

**CITY OF HUNTERS CREEK VILLAGE, TEXAS  
MINUTES OF THE REGULAR  
CITY COUNCIL MEETING  
February 28, 2017**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, February 28, 2017, at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks
		Fidel Sapien
		Ken Spalding
		Chip Cowell
	City Attorney:	John Hightower
	City Administrator:	Tom Fullen
	City Secretary:	Crystal R. Dozier
	City Building Official:	Robert Pemberton
	City Engineer:	Steve Byington
	City Treasurer:	Shanoop Kothari

***With a quorum of the Council Members present, Mayor Jim Pappas called the session to order at 6:02 p.m. followed by the pledge of allegiance led by Chief J. D. Sanders and invocation led by Mayor Pappas.***

**PUBLIC COMMENTS**

Mitch Kreindler at 715 Storywood spoke before the Mayor and Council regarding his concerns with the transparency and communication with residents. The City Attorney responded to Mr. Kreindler's comments by explaining the background of the lawsuit and referencing item 2 on the agenda.

Ted and Madeline Collier at 509 Lindenwood spoke before the Mayor and Council regarding their concerns about the drainage in front of their property. City Engineer, Steve Byington gave a brief history on Lindenwood and the regrading of the ditches.

**REPORTS**

Treasurer: Shanoop Kothari, City Treasurer presented the financial report and gave a brief summary on the monthly report and on proposed Senate Bill regarding revenue cap from 8% to 4%.

Police Commission: Chief Sanders presented the police report and gave a brief summary of recent events. There has been 6 applicants whom have tested on one patrol officer vacancy. Police Dispatcher Ms. Socorro Vargas has notified the department of her intent to resign in July. Officer Charles has been conducting an audit and disposition review of

evidence in the large item storage area. Court orders were obtained to dispose of the items as per state statutes. Beta testing is ongoing for the electronic ticket writers in Bunker Hill Village.

Fire Commission: Jay Carlton, Alternate Fire Commissioner, reported that the department is fully staffed and the Fire Commission is currently discussing possible renovation at the firehouse. The ladder truck is on schedule for delivery in July.

Building Official: Robert Pemberton, City Building Official gave a brief summary of the building report.

City Engineer: Steve Byington, City Engineer reported on the following public work projects:

a. Memorial Drive Pavement Repair

**The Memorial Drive repair project is complete. The contractor is approximately 50% complete on the Lindenwood and Shasta street repair project. The expenses incurred to date are \$117,000 out of the \$149,000 that has been authorized. There are eight miscellaneous repairs that have been identified and will be completed if the budget allows.**

b. Traffic Signal Reconstruction

**The scope of the project is ongoing and a proposal along with a updated construction cost will be presented at the next city council meeting.**

c. Briar Branch

**Residents continue to have erosion concerns on the creek. Six residents have voiced concerns in the past year; three of those residents have projects in design or construction. Two of the four city outfalls have been replaced; periodic observation of the constructed stream bank protection measures is warranted. The City Engineer would like to implement some pilot protection measures near one or more of the city's outfalls.**

Mayor Pappas presented Officer Samantha Smith with a proclamation acknowledging her act of service in acting quickly to prevent a serious accident from occurring at the Village Farmers' Market.

## **CONSENT AGENDA**

1. Approval of the Minutes of the Regular Meeting on January 24, 2017.
2. Approval of the Cash Disbursement Journal for January, 2017.

**A motion was made by Councilman Spalding to approve the Consent Agenda and Councilman Sapien seconded the motion. The vote to approve the motion was unanimous.**

## **REGULAR AGENDA**

1. Discussion and possible action on Pioneer historical site, Hildebrant-Bauer sawmill.

**A motion was made by Councilman Cowell to table the item to the March meeting and Councilman Spalding seconded the motion. The vote to approve the motion was unanimous.**

2. Report from City Attorney re: Public Information Act litigation and discussion and possible action to confirm the City Attorney's authority to represent the City in the judicial appeal from the Attorney General's decision.

**A motion was made by Councilman Sapien to confirm the City Attorney's authority to represent the City in the judicial appeal from the Attorney General's decision and Councilman Marks seconded the motion. The vote to approve the motion was unanimous.**

3. Discussion and possible action to approve an Ordinance adopting Amendment No. 1 to the City's Original Budget for the year 2016; providing detailed line item increases or decreases; providing for severability; and containing other provisions relating to the subject.

**A motion was made by Councilman Spalding to adopt Amendment No. 1 to the City's Original Budget for the year 2016; providing detailed line item increases or decreases; providing for severability; and containing other provisions relating to the subject and Councilman Sapien seconded the motion. The vote to approve the motion was unanimous.**

4. Discussion and possible action to approve a Resolution opposing proposed Texas Senate Bill 2 regarding revenue caps.

**A motion was made by Councilman Cowell to approve a Resolution opposing proposed Texas Senate Bill 2 regarding revenue caps and Councilman Spalding seconded the motion. The vote to approve the motion was:**

**Aye – Marks, Spalding and Cowell**

**Nay – Sapien**

5. Discussion and possible action to direct staff to notify residents of alternate way for recycling glass.

**A motion was made by Councilman Spalding to table the item to the March meeting and Councilman Cowell seconded the motion. The vote to approve the motion was unanimous.**

6. Discussion and possible action to direct staff regarding an approved design for new street signs and to designate the official City logo.

**A motion was made by Councilman Spalding to approve the design for the new street signs and to table the new city logo to the March meeting and Councilman Marks seconded the motion. The vote to approve the motion was unanimous.**

7. Discussion and possible action to consider modifying the fees for, and imposing additional conditions on, the renewal or extension of expired building permits.

**No action was taken.**

8. Discussion and possible action to consider a request for an extension of building permit 201504898, expiring March 11, 2017, for construction at 1118 Riverbend Drive, and setting the fees for the extension.

**A motion was made by Councilman Spalding to extend building permit 201504898 for 1118 Riverbend for 6 months starting March 11, 2017 and to impose an extension fee of 25% of the original permit fee and Councilman Cowell seconded the motion. The vote to approve the motion was unanimous.**

9. Discussion and possible action to consider a request for an extension of building permit 201504943, expiring March 13, 2017, for construction at 10934 Wickwild, and setting the fees for the extension.

**A motion was made by Councilman Spalding to extend building permit 201504943 for 10934 Wickwild for 6 months starting March 13, 2017 and a impose a fee of 25% of the original permit fee and Councilman Marks seconded the motion. The vote to approve the motion was unanimous.**

10. Discussion and possible action to purchase new chairs for the Council Chambers.

**A motion was made by Councilman Spalding to approve a purchase of new chairs for only the breakroom at a cost not to exceed \$2,000 and Councilman Sapien seconded the motion. The vote to approve motion was unanimous.**

11. Discussion and possible to consider alternative camera systems.

**A motion was made by Councilman Marks to table the item indefinitely and Councilman Spalding seconded the motion. The vote to approve the motion was unanimous.**

12. Discussion and possible action to approve an agreement with Municipal Code Corporation Innovations for records management software.

**No action taken.**

## **Executive Session**

- a. Discussing the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee. (551.074 Personnel Matters)

**No motion was made to recess into Executive Session and no action was taken.**

13. **A motion was made by Councilman Cowell with a second by Councilman Spalding to adjourn the meeting. The vote to approve the motion was unanimous.**
14. **The meeting was adjourned at 8:32 p.m.**

These minutes were approved on the 28<sup>th</sup> day of March, 2017.

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Jim Pappas, Mayor

ATTEST:

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Crystal R. Dozier, TRMC  
City Secretary