

MAYOR
Jim Pappas

CITY OF HUNTERS CREEK VILLAGE

CITY COUNCIL
Stuart Marks
Fidel Sapien
Ken Spalding
Chip Cowell
Jay Carlton



CITY ADMINISTRATOR
Tom Fullen, MPA, CPM

PLANNING AND ZONING COMMISSION MEETING AGENDA

Notice is hereby given of regular meeting of the Planning and Zoning Commission of Hunters Creek Village, Texas, to be held on **Monday, April 5, 2021 at 6:00 p.m.** in the City Hall at #1 Hunters Creek Place, for the purpose of considering the following agenda items. Members of the public may attend the meeting in person or remotely by video or audio conference. The information for attending by video or audio conference is as follows:

VIDEO

1) Enter the following web address:

<https://zoom.us/j/96312148284?pwd=S2tWSE1rNVJQa1BE1M5S0YxTlVldz09>

2) Enter the following Access Code or Meeting Number: **963 1214 8284**

3) Enter the following Attendee ID or Numeric Meeting Password **377361**.

AUDIO

1) Call the following toll-free number **+1 346 248 7799 US (Houston)**

2) Enter the following Access Code or Meeting Number: **963 1214 8284**.

3) Enter the following Attendee ID or Numeric Meeting Password **377361**.

Anyone wishing to address the planning and zoning commission during the meeting must notify the City Administrator, Tom Fullen, before the meeting begins by: 1) emailing him at tfullen@cityofhunterscreek.com or 2) calling him at **713-465-2150**.

CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE PLANNING & ZONING COMMISSION
August 3, 2020

The Planning and Zoning Commission of the City of Hunters Creek Village, Texas, convened a regular meeting on August 3, 2020 at 6:00 p.m. in the City Hall at #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person or by video or audio conference.

The meeting was called to order at 6:00 p.m. by Chairman Bill Dalton (teleconference). In attendance were Commissioners John Abercrombie, Charles Martin and Brent Fredricks (teleconference). Also, in attendance were: John Hightower, City Attorney; Tom Fullen, City Administrator; James Stewart, City Building Official; and Crystal R. Dozier, City Secretary (teleconference).

1. Discussion and possible action to consider approval of the minutes of the November 4, 2019 meeting.

A motion was made by Commissioner Abercrombie to approve the minutes of the November 4, 2019 meeting and Commissioner Fredricks seconded the motion. The vote to approve the motion was unanimous.

2. Presentation and discussion of the application filed by Steven Boutros for the approval of a preliminary and final replat.
 - a. Public Hearing for the purpose of receiving testimony for and against the approval of the preliminary replat.

The public hearing was called to order at 6:02 pm by Chairman Dalton for the purpose of receiving testimony for and against the approval of the preliminary replat. No one spoke during the public hearing. The public hearing was closed at 6:03 pm.

- b. Discussion and possible action to consider approval of the preliminary replat.

A motion was made by Commissioner Fredricks to approve the preliminary replat of a lot located at 10701 Beinhorn Road (Lot 1, Block 1, of Ryan Place Subdivision) to modify building lines and change the established front yard for the lot from Beinhorn Road to Saddlewood Lane. Commissioner Adams seconded the motion. The vote to approve the motion was unanimous.

- c. Discussion and possible action to consider approval of the final plat.

A motion was made by Commissioner Fredricks to approve the final replat of a lot located at 10701 Beinhorn Road (Lot 1, Block 1, of Ryan Place Subdivision) to modify building lines and change the established front yard for the lot from Beinhorn Road to Saddlewood Lane. Commissioner Adams seconded the motion. The vote to approve the motion was unanimous.

3. Discussion and possible action to consider any future agenda items.

No action taken.

With no further business coming before the Commission, a motion was made by Commissioner Abercrombie, with a seconded by Commissioner Martin, to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at 6:10 pm.

Respectfully Submitted,

Tom Fullen, City Administrator
Acting City Secretary

These minutes were approved on the ____ day of April, 2021.

DRAFT



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: April 5, 2021
AGENDA SUBJECT: Discussion and possible action to consider amending the zoning ordinance to allow the construction of Porte Cocheres in a side yard under certain circumstances
PROCEEDING:
EXHIBITS:

Porte Cochere – A roofed structure, open on 3 sides and extending from the entrance to a building over an adjacent driveway for the purpose of sheltering those getting in and out of vehicles. A Porte Cochere cannot be located forward of the front line of a residence.

e. Porte Cochere. A Porte Cochere may extend into a side yard setback but in no case shall it be closer than 5 feet from a side property line. Porte Cochere installations must adhere to the height restrictions in Section 44-159 (c)