

**CITY OF HUNTERS CREEK VILLAGE, TEXAS  
MINUTES OF THE REGULAR  
CITY COUNCIL MEETING  
September 25, 2018**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, September 25, 2018, at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Fidel Sapien Ken Spalding Chip Cowell Jay Carlton
	City Attorney:	John Hightower
	City Administrator:	Tom Fullen
	City Secretary:	Crystal R. Dozier
	City Engineer:	Steve Byington

***With a quorum of the Council Members present, Mayor Jim Pappas called the meeting to order at 6:00 p.m. followed by the pledge of allegiance led by Boy Scouts Sohom Awasthi, Henry Lanier, Thomas Guilanshah, Jason Campbell, Roman Sierra, Tad Hruska and Smith Zurich.***

**PUBLIC HEARINGS**

1. The purpose of the Public Hearing is to receive input from the public, either oral or written, regarding the 2018 proposed property tax rate to support the 2019 Budget.
2. The vote on the proposed tax rate is scheduled to occur on October 2, 2018 at 9:00 a.m. in the City Hall Council Chambers, 1 Hunters Creek Place, Houston, Texas, 77024.

**The Mayor announced that the vote on the proposed tax rate is scheduled to be held on October 2, 2018 at 9:00 a.m. in the City Hall Chambers, 1 Hunters Creek Place, Houston, Texas 77024.**

**The citizens were given an opportunity to address the City Council on the subject of the proposed tax rate and budget. Matt Benner at 12 Voss Park spoke regarding the current tax rate. The Public Hearing was then closed and the council proceeded with other business.**

**PUBLIC COMMENTS**

Jack Carlson at 14 Willowend spoke before the Council regarding a Buffalo Bayou Study. John Beerbower at 625 Wellesley spoke before the Council regarding his concerns with Ethics Commission Complaint filed against Mayor Pappas.

## **REPORTS**

**Treasurer:** Tom Fullen, City Administrator, presented the financial report and gave a brief summary. Mike Brotherton with Belt Harris Pechacek gave a brief summary of the 2017 Audit report.

**Police Commission:** Chief Ray Schultz, presented the police report and gave a brief summary on recent events. Follow-up on Previous Month Items/Requests from Commission-Conducted conference call with Audit Committee and Auditor in reference to 2017 Financial Audit Report and adding a foot note to better explain OPEB benefit liabilities. Mutual Aid Inter-local MOU, has been signed by all 3 MVPD jurisdictions. Personnel Changes/Issues/Updates-TCO K. Lewis started employment on 8/25/18 with the MVPD and is currently in training. Made 2 conditional offers of employment to Police Officer candidates. Both should start employment within the next 3-4 weeks. TCO E. Hill attended active shooter response protocol training for dispatchers at the Gus George Training Academy. Other dispatchers will also be attending the training over the upcoming months.

### Major/Significant Events

- During the month there were 3 auto burglaries reported. They occurred on 8/17/18, 8/23/18 and 8/24/18. 2 were from landscaper's vehicles and 1 was a delayed report of a theft of a wallet from a vehicle. All vehicles were unsecured. Detectives are following up on each case.
- On 8/29/18 at 1115 Hours Officers were notified of a theft of mail from a residence on River Glynn. Detectives were able to utilize the neighborhood ALPR system and locate the suspect's vehicle and obtain a temporary license plate number. The case is currently open and on-going.
- On 8/29/18 at 0945 Hours MVPD officers were dispatched to a Burglary of a Habitation that had just occurred on Cheska Lane. Detectives have been following up on this case, however, the resident has been uncooperative. Detectives believe that the victim was specifically targeted, and the incident was not a random crime.

Status Update on any Major Projects-ALPR presentations have concluded with each Village Council. Started planning process for National Night Out. Scheduled for 10/2/18 from 1800 to 2000 Hours. MVPD personnel will be visiting neighborhood events and sharing information with residents. Worked with Netsentral on developing updated messaging system that will allow for the distribution of pictures via SMS messaging to registered V-LINC subscribers across all cell phone provider networks.

**Fire Commission:** Councilman Jay Carlton, presented the fire report and gave a brief summary. He also reported Bunker Hill Village will be holding a Special City Council meeting on Friday, September 28<sup>th</sup> at 9:00 am regarding the status with the Village Fire Department. The roof repair has been put on hold due to the weather. Once they began construction the work should be complete within 30 days.

**Building Official:** James Stewart, City Building Official gave a brief summary of the building report.

City Engineer: Steve Byington, City Engineer reported on the following public work projects:

a. Two Outfall Rehabilitation

**1Magnolia Bend is finally underway. The water in Buffalo Bayou has been too high for the contractor to start his work at the bottom of the channel. Water was low enough on the 20th so that he was able to install the lower portion. The project should be complete within two weeks.**

b. Memorial/Voss Intersection Improvements

**The City Engineer has given Notice to Proceed to contractor. A long lead time equipment order has been placed. The physical construction activities will not start until middle of November. A major part of the construction is scheduled to be constructed between 12/26 and 01/07 and a new signal turn-on scheduled for the second week in January.**

c. Television Inspection of Outfalls/Storm Sewer Phase I

**The reports have just been received from the contractor and they are processing now. City Engineers will have results and recommendations at next council meeting and will have a handout of highlights for council meeting.**

d. 2018 Outfall Rehabilitation-River Point & River Circle

**A request authorization to bid the project at this meeting and currently budgeted at \$430,000.**

e. 2019 Street Maintenance

**Contracts have been executed and a preconstruction meeting is scheduled for next week. Work will start in early October.**

Mayor and Council: Councilman Spalding gave a brief report on Buffalo Bayou Flood Mitigation Initiative.

### **CONSENT AGENDA**

1. Approval of the Minutes of the Regular Meeting on August 28, 2018.
2. Approval of the Cash Disbursement Journal for August, 2018.
3. Approve the appointment of Lora Lenzsch as the City's chief municipal court prosecutor and Tim Kirwin, as the City's assistant municipal court prosecutor.

**A motion was made by Councilman Spalding to approve Consent Agenda Item 1 with corrections to the minutes and Councilman Marks seconded the motion. The vote to approve the motion was unanimous.**

**A motion was made by Councilman Cowell to approve Consent Agenda Items 2 and 3. Councilman Spalding seconded the motion. The vote to approve the motion was unanimous.**

### **REGULAR AGENDA**

1. Discussion and possible action to reconsider the contract with CenterPoint Energy for LED lighting.

**A motion was made by Councilman Spalding to rescind the approval of the August 28, 2018 contract with CenterPoint Energy for LED lighting and Councilman Marks seconded the motion. The vote to approve the motion was unanimous.**

2. Discussion and possible action to consider the MOU for the distribution of the anthrax antibiotics by the Village Fire Department.

**A motion was made by Councilman Spalding to approve the MOU for distribution of the anthrax antibiotics by the Village Fire Department and Councilman Carlton seconded the motion. The vote to approve the motion was unanimous.**

3. Discussion and possible action to authorize advertising for bids for River Point Outfall Reconstruction Project.

**A motion was made by Councilman Spalding to authorize advertising for bids for River Point Outfall Reconstruction Project and Councilman Sapien seconded the motion. The vote to approve the motion was unanimous.**

4. Discussion and possible action to receive and accept the annual audit report for the City for the fiscal year ending December 31, 2017.

**A motion was made Councilman Spalding to accept the annual audit report for the City for the fiscal year ending December 31, 2017 and Councilman Sapien seconded the motion. The vote to approve the motion was unanimous.**

5. Discussion and possible action to consider an ordinance adopting the budget for the City of Hunters Creek Village fiscal year beginning January 1, 2019 and ending December 31, 2019; making appropriations for the city for such year as reflected in the budget; and making certain findings and containing certain provisions relating to the subject.

**A motion was made by Councilman Sapien to remove the LPR budget line item of \$250K and place into the ending fund balance and adopt the third draft of the proposed budget for the City of Hunters Creek Village fiscal year beginning January 1, 2019 and ending December 31, 2019 and Councilman Cowell seconded the motion. The vote to approve the motion was as follows:**

**Voting: Aye (3)-Sapien, Cowell, Carlton  
Nay (2)-Marks, Spalding**

6. Discussion and possible action to ratify the property tax increase reflected in the City's approved FY 2019 Budget.

**A motion was made by Councilman Spalding to ratify the property tax increase reflected in the City's approved FY 2019 Budget and Councilman Cowell seconded the motion. The vote to approve the motion was unanimous.**

7. Discussion and possible action regarding the City's Interlocal Agreement with Harris County for Health Department Services and the City's options going forward.

