

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
December 8, 2020**

The City Council of the City of Hunters Creek Village, Texas held a special meeting on Thursday, December 8, 2020 at 6:00 p.m. at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person or by video or audio conference.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks
		Ken Spalding
		Chip Cowell
		Jay Carlton
		Fidel Sapien
	City Attorney:	John Hightower
	City Administrator:	Tom Fullen

- A. **CALL TO ORDER:** *With a quorum of the Council Members present, Mayor Jim Pappas called the meeting to order at 6:00 p.m. followed by the pledge of allegiance.*
- B. **PLEDGE OF ALLEGIANCE.**
- C. **PUBLIC COMMENTS.**

Penn Shaper appeared in person and requested that the City close off Ripplecreek Lane where it hits Hunterwood Drive for safety and security reasons. He inquired as to what steps need to be taken in order to make this happen.

D. REPORTS.

1. City Treasurer Monthly Report. Tom Fullen, City Administrator, presented the report
2. Police Commissioner Monthly Report. Police Chief Ray Schultz presented the report
3. Fire Commissioner Monthly Report. Council Member Jay Carlton presented the report and stated that Phase One of the construction of new fire station is complete and under budget.
4. Building Official Monthly Report. James Stewart, Building Official, presented the report

5. City Engineer and Public Works Report. Steve Byington, City engineer, presented the following report:
 - Voss at Second Baptist - The City of Houston will not begin construction until January 11, 2021.
 - Beinhorn and Voss- Traffic Signal Reconstruction - This project is on budget and approximately 36% complete.
 - 2020 Street Maintenance- Memorial Drive – The Contract amount is \$297,312.00.
6. City Administrator Report Tom Fullen, City Administrator present the report and stated that Trevor Royal with WCA Waste Corporation has notified Council that the Annual Rate Adjustment would be at a \$0.69 increase per home.
7. Mayor and Council Reports and Comments. Entry Beautification Project Tom Fullen will get quotes on redoing signs and landscaping at entryways to the City.

E. CONSENT AGENDA. The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

1. Approval of the Minutes of the Regular Meeting on October 27, 2020.
2. Approval of the Minutes of the Special Meeting on November 19, 2020.
3. Approval of the Cash Disbursement Journals for October and November, 2020.

Councilmember Spalding made a motion to approve the consent agenda. Councilmember Marks seconded the motion and it passed unanimously.

F. REGULAR AGENDA.

1. Discussion and possible action to approve a contract with Century Concrete Construction, Inc., in the amount of \$15,025.00, to repair a sidewalk at Memorial and Beinhorn.

Councilmember Spalding made a motion to approve the contract. Councilmember Sapien seconded and the motion passed unanimously.

2. Discussion and possible action to approve a standard form agreement to be used by the City to govern the installation and maintenance of network nodes in public rights-of-way within the City ("Network Node Deployment Agreement").

3. Discussion and possible action to approve a Network Node Deployment Agreement (which includes a list of proposed node locations) with Verizon Wireless.
4. Discussion and possible action to approve a Network Node Deployment Agreement (which includes a list of proposed node locations) with ExteNet Systems.

No action was taken on items 2, 3 and 4. Council wants further information before moving forward.

5. Discussion and possible action to amend the 2021 budget to include \$685,000 in the Facility Fund for the renovations of the Memorial Villages Fire Department, with the proviso that it will not increase the Cities' assessment but will be funded to the extent necessary by transfer of ambulance billing funds, currently held by the Department or collected in the future.

Councilmember Carlton made a motion to amend the Fire Department's 2021 budget. Councilmember Sapien seconded and the motion passed unanimously.

- G. **EXECUTIVE SESSION**. It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.

At 7:27 p.m., the Mayor announced that the City Council was recessing into closed executive session under section 551.074 of the Texas Open Meetings Act to deliberate on the following item.

- a. Deliberations concerning dividing the duties of the office of the City Secretary. (§ 551.074 Personnel Matters).

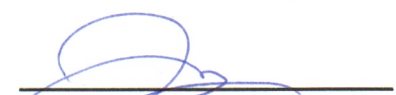
- H. **RECONVENE** into Open Session and consider action, if any, on items discussed during Executive Session.

Council reconvened into Open Session at 7:49 p.m. No action was taken during the executive session.

- I. **ADJOURNMENT**

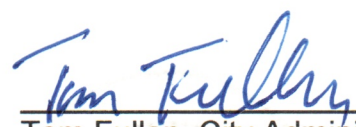
Councilmember Marks made a motion to adjourn. Councilmember Carlton seconded and the motion passed unanimously.

The meeting adjourned at 7:49 p.m.



Jim Pappas, Mayor

ATTEST:



Tom Fullen, City Administrator
Acting City Secretary

