

**CITY OF HUNTERS CREEK VILLAGE, TEXAS  
MINUTES OF THE REGULAR  
CITY COUNCIL MEETING  
March 28, 2017**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, March 28, 2017, at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks
		Fidel Sapien
		Ken Spalding
		Chip Cowell
	City Attorney:	John Hightower
	City Administrator:	Tom Fullen
	City Secretary:	Crystal R. Dozier
	City Building Official:	Robert Pemberton
	City Engineer:	Steve Byington
	City Treasurer:	Shanoop Kothari

***With a quorum of the Council Members present, Mayor Jim Pappas called the session to order at 6:01 p.m. followed by the pledge of allegiance led by Chief J. D. Sanders and invocation led by Mayor Pappas.***

**PUBLIC COMMENTS**

Ed Holland at 314 Shasta spoke before the Mayor and Council regarding his concerns with the Zoning Chapter and the need to revise it.

**REPORTS**

Treasurer: Shanoop Kothari, City Treasurer was not present. Tom Fullen, City Administrator, presented the financial report and gave a brief summary.

Police Commission: Assistant Chief Schultz presented the police report and gave a brief summary of recent events. The Department currently has one open position for officer. The position has been re-advertised and testing will be held at the end of the month. Officer Charles continues to work on the Property Room Audit and Inventory reduction project. Officer Rodriguez has moved into his permanent position in CID. Training has been on-going in order to meet State mandates. Training this month has included: New Police Chief; Human Trafficking, Radar Certification, SABA and FEMA.

Fire Commission: Mayor Pappas reported the Department will be advertising to replace the late Teresa Liggins, Fire Department Administrator. The Department is currently under budget. The Renovation Committee has been researching and deliberating on the best option for the Fire Department facilities. The 100 foot ladder truck is still on schedule for June 2017.

Building Official: Robert Pemberton, City Building Official gave a brief summary of the building report.

City Engineer: Steve Byington, City Engineer reported on the following public work projects:

a. Memorial Drive Pavement Repair

**All intended repairs on Memorial Drive and Lindenwood Drive are complete. The original contract was \$149,950; \$34,487.50 was added for total approved budget of \$187,437.50. The contract is anticipated to be complete and closed out within two weeks.**

b. Miscellaneous Repairs Associated with Memorial Drive Contract

**The following maintenance related repairs were completed as part of the Memorial Drive Repair contract:**

- i. Steep shoulder was eliminated near the end of Shasta Drive.**
- ii. Shoulders were improved on the south side of Memorial between Lindenwood and Timberwilde.**
- iii. Minor asphalt repairs made on Saddlewood Lane.**
- iv. Concrete panel replacement on Thamer and Hunterswood.**

**The following repairs will be made this week:**

- i. Standing water on Caruthers Lane will be corrected.**
- ii. Localized ponding on Memorial near Voss on the north side will be eliminated by adding an area inlet in the ROW.**
- iii. Shoulder improvements will be made on Caruthers to improve a localized ponding problem.**

c. Traffic Signal Reconstruction

**A detailed opinion of probable construction costs was performed. The total cost is now estimated to be \$710K with a 10% contingency. Detailed scheduling was also performed and the construction time estimated at approximately 6 months and engineering schedule is approximately 4 months.**

Mayor and Council Reports: Councilman Spalding gave a brief status update on alternate recycling for glass. He has been in contact with one company and is scheduling to meeting with others including meeting the WCA. Council directed staff to send out a V-linc reminder to residents regarding the glass recycling.

**CONSENT AGENDA**

1. Approval of the Minutes of the Regular Meeting on February 28, 2017.
2. Approval of the Cash Disbursement Journal for February, 2017.

**A motion was made by Councilman Cowell to approve the Consent Agenda and Councilman Spalding seconded the motion. The vote to approve the motion was unanimous.**

**REGULAR AGENDA**

1. Discussion and possible action on Pioneer historical site, Hildebrant-Bauer sawmill.

**A motion was made Councilman Spalding to table the item to the next meeting and Councilman Cowell seconded the motion. The vote to approve the motion was unanimous.**

2. Discussion and possible action to designate the official City logo.

**A motion was made by Councilman Cowell to approve and designate the official City logo and Councilman Sapien seconded the motion. The vote to approve the motion was unanimous.**

3. Discussion and possible action to approve the Public Utility Commission of Texas rate increase.

**A motion was made by Councilman Spalding to approve the Public Utility Commission of Texas rate increase and Councilman Cowell seconded the motion. The vote to approve the motion was:**

**Aye (3) – Marks, Spalding and Cowell**

**Nay (1) – Sapien**

4. Discussion and possible action to approve amendment 51 to the Engineering Services Contract between the City and Cobb Fendley to authorize an additional \$25,000.00 for engineering work associated with the City's Comprehensive Capital Improvement Plan.

**A motion was made Councilman Sapien to approve amendment 51 to the Engineering Services Contract between the City and Cobb Fendley to authorize an additional \$25,000.00 for engineering work associated with the City's Comprehensive Capital Improvement Plan and Councilman Spalding seconded the motion. The vote to approve the motion was unanimous.**

5. Discussion and possible action to direct Planning and Zoning to review and make a recommendation and proposal on amending Section 44-162 Accessory Structures of the Zoning Chapter.

**A motion was made by Councilman Sapien to direct Planning and Zoning to review and make a recommendation and proposal on amending Section 44-162 Accessory Structures of the Zoning Chapter except Automobile Shelters outside a lot's building setback lines are restricted in height to no more than 8 to 11 feet. Councilman Marks seconded the motion. The vote to approve the motion was unanimous.**

6. Discussion and possible action regarding the drainage on Lindenwood Drive.

**No action taken.**

7. Discussion and possible action to approve the additional protection measures for the Hickory Hollow Outfall.

**No action taken.**

8. Discussion and possible action to approve a Resolution suspending CenterPoint's Proposed Rate Increase.

**A motion was made by Councilman Sapien to approve a Resolution suspending CenterPoint's Proposed Rate Increase and Councilman Marks seconded the motion. The vote to approve the motion was unanimous.**

**At 7:29 p.m., the City Council recessed into closed executive session to discuss the following items.**

- a. consultation with the City's Attorney regarding the lawsuit filed by Gregory DeFrancesco against the Memorial Villages Police Department (Texas Government Code, §551.071)

**At 7:40 p.m., the City Council reconvened into open public session. No action was taken.**

9. **A motion was made by Councilman Spalding with a second by Councilman Sapien to adjourn the meeting. The vote to approve the motion was unanimous.**
10. **The meeting was adjourned at 7:40 p.m.**

These minutes were approved on the 25<sup>th</sup> day of April, 2017.

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Jim Pappas, Mayor

ATTEST:

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Crystal R. Dozier, TRMC  
City Secretary