

**MAYOR**  
*Jim Pappas*

# CITY OF HUNTERS CREEK VILLAGE

**CITY COUNCIL**  
*Stuart Marks*  
*Fidel Sapien*  
*Ken Spalding*  
*Chip Cowell*  
*Jay Carlton*



**CITY ADMINISTRATOR**  
*Tom Fullen, CPM*

Notice is hereby given of regular meeting of the City Council of Hunters Creek Village, Texas, to be held on **Tuesday, February 23, 2021 at 6:00 p.m.** in the City Hall at #1 Hunters Creek Place, for the purpose of considering the following agenda items. Members of the public may attend the meeting in person or remotely by video or audio conference. The information for attending by video or audio conference is as follows:

## **VIDEO**

- 1) Enter the following web address:  
<https://zoom.us/j/97609131951?pwd=RnFVcnZRTkswNVhVaU8zdFZXOG5Hdz09>
- 2) Enter the following Access Code or Meeting Number: **976 0913 1951**
- 3) Enter the following Attendee ID or Numeric Meeting Password **321504**.

## **AUDIO**

- 1) Call the following toll free number **+1 346 248 7799 US (Houston)**
- 2) Enter the following Access Code or Meeting Number: **976 0913 1951**.
- 3) Enter the following Attendee ID or Numeric Meeting Password **321504**.

Anyone wishing to address the city council during the meeting must notify the City Administrator, Tom Fullen, before the meeting begins by: 1) emailing him at [tfullen@cityofhunterscreek.com](mailto:tfullen@cityofhunterscreek.com) ; or 2) calling him at **713-465-2150**.

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- A. Call to order and the roll of elected and appointed officers will be taken.
- B. Pledge of Allegiance.
- C. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*
- D. REPORTS
  - 1. City Treasurer Monthly Report **Pgs. 1-5**
  - 2. Police Commissioner Monthly Report **Pgs. 6-30**
  - 3. Fire Commissioner Monthly Report **Pg. 31**
  - 4. Building Official Monthly Report **Pgs. 32-52**
  - 5. City Engineer and Public Works Report **Pgs. 53-54**
  - 6. City Administrator Report
    - Entry Sign Beautification
  - 7. Mayor and Council Reports and Comments
- E. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*
  - 1. Approval of the Minutes of the Regular Meeting on January 26, 2021. **Pgs. 55-60**
  - 2. Approval of the Cash Disbursement Journal for January, 2021. **Pgs. 61-63**
- F. REGULAR AGENDA
  - 1. Discussion and possible action to approve Amendment No. 66 to the engineering contract with Cobb Fendley in the amount of \$63,900.00 for Engineering Services associated with the 10 Willowend Outfall Replacement Project. **Pgs. 64-69**
  - 2. Discussion and possible action to consider a request for an extension of building permit 201600635, which expires February 23rd, 2021 and authorize construction at 10802 Hunters Forest Drive, and setting the fees and conditions for the extension. **Pgs. 70-71**
  - 3. Discussion and possible action to adopt an ordinance of the City Council of the City of Hunters Creek Village, Texas, declaring that the unopposed candidates for Mayor and Councilmember Positions nos. 4, and 5 are duly elected; cancelling the May 1, 2021, General Municipal Election; and containing other provisions relating to the subject. **Pgs. 72-74**

4. Discussion and possible action to approve an ordinance of the City of Hunters Creek Village, Texas, adopting amendment No. 2 to the original budget of the City of Hunters Creek Village, Texas, for the year 2020 providing detailed line item increases or decreases; providing for severability; and containing other provisions relating to the subject. **Pgs. 75-83**
5. Discussion and possible action to approve a Network Node Deployment Agreement (which includes a list of proposed node locations) with Verizon Wireless. **Pg. 84**

G. ADJOURNMENT

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CERTIFICATION

I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, #1 Hunters Creek Place, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: February 19, 2021 at 4:00 p.m. and remained so posted continuously for at least 72 hours before said meeting was convened.

                  /s/

Tom Fullen, City Administrator  
Acting City Secretary

The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Administrator's Office at 713.465.2150, by fax at 713.465.8357, or by email at [tfullen@cityofhunterscreek.com](mailto:tfullen@cityofhunterscreek.com). Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's web site at <http://cityofhunterscreek.com>

**City of Hunters Creek Village  
Monthly Tax Office Report  
January 31, 2021**

Prepared by: Tiffany D. Morawiec, Tax Assessor/Collector

A. Current Taxable Value \$ 3,071,380,993

B. Summary Status of Tax Levy and Current Receivable Balance:

	Current 2020 Tax Year	Delinquent 2019 & Prior Tax Years	Total
Original Levy 0.194082	\$ 5,298,670.29	\$ -	\$ 5,298,670.29
Carryover Balance	-	171,651.01	171,651.01
Adjustments	603,779.01	(876.03)	602,902.98
Adjusted Levy	5,902,449.30	170,774.98	6,073,224.28
Less Collections Y-T-D	4,803,819.84	(486.57)	4,803,333.27
Receivable Balance	<u>\$ 1,098,629.46</u>	<u>\$ 171,261.55</u>	<u>\$ 1,269,891.01</u>

C. COLLECTION RECAP:

Current Month:	Current 2020 Tax Year	Delinquent 2019 & Prior Tax Years	Total
Base Tax	\$ 2,220,889.79	\$ (486.57)	\$ 2,220,403.22
Penalty & Interest	-	49.77	49.77
Attorney Fees	-	43.65	43.65
Other Fees	0.88	50.74	51.62
Total Collections	<u>\$ 2,220,890.67</u>	<u>\$ (342.41)</u>	<u>\$ 2,220,548.26</u>

Year-To-Date:	Current 2020 Tax Year	Delinquent 2019 & Prior Tax Years	Total
Base Tax:	\$ 4,803,819.84	\$ (486.57)	\$ 4,803,333.27
Penalty & Interest	-	49.77	49.77
Attorney Fees	-	43.65	43.65
Other Fees	4.58	50.74	55.32
Total Collections	<u>\$ 4,803,824.42</u>	<u>\$ (342.41)</u>	<u>\$ 4,803,482.01</u>

Percent of Adjusted Levy	<u>81.39%</u>	<u>81.38%</u>
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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 100 - GENERAL GOVERNMENT (01)</b>							
<b>Revenue</b>							
<a href="#">100-00-41000</a>	CURRENT AD VALOREM TAXES	5,869,080.00	5,869,080.00	3,879,627.27	3,879,627.27	-1,989,452.73	33.90 %
<a href="#">100-00-41005</a>	PREVIOUS AD VALOREM TAXES	15,000.00	15,000.00	389.46	389.46	-14,610.54	97.40 %
<a href="#">100-00-41010</a>	FRANCHISE TAXES	370,000.00	370,000.00	20,377.72	20,377.72	-349,622.28	94.49 %
<a href="#">100-00-41015</a>	SALES TAXES	450,000.00	450,000.00	59,475.88	59,475.88	-390,524.12	86.78 %
<a href="#">100-00-41020</a>	MIXED DRINK TAX	20,000.00	20,000.00	0.00	0.00	-20,000.00	100.00 %
<a href="#">100-00-41040</a>	PENALTIES/INTEREST	15,000.00	15,000.00	100.51	100.51	-14,899.49	99.33 %
<a href="#">100-00-42035</a>	BUILDING PERMITS	225,000.00	225,000.00	27,805.80	27,805.80	-197,194.20	87.64 %
<a href="#">100-00-42044</a>	CREDIT CARD PROCESSING FEE	2,000.00	2,000.00	281.04	281.04	-1,718.96	85.95 %
<a href="#">100-00-43057</a>	CHILD SAFETY FEES	4,000.00	4,000.00	0.00	0.00	-4,000.00	100.00 %
<a href="#">100-00-43070</a>	METRO RECEIPTS	225,000.00	225,000.00	29,737.94	29,737.94	-195,262.06	86.78 %
<a href="#">100-00-44025</a>	TRAFFIC FINES	100,000.00	100,000.00	7,217.18	7,217.18	-92,782.82	92.78 %
<a href="#">100-00-44027</a>	COURT TECHNOLOGY FUND	3,500.00	3,500.00	129.22	129.22	-3,370.78	96.31 %
<a href="#">100-00-44028</a>	COURT SECURITY FUND	2,500.00	2,500.00	135.70	135.70	-2,364.30	94.57 %
<a href="#">100-00-46030</a>	INTEREST INCOME	60,000.00	60,000.00	807.01	807.01	-59,192.99	98.65 %
<a href="#">100-00-48040</a>	BURGLAR ALARM PERMITS	0.00	0.00	-10.00	-10.00	-10.00	0.00 %
<a href="#">100-00-48045</a>	SUBD ST. LIGHTS	35,000.00	35,000.00	0.00	0.00	-35,000.00	100.00 %
<a href="#">100-00-48055</a>	OTHER INCOME	10,000.00	10,000.00	0.00	0.00	-10,000.00	100.00 %
	<b>Revenue Total:</b>	<b>7,406,080.00</b>	<b>7,406,080.00</b>	<b>4,026,074.73</b>	<b>4,026,074.73</b>	<b>-3,380,005.27</b>	<b>45.64 %</b>
<b>Expense</b>							
<a href="#">100-01-71000</a>	SALARIES & WAGES	622,180.00	622,180.00	45,809.48	45,809.48	576,370.52	92.64 %
<a href="#">100-01-71001</a>	LONGEVITY	5,952.00	5,952.00	0.00	0.00	5,952.00	100.00 %
<a href="#">100-01-71025</a>	TMRS	118,525.00	118,525.00	8,845.78	8,845.78	109,679.22	92.54 %
<a href="#">100-01-71030</a>	PAYROLL TAXES	49,612.00	49,612.00	4,408.11	4,408.11	45,203.89	91.11 %
<a href="#">100-01-71105</a>	INSURANCE BENEFITS	126,787.00	126,787.00	8,653.28	8,653.28	118,133.72	93.17 %
<a href="#">100-01-71107</a>	HRA	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
<a href="#">100-01-72045</a>	NOTICES & MAILING	15,000.00	15,000.00	520.99	520.99	14,479.01	96.53 %
<a href="#">100-01-72055</a>	OFFICE SUPPLIES & PRINTING	8,500.00	8,500.00	506.57	506.57	7,993.43	94.04 %
<a href="#">100-01-72060</a>	TELEPHONE	16,500.00	16,500.00	329.54	329.54	16,170.46	98.00 %
<a href="#">100-01-72061</a>	TRAVEL & TRAINING	10,000.00	10,000.00	644.04	644.04	9,355.96	93.56 %
<a href="#">100-01-72062</a>	TUITION REIMBURSEMENT	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
<a href="#">100-01-72063</a>	CERTIFICATION/LICENSE/EDUCATION	10,200.00	10,200.00	625.00	625.00	9,575.00	93.87 %
<a href="#">100-01-72065</a>	MACHINE RENTAL MAINTENANCE	1,800.00	1,800.00	0.00	0.00	1,800.00	100.00 %
<a href="#">100-01-72090</a>	MEMBERSHIPS & SUBSCRIPTIONS	3,500.00	3,500.00	255.00	255.00	3,245.00	92.71 %
<a href="#">100-01-72108</a>	GEN LIABILITY/PROP/WC INS	21,850.00	21,850.00	0.00	0.00	21,850.00	100.00 %
<a href="#">100-01-72109</a>	SURETY BONDS	250.00	250.00	0.00	0.00	250.00	100.00 %
<a href="#">100-01-72110</a>	ELECTIONS	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
<a href="#">100-01-72111</a>	RECORDS MANAGEMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">100-01-72112</a>	CODIFICATIONS	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
<a href="#">100-01-75040</a>	OFFICE EQUIPMENT	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
<a href="#">100-01-76010</a>	COMPUTER SOFTWARE SERVICES	14,000.00	14,000.00	31.96	31.96	13,968.04	99.77 %
<a href="#">100-01-78056</a>	BANK FEES	1,200.00	1,200.00	47.96	47.96	1,152.04	96.00 %
<a href="#">100-01-78115</a>	PUBLIC RELATIONS	23,000.00	23,000.00	862.01	862.01	22,137.99	96.25 %
<a href="#">100-02-72042</a>	CONSULTING SERVICES	20,000.00	20,000.00	784.32	784.32	19,215.68	96.08 %
<a href="#">100-02-72085</a>	TAX COLLECTOR/ASSESSOR	47,500.00	47,500.00	10,624.00	10,624.00	36,876.00	77.63 %
<a href="#">100-02-72120</a>	AUDITOR	17,500.00	17,500.00	0.00	0.00	17,500.00	100.00 %
<a href="#">100-02-72300</a>	LITIGATION	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
<a href="#">100-02-72310</a>	CITY ATTORNEY	75,000.00	75,000.00	0.00	0.00	75,000.00	100.00 %
<a href="#">100-02-72502</a>	CITY ENGINEER	75,000.00	75,000.00	0.00	0.00	75,000.00	100.00 %
<a href="#">100-02-78504</a>	TCEQ PHIII STORMWATER PERMIT	7,500.00	7,500.00	100.00	100.00	7,400.00	98.67 %
<a href="#">100-03-72001</a>	VILLAGE FIRE DEPARTMENT	1,548,892.00	1,548,892.00	193,611.55	193,611.55	1,355,280.45	87.50 %

Budget Report

For Fiscal: 2021 Period Ending: 01/31/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">100-03-72002</a>	FIRE DEPT. COVID-19 SCAP PROGRAM...	0.00	0.00	49,171.73	49,171.73	-49,171.73	0.00 %
<a href="#">100-03-72005</a>	MEMORIAL VILLAGES POLICE DEPT.	2,036,481.00	2,036,481.00	344,001.00	344,001.00	1,692,480.00	83.11 %
<a href="#">100-03-72006</a>	POLICE DEPT. COVID-19 SCAP REIMB...	0.00	0.00	29,051.82	29,051.82	-29,051.82	0.00 %
<a href="#">100-04-72015</a>	GARBAGE SERVICE	525,790.00	525,790.00	0.00	0.00	525,790.00	100.00 %
<a href="#">100-04-72021</a>	STREET LIGHTS-CITY	60,000.00	60,000.00	0.00	0.00	60,000.00	100.00 %
<a href="#">100-04-72057</a>	OFFICE SUPP/PRINTING - PW	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
<a href="#">100-04-72062</a>	TRAVEL/TRAINING - PW	8,500.00	8,500.00	0.00	0.00	8,500.00	100.00 %
<a href="#">100-04-72070</a>	MOSQUITO FOGGING CONTRACT	12,500.00	12,500.00	0.00	0.00	12,500.00	100.00 %
<a href="#">100-04-72091</a>	MEMBERSHIPS/SUBS PW	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<a href="#">100-04-72205</a>	UNIFORMS-PW	3,500.00	3,500.00	101.32	101.32	3,398.68	97.11 %
<a href="#">100-04-72500</a>	PW-BUILDING INSPECTIONS	60,000.00	60,000.00	0.00	0.00	60,000.00	100.00 %
<a href="#">100-04-72520</a>	TRUCK MAINTENANCE	15,000.00	15,000.00	23.85	23.85	14,976.15	99.84 %
<a href="#">100-04-72530</a>	TRAFFIC LIGHT MAINTENANCE	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
<a href="#">100-04-72540</a>	MOWING CONTRACT	60,000.00	60,000.00	0.00	0.00	60,000.00	100.00 %
<a href="#">100-04-72541</a>	CONTRACT LABOR	35,000.00	35,000.00	1,645.00	1,645.00	33,355.00	95.30 %
<a href="#">100-04-72560</a>	LANDSCAPING	30,000.00	30,000.00	171.70	171.70	29,828.30	99.43 %
<a href="#">100-04-75510</a>	RENTAL/PURCHASE EQUIPMENT	15,000.00	15,000.00	181.51	181.51	14,818.49	98.79 %
<a href="#">100-04-75550</a>	TRAFFIC SIGNS	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
<a href="#">100-04-76500</a>	STREET & DRAINAGE MAINTENANCE	100,000.00	100,000.00	2,439.10	2,439.10	97,560.90	97.56 %
<a href="#">100-04-78050</a>	BUILDING MAINTENANCE	30,000.00	30,000.00	0.00	0.00	30,000.00	100.00 %
<a href="#">100-04-78051</a>	JANITORIAL SERVICE BLDG MAINTEN...	9,500.00	9,500.00	795.86	795.86	8,704.14	91.62 %
<a href="#">100-04-78063</a>	STORM DISASTER FUND	300,000.00	300,000.00	0.00	0.00	300,000.00	100.00 %
<a href="#">100-04-78540</a>	URBAN FORESTER	15,000.00	15,000.00	80.00	80.00	14,920.00	99.47 %
<a href="#">100-04-78544</a>	CREDIT CARD PROCESSING FEES	3,000.00	3,000.00	110.76	110.76	2,889.24	96.31 %
<a href="#">100-05-73000</a>	JUDGES & PROSECUTORS	45,000.00	45,000.00	0.00	0.00	45,000.00	100.00 %
<a href="#">100-05-73020</a>	JURY DUTY FEES	300.00	300.00	0.00	0.00	300.00	100.00 %
<a href="#">100-05-73025</a>	WARRANTS ISSUED	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">100-05-73030</a>	COURT SUPPLIES & PRINTING	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
<a href="#">100-05-73031</a>	COURT TECHNOLOGY	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
<a href="#">100-05-73032</a>	COURT SECURITY	1,800.00	1,800.00	299.85	299.85	1,500.15	83.34 %
<a href="#">100-05-73034</a>	COURT MEMBERSHIPS & SUBSCRIPTI...	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">100-05-73035</a>	COURT-TRAVEL & TRAINING	1,500.00	1,500.00	200.00	200.00	1,300.00	86.67 %
<a href="#">100-05-73044</a>	CREDIT CARD FEES	3,000.00	3,000.00	74.92	74.92	2,925.08	97.50 %
<a href="#">100-05-73045</a>	COURT TAX PD TO STATE	70,000.00	70,000.00	0.00	0.00	70,000.00	100.00 %
<a href="#">100-06-75041</a>	COMPUTER EQUIP. & SOFTWARE	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
<a href="#">100-06-75065</a>	FURNITURE & EQUIPMENT	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
<a href="#">100-06-78064</a>	CAPITAL RESERVE	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00 %
	<b>Expense Total:</b>	<b>6,561,119.00</b>	<b>6,561,119.00</b>	<b>705,008.01</b>	<b>705,008.01</b>	<b>5,856,110.99</b>	<b>89.25 %</b>
	<b>Fund: 100 - GENERAL GOVERNMENT (01) Surplus (Deficit):</b>	<b>844,961.00</b>	<b>844,961.00</b>	<b>3,321,066.72</b>	<b>3,321,066.72</b>	<b>2,476,105.72</b>	<b>-293.04 %</b>
<b>Fund: 200 - CAPITAL IMPROVEMENTS (02)</b>							
<b>Expense</b>							
<a href="#">200-01-75038</a>	STREET AND MAINTANANCE - RECUR...	850,000.00	850,000.00	0.00	0.00	850,000.00	100.00 %
<a href="#">200-01-75050</a>	REFORESTATION	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
<a href="#">200-01-75056</a>	TRAFFIC LIGHT MAST ARMS	330,000.00	330,000.00	0.00	0.00	330,000.00	100.00 %
<a href="#">200-01-75064</a>	STREET REPLACEMENT-BEINHORN W...	2,100,000.00	2,100,000.00	0.00	0.00	2,100,000.00	100.00 %
<a href="#">200-01-75065</a>	PLAYGROUND AMENITIES	12,500.00	12,500.00	0.00	0.00	12,500.00	100.00 %
	<b>Expense Total:</b>	<b>3,312,500.00</b>	<b>3,312,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,312,500.00</b>	<b>100.00 %</b>
	<b>Fund: 200 - CAPITAL IMPROVEMENTS (02) Total:</b>	<b>3,312,500.00</b>	<b>3,312,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,312,500.00</b>	<b>100.00 %</b>
	<b>Report Surplus (Deficit):</b>	<b>-2,467,539.00</b>	<b>-2,467,539.00</b>	<b>3,321,066.72</b>	<b>3,321,066.72</b>	<b>5,788,605.72</b>	<b>234.59 %</b>

**Group Summary**

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 100 - GENERAL GOVERNMENT (01)</b>						
Revenue	7,406,080.00	7,406,080.00	4,026,074.73	4,026,074.73	-3,380,005.27	45.64 %
Expense	6,561,119.00	6,561,119.00	705,008.01	705,008.01	5,856,110.99	89.25 %
<b>Fund: 100 - GENERAL GOVERNMENT (01) Surplus (Deficit):</b>	<b>844,961.00</b>	<b>844,961.00</b>	<b>3,321,066.72</b>	<b>3,321,066.72</b>	<b>2,476,105.72</b>	<b>-293.04 %</b>
<b>Fund: 200 - CAPITAL IMPROVEMENTS (02)</b>						
Expense	3,312,500.00	3,312,500.00	0.00	0.00	3,312,500.00	100.00 %
<b>Fund: 200 - CAPITAL IMPROVEMENTS (02) Total:</b>	<b>3,312,500.00</b>	<b>3,312,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,312,500.00</b>	<b>100.00 %</b>
<b>Report Surplus (Deficit):</b>	<b>-2,467,539.00</b>	<b>-2,467,539.00</b>	<b>3,321,066.72</b>	<b>3,321,066.72</b>	<b>5,788,605.72</b>	<b>234.59 %</b>

**Fund Summary**

<b>Fund</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>Period Activity</b>	<b>Fiscal Activity</b>	<b>Variance Favorable (Unfavorable)</b>
100 - GENERAL GOVERNMENT (01)	844,961.00	844,961.00	3,321,066.72	3,321,066.72	2,476,105.72
200 - CAPITAL IMPROVEMENTS (02)	-3,312,500.00	-3,312,500.00	0.00	0.00	3,312,500.00
<b>Report Surplus (Deficit):</b>	<b>-2,467,539.00</b>	<b>-2,467,539.00</b>	<b>3,321,066.72</b>	<b>3,321,066.72</b>	<b>5,788,605.72</b>



## 2021 Municipal Court Recap

Month	Year 2019				Year 2020				Year 2021						
	Total Cases Filed	Citations vs Warnings	Revenues*	Retained by City	Remitted to State	Total Cases Filed	Citations vs Warnings	Revenues*	Retained by City	Remitted to State	Total Cases Filed	Citations vs Warnings	Revenues*	Retained by City	Remitted to State
Jan.	330	129C/201W	\$18,026	\$11,473	\$6,553	255	105C/150W	\$12,104	\$7,689	\$4,415	19	8C/11W	\$7,098	\$4,746	\$2,352
Feb.	258	90C/168W	\$14,856	\$9,823	\$5,033	264	116C/148W	\$14,774	\$9,785	\$4,989					
March	272	122C/150W	\$22,911	\$16,008	\$6,903	38	18C/20W	\$11,245	\$7,858	\$3,387					
April	266	113C/153W	\$15,747	\$10,757	\$4,990	4	4C/0W	\$6,487	\$4,903	\$1,583					
May	298	144C/154W	\$17,311	\$11,650	\$5,661	40	21C/19W	\$10,157	\$7,871	\$2,286					
June	270	148C/122W	\$20,249	\$13,885	\$6,364	33	19C/14W	\$5,720	\$4,219	\$1,501					
July	193	109C/84W	\$21,863	\$13,900	\$7,963	11	8C/3W	\$4,710	\$3,420	\$1,290					
Aug.	277	122C/156W	\$18,752	\$12,154	\$6,598	12	8C/4W	\$4,790	\$3,644	\$1,145					
Sept.	247	111C/136W	\$17,869	\$12,627	\$5,242	28	18C/10W	\$3,597	\$2,715	\$882					
Oct.	211	97C/114W	\$17,680	\$11,762	\$5,918	59	33C/26W	\$3,677	\$2,787	\$890					
Nov.	239	104C/135W	\$15,556	\$10,226	\$5,330	79	56C/23W	\$3,072	\$2,154	\$918					
Dec.	180	71C/109W	\$20,823	\$14,825	\$5,998	64	34C/30W	\$3,351	\$2,438	\$975					
<b>TOTAL</b>	<b>3041</b>	<b>1360C/156</b>	<b>\$221,643</b>	<b>\$149,089</b>	<b>\$72,554</b>	<b>887</b>	<b>440C/447W</b>	<b>\$83,682</b>	<b>\$59,484</b>	<b>\$24,261</b>	<b>19</b>	<b>8C/11W</b>	<b>\$7,098</b>	<b>\$4,746</b>	<b>\$2,352</b>

Monthl y Avg	253.42	107C/121W	\$18,470.27	\$12,424.08	\$6,046.20	73.917	37C/37W	\$6,973.50	\$4,956.98	\$2,021.74	1.5833	.7/.1	\$591.48	\$395.47	\$196.00
--------------	--------	-----------	-------------	-------------	------------	--------	---------	------------	------------	------------	--------	-------	----------	----------	----------

\*REVENUES INCLUDES BONDS THAT HAVE BEEN APPLIED



**Memorial Villages Police Department**  
**11981 Memorial Drive**  
**Houston, Texas 77024**  
**Tel. (713) 365-3701**

*Raymond Schultz*  
*Chief of Police*

February 8, 2021

TO: MVPD Police Commissioners

FROM: R. Schultz, Chief of Police

REF: January Monthly Report

During the month of January MVPD responded/handled a total of 4,008 calls/incidents. 3,019 House watch checks were conducted. 129 traffic stops were initiated with 137 citations being issued for 218 violations. (Note: 11 Assists in Hedwig, 60 in Houston, 1 in Spring Valley and 0 in Hillshire)

*Calls/Events by Village were:*

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	1377/1377	1077/1077	3	46	4 @3:17
Piney Point:	1153/1153	876/876	3	65	2@3:28
Hunters Creek:	1377/1377	1062/1062	6	19	10@3:43 16@3:36

*Type and frequency of calls for service/citations include:*

Call Type	#	Call Type	#	Citations	#
False Alarms:	142	Ord. Violations:	13	Speeding:	68
Accidents:	12	Information:	69	Exp. Registration:	22
ALPR Hits:	143	Suspicious Situations:	68	No Ins:	23
Assist Fire:	52	Welfare Checks:	10	No License	19
Assist EMS:	39			Stop Sign	9

*This month the department generated a total of 77 police reports.*

Crimes Against of Persons (2)

Assault (DV)	1
Assault	1

Crimes Against Property (28)

Burglary of a Motor Vehicle	1	Theft Misd.	4
Burglary of a Residence	1	Extortion	1
Fraud/ID	20	Forgery	1

Petty/Quality of Life Crimes/Events (47)

ALPR Hits (valid)	8	ALPR Hit Investigations	5
Misc. Reports	22	Information Reports	9
Death Calls	3		

Arrest Summary: Individuals Arrested (5)

Warrants	2	Felony	1
Class 3 Arrests	2	DWI	0

<u>Budget YTD:</u>	<u>Expense</u>	<u>Budget</u>	<u>%</u>
• Personnel Expense:	257,878	5,040,063	5.1%
• Operating Expense:	121,415	899,881	13.5%
• Total M&O Expenditures:	379,293	5,939,944	6.4%
• Capital Expenses:	26	169,500	0%
• Net Expenses:	379,319	6,109,444	6%

Follow-up on Previous Month Items/Requests from Commission

- The Personnel Committee met on January 28, 2021 to review year-end reports and EPI# 20-017.
- Staff has been contacting various contractors for assessments of the building roof, HVAC, and gutter systems.
- A new handicap accessible and hands-free (no-touch) front door was installed in the lobby of the department.

Personnel Changes/Issues/Updates

- Sergeant Nowlin was placed on Administrative Leave while a citizen generated EPI is completed. Pre-disciplinary meeting conducted with Chief.

Major/Significant Events

- The theft of mail from nearby US Post Office Mailboxes continues to plague area residents. Mail is removed from outgoing mailboxes with checks being taken, washed and then having the payee changed to the name of an accomplice. Most of the checks are also having the amounts changed and then deposited into another account via phone. As soon as the check is cleared monies/funds are transferred or withdrawn. MVPD detectives conducted a TV news interview in reference to the unusual number of crimes occurring.

Status Update on any Major Projects

- The Houston Police Department provided the completed investigation of the July Officer Involved Shooting incident that occurred at Memorial Hermann Hospital. The Administrative Investigation has been initiated. The incident has not yet been reviewed by a Harris County Grand Jury.
- MVPD completed a DOJ grant application and submitted it for consideration of an additional variable message/speed/ALPR trailer. Hunters Creek agreed to be the sponsor city for the grant.
- Proposals were opened and reviewed for Health, Dental and Vision insurance for MVPD, Bunker Hill and Piney Point. Bids ranged from a 19% increase to an 12.6% decrease. The insurance review committee will be making recommendations to the full commission and respective councils.

V-LINC new registrations in January: +14

BH – 1291 (+6)

PP – 898 (+1)

HC – 1356 (+6)

Out of Area – 449 (+1)

## January VFD Assists

Calls received directly by MVPD via 911/3700

<u>Priority Events</u>	<u>Average Response Times</u>
------------------------	-------------------------------

Total – 11	3:42
------------	------

Fire – 2	4:12
----------	------

EMS – 9	3:35
---------	------

### By Village

BH Fire – 1	5:19
-------------	------

BH EMS – 2	2:31
------------	------

PP Fire – 0	0
-------------	---

PP EMS – 0	0
------------	---

HC Fire -1	3:04
------------	------

HC EMS -7	3:53
-----------	------

### Combined VFD Events (Priority + Radio)

Total – 53	3:27
------------	------

Fire – 30	3:32
-----------	------

EMS – 23	3:13
----------	------

### Radio Call Events

Total – 42	3:22
------------	------

Fire- 28	3:35
----------	------

EMS- 14	3:01
---------	------

# 2021 Burglary Map

Address

302 Chapel Bell

Alarm

No

POE

Vacant (none)

# 2021 Robberies

Address

MO



Daytime Burglary



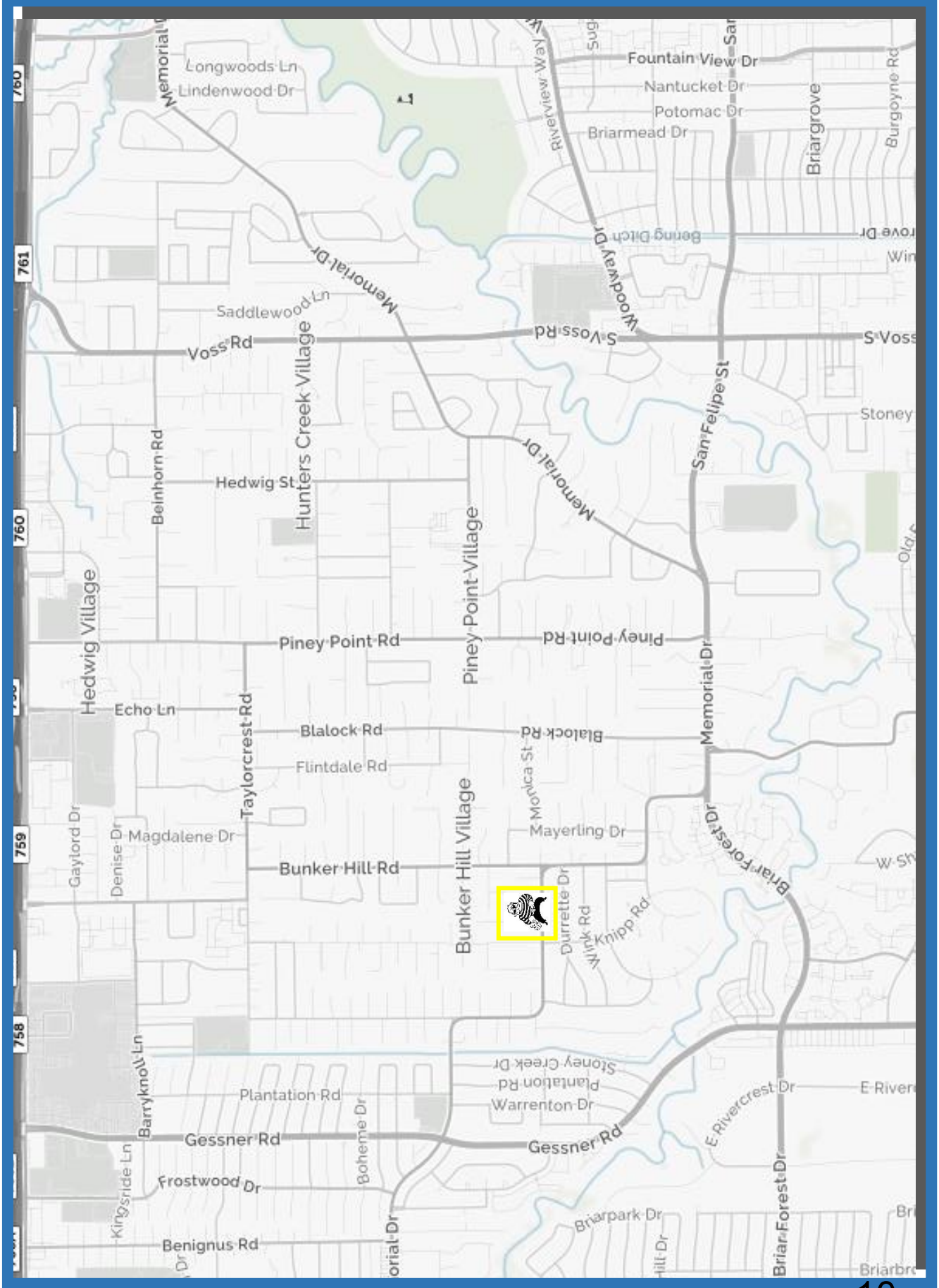
Nighttime Burglary



Robbery

1/31/21

2



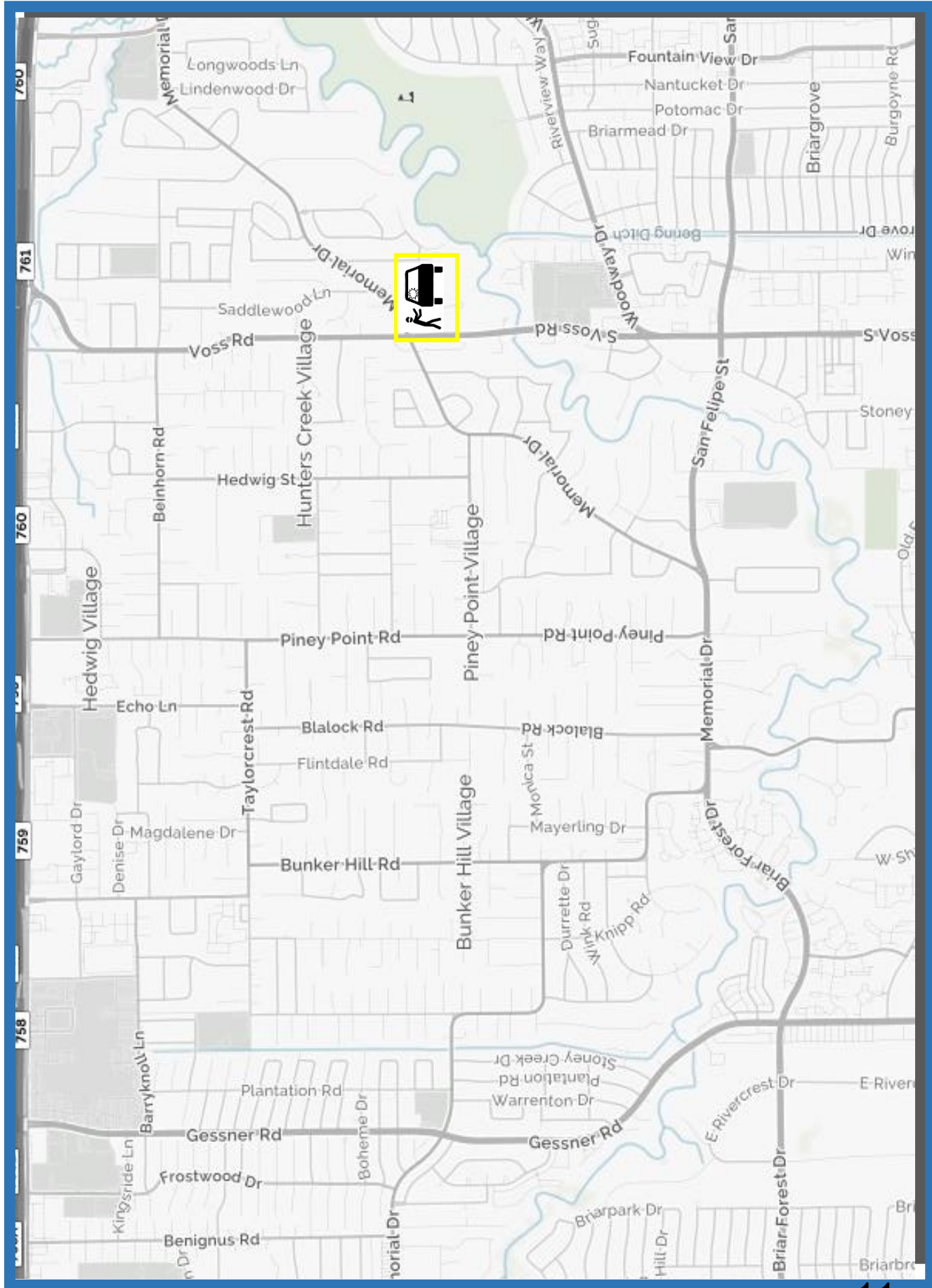
# 2021 Auto Burglary Map

Address

10709 Memorial (Jugging)

POE

Side Window



Daytime Burglary



Nighttime Burglary

- 2
- 3
- 4

## 2021 Total Incidents

<b>2021</b>	Crimes Against Persons	Crimes Against Property	Quality of Life Incidents	Total	Arrests	Incidents	House Checks	YTD BH INC	YTD BH HC	YTD PP INC	YTD PP HC	YTD HC INC	YTD HC HC
January	2	28	47	77	5	4008	3019	1377	1077	1153	876	1377	1062
February				101	42								
March				62	6								
April				61	11								
May				68	9								
June				61	6								
July				76	12								
August				63	8								
September				55	5								
October				80	11								
November				68	5								
December				77	12								
<b>Total</b>	<b>2</b>	<b>28</b>	<b>47</b>	<b>849</b>	<b>132</b>	<b>4008</b>	<b>3019</b>	<b>1377</b>	<b>1077</b>	<b>1153</b>	<b>876</b>	<b>1377</b>	<b>1062</b>

<b>2020 Totals</b>	<b>19</b>	<b>269</b>	<b>591</b>	<b>879</b>	<b>178</b>	<b>96885</b>	<b>83432</b>	<b>34182</b>	<b>30460</b>	<b>25843</b>	<b>22003</b>	<b>35623</b>	<b>30831</b>
<b>Difference</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>% Change</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

2021 Officer Committed Time to Service Report

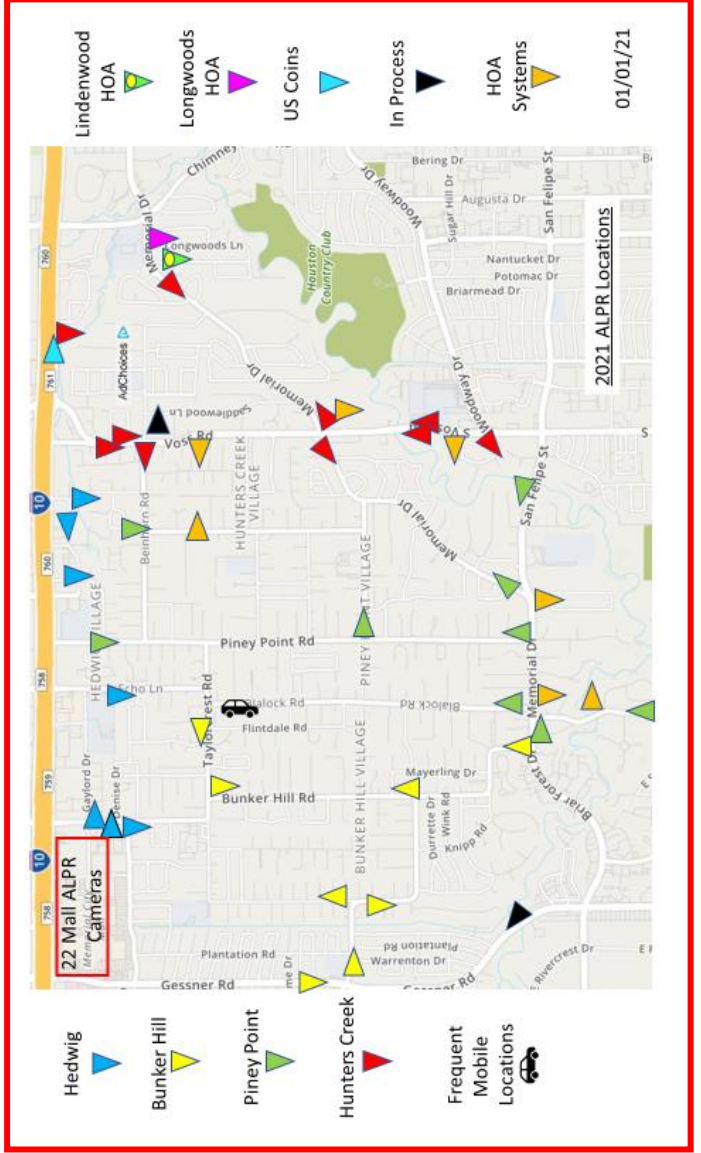
Employee Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
BAKER, BRIAN C	14:27:08												3	11
BIEHUNKO, JOHN	23:07:01												6	12
BOGGUS, LARRY	7:55:02												4	1
BRACHT, DANIEL	17:07:03												4	1
BURLESON, Jason	12:12:34												2	0
CADENA, VANESSA	18:00:04												2	7
CANALES, RALPH EDWARD	16:04:00												5	14
CERNY, BLAIR C.	7:56:59												1	5
HARWOOD, NICHOLAS	18:15:14												9	8
JARVIS, RICHARD	10:46:12												4	4
JOLIVET, CHARLES	11:59:12												0	0
JONES, ERIC	0:31:48												0	0
KELSO JR, RONALD K	15:55:08												1	19
LERMA, FRANK	5:48:56												0	0
MCELVANY, ROBERT	15:06:05												2	2
MILLER, OSCAR	11:42:37												3	0
NASH, CHRISTOPHER	13:30:51												3	4
OWENS, LANE	4:42:45												0	0
PAVLOCK, JAMES ADAM	7:56:41												1	1
RODRIGUEZ, CHRISTOPHER	5:37:51												0	0
SCHANMEIR, CHRISTIAN	2:03:24												5	0
SCHULTZ, RAYMOND	0:00:00												0	0
SILLIMAN, ERIC	16:45:18												7	15
SISSION, KYLE J	0:58:16												0	0
SPRINKLE, MICHAEL	1:19:49												1	2
TAYLOR, CRAIG	14:41:29												5	0
TORRES, PATRICK	14:43:57												2	4
TUGGLE, JAMES	8:01:57												0	0
VALDEZ, JUAN	17:55:02												2	12
VASQUEZ, MONICA	23:38:14												1	2
WHITE, TERRY	23:35:00												4	13
	* = Admin Asmt.												77	137
	t = temporary													
Dispatch Committed Time													Totals	
911 Phone Calls		302											302	
3700 Phone Calls		2189											2189	
DP General Phone Calls*		54:30:49												

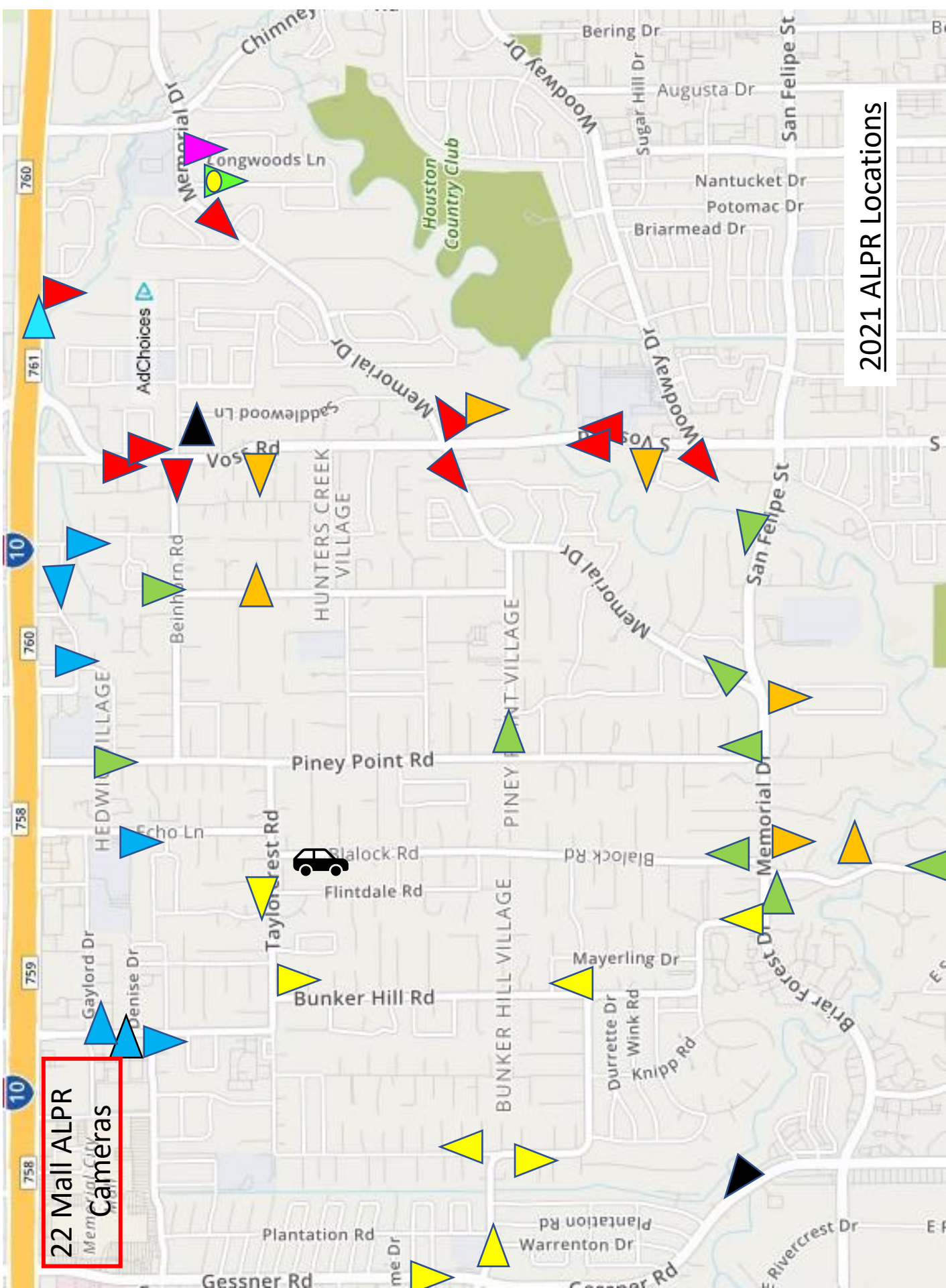
\* This is the minimal time as all internal calls route through the 3700 number.



January 2021

# ALPR Pin Maps





2021 ALPR Locations

01/01/21

Hedwig



Bunker Hill



Piney Point



Hunters Creek

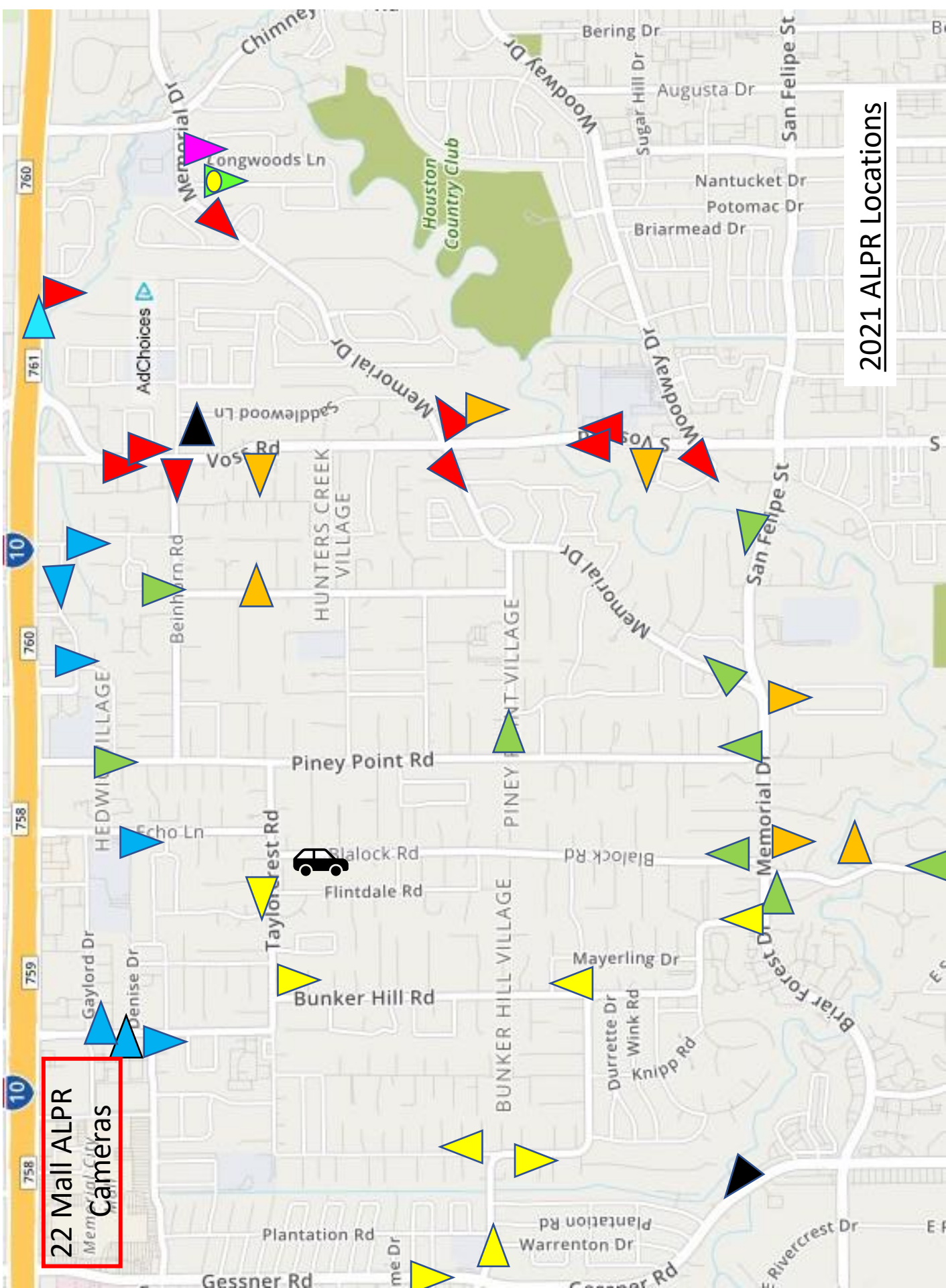


Frequent

Mobile

Locations





2021 ALPR Locations

01/01/21

Hedwig



Bunker Hill



Piney Point



Hunters Creek

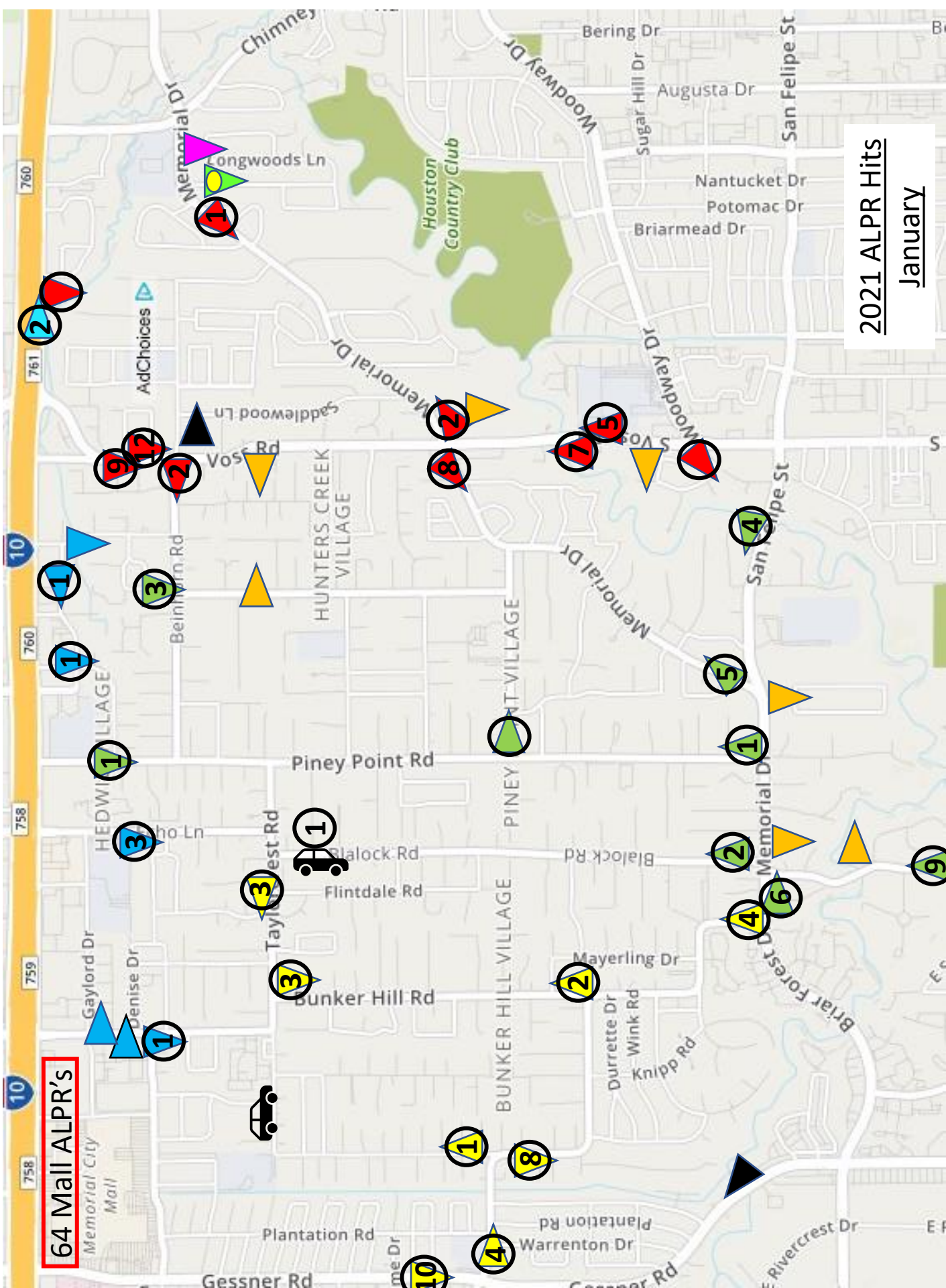


Frequent

Mobile

Locations





Hedwig



Bunker Hill



Piney Point



Hunters Creek



Frequent

Mobile

Locations



Total

Hits



Lindenwood

HOA



Longwoods

HOA



US Coins



In Process



HOA

Systems



2021 ALPR Hits  
January

01/31/21

Hedwig



Bunker Hill



Piney Point



Hunters Creek



Frequent Mobile Locations



8 Recovered Vehicles

Investigative Leads



64 Mall ALPR's

Lindenwood HOA



Longwoods HOA



US Coins



In Process

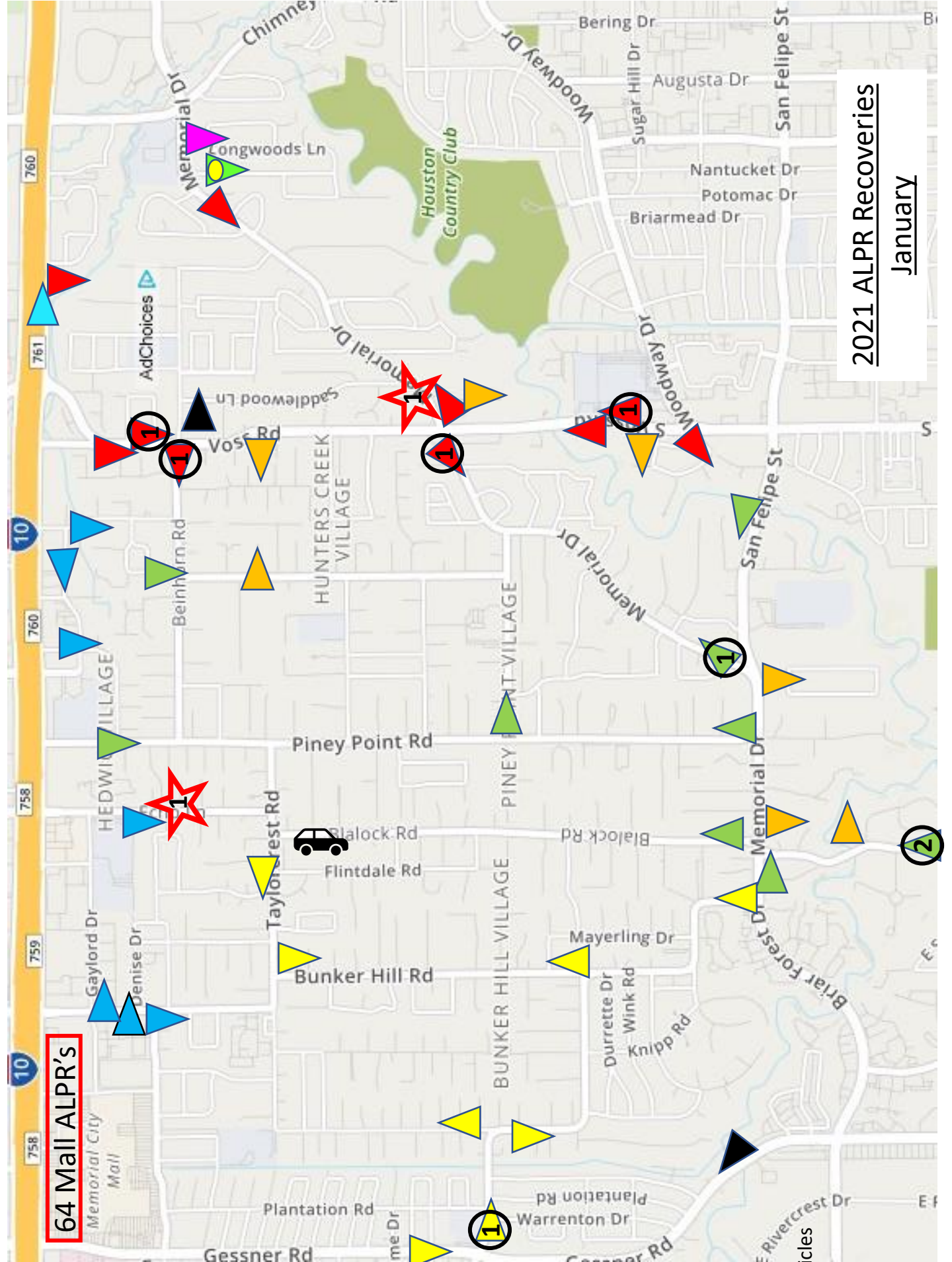


HOA Systems



2021 ALPR Recoveries  
January

01/31/21



ALPR Recoveries							Plate Recoveries		
Num	Plate	Vehicle	Loc	Val	Links	Date	Plate Recoveries	Date	Links
1	KHM2376	Ford F350	22	\$ 48,000.00	Drugs-Meth	1/5/2021			
2	MVL8705	Hyndi	10	\$ 14,000.00		11-Jan			
3	GKR5588	Hond Civ	8	\$ 12,500.00	Fugitive/poss c	18-Jan			
4	MWV2069	Chev Cruz	8	\$ 9,800.00	Fraud	20-Jan			
5	R000293	Toy Cor	17	\$ 12,000.00	Rental/Cluck	21-Jan			
6	LJP9550	Hynd SFE	19	\$ 14,000.00		28-Jan			
7	DV48493	VW Jetta	14	\$ 17,500.00	Fel Warrant	29-Jan			
8	MHT8564	Hond Acc	2	\$ 16,000.00	Car Jacking	31-Jan			
9	949404	Chev Volt	8	\$ 38,000.00		2-Feb			
10	DLJ392	Hond Acc	6	\$ 21,000.00	Fel Warrant	4-Feb			
11	MPR6064	Toy Cor	12	\$ 14,000.00	Fug/Drugs	5-Feb			
12	N541138	Chev Mal	8	\$ 21,000.00	Fug/Burg	8-Feb			

Firearm in vehicle

2021 Value	\$ 237,800.00
2020 Value	\$ 1,147,500.00
2019 Value	\$ 438,000.00
<b>Program Total</b>	<b>\$ 1,823,300.00</b>

INVESTIGATIVE LEADS

103	NVK8808	Chev Tahoe	MDE Harrassment Case	SBISD	Solved	21-Jan
18	92350G3	Jeep Cherokee	Jugger Belaire to Racquet Club		CID-Open	22-Jan

# January 2021 Total Reads

## Plate Reads Summary

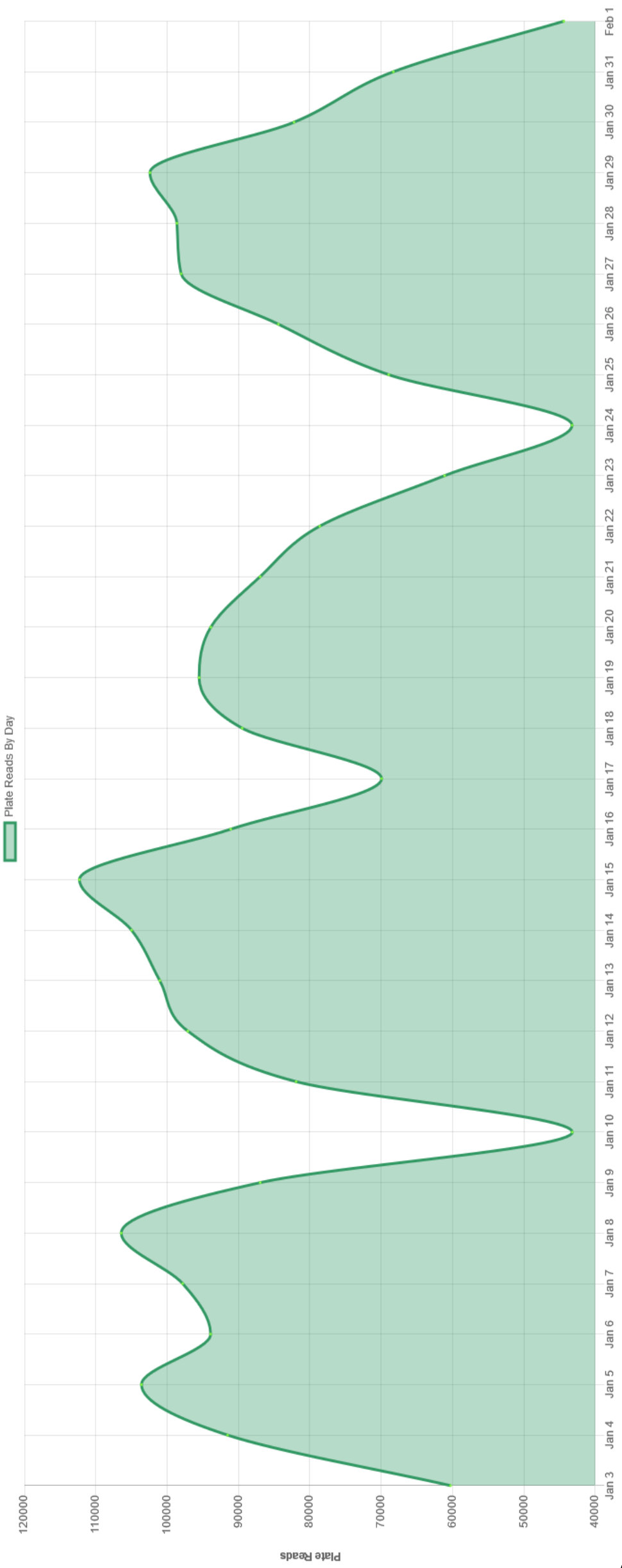
Total Plate Reads:  
2,538,096

Export  CSV

Jan 3 - Feb 1

Cameras (30) ▾

Search



# January 2021 Unique Reads

## Unique Plate Reads Summary

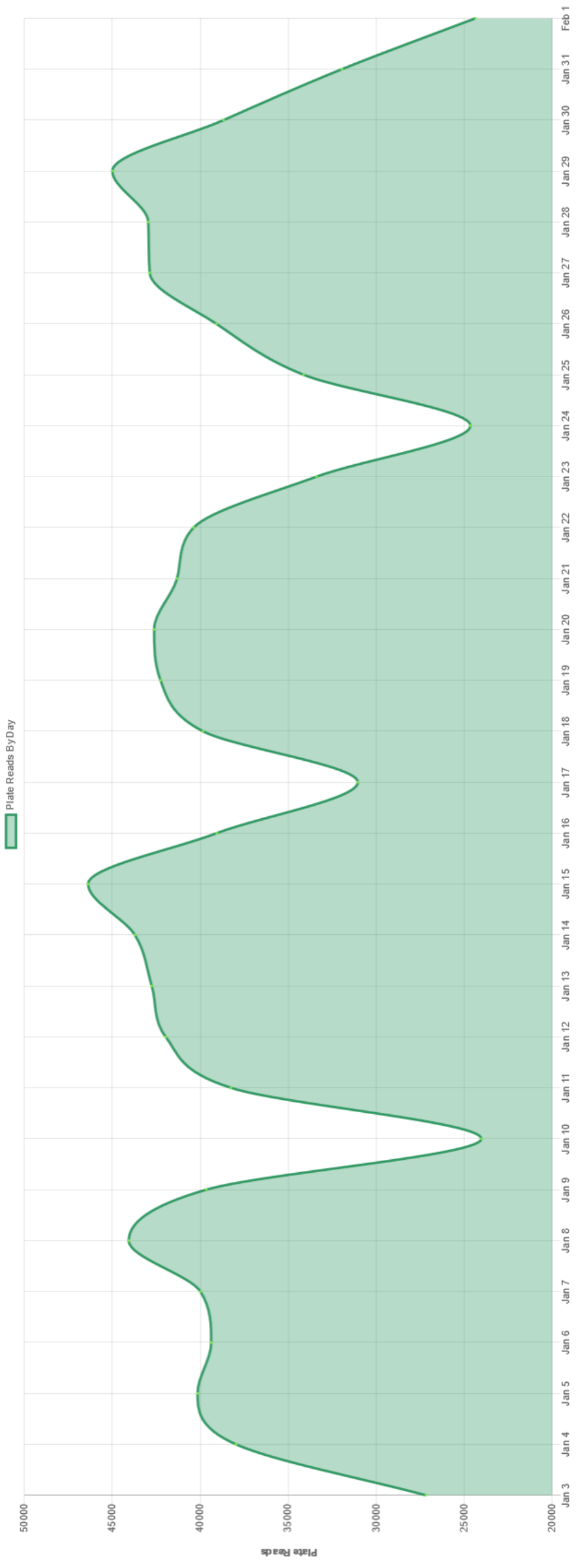
Total Unique Plate Reads:  
1,139,108

Export 

Jan 3 - Feb 1

Cameras (30) ▾

Search





# January 2021 Total All Category Hits

## Hits Report

Total Hits:  
158

Export

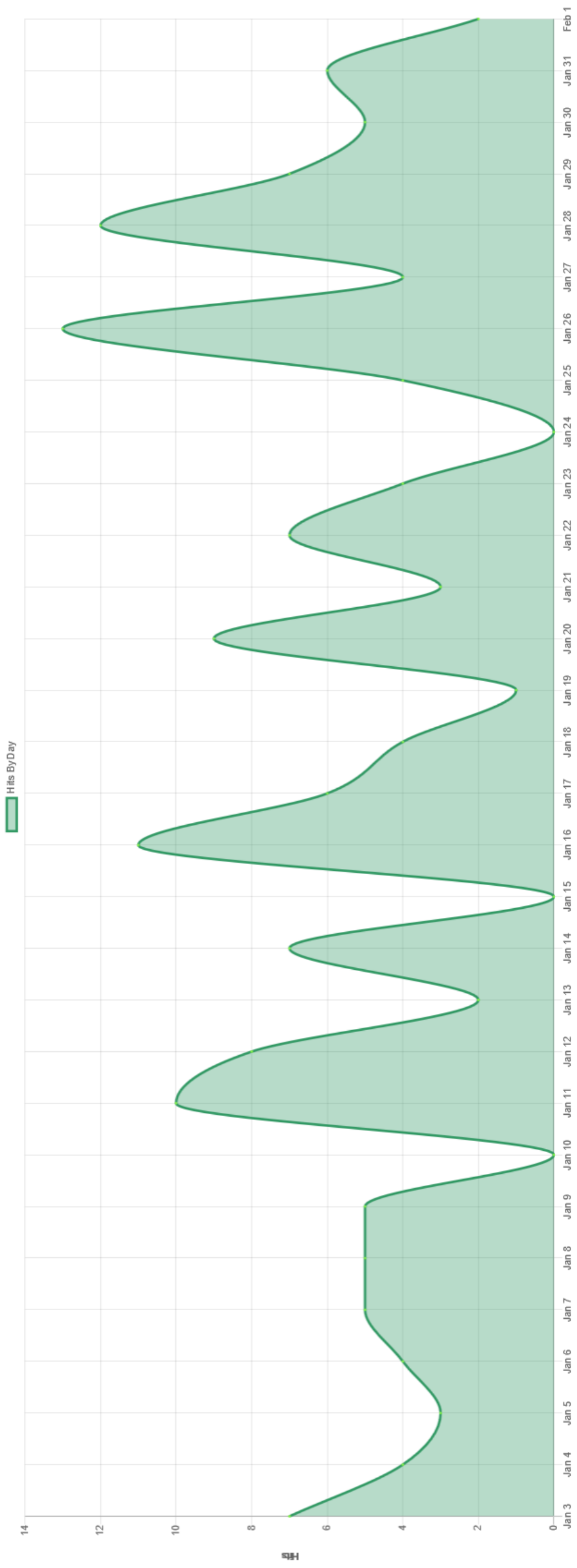


Jan 3 - Feb 1

Topics (13) ▾

Cameras (30) ▾

Search



# January 2021 Total (5) Category Hits

## Hits Report

Total Hits:  
145

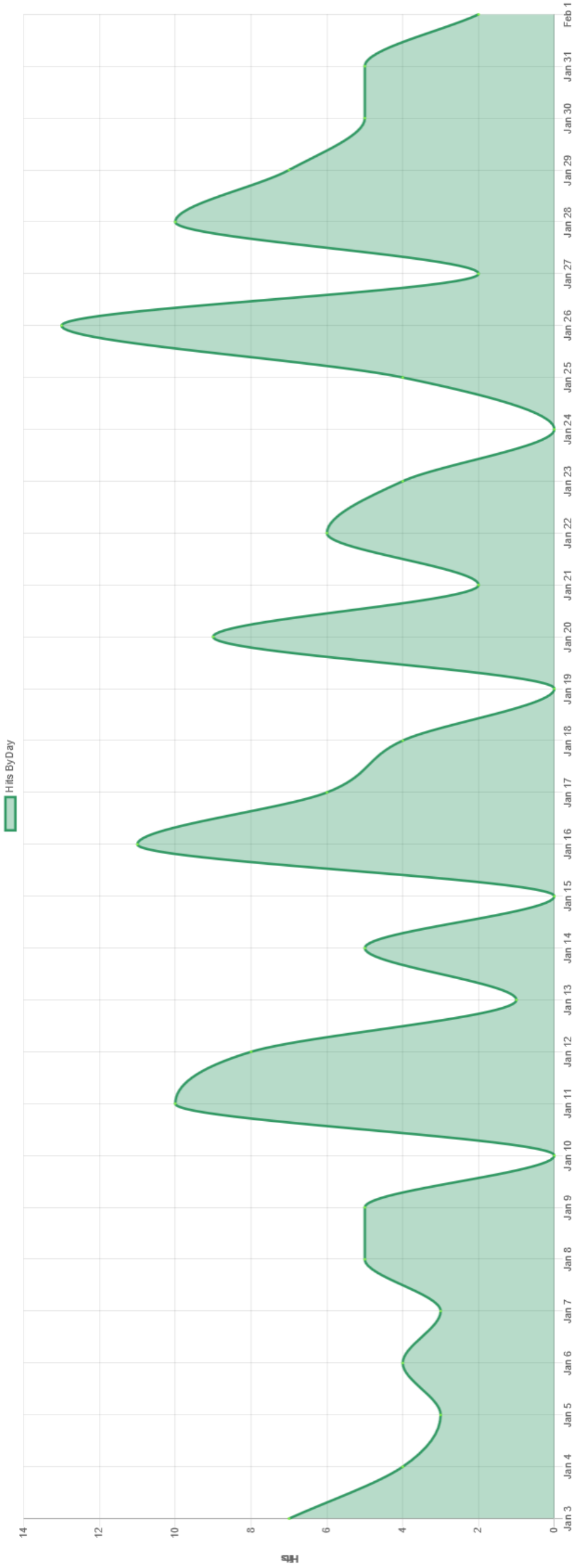
Export **Jan 3 - Feb 1**



Topics (5) ▾

Cameras (30) ▾

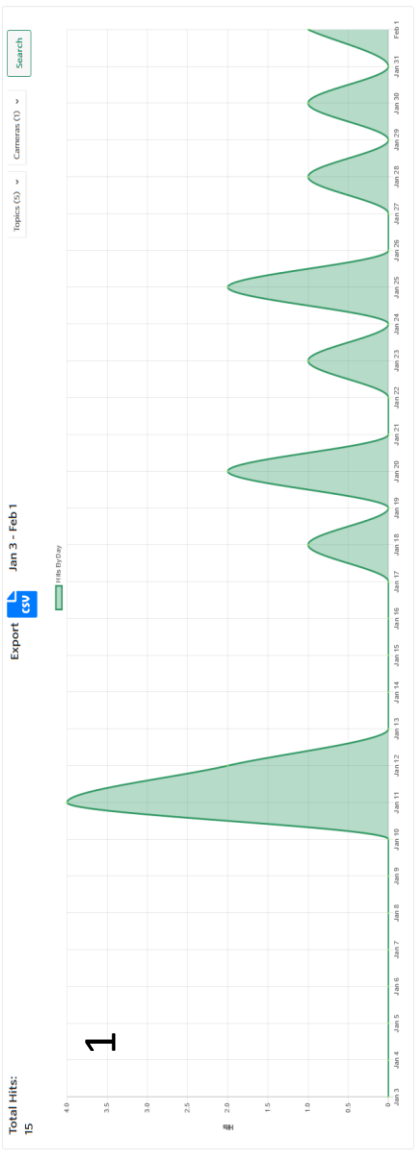
Search





### Hits Report

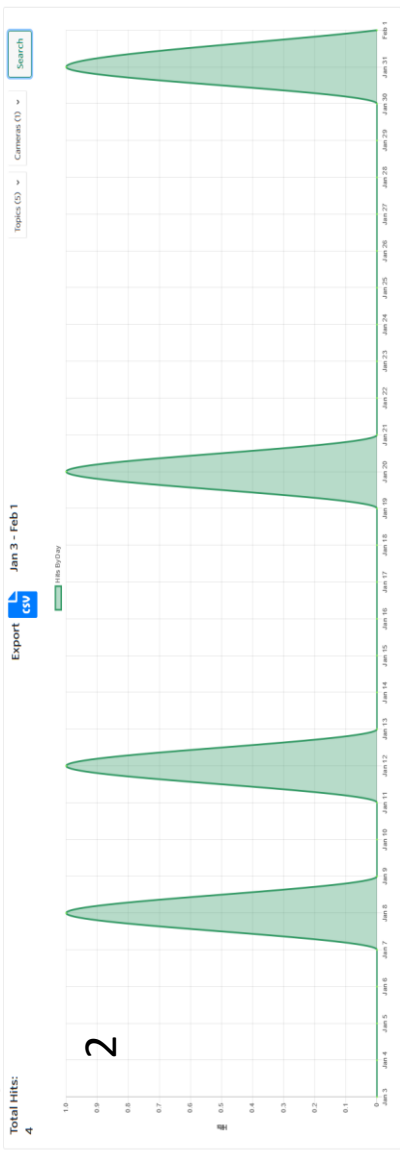
Total Hits: 15



1

### Hits Report

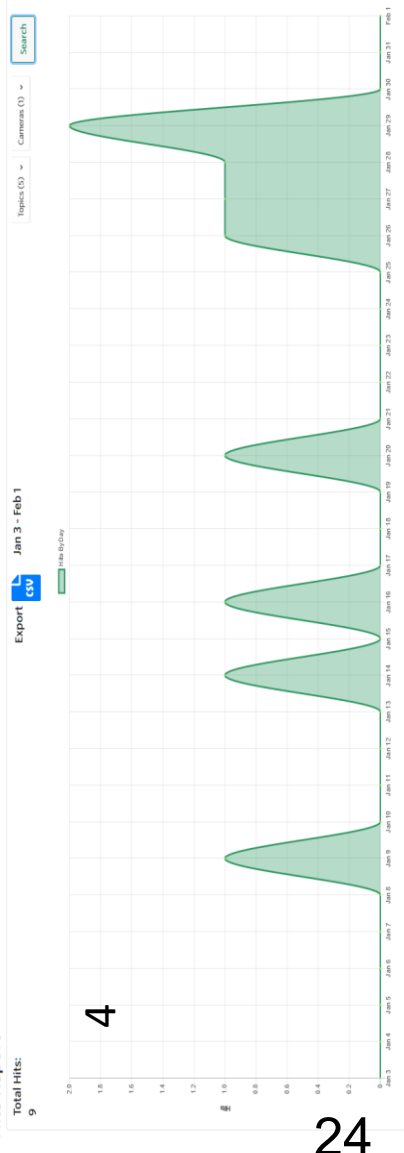
Total Hits: 4



2

### Hits Report

Total Hits: 9

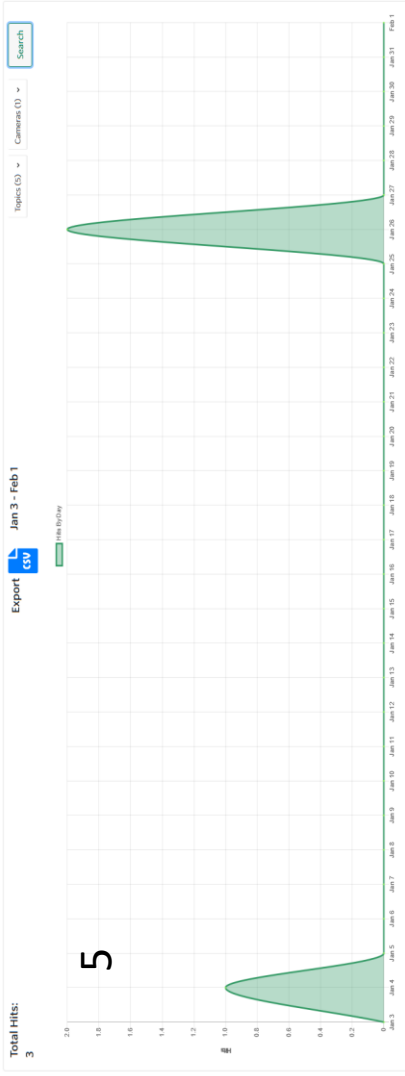


4

24

### Hits Report

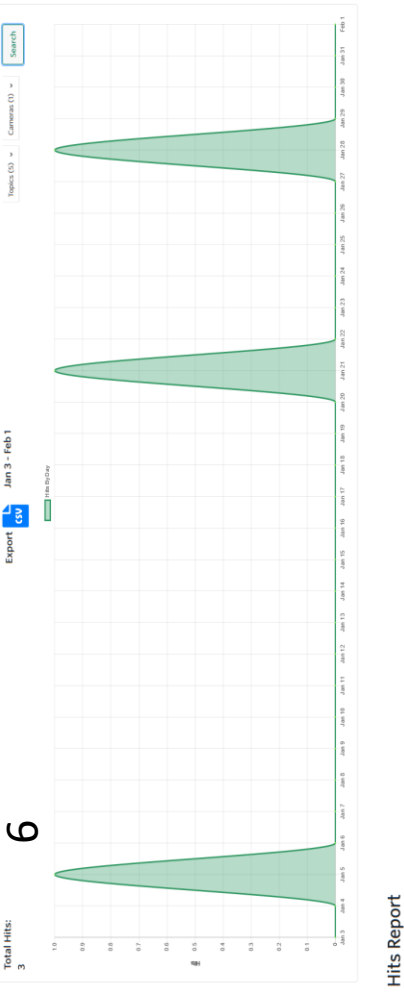
Total Hits: 3



5

### Hits Report

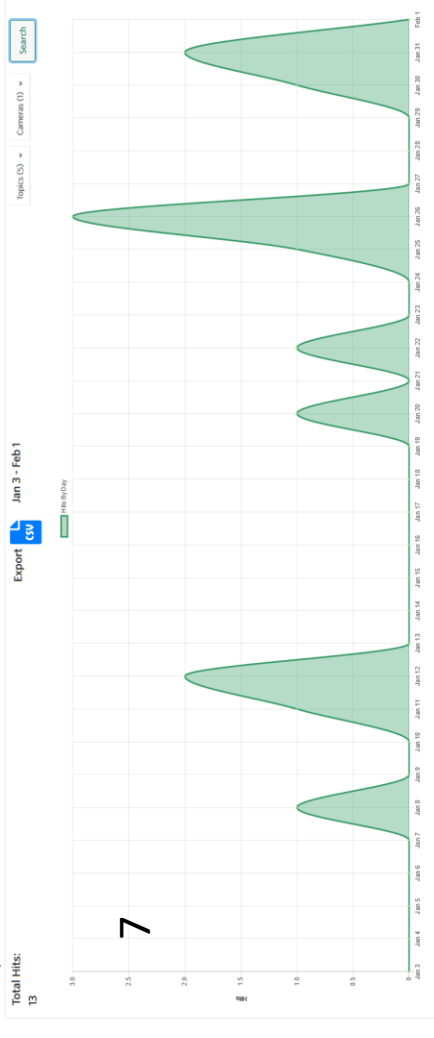
Total Hits: 3



6

### Hits Report

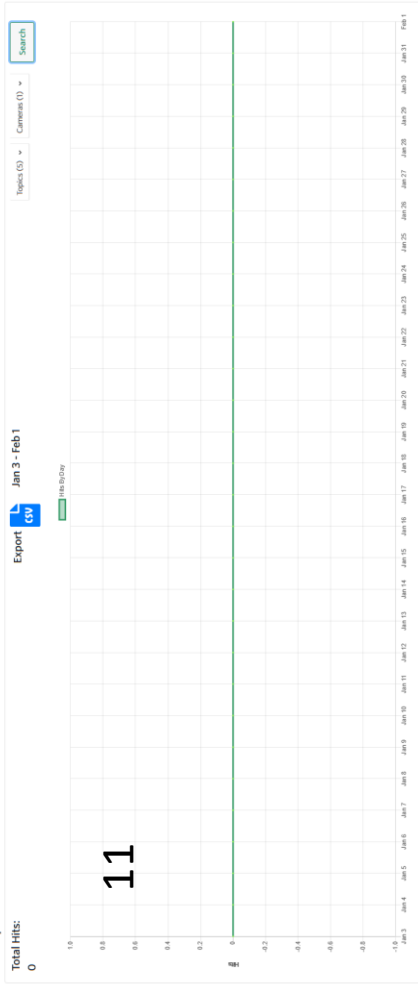
Total Hits: 13



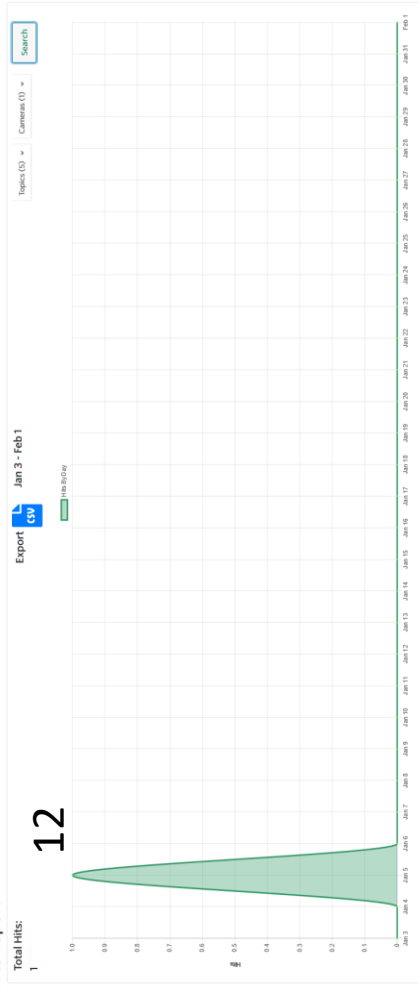
7



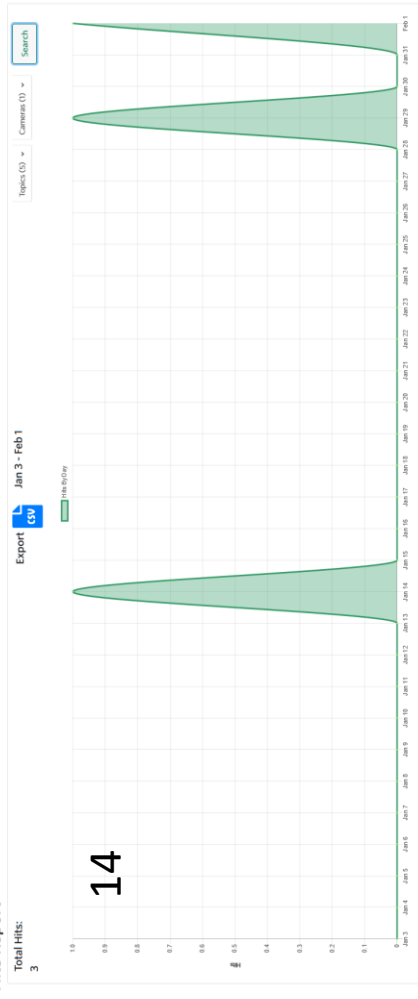
### Hits Report



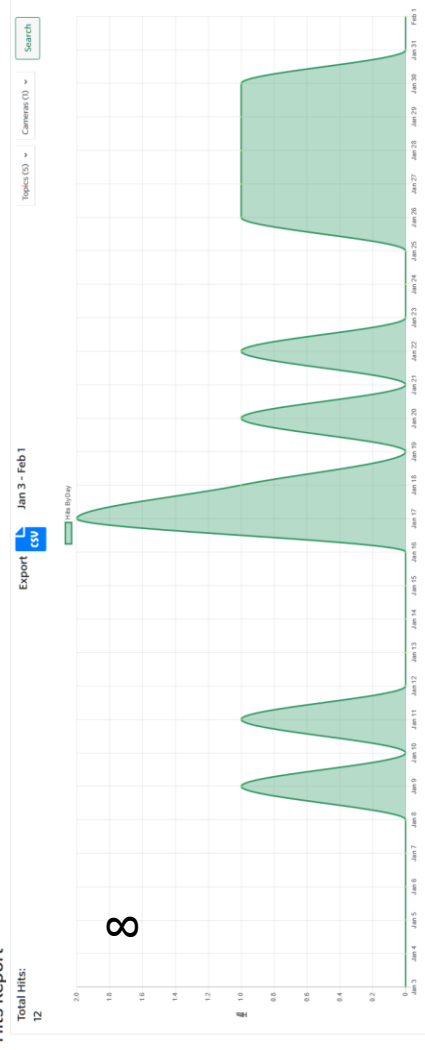
### Hits Report



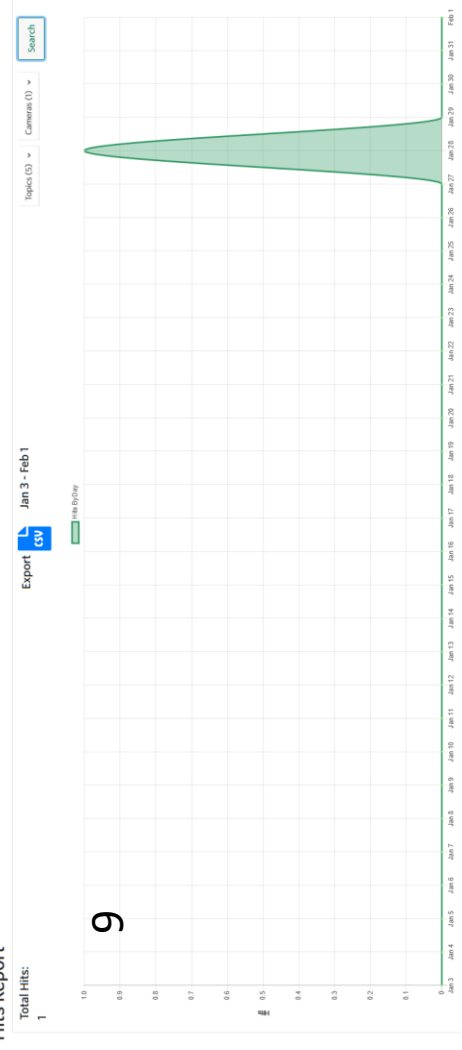
### Hits Report



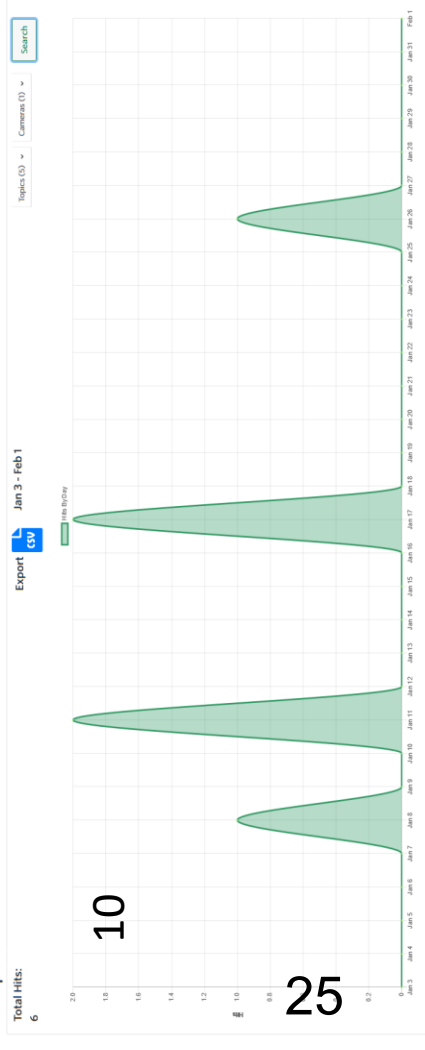
### Hits Report



### Hits Report



### Hits Report

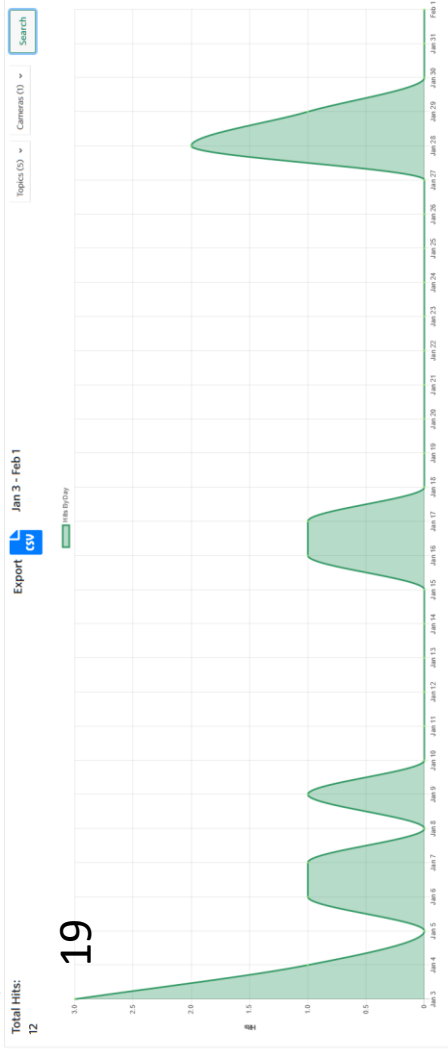




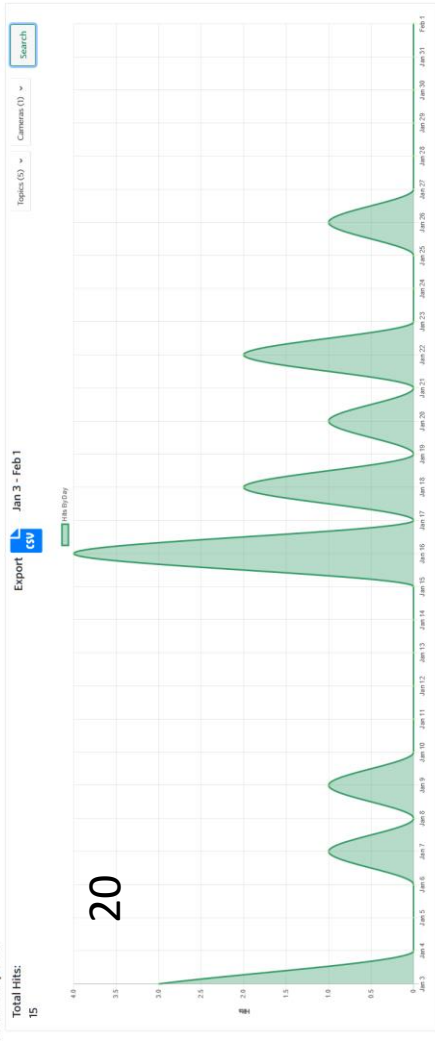
# Hits Report



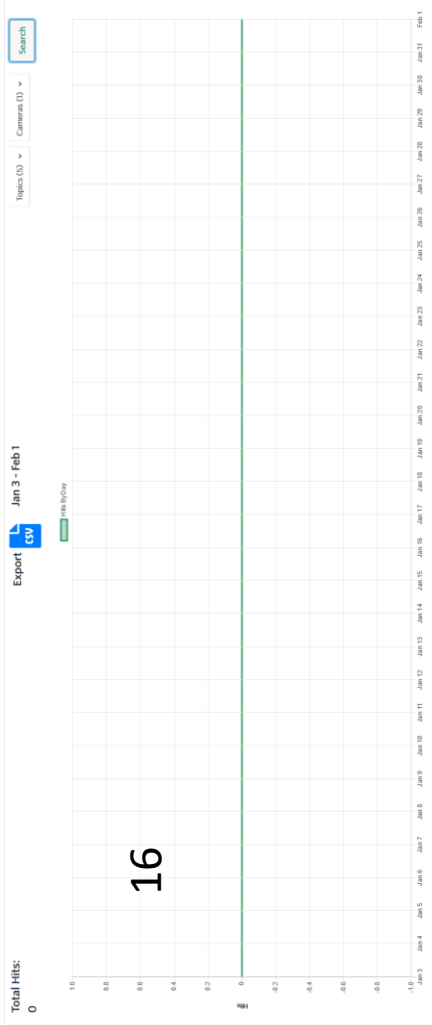
# Hits Report



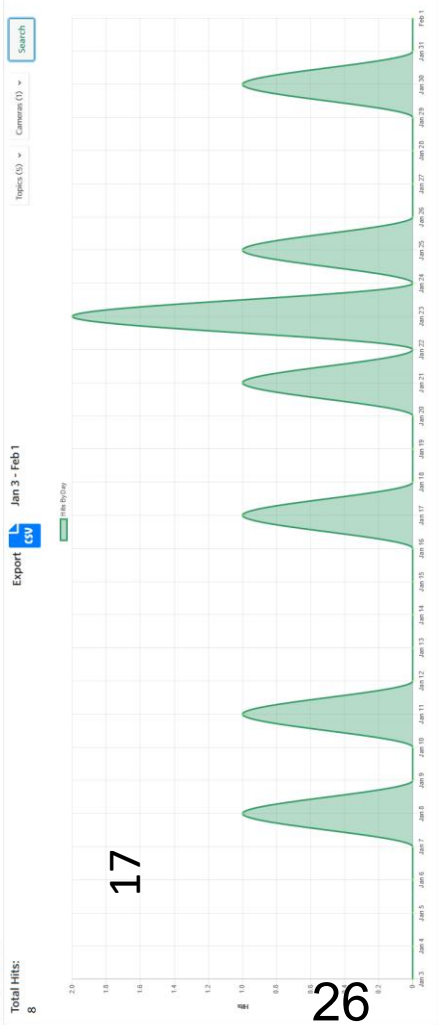
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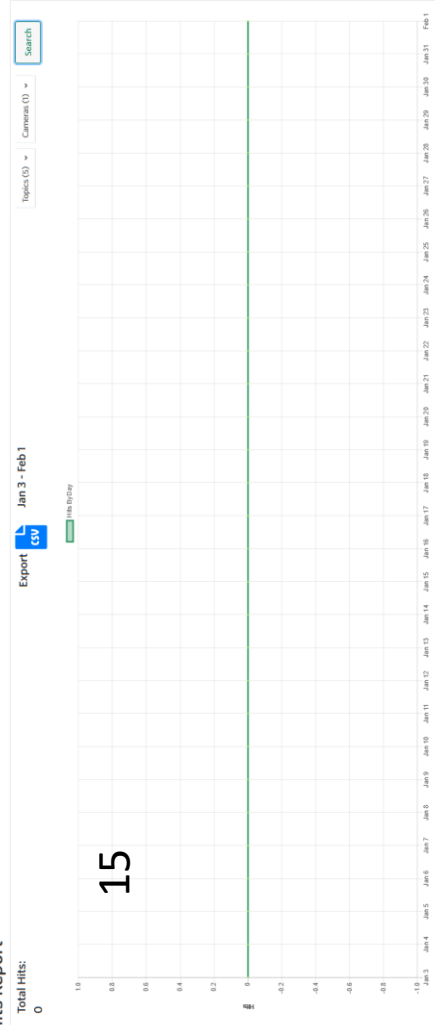
# Hits Report



# Hits Report



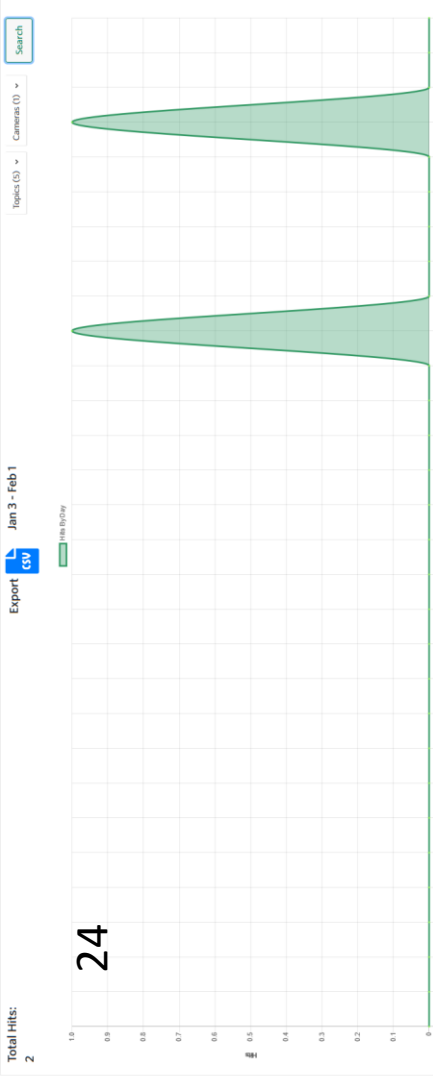
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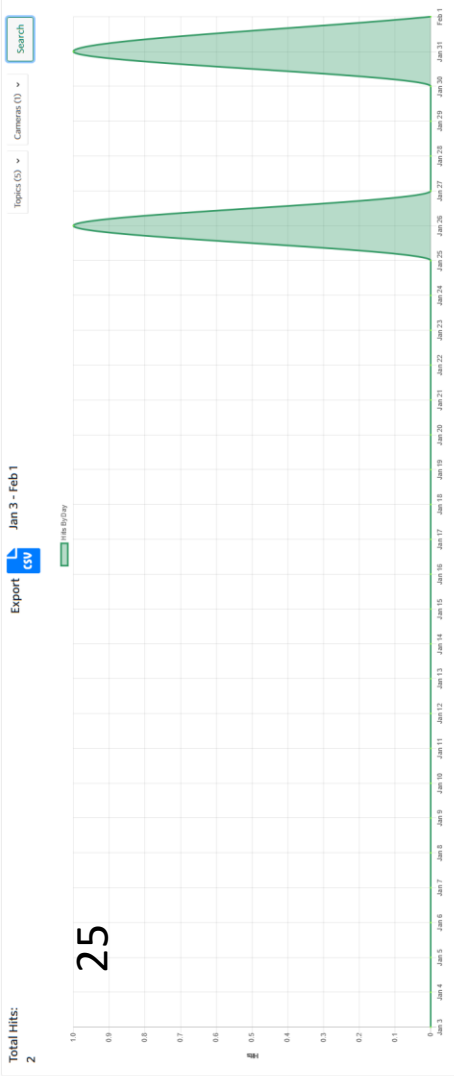
26



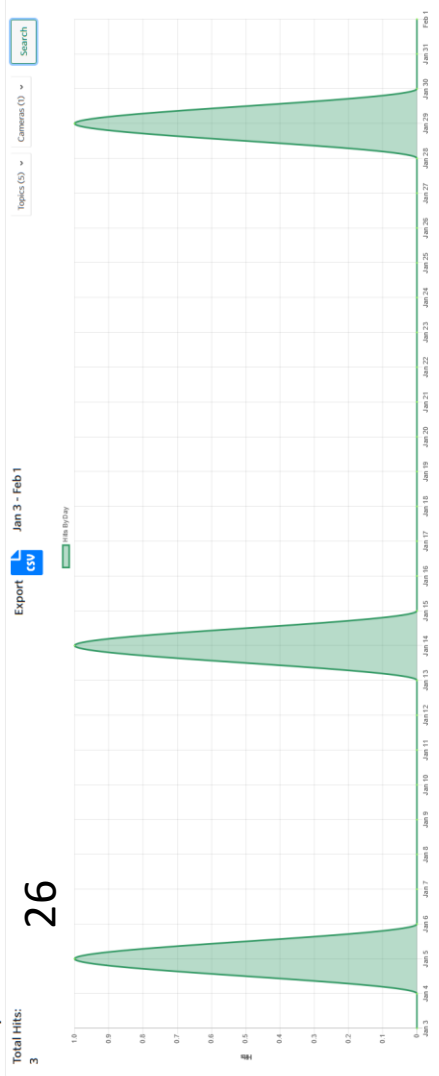
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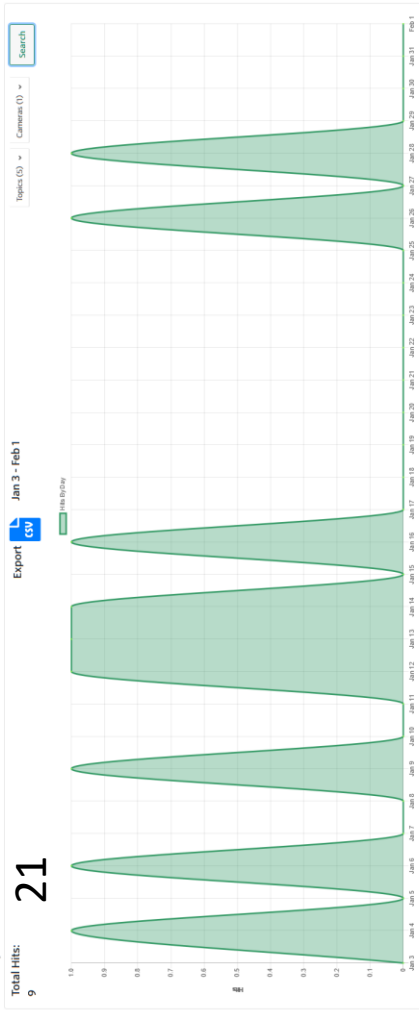
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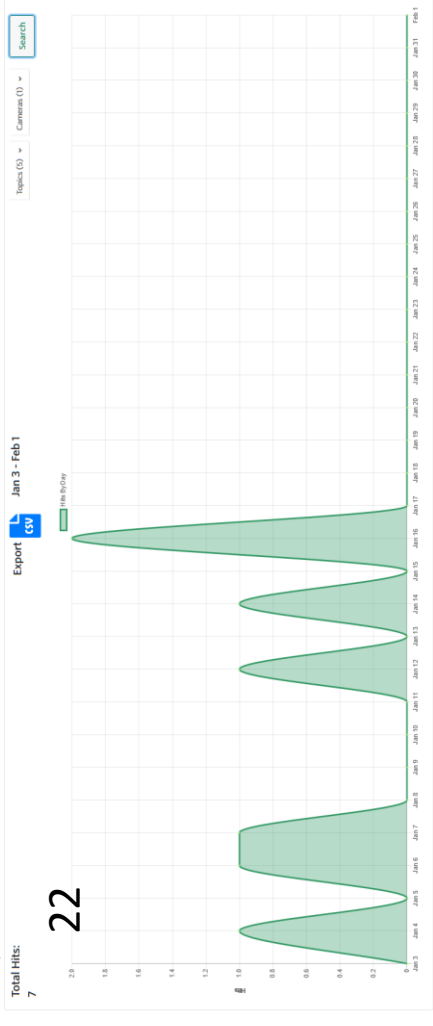
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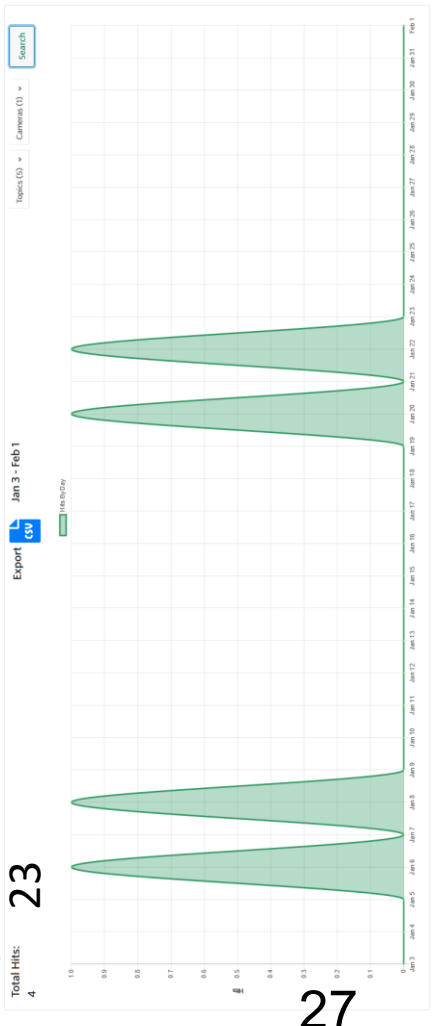
### Hits Report



### Hits Report

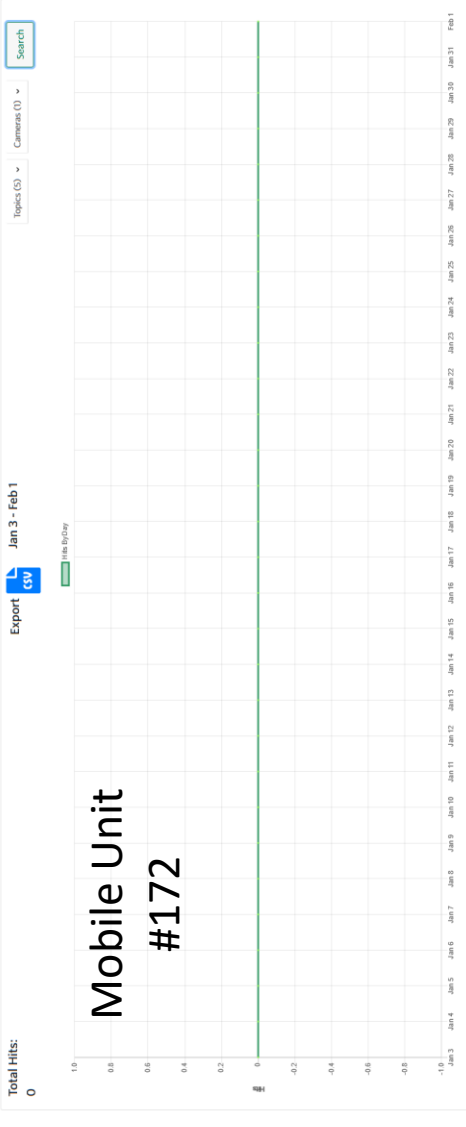


### Hits Report





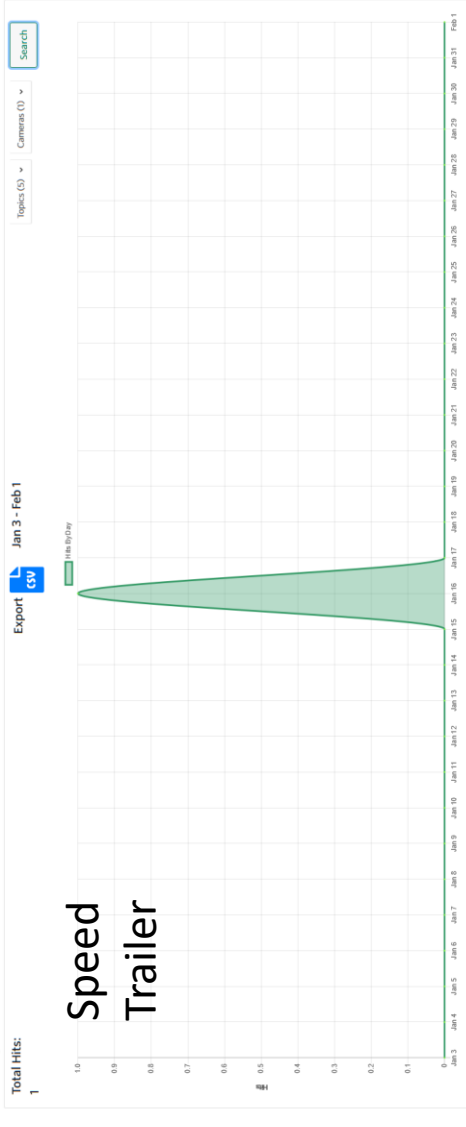
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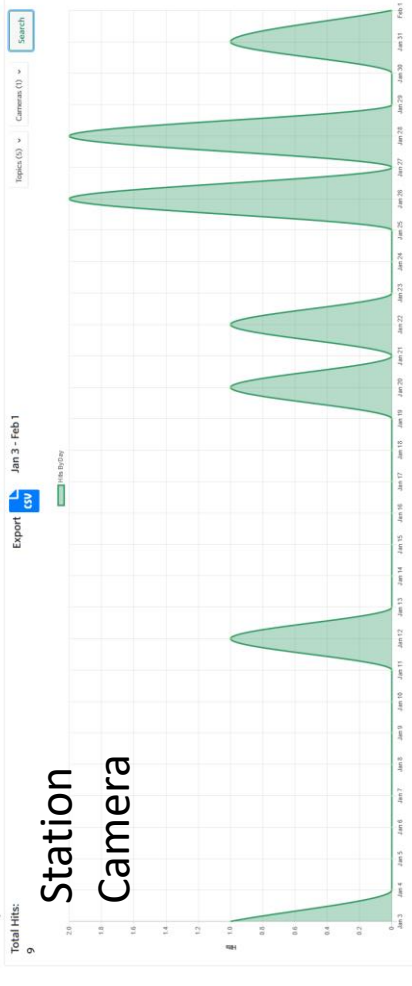
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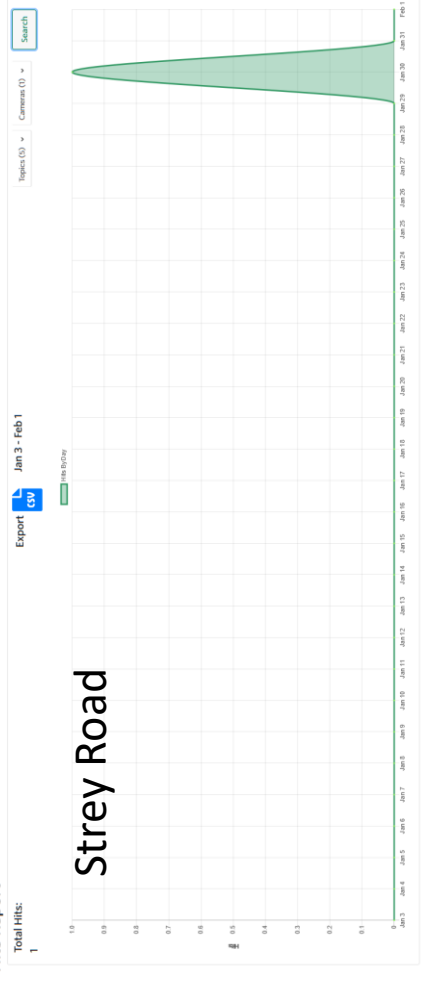
### Hits Report



### Hits Report




### Hits Report



# Sex Offender Hits Not Monitored

## Hits Report

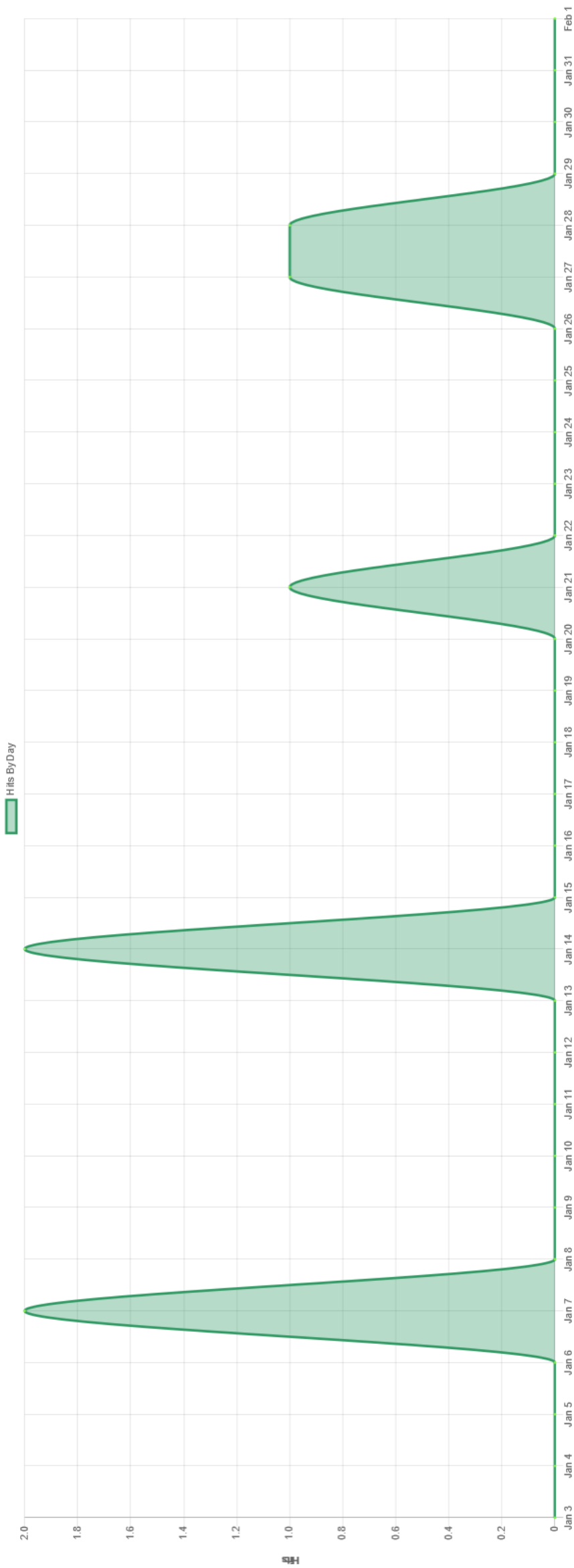
Total Hits:  
7

Export  Jan 3 - Feb 1

Topics (1) ▾

Cameras (30) ▾

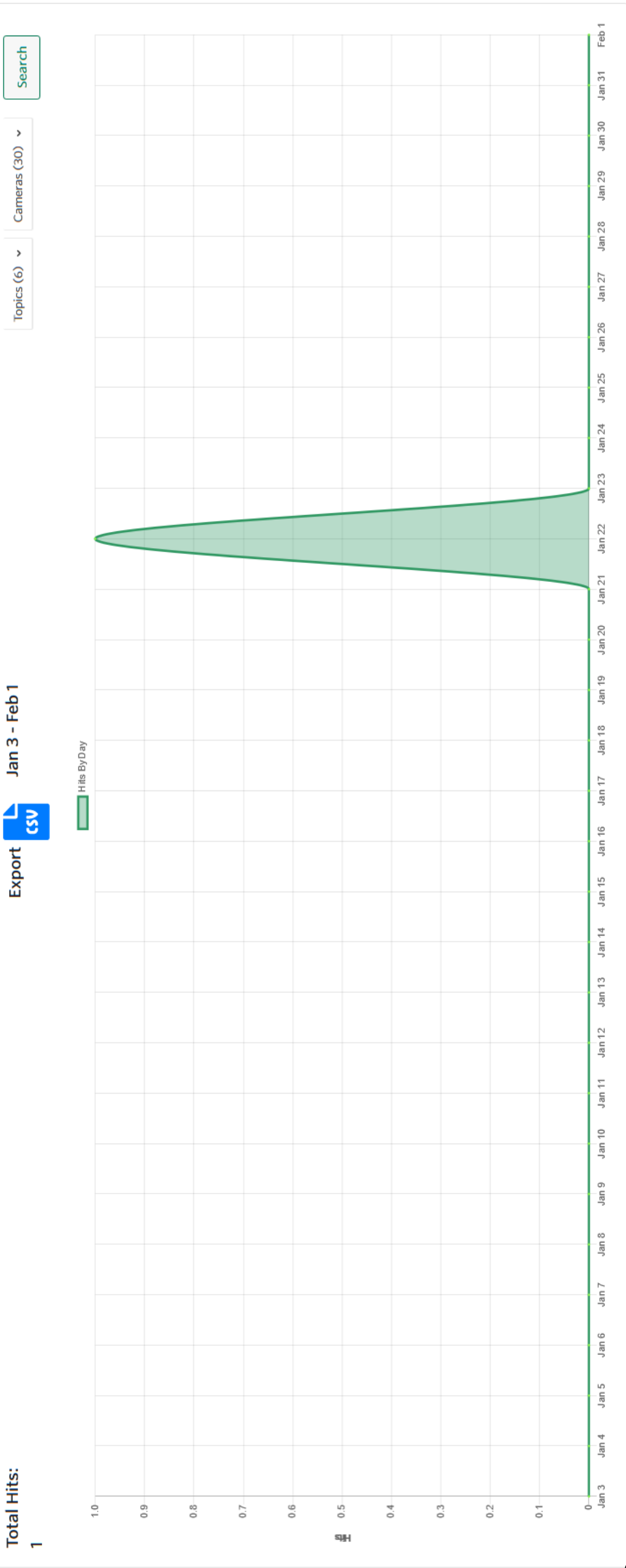
Search





# Other Non-Monitored Categories Immigration, Warrants, Wanted, etc.

## Hits Report



1	2		3	4	5	6	7	8	9	10	11	12	13	14	15	
	Total Number of Incidents 2021		Life Threatening (LT) EMS Incidents							Life Threatening (LT) Fire Incidents						
	Fire	EMS	# LT EMS	Natl Stand. 6:30	1st Resp. Time	of 90%	Natl. Stand 10:30	ALS Resp Time	of 90%	# LT Fire	Natl Stand. 6:50	Response Time	of 90%	Fire	EMS	Fire Alarms
Bunker Hill Village	19	10	5	2:31	100%	6:50	100%	6:50	100%	1	6:50	100%	66%	34%	10	53%
Hedwig Village	10	21	12	2:48	100%	2:48	100%	2:48	100%	3	3:13	100%	32%	68%	3	30%
Hilshire Village	0	10	5	3:13	100%	5:59	100%	5:59	100%	0		100%	0%	100%	0	0%
Hunters Creek Village	19	19	9	3:53	100%	5:17	100%	5:17	100%	3	3:21	100%	50%	50%	11	58%
Piney Point Village	19	14	6	4:34	100%	4:19	100%	4:19	100%	1	4:34	100%	58%	42%	8	42%
Spring Valley Village	22	12	6	1:25	100%	3:34	100%	3:34	100%	3	4:06	100%	65%	35%	4	18%
Houston	13	0	13													
Totals	102	86	43	3:04	100%	4:47	100%	4:47	100%	11	4:24	100%	54%	46%	36	33%

Notes: ALL Response Time categories include from the receipt of the call at the Primary Dispatch to arrival on location of the responding units.

Column 1: Reflects the cities listed within the chart.

Column 2: Reflects the year to date number of "fire" type calls within each jurisdiction. Includes: fires, vehicle collisions, gas leaks, rescues, tree in roadways, and others.

Column 3: Reflects the year to date number of "EMS" calls within each jurisdiction.

Column 4: Reflects the year to date, total number of all calls within each jurisdiction.

Column 5: Reflects the year to date, number of "life threatening EMS" calls within each jurisdiction. Includes: heart attacks, strokes, seizures, cardiac arrest, seizures and others.

Column 6, Row A: Reflects the "National Standard for total response time for life threatening EMS Calls of 6 minutes 30 seconds.

Column 6: Reflects the year to date, first responder's response times for each jurisdiction.

Column 7, Row A, Reflects the National Standard of the percentage of calls which the national standard should be met: 90%

Column 7: Reflects the year to date, percentage of calls which the national standard is met during life threatening EMS calls.

Column 8 Row A: Reflects the National Standard for total response time for life threatening EMS calls for arrival of Advanced Life Support Equipment and Personnel: 10 minutes 30 seconds.

Column 8: Reflects the year to date, Advanced Life Support equipment and personnel response time for life threatening calls within each jurisdiction.

Column 9 Row A, Reflects the National Standard of the percentage of calls which the ALS standard should be met: 90%

Column 9: Reflects the year to date, percentage of calls, which the national standards is met of ALS response for each jurisdiction.

Column 10: Reflects the year to date, number of life threatening "Fire Type" calls within each jurisdiction.

Column 11: Reflects the year to date, average total response time to fire type calls within each jurisdiction.

Column 12: Reflects the year to date, percentage of life threatening fire type calls which meet or exceed the National Standard.

Column 13: Reflects the year to date, percentage of calls which our "fire type" calls.

Column 14: Reflects the year to date, percentage of call which our "EMS" calls.

Column 15: Reflects the year to date number of Fire Alarms within each jurisdiction.

Column 16: Reflects the percentage of fire type calls which are fire alarms.

**MAYOR**  
*Jim Pappas*

CITY OF  
HUNTERS CREEK VILLAGE

**CITY COUNCIL**  
*Stuart Marks*  
*Fidel Sapien*  
*Ken Spalding*  
*Chip Cowell*  
*Jay Carlton*



**CITY ADMINISTRATOR**  
*Tom Fullen, CPM*  
*(Acting City Secretary)*

## Building Official Monthly Report

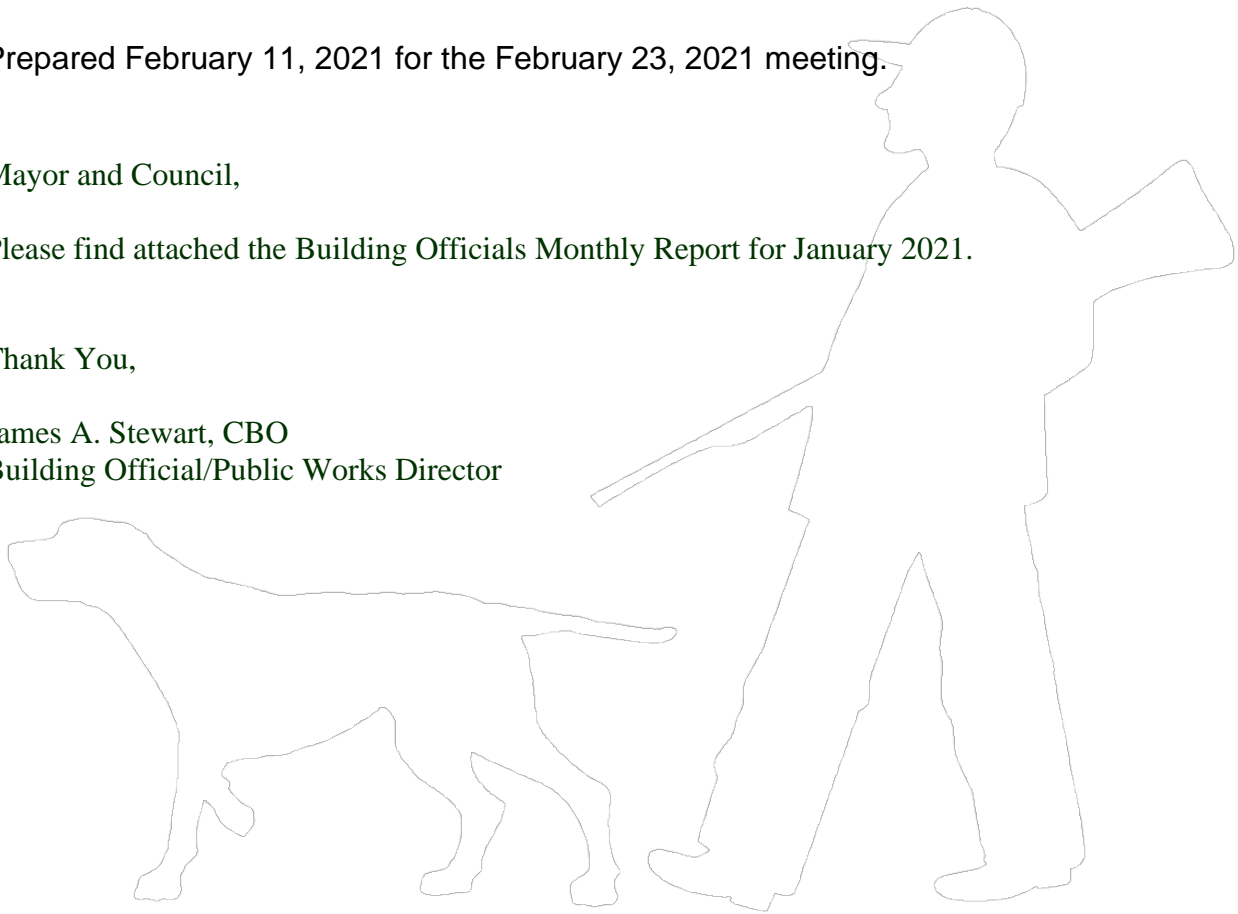
Prepared February 11, 2021 for the February 23, 2021 meeting.

Mayor and Council,

Please find attached the Building Officials Monthly Report for January 2021.

Thank You,

James A. Stewart, CBO  
Building Official/Public Works Director



**City of Hunters Creek Village  
Permit Activity Report (Issued) - 2019**

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	19	\$4,633	0	11	\$1,405	15	\$3,730	45	\$9,768	\$702,660
February	17	\$6,188	1	8	\$1,355	30	\$4,080	55	\$11,623	\$2,637,978
March	23	\$13,320	0	10	\$1,170	18	\$2,262	51	\$16,752	\$1,758,240
April	22	\$17,127	1	15	\$3,160	40	\$6,175	77	\$26,462	\$2,931,125
May	26	\$17,786	2	17	\$3,045	29	\$4,295	72	\$25,126	\$2,661,043
June	24	\$12,674	1	6	\$1,150	23	\$4,030	53	\$17,854	\$2,088,440
July	39	\$19,821	1	18	\$2,535	34	\$5,025	91	\$27,381	\$3,760,834
August	27	\$26,431	2	12	\$2,265	33	\$5,145	72	\$33,841	\$5,975,468
September	23	\$26,541	2	12	\$2,095	31	\$5,140	66	\$33,776	\$3,896,872
October	27	\$40,968	3	12	\$1,865	35	\$6,050	74	\$48,883	\$8,384,388
November	20	\$7,283	0	13	\$1,790	22	\$3,235	55	\$12,308	\$1,213,903
December	22	\$14,495	0	10	\$2,020	31	\$4,675	63	\$21,190	\$1,767,497
<b>Total</b>	<b>289</b>	<b>\$207,265</b>	<b>13</b>	<b>144</b>	<b>\$23,855</b>	<b>341</b>	<b>\$53,842</b>	<b>774</b>	<b>\$284,962</b>	<b>\$37,778,448</b>

**City of Hunters Creek Village  
Permit Activity Report (Issued) - 2020**

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	17	\$10,267	1	12	\$2,160	18	\$2,510	47	\$14,937	\$1,779,758
February	24	\$17,887	1	10	\$1,455	21	\$3,355	55	\$22,697	\$2,970,153
March	34	\$149,084	0	17	\$3,390	32	\$6,140	83	\$158,614	\$29,896,341
April	18	\$4,866	0	15	\$2,825	29	\$4,030	62	\$11,721	\$13,646,371
May	25	\$5,817	0	13	\$2,340	26	\$4,440	64	\$12,597	\$1,032,779
June	23	\$24,680	2	18	\$3,220	35	\$5,320	76	\$33,220	\$7,849,746
August	19	\$27,662	2	14	\$2,965	20	\$4,495	53	\$35,122	\$4,849,719
September	26	\$6,996	0	13	\$2,670	34	\$4,870	73	\$14,536	\$1,362,060
October	27	\$32,322	3	8	\$1,385	24	\$4,795	59	\$38,501	\$5,800,301
November	19	\$4,856	0	13	\$1,900	24	\$4,175	56	\$10,930	\$940,466
December	27	\$4,284	0	6	\$700	12	\$1,215	45	\$6,199	\$1,174,925
<b>Total</b>	<b>259</b>	<b>\$288,720</b>	<b>9</b>	<b>139</b>	<b>\$25,010</b>	<b>275</b>	<b>\$45,345</b>	<b>673</b>	<b>\$359,074</b>	<b>\$71,302,619</b>

**City of Hunters Creek Village  
Permit Activity Report (Issued) - 2021**

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	29	\$17,846	1	19	\$3,215	24	\$4,495	72	\$25,556	\$3,108,651
February										
March										
April										
May										
June										
July										
August										
September										
November										
December										
<b>Total</b>	<b>29</b>	<b>\$17,846</b>		<b>19</b>	<b>\$3,215</b>	<b>24</b>	<b>\$4,495</b>	<b>72</b>	<b>\$25,556</b>	<b>\$3,108,651</b>

<b>City of Hunters Creek Village Inspection Activity Report - 2020</b>					
	<b>Inspections Performed</b>	<b>Inspections Passed</b>	<b>% Passed</b>	<b>Inspections Failed</b>	<b>% Failed</b>
<b>Month</b>					
January	112	100	89.0	12	11.0
February	161	134	83.2	27	16.8
March	149	137	91.9	12	8.1
April	203	171	84.2	32	15.8
May	199	165	82.9	34	17.1
June	164	138	84.1	26	15.9
July	228	193	84.6	35	15.4
August	159	140	88.1	19	11.9
September	167	138	82.6	29	17.4
October	155	127	81.9	28	18.1
November	108	89	82.4	19	17.6
December	134	110	82.1	24	17.9
<b>Total</b>	<b>1939</b>	<b>1642</b>	<b>84.8</b>	<b>297</b>	<b>15.3</b>
<b>City of Hunters Creek Village Inspection Activity Report - 2021</b>					
	<b>Inspections Performed</b>	<b>Inspections Passed</b>	<b>% Passed</b>	<b>Inspections Failed</b>	<b>% Failed</b>
<b>Month</b>					
January	147	124	84.4	23	15.6
February					
March					
April					
June					
July					
August					
September					
October					
November					
December					
<b>Total</b>	<b>147</b>	<b>124</b>	<b>84.4</b>	<b>23</b>	<b>15.6</b>

# Inspections with Odometer Readings, by Inspector and Vehicle

Feb 12, 2021 12:14 PM  
James Stewart  
City of Hunters Creek Village

Date Range (inclusive): **Fri Jan 01 2021 to Sun Jan 31 2021**  
Inspection Department: **Building Permit Inspections**

BBG Consulting, Inc (BBG )		Address		Insp Type	Date	Reinsp?	Reinsp Result Fee?	Correction Notes
Odometer	Permit #							
Vehicle ID:								
	202000653	609 Saddlewood Lane		TCI	1/4/21	Y	No	NC Cancelled onsite - Will not be ready till tomorrow asking for early am inspection [ Entered 12/30/2020 by BBG ]: Disapproved underground electric not installed; cannot perform other inspections without this completed first
	202000653	609 Saddlewood Lane		E Rough	1/4/21	Y	No	NC Cancelled onsite - Will not be ready till tomorrow asking for early am inspection [ Entered 12/30/2020 by BBG ]: Disapproved underground electric not installed; cannot perform other inspections without this completed first
	202000653	609 Saddlewood Lane		E Underg	1/4/21	Y	No	NC Cancelled onsite - Will not be ready till tomorrow asking for early am inspection. [ Entered 12/30/2020 by BBG ]: Disapproved underground electric not installed; cannot perform other inspections without this completed first
	202000654	609 Saddlewood Lane		P Final	1/4/21		No	NC Cancelled onsite - Contractor stated that gas already passed inspection.
	202000395	10733 Old Coach Ln		Insulation	1/5/21		No	Pass
	202000486	346 HUNTERS TRAIL ST		H-Strap	1/5/21	Y	No	Pass

202000595	10917 Roaring Brook Lane	P Deck S	1/5/21	No	Pass	
202100004	10623 Fairlane Drive	Gas Test	1/6/21	No	Pass	
202100004	10623 Fairlane Drive	P Rgh/P-T/CBK	1/6/21	No	Pass	
202100005	721 Country Ln	FD Steel	1/6/21	No	Pass	
202000205	321 Lindenwood Dr	M Final	1/7/21	No	Pass	
202000211	10650 Beinhorn Rd	Gas Test	1/7/21	No	Pass	
202000509	750 E CREEKSIDE DR	P Steel/Piping	1/7/21	No	Pass	Correct and proceed; remove water and loose material before pouring
202000653	609 Saddlewood Lane	E Underg	1/7/21	No	NC	Disapproved - No access. spoke to contractor who will reschedule when they can get access  [ Entered 1/4/2021 by BBG ]: Cancelled onsite - Will not be ready till tomorrow asking for early am inspection.
202000653	609 Saddlewood Lane	E Rough	1/7/21	No	NC	[ Entered 12/30/2020 by BBG ]: Disapproved underground electric not installed; cannot perform other inspections without this completed first  Disapproved - No access. spoke to contractor who will reschedule when they can get access
202000653	609 Saddlewood Lane	TCI	1/7/21	No	NC	[ Entered 1/4/2021 by BBG ]: Cancelled onsite - Will not be ready till tomorrow asking for early am inspection  [ Entered 12/30/2020 by BBG ]: Disapproved underground electric not installed; cannot perform other inspections without this completed first  Disapproved - No access. spoke to contractor

	Saddlewood Lane								who will reschedule when they can get access [ Entered 1/4/2021 by BBG ]: Cancelled onsite - Will not be ready till tomorrow asking for early am inspection [ Entered 12/30/2020 by BBG ]: Disapproved underground electric not installed; cannot perform other inspections without this completed first [ Entered 12/30/2020 by BBG ]: Disapproved; No pressure on system or gauge may be broken [ Entered 12/29/2020 by BBG ]: Disapproved; No pressure on the test.
202000677	10806 Timberglen Drive	P GL & GT	1/7/21	Y	No	Pass			
202000738	261 BRYN MAWR CIR	Demo F	1/7/21		No	Pass			
202100005	721 Country Ln	E Underg	1/7/21		No	Pass			
202100005	721 Country Ln	E Rough	1/7/21		No	Pass			
202100005	721 Country Ln	TCI	1/7/21		No	Pass			
202100006	721 Country Ln	P UnderG	1/7/21		No	Pass			
202100006	721 Country Ln	P GL & GT	1/7/21		No	Pass			
202100008	8427 Hunters Creek Dr	I Final	1/7/21		No	Pass			
202000733	771 KUHLMAN RD	P Final	1/8/21		No	Pass			
201600635	10802 HUNTERS FOREST DR	Insulation	1/11/21		No	Pass			
201900615	773 W CREEKSIDE DR	P Final	1/11/21		No	Pass			
202000157	773 W CREEKSIDE DR	M Final	1/11/21		No	Pass			



202000201	773 W CREEKSIDE DR	E Final	1/11/21	No	PPass	Approved w/ note - Excludes bak ordered light fixtures in MB & Bar. Will check during building final.
202000653	609 Saddlewood Lane	E Underg	1/11/21 Y	No	Pass	[ Entered 1/7/2021 by BBG ]: Disapproved - No access. spoke to contractor who will reschedule when they can get access  [ Entered 1/4/2021 by BBG ]: Cancelled onsite - Will not be ready till tomorrow asking for early am inspection.  [ Entered 12/30/2020 by BBG ]: Disapproved underground electric not installed; cannot perform other inspections without this completed first
202000653	609 Saddlewood Lane	E Rough	1/11/21 Y	No	Pass	[ Entered 1/7/2021 by BBG ]: Disapproved - No access. spoke to contractor who will reschedule when they can get access  [ Entered 1/4/2021 by BBG ]: Cancelled onsite - Will not be ready till tomorrow asking for early am inspection  [ Entered 12/30/2020 by BBG ]: Disapproved underground electric not installed; cannot perform other inspections without this completed first
202000653	609 Saddlewood Lane	TCI	1/11/21 Y	No	Pass	[ Entered 1/7/2021 by BBG ]: Disapproved - No access. spoke to contractor who will reschedule when they can get access  [ Entered 1/4/2021 by BBG ]: Cancelled onsite - Will not be ready till tomorrow asking for early am inspection  [ Entered 12/30/2020 by BBG ]: Disapproved underground electric not installed;

202000701	737 Camelot Lane	YD Final	1/11/21	No	Pass	cannot perform other inspections without this completed first
202000731	621 Wellesley Dr	M Rough	1/11/21	No	Pass	
202100013	261 BRYN MAWR CIR	ET-Pole	1/11/21	No	Pass	
202100014	621 Wellesley Dr	E Rough	1/11/21	No	Pass	
201900761	321 Lindenwood Dr	P Final	1/12/21	No	Pass	
202000153	321 Lindenwood Dr	E Final	1/12/21	No	Pass	
202000161	10706 Beinhorn Rd	Shower Pan	1/12/21	No	Pass	
202000716	289 Bryn Mawr Cir	M Rough	1/12/21	No	Pass	
202000741	10611 S Ever Park Drive	F Post Hole	1/12/21	No	Pass	
202000144	10710 Marsha Lane	E Final	1/13/21	No	NC	Disapproved - Provide combination smoke detector carbon monoxide detector in game room and refreshment room; Provide smoke detectors in mudroom, breakfast, and utility room
202000681	7 Hedwig Shadows Dr	M Rough	1/13/21	No	Pass	
202100015	10840 Beinhorn Road	M Final	1/13/21	No	Pass	
202100016	206 Caruthers Lane	P UnderG	1/13/21	No	Pass	
202100016	206 Caruthers Lane	Gas Test	1/13/21	No	Pass	
202100016	206 Caruthers Lane	P Rgh/P-T/VCBK	1/13/21	No	Pass	
202100017	206 Caruthers Lane	E Underg	1/13/21	No	Pass	
202100017	206 Caruthers Lane	E Rough	1/13/21	No	Pass	

	Lane											
202000144	10710 Marsha Lane	E Final	1/14/21	Y	No	Pass	[ Entered 1/13/2021 by BBG ]: Disapproved - Provide combination smoke detector carbon monoxide detector in game room and refreshment room; Provide smoke detectors in mudroom, breakfast, and utility room					
202000602	256 Hedwig Road	Gas Test	1/14/21	Y	No	Pass						
202000653	609 Saddlewood Lane	E Final	1/14/21		No	Pass						
202000654	609 Saddlewood Lane	P Final	1/14/21	Y	No	Pass	[ Entered 1/4/2021 by BBG ]: Cancelled onsite - Contractor stated that gas already passed inspection.					
202000656	311 Lindenwood Drive	E Underg	1/14/21		No	Pass						
202000656	311 Lindenwood Drive	E Rough	1/14/21		No	Pass						
202000657	311 Lindenwood Drive	Gas Test	1/14/21		No	Pass						
202000657	311 Lindenwood Drive	P Rgh/P-T/VCBK	1/14/21		No	Pass						
202100000	10906 Long Shadow Ln	P Steel/Piping	1/14/21		No	Pass						
202100005	721 Country Ln	E Final	1/14/21		No	Pass						
202100006	721 Country Ln	P Final	1/14/21		No	Pass						
202100009	511 Hunterwood Drive	P UnderG	1/14/21		No	PPass	Partially Approved; Excludes Tub					
202100019	734 E CREEKSIDE DR	P GL & GT	1/14/21		No	Pass						
202000303	919 Wade Hampton Drive	Bld-Final	1/15/21		No	Pass						

202000312	919 Wade Hampton Drive	P Final	1/15/21	No	Pass	
202000333	919 Wade Hampton Drive	M Hood V	1/15/21	No	Pass	
202000333	919 Wade Hampton Drive	M Final	1/15/21	No	Pass	
202000542	611 Shartle Cir	M Hood V	1/15/21	No	Pass	
202000587	408 LINDENWOOD DR	FD-Piers	1/15/21	No	Pass	
202000613	210 TIMBERWILDE LN	P UnderG	1/15/21	No	Pass	
202000613	210 TIMBERWILDE LN	P GL & GT	1/15/21	No	Pass	
202000562	8 Pinewood Circle	P Final	1/18/21	No	Pass	Approved with note: Add Vacuum Breakers to Hose Bibbs
202000620	10710 Marsha Lane	DW Final	1/18/21	No	Pass	
201900589	10710 Marsha Lane	Bld-Final	1/19/21	No	NC	Disapproved - Casework appliances painting glazing door hardware and weatherstripping not complete; Remove construction material dumpster and Porta potty's from front of house; Provide self closing door from house to garage; Provide proof of fire marshal approval
202000612	210 TIMBERWILDE LN	E Underg	1/19/21	No	Pass	
202000614	1 Bridlewood Ct	H-Strap	1/19/21	No	Pass	
202100010	10907 Pama Circle	Re-Roof	1/19/21	No	Pass	
202100021	10922 Long Shadow Ln	Re-Roof	1/19/21	No	Pass	
201900603	773 W CREEKSIDE	Bld-Final	1/20/21	No	Pass	

	DR												
201900725	773 W CREEKSIDE DR	DW Final	1/20/21	No	Pass								
202000201	773 W CREEKSIDE DR	E Final	1/20/21	No	Pass		Y						[ Entered 1/11/2021 by BBG ]: Approved w/ note - Excludes bak ordered light fixtures in MB & Bar. Will check during building final.
202000442	289 Bryn Mawr Cir	E Rough	1/20/21	No	NC								Disapproved - Contractor is adding outlets throughout house
202000526	731 Kuhlman Rd	M Final	1/20/21	No	Pass								
202000535	773 W CREEKSIDE DR	F Final	1/20/21	No	Pass								
202000543	773 W CREEKSIDE DR	I Final	1/20/21	No	Pass								
202100007	261 BRYN MAWR CIR	FD-Piers	1/20/21	No	Pass								Approved Pending engineers approval letter; Received letter on 02/10/2021. JH
201900636	321 Lindenwood Dr	Bld-Final	1/21/21	No	Pass								
202000413	289 Bryn Mawr Cir	Gas Test	1/21/21	No	Pass								Approved for Gas Test ONLY; Disapproved Top Out - Replace over notch studs at Butler pantry Leak at master bath toilet or vent
202000413	289 Bryn Mawr Cir	P TO/Rough	1/21/21	No	NC								Approved for Gas Test ONLY; Disapproved Top Out - Replace over notch studs at Butler pantry Leak at master bath toilet or vent
202100027	256 Hedwig Road	FD Steel	1/21/21	No	Pass								
202100029	408 LINDENWOOD DR	P UnderG	1/21/21	No	Pass								
202100042	7 Pinewood Circle	M Rough	1/21/21	No	Pass								
202100042	7 Pinewood Circle	M Hood V	1/21/21	No	Pass								

202100046	663 Shartle Circle	E Underg	1/21/21	No	Pass	
202000413	289 Bryn Mawr Cir	P TO/Rough	1/25/21 Y	No	Pass	[ Entered 1/21/2021 by BBG ]: Approved for Gas Test ONLY; Disapproved Top Out - Replace over notch studs at Butler pantry Leak at master bath toilet or vent
202000460	10915 Kirwick Drive	H-Strap	1/25/21	No	Pass	
202000737	10814 Oak Hollow St	E Rough	1/25/21 Y	No	Pass	[ Entered 1/12/2021 by james ]: Interior Rough In ONLY.  [ Entered 1/8/2021 by james ]: Disapproved; Secure all romex within 12inches of outlet box. Install nail plates where conductors are within 1 1/4 inch of stud edge.
202100030	10906 Long Shadow Ln	Gas Test	1/25/21	No	Pass	Release Gas Meter - 1/25/21
202100030	10906 Long Shadow Ln	P Rgh/P-T/VCBK	1/25/21	No	Pass	
202100036	874 Country Lane	P Final	1/25/21	No	Pass	
202000242	10650 Beinhorn Rd	E Rough	1/26/21 Y	No	Pass	Approved (As marked on plans) - See sheet EL2.01EF and EL2.01D
202000612	210 TIMBERWILDE LN	E Rough	1/26/21	No	Pass	
202000612	210 TIMBERWILDE LN	TCI	1/26/21	No	Pass	
202100033	10719 Marsha Lane	P Final	1/26/21	No	Pass	
202100043	730 E CREEKSIDE DR	P UnderG	1/26/21	No	Pass	
202100047	663 Shartle Circle	Frame R	1/26/21	No	Pass	
202100047	663 Shartle Circle	H-Strap	1/26/21	No	Pass	

202000284	7511 Riverview Way	YD Final	1/27/21	No	Pass
202000442	289 Bryn Mawr Cir	E Rough	1/27/21 Y	No	Pass
202000709	7 Pinewood Circle	Frame R	1/28/21	No	Pass
202100044	711 Hunters Grove Ln	YD Trench	1/28/21	No	Pass
202100045	10829 Long Shadow Ln	Demo F	1/28/21	No	Pass
202100054	7 Pinewood Circle	E Rough	1/28/21	No	Pass
202100059	8322 Hunters Creek Dr	E Rough	1/28/21	No	Pass
202100060	10623 Fairlane Drive	FD Steel	1/28/21	No	Pass
202100060	10623 Fairlane Drive	E Underg	1/28/21	No	Pass
202000488	346 HUNTERS TRAIL ST	E Rough	1/29/21	No	PPass Correct and proceed Provide outlet in Hall across from the elevator and provide power to Island
202000505	731 Kuhlman Rd	E Final	1/29/21	No	Pass
202000506	731 Kuhlman Rd	P Final	1/29/21	No	Pass
202000724	8427 Hunters Creek Dr	F Post Hole	1/29/21	No	Pass
202100012	10718 Beinhorn Rd	P UnderG	1/29/21	No	Pass
202100012	10718 Beinhorn Rd	P TO/Rough	1/29/21	No	Pass

<b>Inspections</b>	<b>Begin Odometer</b>	<b>End Odometer</b>	<b>Miles</b>	<b>Avg Miles per Inspection</b>
121			0	0.0

**Fire Marshall (FireMars)**  
**Odometer Permit #**      **Address**      **Insp Type**      **Date**      **Reinsp?**      **Reinsp Result**      **Correction Notes**  
**Vehicle ID:**      **Fee?**

Inspections	Begin Odometer	End Odometer	Miles	Avg Miles per Inspection		
7			0	0.0		
<b>James Stewart (james)</b>						
Odometer	Permit #	Address	Insp Type	Date	Reinsp? Reinsp Result Fee?	Correction Notes
<b>Vehicle ID:</b>						
202100000	10906	Long Shadow Ln	P Layout	1/6/21	No	Pass
202000665	509	Lindenwood Drive	E Final	1/7/21	No	Pass

Inspection ID	Permit #	Address	Inspector	Date	Reinspected?	Result	Notes
202000147	321	Lindenwood Dr	Fire Marshall	1/6/21	No	NC	
202100001	289	Bryn Mawr Cir	Fire Marshall	1/6/21	No	Pass	
202000147	321	Lindenwood Dr	Fire Marshall	1/7/21	Y	Pass	[ Entered 1/6/2021 by FireMars ]:
201900685	10710	Marsha Lane	Fire Marshall	1/13/21	No	NC	1. Ceiling in garage is not finished. All ceilings must be finished to receive final. 2. Repair drywall around head in S/W bedroom on second floor. 3. Outside pipe to riser shall be an approved metal pipe. PVC is not acceptable. 4. Head under stairs is not flush with the ceiling.
202000148	10623	FAIRLANE DR	Fire Marshall	1/18/21	Y	NC	
202000197	773	W CREEKSIDE DR	Fire Marshall	1/18/21	No	Pass	
201900685	10710	Marsha Lane	Fire Marshall	1/19/21	Y	Pass	[ Entered 1/13/2021 by FireMars ]: 1. Ceiling in garage is not finished. All ceilings must be finished to receive final. 2. Repair drywall around head in S/W bedroom on second floor. 3. Outside pipe to riser shall be an approved metal pipe. PVC is not acceptable. 4. Head under stairs is not flush with the ceiling.



		773 W CREEKSIDE DR	YD Final	1/8/21	No	Pass	
202000501	202000737	10814 Oak Hollow St	E Rough	1/8/21	No	NC	Disapproved; Secure all romex within 12inches of outlet box. Install nail plates where conductors are within 1 1/4 inch of stud edge.
	202000737	10814 Oak Hollow St	E Rough	1/12/21 Y	No	PPass	Interior Rough In ONLY. [ Entered 1/8/2021 by james ]: Disapproved; Secure all romex within 12inches of outlet box. Install nail plates where conductors are within 1 1/4 inch of stud edge.
	201900649	10710 Marsha Lane	P Final	1/14/21	No	Pass	
	202000318	627 Saddlewood Ln	Bld-Final	1/14/21	No	Pass	
	202000601	627 Saddlewood Ln	I Final	1/14/21	No	Pass	
	202000700	737 Camelot Lane	DW Steel	1/18/21	No	Pass	
	202100041	126 Willowend Dr	P Final	1/20/21	No	Pass	
	202000700	737 Camelot Lane	DW Final	1/21/21	No	Pass	
	202100022	10725 OLD COACH LN	E Final	1/25/21	No	Pass	
	202100022	10725 OLD COACH LN	E Serv/ML	1/25/21	No	Pass	Released to Centerpoint 1/25/21 9:15am.
	202100050	10606 N EVERS PARK DR	P Layout	1/27/21	No	Pass	
	202100055	10623 Fairlane Drive	DW Steel	1/27/21	No	Pass	
	202100056	10917 Long Shadow Ln	E Final	1/28/21	No	Pass	
	202100056	10917 Long Shadow Ln	E TCI	1/28/21	No	Pass	

202100061	10733 Old Coach Ln	P Layout	1/28/21	No	Pass
202000709	7 Pinewood Circle	Insulation	1/29/21	No	Pass
<b>Inspections</b>	<b>Begin Odometer</b>	<b>End Odometer</b>	<b>Miles</b>	<b>Avg Miles per Inspection</b>	
<b>19</b>			<b>0</b>	<b>0.0</b>	

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<b>HUNTERS CREEK VILLAGE - PLAN REVIEW STATUS REPORT</b>				
<b>PROJECT ADDRESS</b>	<b>PROJECT TYPE</b>	<b>DATE SUBMITTED</b>	<b>REVIEW STATUS</b>	<b>COMMENTS</b>
3 Cape Cod Ln.	Remodel	12/18/2020	Review Completed - 12/28/20 - Not Approved - Revisions submitted - 1/4/21 - Review Completed 1/6/21 - Approved	Contractor notified of needed revisions. - 12/28/20 - Contractor Notified of Approval - 1/6/21
10606 N. Evers Park Dr.	New Pool	1/7/2021	Review Completed - 1/12/21 - Not Approved - Resubmitted 1/19/21 - Review Completed 1/19/21 - Approved	Contractor notified of needed revisions - 1/12/21 - Contractor notified of approval - 1/19/21
8322 Hunters Creek Dr.	Remodel	1/11/2021	Review Completed - 1/13/21 - Approved	Contractor Notified of Approval - 1/13/21
711 Hunters Grove	New Pool	1/13/2021	Review Completed - 1/14/21 - Approved	Contractor Notified of Approval - 1/14/21
517 Wellesley Dr.	New Home	1/13/2021	Review Completed - 1/20/21 - Not Approved - Revisions Submitted - 2/9/21	Contractor Notified of needed revisions - 1/20/21
819 Country Ln.	Remodel	1/14/2021	Review Completed - 1/15/21 - Approved	Contractor notified of approval - 1/15/21
10926 Wickline Dr.	New Home	1/15/2021	Review Completed - 1/28-21 - Not Approved - Revisions Submitted 2/8/21 - Resubmittal Review Completed - 2/9/21 - Approved	Contractor notified of needed revisions - 1/28/21 - Contractor notified of approval - 2/9/21
289 Bryn Mawr	New Pool	1/19/2021	Review Completed - 1/21/21 - Not Approved - Revisions submitted 2/4/21 - Review Completed 2/4/21 - Approved	Contractor notified of needed revisions. - 1/21/21 - Contractor notified of approval - 2/4/21
10714 Old Coach Ln.	Remodel	1/20/2021	Review Completed - 1/20/21 - Not Approved	Contractor notified of needed revisions - 1/20/21
7611 River Point Dr.	New Pool	1/21/2021	Review Completed - 1/26/21 - Approved	Contractor notified of approval - 1/26/21
614 Hunters Grove	Remodel	1/25/2021	Review Completed - 1/29/21 - Not Approved - Revisions submitted 2/9/21	Contractor Notified of Needed Revisions - 1/29/21
10733 Old Coach Ln.	New Pool	1/25/2021	Review Completed - 1/27/21 - Approved	Contractor Notified of approval - 1/27/21
606 Saddlewood	New Pool	2/5/2021	Review Completed - 2/9/21 - Approved	Contractor notified of approval - 2/9/21

City of Hunters Creek Village

# Certificate of Occupancy

January 20, 2021

Permit Number: 201900603

Richard Price Custom Homes  
773 West Creekside Drive  
Houston, TX 77024

The Residence Is Ready For Occupancy. All Final Building, Mechanical, Electrical and Plumbing Inspections Have Been Made And All Fees Have Been Paid. This Building Complies With The 2015 IRC.

\* This Residence Has Been Equipped With An Automatic Sprinkler System

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James A. Stewart, CBO  
Building Official

## HUNTERS CREEK VILLAGE - ANIMAL CONTROL ACTIVITY REPORT

DATE	ADDRESS	ACTIVITY DESCRIPTION	DISPOSITION	NOTES
1/6/2020	3 Saddlewood Estates	Animal Trap Delivered to Resident	Delivered Trap to resident	
1/7/2020	5 Reynolds Ct	Animal Trap Delivered to Resident	Delivered Trap to resident	
1/8/2020	Memorial near Thamer	Dead animal in roadway	Picked Up/Disposed	
1/8/2020	Voss at Beinhorn	Dead animal in roadway	Picked Up/Disposed	
1/17/2020	5 Reynolds Ct.	Pick Up Trap - No Longer Needed	Picked Up Trap	
2/3/2020	606 Hunters Way Dr.	Animal Trap Delivered to Resident	Delivered Trap to Resident	
2/19/2020	210 Timberwilde Ln.	Trapped Raccoon - Pick Up/Return Trap to Resident	Picked Up Raccoon - Relocated	Relocated Raccoon
2/19/2020	3 Saddlewood Estates	Animal Trap Request	Delivered Trap to Resident	
2/21/2020	3 Saddlewood Estates	Raccoon in trap	Picked up and relocated raccoon	Relocated Raccoon
2/26/2020	Hunters Trail St.	Stray Dog	Pick Up Dog - Delivered to shelter	
2/28/2020	507 Hunters Park Ln.	2 Feral Cats in Trap	Picked up/Relocated	Relocated Cats
3/3/2020	108 Shasta	Stray Dog on Banks Of Bayou	Picked Up Dog	
3/5/2020	907 Creekswood Way	Stray Dog	Picked up dog - Delivered to Vet Clinic	
3/6/2020	506 Hunters Park Ln.	Feral Cat in Trap	Picked Up - Relocated	Relocated Cats
3/10/2020	Voss Park at Voss	Dead animal in roadway	Picked Up/Disposed	
3/23/2020	Saddlewood near Beinhorn	Dead Opossum in Roadway	Picked Up/Disposed	
4/6/2020	10918 Timberglen	Deliver Trap to resident	Delivered trap to resident	
4/8/2020	10918 Timberglen	Opossum in Trap - Pick Up	Picked Up/Relocated	
4/13/2020	10918 Timberglen	Opossum in Trap - Pick Up	Picked Up/Relocated	
4/20/2020	305 Voss	Trap Request	Delivered trap to resident	
4/20/2020	777 W. Creekside	Raccoon at residence - Please Pick Up	Picked Up/Relocated	Relocated
4/23/2020	305 Voss	Raccoon in trap	Picked Up/Relocated	Relocated Raccoon
4/27/2020	10314 Memorial Drive	Trap Request	Delivered trap to resident	
5/11/2020	Voss near I-10	Dead Raccoon on sidewalk	Picked Up/Disposed	Disposed of Dead Raccoon
5/11/2020	802 Kuhlman	Trap Request	Delivered trap to resident	
5/12/2020	10705 Marsha Ln.	Trap Request	Delivered trap to resident	
5/14/2020	10705 Marsh Ln.	Opossum in Trap/Please Pick Up	Picked Up/Relocated	Relocated Opossum
5/14/2020	714 Creekside Ln.	Dog Bite - Food Delivery person bitten at front door.	Dog Quarantined at Vet - Shots Current	Quarantine to end 5/21/20 - Spoke with dog owner and bite victim.
5/18/2020	10807 Pine Bayou	Animal Trap Request	Delivered trap to resident	Dog euthanized per owners request on 5/21/20.
5/20/2020	826 Oak ValleyDr.	Animal Trap Request	Delivered trap to resident	
5/20/2020	922 Huntington Cove	Animal In Trap - Please Pick Up	Picked Up/Relocated Raccoon	Relocated
5/22/2020	826 Oak Valley Dr.	Animal In Trap - Please Pick Up	Picked Up/Relocated Opossum	Relocated
5/22/2020	10807 Pine Bayou Dr.	Animal In Trap - Please Pick Up	Picked Up/Relocated Opossum	Relocated

5/22/2020	10619 Gawain Ln.	Animal Trap Request	Delivered trap to resident	Quarantine to end 6/13/20
6/2/2020	836 Kuhlman Rd.	Dog Bite - Dog owners friend bitten in back yard.	Dog - Home Quarantine - Shots Current	Relocated
6/4/2020	205 Shasta Dr.	Animal In Trap - Please Pick Up	Picked up/Relocated Raccoon	Relocated
6/10/2020	760 Pifer Rd.	Dead animal in roadway	Picked up and disposed of dead Opossum	Disposed
6/16/2020	10814 Roaring Brook	Animal Trap Request	Delivered trap to resident	Disposed
7/1/2020	10622 N. Evers Park	Dead Raccoon in Driveway	Picked Up/Disposed of Raccoon	Disposed
7/1/2020	1108 River Glyn	Dead Armadillo in Driveway	Picked Up/Disposed of Armadillo	Disposed
7/2/2020	Memorial Dr @ Shartle Circle	Dead Armadillo in Roadway	Picked Up/Disposed of Armadillo	Disposed
7/6/2020	Memorial Dr at Three Corners	Dead Armadillo in Roadway	Picked Up/Disposed of Armadillo	Disposed
7/7/2020	10819 Smithdale Rd.	Animal Trap Request	Delivered trap to resident	Relocated
7/9/2020	606 Hunters Way Ct.	Animal In Trap - Please Pick Up	Picked Up/Relocated Cat	Relocated
7/15/2020	606 Hunters Way Ct.	Animal In Trap - Please Pick Up	Picked Up/Relocated Cat	Relocated
7/15/2020	634 Saddlewood Ln.	Dead animal in roadway	Picked up/Disposed of Squirrel	Disposed
8/6/2020	725 W. Creekside Dr.	Animal Trap Request	Delivered trap to resident	Disposed
8/10/2020	10650 Memorial Dr.	Dead Armadillo in Roadway	Picked Up/Disposed of Armadillo	Relocated
8/10/2020	725 W. Creekside Dr.	Raccoon in Trap - Pick Up	Picked Up/Relocated Raccoon	Relocated
8/11/2020	757 W. Creekside	Stray Dog Found by Resident	Picked up Dog - Owner found	Returned Dog to Owner
8/20/2020	10819 Smithdale	Pick Up Empty Trap from Resident	Picked Up Trap	
9/9/2020	802 Flint River	Animal Trap Request	Delivered trap to resident	Relocated
9/14/2020	802 Flint River	Raccoon in Trap - Please pick up	Picked up/Relocate Raccoon	Relocated
9/14/2020	3 Saddlewood Estates	Opossum in Trash Can	Caught/Relocated Opossum	Relocated
9/15/2020	3 Saddlewood Estates	Opossum in Trap - Please pick up	Picked up/Relocated Opossum	Relocated
9/17/2020	Memorial at Thamer	Injured turtle in roadway	Picked up/Disposed of turtle	Disposed
9/17/2020	10220 Memorial Dr.	Dead animal in roadway	Picked up/Disposed of animal	Disposed
9/25/2020	525 Trails End	Animal Trap Request	Dropped trap with resident	Relocated
9/29/2020	525 Trails End	Animal In Trap - Please Pick Up	Picked up/Relocated Animal	Relocated
10/8/2020	606 Hunters Way	Animal Trap Request	Dropped trap with resident	Relocated
10/13/2020	704 Pifer Green	Feral Cat in Trap	Picked up - Relocated Cat	Relocated
10/14/2020	321 Pifer Road	Dead animal in roadway - Pick Up	Picked up-Disposed of Squirrel	Disposed
10/16/2020	Memorial Dr. @ Saddlewood	Dead animal in roadway - Pick Up	Picked up and disposed of Squirrel	Disposed
10/19/2020	Memorial Dr. @ Lindenwood	Dead Animal In roadway - Pick Up	Picked up and disposed of animal.	Disposed
11/5/2020	Memorial Dr @ Fleetway	Dead animal in roadway - Pick Up	Picked up and disposed of animal.	Disposed
11/6/2020	11007 Hunters Park Ln.	Animal Trap Request	Dropped trap with resident	
11/9/2020	315 Timberville	Animal Trap Request	Dropped trap with resident	
11/10/2020	629 Wellesley	Animal in Trap - Please Pick Up	Picked up/Relocated Opossum	Relocated
11/17/2020	3 Saddlewood Estates	Animal in Trash Can - Please Assist	Picked up/Relocated Opossum	Relocated
11/23/2020	10500 Beinhorn	Dead animal in roadway	Picked up/Disposed of animal	Disposed
11/23/2020	Shartle Circle @ Memorial	Dead animal in roadway	Picked up/Disposed of animal	Disposed
11/30/2020	826 Oak Valley Dr.	Animal Trap Request	Dropped trap with resident	

12/7/2020	760 Pifer Road	Dead Animal in Roadway	Picked up/Disposed of animal	Disposed
12/9/2020	11007 Hunters Park Dr.	Animal Trap Request	Delivered trap to resident	
12/11/2021	11007 Hunters Park Dr.	Animal In Trap - Please Pick Up	Picked up and Relocated Opossum	Relocated
12/16/2020	Memorial near Wickdale	Dead animal near sidewalk.	Picked up/Disposed of animal	Disposed
12/21/2020	3 Saddlewood Estates	Opossum in Trash Can	Removed Opossum from trash can.	Relocated
12/28/2020	Voos at Longshadow	Dead animal in roadway	Picked up/Disposed of animal	Disposed

# CITY OF HUNTERS CREEK VILLAGE ENGINEER'S REPORT

Prepared February 17, 2021 for the February 23, 2021 Agenda

## **A. Voss at Second Baptist**

1. Work is substantially complete.
2. We expect traffic to be open by end of week of the 22<sup>nd</sup>.

## **B. Beinhorn and Voss – Traffic Signal Reconstruction**

1. Minor corrections being made.
2. Surface repairs anticipated next week.
3. Will have a start up during the week of the 22<sup>nd</sup>. We will then run the new system for two weeks with signal heads bagged to monitor issues. If after the two weeks there are no issues, we will switch over to the new signals and then schedule to take down span poles and complete the project.
4. Contract amount is \$329,078.87. On Budget.

## **C. 2020 Street Maintenance – Memorial Drive**

1. Striping is only remaining activity.
2. Will have a closeout change order in March council meeting.

## **D. 10 Willowend Dr. Outfall Replacement**

1. There is an agenda item on this agenda for consideration of our engineering scope and fee amendment.
2. Good news is that we think we can rehabilitate most of the outfall pipe from the inside where the homeowner's landscape, driveway and fencing. The bad news is that we will need to get review and approval from flood control as well as the Corps of Engineers. We will also need to get districts permission to access Buffalo Bayou from HCFCD property.
3. The basic services are \$37,700 and additional services are \$26,900 for a total of \$65,900.
4. We do not have a construction estimate yet as we do not know how much will be internal repair vs. open cut. Cost will vary between \$150k and \$300k.

## **E. Ripple Creek Repairs**

1. First advertisement occurs today (17<sup>th</sup>). Bid opening to occur on March 12<sup>th</sup>.
2. Project estimate is \$175k
3. Will have a recommendation for award in March council meeting.

## **F. Voss Closure Feb 3<sup>rd</sup> – 5<sup>th</sup>**

1. On the weekend of the 1<sup>st</sup> of February Tom received calls from MVPD regarding a storm sewer manhole cover that came off two different times over the weekend.



2. Location was Voss inside northbound lane between Memorial and the bridge.
3. The ring which had been installed 31 years ago had warped and the manhole would overturn and fly off after a car would hit it just right.
4. On Tuesday we had negotiated an emergency repair and shut down the lane. I arrived Tuesday morning to find the cover laying against the curb of the esplanade.
5. We replaced the pavement approximately 12 ft x 12 ft as I can not explain how a cast iron ring would warp.



**CITY OF HUNTERS CREEK VILLAGE, TEXAS  
MINUTES OF THE REGULAR  
CITY COUNCIL MEETING  
January 26, 2021**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, January 26, 2021, at City Hall, #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person or by video or audio conference.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Ken Spalding Chip Cowell Jay Carlton
	City Attorney:	John Hightower
	City Administrator:	Tom Fullen
	Building Official:	James Stewart
	Police Chief:	Ray Schultz
	Assistant to City Secretary:	Jennifer Namie (by teleconference)
	City Engineer:	Steve Byington

***With a quorum of the Council Members present, Mayor Jim Pappas called the meeting to order at 6:00 p.m. followed by the pledge of allegiance led by Chief Schultz and a brief prayer by Mayor Pappas.***

**PUBLIC COMMENTS** *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

**REPORTS**

Treasurer: City Administrator Tom Fullen, presented the financial report and gave a brief summary.

Police Commission: Steve Reichel, Police Commissioner, presented the police department report.

Fire Commission: Councilman Jay Carlton presented the fire department report and reported on the progress and budget of the fire station remodel.

Building Official: James Stewart, City Building Official, gave a brief summary of the building report.

City Engineer: Steve Byington, City Engineer, reported on ongoing public work projects.

- A. Voss at Second Baptist  
Work began around January 11th by Angel Bros. Construction. It is anticipated that the project will be complete in less than three weeks.
- B. Beinhorn and Voss – Traffic Signal Reconstruction  
Project is approximately 85% complete. Project is on budget with the contract amount of \$329,078.87.
- C. 2020 Street Maintenance – Memorial Drive  
Construction is approximately 50% complete with contract amount of \$297,312.00. The Contractor is having quality control issues and is finding subgrade issues that are worse than anticipated. The estimated project completion date is February 5, 2021.
- D. 10 Willowend Dr. Outfall  
The outfall ranked 3rd on the list is failing and should be replaced this year. There is a sinkhole forming at the edge of a resident driveway about 75 feet off the road. Staff anticipates this to be similar or average to the previous outfalls in terms of effort and cost. There is some advantage because it is next door to HCFCD property for access. Staff will have scope and fee amendment at next council meeting.
- E. 2021 Street Maintenance  
There is \$800k in the street maintenance budget. Staff had programmed street maintenance, meaning not full reconstruction for neighborhood streets (not just Voss and Memorial) in the ten-year CIP. This year to date, there have been no maintenance projects.

Staff would like to implement the projects this year to include: panel replacement, spall repairs, joint seal, curb repair, etc.

Ripple Creek has been discussed for repair. There was a maintenance project performed approx. 2012-2013. It is ranked #3 on City's maintenance projects and #10 overall on the street assessment. Staff would like to take Ripple Creek and 4-5 other streets and utilize most of the street maintenance budget to bring those streets to a level of service that will extend their reconstruct life 5-10 years.

Staff will present scope, recommendations and budgetary figures at next council meeting.

### **CONSENT AGENDA**

1. Approval of the Minutes of the Regular Meeting on December 8, 2020.
2. Approval of the Minutes of the Special Meeting on December 21, 2020.
3. Approval of the Cash Disbursement Journal for December, 2020.

**A motion was made by Councilmember Spalding to approve the consent agenda. Councilmember Marks seconded the motion. The vote to approve was unanimous.**

## **REGULAR AGENDA**

1. Discussion and possible action to approve the purchase of a new phone system from Hooper Communications in the amount of \$12,594.00.

**A motion was made by Councilmember Spalding to approve the purchase of a new phone system from Hooper Communications in the amount of \$12,594.00. Councilmember Cowell seconded the motion. The vote to approve was unanimous.**

2. Discussion and possible action to designate a representative and alternate representative to the Houston-Galveston Area Council 2021 General Assembly.

**A motion was made by Councilmember Carlton to designate Councilmember Cowell as a representative and Councilmember Spalding as an alternate representative to the Houston-Galveston Area Council 2021 General Assembly. Councilmember Spalding seconded the motion. The vote to approve was unanimous.**

3. Discussion and possible action to adopt a resolution of the City of Hunters Creek Village, Texas, confirming that, during calendar year 2020, the City Council reviewed the City's Investment Policy and investment strategies; amending the City's Investment Policy; and making other provisions related to the subject.

**The City Administrator made a report to the City Council on the City's current policy and strategies and recommended that no changes be made. A motion was made by Councilmember Carlton to adopt a resolution of the City of Hunters Creek Village, Texas, confirming that, during calendar year 2020, the City Council reviewed the City's Investment Policy and investment strategies;; and making other provisions related to the subject. Councilmember Spalding seconded the motion. The vote to approve was unanimous.**

4. Discussion and possible action to consider an amendment to the Memorial Village Police Department's 2020 Budget to reflect intra-budget transfers made during the year.

**A motion was made by Councilmember Marks to approve an amendment to the Memorial Village Police Department's 2020 Budget reflect intra-budget transfers made during the year. Councilmember Spalding seconded the motion. The vote to approve was unanimous.**

5. Discussion and possible action to approve an increase to the mowing contract with Van Sant Landscape Management in the amount of \$4,200.00 to supplement TX Dot's mowing of the I-10 access road adjacent to Hunters Creek Village city limits.

**A motion was made by Councilmember Cowell to approve an increase to the mowing contract with Van Sant Landscape Management in the amount of**

**\$4,200.00 to supplement TX Dot's mowing of the I-10 access road adjacent to Hunters Creek Village city limits. Councilmember Carlton seconded the motion. The vote to approve was unanimous.**

6. Discussion and possible action to approve an Ordinance of the City of Hunters Creek Village, Texas, providing for the holding of a General Election on May 1, 2021, for the purpose of electing three (3) Council Members (Mayor, Position Nos. 4, and 5); and providing details relating to the holding of the election.

**A motion was made by Councilmember Spalding to approve an Ordinance of the City of Hunters Creek Village, Texas, providing for the holding of a General Election on May 1, 2021, for the purpose of electing three (3) Council Members (Mayor, Position Nos. 4, and 5); and providing details relating to the holding of the election. Councilmember Marks seconded the motion. The vote to approve was unanimous.**

7. Discussion and possible action regarding the City's 2021 Arbor Day program.

**A motion was made by Councilmember Spalding to continue with the Arbor Day program. Councilmember Carlton seconded the motion. The vote to approve was unanimous.**

8. Discussion and possible action to approve the purchase and planting of trees by Bill Bownds Nursery along the East and West side of Voss Road in the amount of \$11,910.00.

**A motion was made by Councilmember Spalding to approve the purchase of and planting of trees by Bill Bownds Nursery along the East and West side of Voss Road in the amount of \$11,910.00. Councilmember Cowell seconded the motion. The vote to approve was unanimous.**

9. Discussion and possible action to approve Amendment No. 65 to the engineering contract with Cobb Fendley in the amount of \$22,000.00 for Engineering Services associated with the pavement repairs to Ripple Creek Drive.

**A motion was made by Councilmember Marks to approve Amendment No. 65 to the engineering contract with Cobb Fendley, in the amount of \$22,000.00, for Engineering Services associated with the pavement repairs to Ripple Creek Drive. Councilmember Spalding seconded the motion. The vote to approve was unanimous.**

10. Discussion and possible action to approve a proposal from Hall Sprinkler Co. in the amount of \$10,860.00 for the installation of an irrigation system for the tree planting along the East and West sides of Voss Rd.

**A motion was made by Councilmember Carlton to approve a proposal from Hall Sprinkler Co. in the amount of \$10,860.00 for the installation of an**

**irrigation system for the tree planting along the East and West sides of Voss Rd. Councilmember Cowell seconded the motion. The vote to approve was unanimous.**

11. Discussion and possible action to approve a standard form agreement to be used by the City to govern the installation and maintenance of network nodes in public rights-of-way within the City “(Network Node Deployment Agreement”).

**A motion was made by Councilmember Spalding to approve a standard form agreement to be used by the City to govern the installation and maintenance of network nodes in public rights-of-way within the City “(Network Node Deployment Agreement”). Councilmember Cowell seconded the motion. The vote to approve was unanimous.**

12. Discussion and possible action to approve a Network Node Deployment Agreement (which includes a list of proposed node locations) with Verizon Wireless.

**No action was taken on this item.**

13. Discussion and possible action to approve a Network Node Deployment Agreement (which includes a list of proposed node locations) with ExteNet Systems.

**A motion was made by Councilmember Marks to approve a Network Node Deployment Agreement (which includes a list of proposed node locations) with ExteNet Systems with, locations as presented, with the exception of Node 201, located at 701 Hunters Grove Lane. Councilmember Spalding seconded the motion. The vote to approve was unanimous.**

#### **ADJOURNMENT**

**At 7:57 p.m. a motion was made by Councilmember Cowell to adjourn the meeting. Councilmember Spalding seconded the motion. The vote to approve the motion was unanimous.**

The meeting was adjourned at 7:57 p.m.

These minutes were approved on the \_\_\_\_ day of February, 2021.

\_\_\_\_\_  
Jim Pappas, Mayor

ATTEST:

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Tom Fullen, City Administrator  
Acting City Secretary

DRAFT



Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: AP POOLED-AP POOLED</b>						
0052	MEMORIAL VILLAGES POLICE DEPT - MAIN	01/04/2021	Regular	0.00	330,001.00	32437
0052	MEMORIAL VILLAGES POLICE DEPT - MAIN	01/04/2021	Regular	0.00	5,500.00	32438
0052	MEMORIAL VILLAGES POLICE DEPT - MAIN	01/04/2021	Regular	0.00	8,500.00	32439
0234	TEXAS COMMISSION ON ENVIRONMENTAL QUALI	01/04/2021	Regular	0.00	100.00	32440
000852	Texas Municipal Human Resources Association	01/04/2021	Regular	0.00	75.00	32441
0105	VILLAGE FIRE DEPARTMENT	01/04/2021	Regular	0.00	193,611.55	32442
0107	VILLAGES MUTUAL INSURANCE COOPERATIVE	01/04/2021	Regular	0.00	8,653.28	32443
000731	Al's Engine & Equipment	01/15/2021	Regular	0.00	195.55	32444
0005	AT&T (5414)	01/15/2021	Regular	0.00	378.01	32445
000815	BBG Consulting, Inc.	01/15/2021	Regular	0.00	3,440.00	32446
0669	C & D Janitor Service, Inc.	01/15/2021	Regular	0.00	795.86	32447
0045	CARMEN KNEZEAK	01/15/2021	Regular	0.00	1,645.00	32448
0171	CARY M MORAN	01/15/2021	Regular	0.00	80.00	32449
0228	CITY OF BUNKER HILL VILLAGE	01/15/2021	Regular	0.00	556.32	32450
0023	GORMAN UNIFORM SERVICE	01/15/2021	Regular	0.00	101.32	32451
000853	Government Finance Officers Association	01/15/2021	Regular	0.00	160.00	32452
000744	Gulf Coast Government Finance Officers Associati	01/15/2021	Regular	0.00	20.00	32453
0030	HARRIS COUNTY MAYORS' & COUNCILS' ASSOCIA	01/15/2021	Regular	0.00	40.00	32454
000812	Main Lane Industries, Ltd.	01/15/2021	Regular	0.00	88,883.64	32455
0052	MEMORIAL VILLAGES POLICE DEPT - MAIN	01/15/2021	Regular	0.00	29,051.82	32456
0065	OFFICE DEPOT CREDIT PLAN	01/15/2021	Regular	0.00	259.37	32457
0066	OLSON & OLSON LLP	01/15/2021	Regular	0.00	3,005.00	32458
0067	OMNIBASE SERVICES OF TEXAS	01/15/2021	Regular	0.00	90.00	32459
000726	Pitney Bowes (Purchase Power)	01/15/2021	Regular	0.00	520.99	32460
0434	SHERRY L. LOTT	01/15/2021	Regular	0.00	200.00	32461
0086	SIGN AND SUPPLY LP	01/15/2021	Regular	0.00	174.96	32462
0091	STATE COMPTRROLLER	01/15/2021	Regular	0.00	2,782.25	32463
0101	TEXAS MUNICIPAL LEAGUE	01/15/2021	Regular	0.00	252.00	32464
0624	TRANTEX	01/15/2021	Regular	0.00	737.00	32465
000789	Van Sant Landscape Management	01/15/2021	Regular	0.00	3,178.00	32466
0362	VERIZON WIRELESS	01/15/2021	Regular	0.00	119.54	32467
0105	VILLAGE FIRE DEPARTMENT	01/15/2021	Regular	0.00	49,171.73	32468
0108	WILSON FIRE EQUIPMENT & SERVICE CO INC	01/15/2021	Regular	0.00	255.00	32469
0530	xlrINT LLC	01/15/2021	Regular	0.00	442.50	32470
0255	ZERO WASTE USA	01/15/2021	Regular	0.00	2,439.10	32471
0638-JS	Payment Remittance Center	01/07/2021	Bank Draft	0.00	471.91	DFT0000272
0638-JS	Payment Remittance Center	01/07/2021	Bank Draft	0.00	-471.91	DFT0000272
0517-TF	PAYMENT REMITTANCE CENTER	01/07/2021	Bank Draft	0.00	-2,071.39	DFT0000273
0517-TF	PAYMENT REMITTANCE CENTER	01/07/2021	Bank Draft	0.00	2,071.39	DFT0000273
0127-EA	PAYMENT REMITTANCE CENTER	01/07/2021	Bank Draft	0.00	1,155.87	DFT0000274
0127-EA	PAYMENT REMITTANCE CENTER	01/07/2021	Bank Draft	0.00	-1,155.87	DFT0000274
0517-TF	PAYMENT REMITTANCE CENTER	01/06/2021	Bank Draft	0.00	843.70	DFT0000277



Check Report

Date Range: 01/01/2021 - 01/31/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
0517-TF	PAYMENT REMITTANCE CENTER	01/27/2021	Bank Draft	0.00	1,372.64	DFT0000284

Bank Code AP POOLED Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	39	35	0.00	735,415.79
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	5	8	0.00	2,216.34
EFT's	0	0	0.00	0.00
	<b>44</b>	<b>43</b>	<b>0.00</b>	<b>737,632.13</b>

### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	39	35	0.00	735,415.79
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	5	8	0.00	2,216.34
EFT's	0	0	0.00	0.00
	<b>44</b>	<b>43</b>	<b>0.00</b>	<b>737,632.13</b>

### Fund Summary

Fund	Name	Period	Amount
999	POOL	1/2021	737,632.13
			<b>737,632.13</b>



**CITY OF HUNTERS CREEK VILLAGE  
AGENDA DISCUSSION FORM**

**AGENDA DATE:** February 23, 2021  
**AGENDA SUBJECT:** Discussion and possible action to approve Amendment No. 66 to the engineering contract with Cobb Fendley in the amount of \$63,900.00 for Engineering Services associated with the 10 Willowend Outfall Replacement Project

**EXHIBITS:** Amendment No. 66

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**CITY OF HUNTERS CREEK VILLAGE  
STANDARD AMENDMENT TO  
CONSULTANT SERVICES AGREEMENT**

**AMENDMENT NO. 66**

This Amendment (hereinafter "Amendment") is made between the City of Hunters Creek Village, Texas (hereinafter "City"), and Cobb, Fendley & Associates, Inc. (hereinafter "Consultant") to amend that consultant services (the "Contract") between the City and Consultant for services associated with the City Engineer Contract.

1. Amended Terms. The City and Consultant hereby agree that the Contract is amended as follows:

A. Add new task order for the **Engineering Services associated with the 10 Willowend Drive Outfall Replacement** in the amount of **\$63,900.**

B. See Attached Exhibit A for Scope of Services for this project.

2. Contract to Remain in Force. Other than the provisions of the Contract expressly amended herein, the Contract shall remain in full force, and its enforceability shall be unaffected by this Amendment.

EXECUTED and EFFECTIVE as of the \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

CITY OF HUNTERS CREEK VILLAGE

Signature: \_\_\_\_\_

Name/Title: Honorable Jim Pappas/ Mayor

CONSULTANT

Signature: 

Name/Title: Charles M. Eastland, PE / Regional Manager

**“EXHIBIT A”  
10 WILLOWEND DRIVE OUTFALL REPLACEMENT  
SCOPE OF SERVICES**

The City of Hunters Creek Village (“the City”) intends to replace and/or rehabilitate an outfall within the City, located near 10 Willowend Drive. The outfall (HCV Outfall #28) discharges to Buffalo Bayou(W100-00-00) in an easement between 10 and 14 Willowend Drive. Through previous video inspection and recent field inspection, the outfall pipe at this location is showing signs of advanced deterioration and the bank stabilization at the outfall end, has been damaged from flood events over the years. The intent of the reconstruction will be to rebuild and/or rehabilitate the outfall utilizing the most effective method to minimize surface disruption and provide erosion protection meeting modern standards. HCFCD approval will be required and USACE permitting may be required.

The Scope of Services, as far as practical, describes and identifies those services required to provide topographical survey, permitting, civil design, and construction phase services in support of the project effort. Cobb, Fendley & Associates, Inc. (CobbFendley) shall provide those services necessary to complete the project as described herein.

The identified **Basic Services** shall include:

**GENERAL**

CobbFendley shall subcontract any other services not specifically offered by CobbFendley to perform the tasks described in this scope of service.

**I. DESIGN PHASE**

1. Perform topographical survey of the affected site, consisting of the rights-of-way, easement and topography for the outfall, in accordance with the requirements of the Texas Society of Professional Surveyors to locate existing utilities, appurtenances and to determine the existing elevations of the eroded areas and the existing ground elevations within the site. Vertical control will be in accordance with City Standards.
2. Determine the applicability of USACE 404 permit and submit notification if necessary to perform the work. **In the event a wetland determination is required, CobbFendley will subcontract those services to obtain approval from USACE.** Budgetary amount is located in the Additional Services section of this Scope of Work.
3. Evaluate outfall replacement and/or rehabilitation methods including trenchless options to determine the least disruptive method along with the most financially feasible while working near residences.
4. Prepare 22x34 drawings for the project showing location of project elements; and prepare contract bidding and construction documents consisting of technical specifications and contract documents outlining the construction contract requirements.
5. Coordinate project plans with utility owners.

6. Prepare details needed for the installation of the outfall, revetment and appurtenances.
7. Develop construction phase storm water management plans.
8. Submit to HCFCD for approval
9. CobbFendley will conduct a Pre-Bid Meeting for prospective contractors upon advertisement of the project.

## II. CONSTRUCTION PHASE

1. CobbFendley will conduct a Pre-Construction meeting with contractor and stakeholders, and prepare and distribute meeting notes.
2. CobbFendley shall visit the construction site periodically to ensure that the project is proceeding in accordance with the schedule, plans and specifications.
3. CobbFendley shall provide technical interpretation of the plans and specifications to the construction contractor.
4. CobbFendley shall review and approve submittals/shop drawings from the contractor. CobbFendley shall maintain a log of submittals/shop drawings. CobbFendley shall monitor the contractor's actual submittals against the schedule to confirm overall compliance.
5. CobbFendley shall maintain a noncompliance log throughout the course of the project. The log shall include details of noncompliance, date activity occurred, and date correction of item occurred.
6. CobbFendley shall evaluate requests for change orders in a timely manner and maintain a change order log. CobbFendley shall negotiate with the contractor and prepare the change order. CobbFendley shall provide a recommendation on approval/disapproval to the City Council.
7. CobbFendley shall review and provide a recommendation on approval/disapproval of monthly invoices submitted by the construction contractor. CobbFendley shall verify the accuracy of all quantities. CobbFendley shall submit the monthly invoices and recommendation to the City in a timely manner.
8. CobbFendley shall review all laboratory reports pertaining to the project to ensure the passing results. CobbFendley shall coordinate direction for any further testing or corrective action required by the contractor. CobbFendley shall maintain a copy of the lab results.
9. CobbFendley shall provide part-time inspection services throughout construction activities on the project.
10. CobbFendley shall contract with a materials testing firm for materials testing of specified products throughout the project in accordance with the project specifications.

## **ADDITIONAL SERVICES**

1. Wetland determination of site, coordinate with USACE, and submit pre-construction notification. CobbFendley will subcontract those services and submit proposal for approval.

2. Closed Circuit Television Inspection (CCTV) for the outfall.
3. Construction staking and resetting of property corners.

### **EXCLUSIONS FROM THE SCOPE OF SERVICES**

The services described above are the identified **Basic Services** for this assignment. Other items that may arise during the course of the project that the City may wish to add to the scope of services shall be deemed as **ADDITIONAL SERVICES**. CobbFendley shall undertake such additional services as assigned by the City upon written direction from the City. Examples of such items are as follows:

1. Reproduction of drawings, descriptions or specifications other than for CobbFendley's use in developing the project.
2. Public meetings will be billed under the general services of the City Engineering contract.
3. Any other services not specifically included within the description of the Basic Services or Other Services as described above.

**EXHIBIT B**  
**10 WILLOWEND DRIVE OUTFALL REPLACEMENT**  
**COMPENSATION**

**BASIC SERVICES**

The Compensation to be paid to CobbFendley for providing the BASIC SERVICES rendered under this agreement shall be based on Lump sum fees for overall phases of the work as shown below. The fees shown by task are for information only and will not be reflected on the invoices. Reimbursable items and subconsultant invoices will be subject to a 10% administration charge.

**I. DESIGN PHASE**

1.	Topographical Survey and Control.....	<u>\$7,800</u>
2.	Construction Design Drawings and Project Manual .....	<u>\$22,400</u>
3.	HCFCF Submittal and Coordination .....	<u>\$7,500</u>
<b>TOTAL DESIGN PHASE BASIC SERVICE LUMP SUM FEE .....</b>		<b><u>\$37,700</u></b>

**Reimbursable Expenses / Additional Services**

1.	Reproduction, mileage, delivery charges, etc. ....	<u>\$500</u>
2.	Construction Materials Testing.....	<u>\$1,500</u>
3.	Construction Phase Services	
1.	Construction Administration (Lump Sum) .....	<u>\$3,800</u>
2.	Field Observation (Hourly basis as needed) .....	<u>\$6,400</u>
4.	Wetland Determination and USACE Nationwide Permit.....	<u>\$7,000</u>
5.	Closed Circuit Television Inspection (CCTV) of Outfall .....	<u>\$3,000</u>
6.	Survey – Construction Staking and Reset Property Corners.....	<u>\$4,000</u>

TOTAL BASIC SERVICES FEE INCLUDING ADDITIONAL SERVICES AND REIMBURSABLE BUDGET

<b>Basic Service Fee Items, Total .....</b>	<b><u>\$37,700</u></b>
<b><u>Reimbursable Items Including Subconsultants .....</u></b>	<b><u>\$26,200</u></b>
<b>Total Project Budget .....</b>	<b><u>\$63,900</u></b>





**CITY OF HUNTERS CREEK VILLAGE  
AGENDA DISCUSSION FORM**

**AGENDA DATE:** February 23, 2021  
**AGENDA SUBJECT:** 10802 Hunters Forest Dr. Additional Building Permit Extension  
**PROCEEDING:** Motion  
**EXHIBITS:** Building Permit Extension Request

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Activity Since Last Extension of Building Permit

August 25, 2020 – 1 Month Extension Approved by City Council

August 31, 2020 – Permit Extension Paid for and Issued – Expires September 30, 2020

September 22, 2020 – 5 Month Extension Approved by City Council

October 19, 2021 – Permit Extension Paid for and Issued – Expires February 23, 2021

All Sub-contractors renewed their permits following extension.

Sub-contractor cover inspections passed prior to Framing Inspection

October 21, 2020 – Framing Inspection - Corrections needed with Engineers Revisions

December 15, 2020 – Framing Inspection Passed

January 11, 2021 – Insulation Inspection Passed

Other work Completed – Roof Tile Installation Completed, Driveway Replacement Completed, Sheetrock Installation Continuing

February 10, 2021 – Request from Titan Himes to appear before City Council to request additional Permit extension.

February 10, 2021

Hunters Creek City Council

To Whom It May Concern:

We are requesting the renewal of our building permits for the property address at 10802 Hunters Forest Drive. We have made significant improvements to both the site and the interior. We have improved the streetscape by installing a paved driveway, grading and landscaping. We have improved the interior of the home by installing insulation and sheetrock. We are at a position where the end of construction is in sight and we can complete the home through final inspections and occupancy. Our next steps are to finish improvements in the interior (cabinets, flooring, tile). It is understood that this process has not been as smooth and expedient as initially planned, but we have made significant progress in the past few months and are near project completion. We look forward to bringing this beautiful home back to the community.

I would like to formally request a hearing at City Council, with the goal of having our building permits extended.

Respectfully,

Anna Badger  
Project Manager



**CITY OF HUNTERS CREEK VILLAGE  
AGENDA DISCUSSION FORM**

**AGENDA DATE:** February 23, 2021  
**AGENDA SUBJECT:** Discussion and possible action to adopt an ordinance of the City Council of the City of Hunters Creek Village, Texas, declaring that the unopposed candidates for Mayor and Councilmember Positions nos. 4, and 5 are duly elected; cancelling the May 1, 2021, General Municipal Election; and containing other provisions relating to the subject.  
**EXHIBITS:** Ordinance 2021-913

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ORDINANCE NO. 2021-913

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS, DECLARING THAT THE UNOPPOSED CANDIDATES FOR MAYOR AND COUNCILMEMBER POSITIONS NOS. 4, AND 5 ARE DULY ELECTED; CANCELLING THE MAY 1, 2021, GENERAL MUNICIPAL ELECTION; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT.

\* \* \* \* \*

WHEREAS, on January 26, 2021, the City Council of the City of Hunters Creek Village, Texas, adopted Ordinance No. 912 ordering that a General Municipal Election be held on May 1, 2021, for the purpose of filling the following positions:

Mayor

Councilmember, Position No. 4

Councilmember, Position No. 5

WHEREAS, the deadlines for filing applications for a place on the ballot, or for a place on the list of write-in candidates, for the positions for which the general election was to be held have all expired; and

WHEREAS, the City Secretary has certified to the City Council, in writing, that: a) Jim Pappas is unopposed for election to the office of Mayor; b) Chip Cowell is unopposed for election to Councilmember, Position No. 4; and c) Jay Carlton, is unopposed for election to Councilmember, Position No. 5. Now therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS:

Section 1. The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. The following unopposed candidates are hereby declared elected to the offices specified below, and shall be issued certificates of election:

Jim Pappas, Mayor;

Chip Cowell, Councilmember Position No. 4; and

Jay Carlton, Councilmember, Position No. 5.

Section 3. The General Municipal Election scheduled for the 1st day of May, 2021, is hereby cancelled.

Section 4. The City Secretary is ordered to issue Certificates of Election to the unopposed candidates immediately after the date the canvass of the canceled election would have taken place.

Section 5. The City Secretary is hereby directed to cause a copy of this Ordinance to be posted on Election Day at the polling place that would have been used for the election.

Section 6. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Hunters Creek Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there by one or more parts.

PASSED, APPROVED, AND ADOPTED this \_\_\_ day of February, 2021.

\_\_\_\_\_  
Jim Pappas, Mayor

ATTEST:

\_\_\_\_\_  
Tom Fullen, City Administrator  
Acting City Secretary



**CITY OF HUNTERS CREEK VILLAGE  
AGENDA DISCUSSION FORM**

**AGENDA DATE:** February 23, 2021  
**AGENDA SUBJECT:** 2020 Budget Amendment #2  
**PROCEEDING:** Motion  
**EXHIBITS:** Ordinance and Amendment

---

**ORDINANCE NO. 2021-914**

**AN ORDINANCE OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS, ADOPTING AMENDMENT NO. 2 TO THE ORIGINAL BUDGET OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS, FOR THE YEAR 2020; PROVIDING DETAILED LINE ITEM INCREASES OR DECREASES; PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT.**

\* \* \* \* \*

WHEREAS, the City of Hunters Creek Village Budget for the Year 2020 was adopted within the time and in the manner required by State law; and

WHEREAS, the City Council finds and determines that changes in said budget are necessary; and

WHEREAS, the City Council finds and determines that the proposed changes in the budget are for municipal purposes, and that the amendment of the budget constitutes an emergency and a matter of public necessity requiring adoption of the amendment to the budget at this time; now therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS:

Section 1. The facts and matters set forth in the preamble of this Ordinance are found to be true and correct.

Section 2. The City of Hunters Creek Village Budget for the Year 2020 is hereby amended by the adoption of “Amendment No. 2 to the Original Budget of the City of Hunters Creek Village, Texas, for the Year 2020,” a copy of which is attached hereto. The “Amendment No. 2 to the Original Budget of the City of Hunters Creek Village, Texas, for the Year 2020” shall be attached to and made a part of the Original Budget by the City Secretary and filed as required by State law.

Section 3. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Hunters Creek Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of February, 2021.

\_\_\_\_\_  
Jim Pappas, Mayor

ATTEST:

\_\_\_\_\_  
Tom Fullen, City Administrator  
Acting City Secretary





# City of Hunters Creek Village

## Second Amended Budget for Fiscal Year 2020

		Original Total Budget	Amendment #2		Amended Total Budget	Fiscal Activity
<b>Fund: 100 - GENERAL GOVERNMENT (01)</b>						
<b>Revenue</b>						
<a href="#">100-00-41000</a>	CURRENT AD VALOREM TAXES	5791835			5791835	5718414.2
<a href="#">100-00-41005</a>	PREVIOUS AD VALOREM TAXES	15000			15000	2486.52
<a href="#">100-00-41010</a>	FRANCHISE TAXES	350000			350000	392666.9
<a href="#">100-00-41015</a>	SALES TAXES	450000			450000	532098.61
<a href="#">100-00-41020</a>	MIXED DRINK TAX	20000			20000	19527.93
<a href="#">100-00-41040</a>	PENALTIES/INTEREST	15000			15000	19270.55
<a href="#">100-00-42035</a>	BUILDING PERMITS	225000			225000	410426.39
<a href="#">100-00-42044</a>	CREDIT CARD PROCESSING FEE	2400			2400	2205.78
<a href="#">100-00-43057</a>	CHILD SAFETY FEES	5400			5400	4913.79
<a href="#">100-00-43070</a>	METRO RECEIPTS	225000			225000	266049.33
<a href="#">100-00-44025</a>	TRAFFIC FINES	175000			175000	100218.13
<a href="#">100-00-44027</a>	COURT TECHNOLOGY FUND	3500			3500	1436.8
<a href="#">100-00-44028</a>	COURT SECURITY FUND	2500			2500	1289.39
<a href="#">100-00-46030</a>	INTEREST INCOME	100000			100000	38959.07
<a href="#">100-00-48040</a>	BURGLAR ALARM PERMITS	0			0	18346.28
<a href="#">100-00-48045</a>	SUBD ST. LIGHTS	31000			31000	35478.23
<a href="#">100-00-48055</a>	OTHER INCOME	15000			15000	17112.1
<a href="#">100-00-48060</a>	SCAP PROGRAM - COVID 19 REIMBURSEMENT INCOME	0			0	104996.26
	<b>Revenue Total:</b>	<b>7426635</b>			<b>7426635</b>	<b>7685896.26</b>
<b>Expense</b>						
<a href="#">100-01-71000</a>	SALARIES & WAGES	598250	5705.34	(1	603955.34	603955.34
<a href="#">100-01-71001</a>	LONGEVITY	5376			5376	4794
<a href="#">100-01-71025</a>	TMRS	104754	3474.16	(1	108228.16	108228.16
<a href="#">100-01-71030</a>	PAYROLL TAXES	47704			47704	46223
<a href="#">100-01-71105</a>	INSURANCE BENEFITS	119692	-9179.5	(1	110512.5	101718.32
<a href="#">100-01-71107</a>	HRA	4000			4000	1000
<a href="#">100-01-71108</a>	SCAP PROGRAM- COVID 19 RELATED PAYROLL EXPENSE	0			0	3193.27
<a href="#">100-01-72045</a>	NOTICES & MAILING	15000			15000	2665.45
<a href="#">100-01-72055</a>	OFFICE SUPPLIES & PRINTING	8500			8500	6359.01
<a href="#">100-01-72060</a>	TELEPHONE	16500			16500	14929.99
<a href="#">100-01-72061</a>	TRAVEL & TRAINING	10000			10000	4214.37
<a href="#">100-01-72062</a>	TUITION REIMBURSEMENT	5000			5000	0
<a href="#">100-01-72063</a>	CERTIFICATION/LICENSE/EDUCATION	10200			10200	6300
<a href="#">100-01-72065</a>	MACHINE RENTAL MAINTENANCE	1800			1800	738.63
<a href="#">100-01-72090</a>	MEMBERSHIPS & SUBSCRIPTIONS	3500	381.73	(2	3881.73	3881.73
<a href="#">100-01-72108</a>	GEN LIABILITY/PROP/WC INS	19500	-381.73	(2	19118.27	15939.26
<a href="#">100-01-72109</a>	SURETY BONDS	250			250	0
<a href="#">100-01-72110</a>	ELECTIONS	3500			3500	0
<a href="#">100-01-72111</a>	RECORDS MANAGEMENT	500			500	0
<a href="#">100-01-72112</a>	CODIFICATIONS	2500			2500	2451
<a href="#">100-01-75040</a>	OFFICE EQUIPMENT	5000			5000	-9.56
<a href="#">100-01-76010</a>	COMPUTER SOFTWARE SERVICES	12500	649.32	(3	13149.32	13149.32
<a href="#">100-01-78056</a>	BANK FEES	1200	511.48	(3	1711.48	1711.48
<a href="#">100-01-78115</a>	PUBLIC RELATIONS	23000			23000	21098.67
<a href="#">100-01-78120</a>	SCAP PROGRAM-COVID 19 RELATED EXPENSES	0			0	23579.44
<a href="#">100-02-72042</a>	CONSULTING SERVICES	25000			25000	17436.22
<a href="#">100-02-72085</a>	TAX COLLECTOR/ASSESSOR	45000	6141	(3	51141	51141
<a href="#">100-02-72120</a>	AUDITOR	15000	1230	(3	16230	16230
<a href="#">100-02-72300</a>	LITIGATION	25000			25000	0
<a href="#">100-02-72310</a>	CITY ATTORNEY	75000	-8531.8	(3	66468.2	40404.5

		Original Total Budget			Amended Total Budget	Fiscal Activity
<a href="#">100-02-72502</a>	CITY ENGINEER	75000			75000	45429.89
<a href="#">100-02-78504</a>	TCEQ PHIII STORMWATER PERMIT	7500			7500	2414.51
<a href="#">100-03-72001</a>	VILLAGE FIRE DEPARTMENT	1785667			1785667	1785667.07
<a href="#">100-03-72005</a>	MEMORIAL VILLAGES POLICE DEPT.	1949987			1949987	1865396
<a href="#">100-04-72015</a>	GARBAGE SERVICE	635000			635000	500738.52
<a href="#">100-04-72021</a>	STREET LIGHTS-CITY	60000			60000	51444.12
<a href="#">100-04-72057</a>	OFFICE SUPP/PRINTING - PW	2000			2000	1782.5
<a href="#">100-04-72062</a>	TRAVEL/TRAINING - PW	8500			8500	1067.05
<a href="#">100-04-72070</a>	MOSQUITO FOGGING CONTRACT	12500			12500	8925
<a href="#">100-04-72091</a>	MEMBERSHIPS/SUBS PW	1000			1000	125
<a href="#">100-04-72205</a>	UNIFORMS-PW	3500			3500	2715.88
<a href="#">100-04-72500</a>	PW-BUILDING INSPECTIONS	60000			60000	51360
<a href="#">100-04-72520</a>	TRUCK MAINTENANCE	15000			15000	7641.93
<a href="#">100-04-72530</a>	TRAFFIC LIGHT MAINTENANCE	3500			3500	1832.5
<a href="#">100-04-72540</a>	MOWING CONTRACT	50000	7971 (4)		57971	57971
<a href="#">100-04-72541</a>	CONTRACT LABOR	35000	-15124.02 (4)		19875.98	5550
<a href="#">100-04-72560</a>	LANDSCAPING	30000			30000	23966.18
<a href="#">100-04-75510</a>	RENTAL/PURCHASE EQUIPMENT	15000			15000	2697.84
<a href="#">100-04-75550</a>	TRAFFIC SIGNS	3000			3000	2948.56
<a href="#">100-04-76500</a>	STREET & DRAINAGE MAINTENANCE	100000	6602.7 (4)		106602.7	106602.7
<a href="#">100-04-78050</a>	BUILDING MAINTENANCE	30000			30000	12899.31
<a href="#">100-04-78051</a>	JANITORIAL SERVICE BLDG MAINTENANCE	9000	550.32 (4)		9550.32	9550.32
<a href="#">100-04-78063</a>	STORM DISASTER FUND	300000			300000	0
<a href="#">100-04-78540</a>	URBAN FORESTER	15000			15000	6230
<a href="#">100-04-78544</a>	CREDIT CARD PROCESSING FEES	3000			3000	2988.51
<a href="#">100-05-73000</a>	JUDGES & PROSECUTORS	45000			45000	10804.75
<a href="#">100-05-73020</a>	JURY DUTY FEES	300	-46 (5)		254	0
<a href="#">100-05-73025</a>	WARRANTS ISSUED	500	46 (5)		546	546
<a href="#">100-05-73030</a>	COURT SUPPLIES & PRINTING	2500			2500	1047.35
<a href="#">100-05-73031</a>	COURT TECHNOLOGY	1500			1500	539
<a href="#">100-05-73032</a>	COURT SECURITY	1800			1800	1019.55
<a href="#">100-05-73034</a>	COURT MEMBERSHIPS & SUBSCRIPTIONS	500			500	55
<a href="#">100-05-73035</a>	COURT-TRAVEL & TRAINING	1500			1500	310
<a href="#">100-05-73044</a>	CREDIT CARD FEES	3000			3000	1383.19
<a href="#">100-05-73045</a>	COURT TAX PD TO STATE	70000			70000	24211.89
<a href="#">100-06-75041</a>	COMPUTER EQUIP. & SOFTWARE	9000			9000	5835.41
<a href="#">100-06-78064</a>	CAPITAL RESERVE	200000			200000	0
	<b>Expense Total:</b>	<b>6747980</b>			<b>6747980</b>	<b>5715029.13</b>
	<b>Fund: 100 - GENERAL GOVERNMENT (01) Surplus (Deficit):</b>	<b>678655</b>			<b>678655</b>	<b>1970867.13</b>
<b>Fund: 200 - CAPITAL IMPROVEMENTS (02)</b>						
	<b>Expense</b>					
<a href="#">200-01-75038</a>	STREET AND MAINTANANCE - RECURRING	500000			500000	174483.36
<a href="#">200-01-75042</a>	CIP ENG. & DESIGN	100000			100000	52211.9
<a href="#">200-01-75050</a>	REFORESTATION	20000			20000	4945
<a href="#">200-01-75051</a>	I-10 NOISE ABATEMENT	46800			46800	46800
<a href="#">200-01-75053</a>	OUTFALL REPAIRS	350000			350000	259605.43
<a href="#">200-01-75056</a>	TRAFFIC LIGHT MAST ARMS	275000			410000	129385.43
<a href="#">200-01-75059</a>	CCTV	0			0	22032.64
<a href="#">200-01-75060</a>	SIDEWALK REPLACEMENT	50000			50000	15025
<a href="#">200-01-75064</a>	STREET REPLACEMENT-BEINHORN WEST OF VOSS	2000000			2000000	33500
	<b>Expense Total:</b>	<b>3341800</b>			<b>3476800</b>	<b>737988.76</b>
	<b>Fund: 200 - CAPITAL IMPROVEMENTS (02) Total:</b>	<b>3341800</b>			<b>3476800</b>	<b>737988.76</b>
	<b>Report Surplus (Deficit):</b>	<b>-2663145</b>			<b>-2798145</b>	<b>1232878.37</b>

## Group Summary

Account Type	Original Total Budget	Amended Total Budget	Fiscal Activity
<b>Fund: 100 - GENERAL GOVERNMENT (01)</b>			
Revenue	7426635	7426635	7685896.26
Expense	6747980	6747980	5715029.13
<b>Fund: 100 - GENERAL GOVERNMENT (01) Surplus (Deficit):</b>	<b>678655</b>	<b>678655</b>	<b>1970867.13</b>
<b>Fund: 200 - CAPITAL IMPROVEMENTS (02)</b>			
Expense	3341800	3476800	737988.76
<b>Fund: 200 - CAPITAL IMPROVEMENTS (02) Total:</b>	<b>3341800</b>	<b>3476800</b>	<b>737988.76</b>
<b>Report Surplus (Deficit):</b>	<b>-2663145</b>	<b>-2798145</b>	<b>1232878.37</b>

## Fund Summary

<b>Fund</b>	<b>Original Total Budget</b>	<b>Amended Total Budget</b>	<b>Fiscal Activity</b>
100 - GENERAL GOVERNMENT (C	678655	678655	1970867.13
200 - CAPITAL IMPROVEMENTS I	-3341800	-3476800	-737988.76
<b>Report Surplus (Deficit):</b>	<b>-2663145</b>	<b>-2798145</b>	<b>1232878.37</b>

AMENDMENT NO. 2 TO THE ORIGINAL BUDGET  
OF THE CITY OF HUNTERS CREEK VILLAGE, TEXAS  
FOR THE YEAR 2020

- 1) A change to the line item titled "Salaries and Wages"  
(Account #71000) to reflect an increase in the amount of \$5705.34.

A change to the line item titled "TMRS"  
(Account #71025) to reflect an increase in the amount of \$3474.16

A change to the line item titled "Insurance Benefits"  
(Account #71105) to reflect a decrease in the amount of \$9179.50

- 2) A change to the line item titled "Memberships and Subscriptions"  
(Account #72090) to reflect an increase in the amount of \$381.73

A change to the line item titled "Gen Liability/Prop/WC Ins"  
(Account #72108) to reflect a decrease in the amount of \$381.73

- 3) A change to the line item titled "Computer Software Services"  
(Account #76010) to reflect an increase in the amount of \$649.32

A change to the line item titled "Bank Fees"  
(Account #78056) to reflect an increase in the amount of \$511.48

A change to the line item titled "Tax Collector/Assessor"  
(Account #72085) to reflect an increase in the amount of \$6141.00

A change to the line item titled "Auditor"  
(Account #72120) to reflect an increase in the amount of \$1230.00

A change to the line item titled "City Attorney"  
(Account #72310) to reflect a decrease in the amount of \$8531.80

- 4) A change to the line item titled "Mowing Contract"  
(Account #72540) to reflect an increase in the amount of \$7971.00
- A change to the line item titled "Street and Drainage"  
(Account #76500) to reflect an increase in the amount of \$6602.70
- A change to the line item titled "Janitorial Service Bldg. Maintenance"  
(Account #78051) to reflect an increase in the amount of \$550.32
- A change to the line item titled "Contract Labor"  
(Account #72541) to reflect a decrease in the amount of \$15124.02
- 5) A change to the line item titled "Warrants Issued"  
(Account #73025) to reflect an increase in the amount of \$46.00
- A change to the line item titled "Jury Duty Fees"  
(Account #73020) to reflect a decrease in the amount of \$46.00



**CITY OF HUNTERS CREEK VILLAGE  
AGENDA DISCUSSION FORM**

**AGENDA DATE:** January 26, 2021  
**AGENDA SUBJECT:** Discussion and possible action to approve a Network Node Deployment Agreement (which includes a list of proposed node locations) with Verizon Wireless.  
**EXHIBITS:** To be provided at meeting

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