

**CITY OF HUNTERS CREEK VILLAGE, TEXAS  
MINUTES OF THE REGULAR  
CITY COUNCIL MEETING  
June 23, 2020**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, June 23, 2020, at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Fidel Sapien Ken Spalding Chip Cowell Jay Carlton via Videoconference
	City Attorney:	John Hightower
	City Administrator:	Tom Fullen
	City Secretary:	Crystal R. Dozier via Videoconference
	City Engineer:	Steve Byington

***With a quorum of the Council Members present, Mayor Jim Pappas called the meeting to order at 6:02 p.m. followed by the pledge of allegiance led by Memorial Villages Police Department Chief Ray Schultz, and invocation by Mayor Pappas.***

**PUBLIC COMMENTS**

There were no public comments.

**REPORTS**

Treasurer: Tom Fullen, City Administrator, presented the financial report and gave a brief summary.

Police Commission: Chief Ray Schultz presented the police department report: a) the FY21 Budget has been presented to and approved by all three Village City Councils; b) All administrative personnel have returned to station work duties and assignments and Recruit Officer Vasquez has completed her FTO Phase 2 assignment and is now in Ghost Phase.

**Major/Significant Events**

- 5/9/20 officers responded to suspicious person call on Pifer. Officers located the suspect on the property of a resident. The male was found to be in possession of ID's and credit cards of other people, who were the victims of an aggravated armed robbery in Houston by a subject who matched the description of this subject. Officers convinced the DA's Office to accept charges and the Harris County Jail to accept the suspect for booking.
- 5/20/20 Officers responded to an Injury Accident at Voss and Memorial. Upon arrival officers located a deceased passenger inside one of the vehicles. The driver of that vehicle was found to be intoxicated and had run a red light. HPD was requested to assist with accident scene reconstruction and responded. MVPD officers charged the female driver with Intoxication Manslaughter.
- 4 residential burglaries all occurred on May 25, 2020 in the area of Greenbay and Hedwig Road within an hour of each other. Only one home had property taken and it was the only home without an alarm. It is believed the suspects were on foot, bicycle or skateboards. Several of the homes had muddy

footprints left behind by suspects. A video camera did locate 2 subjects who used a bike to climb over a rear fence. Detectives are following several leads.

#### Status Update on any Major Projects

Installed additional ALPR systems.

- 4 on Voss Road, all lanes now covered
- Hedwig at Beinhorn
- San Felipe at Village Limit
- Bunker Hill Rd at Memorial
- Blalock at Memorial

Conducted a survey and inventory of emergency response equipment in response to nationwide protests, pending storms and other events. Resupplied as needed. Completed needs assessment of server upgrade and obtained quote to complete necessary hardware and software upgrades in order to remain CJIS compliant.

Fire Commission: Councilman Carlton presented the fire department report. Construction on the new fire station is expected to begin on July 5.

Building Official: James Stewart, City Building Official gave a brief summary of the building report.

City Engineer: Steve Byington, City Engineer reported on the following public work projects:

**a. 2020 Outfall Replacement – Outfall #32(River Glyn Drive)**

Currently under construction, approximately 90% complete. City Engineer is coordinating landscaping with both adjacent property owners to close-out project. Outfall rehabilitation estimated completion in early July.

**b. Voss at Second Baptist**

Received and reviewed final report from geotechnical engineer. Drafting a letter to City of Houston explaining needs for the project and working to schedule a meeting.

**c. Beinhorn and Voss – Traffic Signal Reconstruction**

City Engineers are waiting on contractor to receive confirmed pole delivery dates from pole manufacturer. Contract amount is \$329,078.87.

**d. CCTV Phase II**

After review of videos provided, the contractor missed areas requested in the additional scope. Contractor continuing to inspect the remaining areas. Total revised contract is \$50k. Finalizing review of additional videos as they are received from the contractor.

Mayor and Council Reports and Comments: Mayor Pappas reported on a letter he sent out to Mayor Turner regarding statues being removed within the City of Houston.

#### **CONSENT AGENDA**

1. Approval of the Minutes of the Regular Meeting on May 26, 2020 and Special Meeting on June 17, 2020.
2. Approval of the Cash Disbursement Journal for May, 2020.

**A motion was made by Councilman Spalding and seconded by Councilman Cowell to approve the consent agenda. The vote to approve the motion was unanimous.**

## **REGULAR AGENDA**

1. Discussion and possible action to receive and accept the annual audit report for the City for the fiscal year ending December 31, 2019.

**A motion was made by Councilman Spalding to receive and accept the annual audit report for the City for the fiscal year ending December 31, 2019 and Councilman Marks seconded the motion. The vote to approve the motion was unanimous.**

2. Discussion and possible action to approve a resolution adopting the 2020 Harris County Multi-Hazard Mitigation Action Plan.

**A motion was made by Councilman Spalding to approve a resolution adopting the 2020 Harris County Multi-Hazard Mitigation Action Plan and Councilman Sapien seconded the motion. The vote to approve the motion was unanimous.**

3. Discussion and possible action to call a public hearing, to be held on July 28, 2020, on the City's proposed 2021 fiscal year budget.

**A motion was made by Councilman Cowell to call for a public hearing, to be held on July 20, 2020 at 6:00 pm, on the City's proposed 2021 fiscal year budget. Councilman Spalding seconded the motion. The vote to approve the motion was unanimous.**

4. Discussion and possible action to call a public hearing, to be held on August 4, 2020, on the City's proposed 2020 Tax Rate.

**A motion was made by Councilman Spalding to call for a public hearing, to be held on August 4, 2020 at 8:30 am, on the City's proposed 2020 Tax Rate. Councilman Cowell seconded the motion. The vote to approve the motion was unanimous.**

5. Discussion and possible action to consider the appointment of members to the Board of Adjustment, the Fire Commission and the Police Commission.

**A motion was made by Councilman Spalding to appoint Josh Pratt to Board of Adjustment Position No. 1 and Richard Heustess to Board of Adjustment Alternate Position No. 9. Councilman Marks seconded the motion. The vote to approve the motion was unanimous.**

6. Discussion and possible action to consider any action that may be necessary in response to COVID-19 Virus Pandemic or its effects, including without limitation: the discussion and consideration of an ordinance granting the City Council's consent to an extension of the Mayor's Order declaring the existence of a local state of emergency in the City.

**A motion was made by Councilman Marks to adopt an ordinance granting the City Council's consent to an extension of the Mayor's Order declaring the existence of a local state of emergency in the City to September 30, 2020. Councilman Spalding seconded the motion. The vote to approve the motion was unanimous.**

7. **A motion was made by Councilman Spalding with a second by Councilman Carlton to adjourn the meeting. The vote to approve the motion was unanimous.**

8. **The meeting was adjourned at 6:45 p.m.**

These minutes were approved on the 28<sup>th</sup> day of July, 2020.

/s/            
Jim Pappas, Mayor

ATTEST:

          /s/            
Crystal R. Dozier, TRMC  
City Secretary