permit for facility renovations and Councilman Spalding seconded the motion. The vote to approve the motion was unanimous.**

8. Discussion and possible action to consider a feasibility study to determine an alternative location for additional water storage tanks at alternate MVWA water plant.

**A motion was made by Councilman Sapien to direct the City Engineer to conduct a feasibility study at the alternate locations not to exceed \$5,000 and Councilman Cowell seconded the motion. The vote to approve the motion was unanimous.**

9. Discussion and possible action to accept the contract between City of Hunters Creek Village and Linebarger Goggan Blair & Sampson, LLP to collect delinquent court fees and fines.

**A motion was made by Councilman Spalding to accept the contract between City of Hunters Creek Village and Linebarger Goggan Blair & Sampson, LLP to collect delinquent court fees and fines and Councilman Sapien seconded the motion. The vote to approve the motion was unanimous.**

10. Discussion and possible action to adopt an Ordinance authorizing collection fees in the amount of thirty percent of debts and accounts receivable such as unpaid fines, fees, court costs, forfeited bonds, and restitution ordered paid by the Municipal Court serving the City.

**A motion was made by Councilman Sapien to adopt an Ordinance authorizing collection fees in the amount of thirty percent of debts and accounts receivable such as unpaid fines, fees, court costs, forfeited bonds, and restitution ordered paid by the Municipal Court serving the City and Councilman Spalding seconded the motion. The vote to approve the motion was unanimous.**

