

MAYOR
Jim Pappas

CITY OF HUNTERS CREEK VILLAGE

CITY COUNCIL
Stuart Marks
Fidel Sapien
Ken Spalding
Chip Cowell
Jay Carlton



CITY ADMINISTRATOR
Tom Fullen, MPA, CPM
(Acting City Secretary)

SPECIAL CITY COUNCIL AGENDA

Notice is hereby given of a special meeting of the City Council of Hunters Creek Village, Texas, to be held on **Thursday November 19th, 2020 at 9:00 a.m.** in the City Hall at #1 Hunters Creek Place, for the purpose of considering the following agenda items. Members of the public may attend the meeting in person or remotely by video or audio conference. The information for attending by video or audio conference is as follows:

VIDEO

- 1) Enter the following web address:
<https://zoom.us/j/92314055005?pwd=OWpVa3RiWWFubjNiVE9GZk>
- 2) Enter the following Access Code or Meeting Number: **923 1405 5005**
- 3) Enter the following Attendee ID or Numeric Meeting Password **190047**.

AUDIO

- 1) Call the following toll free number **+1 346 248 7799 US (Houston)**
- 2) Enter the following Access Code or Meeting Number: **923 1405 5005**
- 3) Enter the following Attendee ID or Numeric Meeting Password **190047**.

Anyone wishing to address the city council during the meeting must notify the City Administrator, Tom Fullen, before the meeting begins by: 1) emailing him at tfullen@cityofhunterscreek.com ; or 2) calling him at **713-465-2150**.

- A. Call to order and the roll of elected and appointed officers will be taken.
- B. Pledge of Allegiance.
- C. REGULAR AGENDA
 - 1. Discussion and possible action to accept the recommendation from the Village Mutual Insurance Group for the employees' medical, dental, vision, Life/AD&D, and long-term disability insurance coverage for 2021. [Pgs. 1-2](#)
 - 2. Discussion and possible action to adopt an ordinance of the City of Hunters Creek Village, Texas, finding that a declared State of Disaster has existed in the City of Hunters Creek since March 13, 2020; Granting the city council's consent to and extension of the Mayor's order declaring the existence of a local state of disaster in the city; containing findings; and making other provisions related to the subject. [Pgs. 3-7](#)
- D. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session. Situations in which a closed executive session may be authorized by law include, without limitation; (1) certain consultations with the City's attorney under §551.071.
- E. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.
- F. ADJOURNMENT

The City Council may convene a public meeting and then recess into closed executive session, to discuss any of the items listed on this agenda, if necessary, and if authorized under chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Council's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076.

CERTIFICATION

I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, #1 Hunters Creek Place, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: November 13th at 4:00 p.m. and remained so posted continuously for at least 72 hours before said meeting was convened.

_____/s/_____
Tom Fullen, City Administrator
Acting City Secretary

The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 713.465.2150, by fax at 713.465.8357, or by email at tfullen@cityofhunterscreek.com. Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's web site at <http://cityofhunterscreek.com>.



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: November 19, 2020
AGENDA SUBJECT: Employee Health Insurance
PROCEEDING: Motion
EXHIBITS: MVWA Approval of Insurance

See attached letter.



MEMORIAL VILLAGES WATER AUTHORITY

8955 GAYLORD DRIVE, HOUSTON, TEXAS 77024-2903

PH: 713-465-8318

FAX: 713-465-8387

November 4, 2020

The Honorable Brian Muecke, Mayor
City of Hedwig Village
955 Piney Point Road
Houston, Texas 77024

The Honorable Marcus Vajdos, Mayor
City of Spring Valley
1025 Campbell Road
Houston, Texas 77055

The Honorable Jimmy Pappas, Mayor
City of Hunters Creek Village
#1 Hunters Creek Place
Houston, Texas 77024

Mr. Allen Carpenter, Chair
Village Fire Department
901 Corbindale Road
Houston, Texas 77024

Re: 2021 Insurance Carriers for the Villages Mutual Insurance Group

The Board of Supervisors of Memorial Villages Water Authority approved the recommendations made by the Villages Mutual Insurance Group Board for the Medical, Vision, Dental, Life/AD&D, Long Term Disability and Supplemental Life Insurance carriers for the period January 1, 2021 through December 31, 2021. This official action was taken at the regular Board meeting held on the 3rd day of November 2020.

Sincerely,

A handwritten signature in blue ink, appearing to read "Trey Cantu", with a long horizontal line extending to the right.

Trey Cantu
General Manager

Cc: Emily Morris, Administrator, VFD



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: November 19, 2020
AGENDA SUBJECT: COVID-19 State of Disaster Extension
PROCEEDING: Motion
EXHIBITS: Ordinance

See Attached.

ORDER DECLARING A LOCAL STATE OF DISASTER IN THE CITY OF HUNTERS CREEK VILLAGE, TEXAS

WHEREAS, on January 30, 2020, the World Health Organization Director General declared the outbreak of COVID-19 as a Public Health Emergency of International Concern and advised countries to prepare for the containment, including active surveillance, early detection, isolation and case management, contact tracing, and prevention of onward spread of the disease;

WHEREAS, on January 31, 2020, the U.S. Health and Human Services Secretary declared a public health emergency for the United States to aid the nation's healthcare community in responding to COVID-19;

WHEREAS, to date, certain persons in the region that includes the City of Hunters Creek Village have tested positive for the virus and it is anticipated that the number of persons diagnosed with the virus is likely to increase, as testing for the virus continues;

WHEREAS, on March 11, 2020, the County Judge of Harris County and the Mayor of the City of Houston both declared local states of disaster due to this same public health emergency;

WHEREAS, on March 13, 2020, the Governor of the State of Texas declared a state of disaster for all counties in Texas;

WHEREAS, as Mayor of the City of Hunters Creek Village, I am the presiding officer of the City Council, which is the governing body of the City, and have authority, under Section 418.108 of the Texas Government Code, to declare a local state of disaster; and

WHEREAS, I have determined that a state of disaster has existed within the boundaries of the City of Hunters Creek Village since March 13, 2020 and continues to exist at this time because of the risks to public health and safety presented by the COVID-19 pandemic;

NOW THEREFORE, I make and enter the following Order.

Section 1. I find and declare that a local state of disaster, as defined in Section 418.004 of the Texas Government Code, has existed within the City since March 13, 2020 and continues to exist within the City.

Section 2. This Order and my declaration of a local state of disaster shall remain in full force and effect for seven days, unless continued or renewed with the consent of the City Council pursuant to Section 418.108 (b) of the Texas Government Code.

Section 3. I hereby direct City staff to take steps to notify the public of this order and see that it is given prompt and general publicity and to see that the City Secretary promptly files the original of this Order in the City's official records.

Section 4. This Order activates the City's emergency management plan as provided in Section 418.108 (d) of the Texas Government Code.

Section 5. This Order shall take effect immediately.

ORDERED this, the ____ day of November, 2020.

Jim Pappas
Mayor

ATTEST:

Tom Fullen
Acting City Secretary

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS, FINDING THAT A DECLARED STATE OF DISASTER HAS EXISTED IN THE CITY OF HUNTERS CREEK SINCE MARCH 13, 2020; GRANTING THE CITY COUNCIL'S CONSENT TO AN EXTENSION OF THE MAYOR'S ORDER DECLARING THE EXISTENCE OF A LOCAL STATE OF DISASTER IN THE CITY; CONTAINING FINDINGS; AND MAKING OTHER PROVISIONS RELATED TO THE SUBJECT.

WHEREAS, the Governor of the State of Texas issued a disaster proclamation on March 13, 2020, certifying that the novel coronavirus (COVID 19) poses an imminent threat of disaster for all counties in the State of Texas;

WHEREAS, the Governor has issued monthly proclamations renewing the disaster declaration for all Texas counties;

WHEREAS, on November 6, 2020, the Governor issued a proclamation further extending the declaration of disaster for all Texas counties;

WHEREAS, under the terms of the Governor's proclamations a declared state of disaster has continued to exist in the City of Hunters Creek, Texas, which is located entirely in Harris County, Texas.

WHEREAS, the Mayor of the City of Hunters Creek Village has issued an order declaring that a local state of disaster exists within the City because of the COVID-19 pandemic and the presence of infected individuals in the region that includes the City;

WHEREAS, the Mayor has extended the order on prior occasions and the City Council has consented to those extensions;

WHEREAS, the Mayor has determined that it is necessary and advisable to renew his order declaring a local state of disaster and to provide that his order shall remain effective for so long as the Governor's declaration of disaster remains in effect for all counties in Texas

WHEREAS, Section 418.108 of the Texas Government Code requires the consent of the City Council to any extension of an order declaring a local state of disaster beyond the initial seven days;

WHEREAS, the City Council is of the opinion that the Mayor's order should be extended for so long as the Governor's declaration of disaster remains in effect for all counties in Texas.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS

Section 1. The City Council finds that a declared state of disaster has existed in the City of Hunters Creek Village since March 13, 2020, under the proclamations issued by the Governor of Texas;

Section 2. The City Council hereby grants its consent to the extension of the Mayor's order, declaring that a local state of disaster exists in the City, for so long as the Governor's declaration of disaster remains in effect for all counties in Texas.

Section 3. This Ordinance shall take effect immediately.

PASSED, APPROVED and ADOPTED this, the ____ day of November, 2020.

Jim Pappas
Mayor

ATTEST:

Tom Fullen
Acting City Secretary