

MAYOR
Jim Pappas

CITY OF HUNTERS CREEK VILLAGE

CITY COUNCIL
*Stuart Marks
Fidel Sapien
Ken Spalding
Chip Cowell
Jay Carlton*



CITY ADMINISTRATOR
Tom Fullen, MPA, CPM

Notice is hereby given of regular meeting of the City Council of Hunters Creek Village, Texas, to be held on **Tuesday, April 27, 2021 at 6:00 p.m.** in the City Hall at #1 Hunters Creek Place, for the purpose of considering the following agenda items. Members of the public may attend the meeting in person or remotely by video or audio conference. The information for attending by video or audio conference is as follows:

VIDEO

- 1) Enter the following web address:
<https://zoom.us/j/92125491501?pwd=bjhMUW90eDlmNjBBZnl5aExxNi9iZz09>
- 2) Enter the following Access Code or Meeting Number: **921 2549 1501**
- 3) Enter the following Attendee ID or Numeric Meeting Password **329623**.

AUDIO

- 1) Call the following toll free number **+1 346 248 7799 US (Houston)**
- 2) Enter the following Access Code or Meeting Number: **921 2549 1501**.
- 3) Enter the following Attendee ID or Numeric Meeting Password **329623**.

Anyone wishing to address the city council during the meeting must notify the City Administrator, Tom Fullen, before the meeting begins by: 1) emailing him at tfullen@cityofhunterscreek.com ; or 2) calling him at **713-465-2150**.

- A. Call to order and the roll of elected and appointed officers will be taken.
- B. Pledge of Allegiance.
- C. Swearing in of promoted Memorial Village Police Department officer – Certificate of Oath or Affirmation for Sergeant Richard Jarvis
- D. JOINT PUBLIC HEARING. A Joint Public Hearing will be held before the City Council and the Planning and Zoning Commission for the purpose of receiving testimony for or against proposed amendments to the Zoning Chapter of the City of Hunters Creek Village to: Define a “Porte Cochere” as a roofed structure, open on three sides and extending from an entrance to a building over an adjacent driveway for the purpose of sheltering those entering or exiting vehicles. Allow a Porte Cochere to extend into the required side yard under the following conditions; it may extend no closer than 10 feet from the nearest side property line; it must be 10 feet or less in height; it must be located at least 15 feet behind the front line of the residence to which it is attached; the area covered by its roof shall be included in the computation of the building area for purpose of applying the applicable limits on total building area; and three sides of the structure must be at least 90% open.
 - 1. Discussion and possible action to receive the final report and recommendation from the Planning and Zoning Commission.
 - 2. Discussion and possible action to adopt an ordinance to: Define a “Porte Cochere” as a roofed structure, open on three sides and extending from an entrance to a building over an adjacent driveway for the purpose of sheltering those entering or exiting vehicles. Allow a Porte Cochere to extend into the required side yard under the following conditions; it may extend no closer than 10 feet from the nearest side property line; it must be 10 feet or less in height; it must be located at least 15 feet behind the front line of the residence to which it is attached; the area covered by its roof shall be included in the computation of the building area for purpose of applying the applicable limits on total building area; and three sides of the structure must be at least 90% open.
- E. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*
- F. REPORTS
 - 1. City Treasurer Monthly Report
 - 2. Police Commissioner Monthly Report

3. Fire Commissioner Monthly Report
4. Building Official Monthly Report
5. City Engineer and Public Works Report
6. City Administrator Report
7. Mayor and Council Reports and Comments
 - Esplanade Beautification Along Voss Rd

G. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on March 23, 2021.
2. Approval of the Cash Disbursement Journal for March, 2021.
3. Approval of the 4th Quarter Investment Report.

H. REGULAR AGENDA

1. Discussion and possible action to approve the Proposed 2022 Memorial Villages Police Department Budget in the amount of \$6,299,250.00 with Hunters Creek Village's 2022 Assessment being \$2,099,750.00.
2. Discussion and possible action to approve an amendment to the 2021 Village Fire Department's construction budget to increase the amount by \$200,000 from \$5,700,311.50 to \$5,900,311.50 with the proviso that it will not increase the cities' assessment but will be funded by other potential sources.
3. Discussion and possible action to consider a request from Spring Branch Independent School District for approval of a Specific Use Permit for installation of Building Identification Signage and a Marquee to be constructed on the Hunters Creek Elementary School campus located at 10650 Beinhorn Road, Houston, Texas, 77024.
4. Discussion and possible action to approve Amendment No. 67 to the engineering contract with Cobb Fendley in the amount of \$10,500.00 for Engineering Services associated with the Pavement Repairs to Timberglen Drive.
5. Discussion and possible action to approve Change Order #3 to the contract with Main Lane Industries, Ltd.- (Close Out) in the amount of -\$509.78 for the 2020 Street Maintenance Project.
6. Discussion and possible action to approve the purchase of playground equipment for City Hall.
7. Discussion and possible action to approve a resolution opposing Texas Senate Bill 1661, which would require all city general elections to be held in November of even numbered years.
8. Discussion and possible action to approve the Entry Sign Beautification design.

9. Discussion and possible action to approve the agreement between Hunters Creek Village and Spring Branch School District to assess and collect ad valorem taxes.
10. Discussion and possible action to approve a Network Node Deployment Agreement (which includes a list of proposed node locations) with Verizon Wireless.
11. Consideration and possible action to adopt a resolution: a) approving an agreement with the law firm of Linebarger Goggan Blair & Sampson, LLP to act as special counsel to perform all legal services necessary to collect unpaid fines, fees and court costs as provided in Texas Code of Criminal Procedure Art. 103.0031; and b) authorizing the Mayor to sign the agreement on the City's behalf.

REQUIRED LEGAL NOTICE

(A) The above referenced agreement is necessary for the unpaid fines, fees and court costs owed to the City of Hunters Creek Village (the "City") to be collected in the most effective manner. The City desires that such unpaid fines, fees and court costs be collected as provided in the Texas Code of Criminal Procedure.

(B) The Linebarger Goggan Blair & Sampson, LLP firm ("Linebarger") is fully qualified to provide this representation, being the largest law firm specializing in the collection of governmental receivables in the State of Texas, as well as the United States, and having been engaged in this specialized legal service for more than 40 years. In addition, Linebarger possesses infrastructure and technology, such as call center technology, that the City does not currently possess.

(C) Linebarger has represented The City of Hunters Creek Village for the past three years (beginning in 2018) with competence and professionalism, in the collection of unpaid fines, fees and court costs.

(D) The specialized legal services required by this agreement cannot be adequately performed by the attorneys and supporting personnel of the City due to the high cost of implementing the appropriate infrastructure and technology and employing sufficient in-house attorneys and staff with the level of experience and competence necessary to perform these activities.

(E) Under the agreement, Linebarger will be compensated on a contingent fee basis as provided in Texas Code of Criminal Procedure

