

**CITY OF HUNTERS CREEK VILLAGE, TEXAS**  
**MINUTES OF THE PLANNING & ZONING COMMISSION**  
**December 5, 2016**

The Planning and Zoning Commission of the City of Hunters Creek Village, Texas, convened a regular meeting on December 5, 2016 at 6:00 p.m. in the City Hall at #1 Hunters Creek Place, Hunters Creek Village, Texas.

The meeting was called to order at 6:01 p.m. by Chairman Bill Dalton. In attendance were Commissioners Bill Dalton, David Childers, John Abercrombie and Brent Fredricks (Alternate). Also in attendance were: John Hightower, City Attorney; Tom Fullen, City Administrator; Crystal Dozier, City Secretary; and Robert Pemberton, Building Official.

1. Discussion and possible action to consider approval of the minutes of the Joint Public Hearing held on October 25, 2016 and the November 7, 2016 Regular meeting.

**A motion was made by Commissioner Childers to approve the minutes from the Joint Public Hearing held on October 25, 2016 and the November 7, 2016 Regular meeting and Commissioner Abercrombie seconded the motion. The vote to approve the motion was unanimous.**

2. Presentation and discussion of the application filed by the Chinese Baptist Church located at 900 Brogden Road to approve a Specific Use Permit to allow the operation of a day school on the church premises.
  - a. Public Hearing for the purpose of receiving testimony for and against the approval of the final report to amend the final report to amend the specific use permit.

**The public hearing was called to order by Chairman Dalton for the purpose of receiving testimony for and against the approval of the final report to approve the specific use permit requested above. Robert Kwok the representative for the Chinese Baptist Church gave a brief review of the proposed final report. The residents at 6 and 7 Pine Grove Circle spoke in favor of the proposed specific use permit and stated the church was a good neighbor and they did not oppose the specific use permit for the school.**

3. Discussion and possible action to adopt a final report and recommendation on the application by the Chinese Baptist Church, to amend the Zoning Chapter to approve a Specific Use Permit allowing the operation of a day school on the church premises at 900 Brogden Road.

**A motion was made by Commissioner Abercrombie to approve the final report and to recommend to City Council that the application from the Chinese Baptist Church, to amend the Zoning Chapter to approve a Specific Use Permit allowing the operation of a day school on the church premises at 900 Brogden Road be granted. Commissioner Fredricks seconded the motion. The vote to approve the motion was unanimous.**

4. Consideration and possible action to adopt a preliminary report on the application, by the Memorial Village Water Authority, to amend the Zoning Chapter to approve a Specific Use Permit allowing the renovation and expansion of the Authority's utility substation and pump station at 741 W. Creekside Drive in Zoning District R in the City of Hunters Creek Village.

**Memorial Villages Water Authority's attorney Reid Wilson gave a status update explaining that the Authority was working on gathering the information requested at the November 7, 2016, Planning and Zoning meeting. Mr. Wilson also requested a clarification from the Authority on the types of information it had requested and a brief discussion was held by the Commission in response to his request. No action was taken by the Commission.**

5. Discussion and possible action to consider any future agenda items.

**No action taken.**

Adjourn open meeting

**With no further business coming before the Commission, a motion was made by Commissioner Fredricks, with a second by Commissioner Abercrombie, to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 6:35 p.m.**

Respectfully Submitted,

Crystal R. Dozier, TRMC  
City Secretary

These minutes were approved on the 6<sup>th</sup> day of February, 2017.