

MAYOR
Jim Pappas

CITY OF HUNTERS CREEK VILLAGE

CITY COUNCIL
Stuart Marks
Fidel Sapien
Ken Spalding
Chip Cowell
Jay Carlton



CITY ADMINISTRATOR
Tom Fullen, MPA, CPM

Notice is hereby given of regular meeting of the City Council of Hunters Creek Village, Texas, to be held on **Tuesday, June 22, 2021 at 6:00 p.m.** in the City Hall at #1 Hunters Creek Place, for the purpose of considering the following agenda items. Members of the public may attend the meeting in person or remotely by video or audio conference. The information for attending by video or audio conference is as follows:

VIDEO

- 1) Enter the following web address:
<https://zoom.us/j/91246742954?pwd=RDVBY0ZPcm0wZys0dUxmSEpTcGN0QT09>
- 2) Enter the following Access Code or Meeting Number: **912 4674 2954.**
- 3) Enter the following Attendee ID or Numeric Meeting Password **973243.**

AUDIO

- 1) Call the following toll free number **+1 346 248 7799 US (Houston)**
- 2) Enter the following Access Code or Meeting Number: **912 4674 2954.**
- 3) Enter the following Attendee ID or Numeric Meeting Password **973243.**

Anyone wishing to address the city council during the meeting must notify the City Administrator, Tom Fullen, before the meeting begins by: 1) emailing him at tfullen@cityofhunterscreek.com ; or 2) calling him at **713-465-2150.**

- A. Call to order and the roll of elected and appointed officers will be taken.
- B. Pledge of Allegiance.
- C. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*
- D. REPORTS
1. City Treasurer Monthly Report [Pgs. 1-5](#)
 2. Police Commissioner Monthly Report [Pgs. 6-16](#)
 3. Fire Commissioner Monthly Report [Pg. 17](#)
 4. Building Official Monthly Report [Pgs. 18-36](#)
 5. City Engineer and Public Works Report [Pg. 37](#)
 6. City Administrator Report
 - Legislative Update
 7. Mayor and Council Reports and Comments
- E. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*
1. Approval of the Minutes of the Regular Meeting on May 25, 2021. [Pgs. 38-40](#)
 2. Approval of the Minutes of the Special Meeting on June 4, 2021. [Pgs. 41-42](#)
 3. Approval of the Cash Disbursement Journal for May, 2021. [Pgs.43-44](#)
- F. REGULAR AGENDA
1. Discussion and possible action to approve the amended draft minutes from the April 27, 2021 City Council meeting. [Pgs. 45-52](#)
 2. Discussion and possible action regarding a request for the City to abandon certain portions of the street Right of Way at the end of Ripple Creek Drive. [Pg. 53](#)
 3. Discussion and possible action to award a contract to DG Medina Construction LLC in an amount not to exceed \$72,907.00 for the Timberglen Drive Pavement Repair Project. [Pg. 54-59](#)
 4. Discussion and possible action to receive and accept the annual audit report for the City for the fiscal year ending December 31, 2020. [Pg. 60](#)
 5. Discussion and possible action to call a public hearing, to be held on July 27, 2021 on the City's proposed 2022 fiscal year budget. [Pg. 61](#)

6. Discussion and possible action to call a public hearing, to be held on September 21, 2021 on the City's proposed 2021 Tax Rate. [Pg. 62](#)

G. EXECUTIVE SESSION It is anticipated that all, or a portion of the discussion of the following items, if any, will be conducted in closed executive session under authority of the Texas Open Meetings Act. However, no action will be taken on these items until the City Council reconvenes in open session.

H. RECONVENE into Open Session and consider action, if any, on items discussed in Executive Session.

I. ADJOURNMENT

The City Council may convene a public meeting and then recess into closed executive session, to discuss any of the items listed on this agenda, if necessary, and if authorized under chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Council's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076.

CERTIFICATION

I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, #1 Hunters Creek Place, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: June 16, 2021 at 3:00 p.m. and remained so posted continuously for at least 72 hours before said meeting was convened.

/s/

Tom Fullen, City Administrator
Acting City Secretary

The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Administrator's Office at 713.465.2150, by fax at 713.465.8357, or by email at tfullen@cityofhunterscreek.com Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's web site at <http://cityofhunterscreek.com>

**City of Hunters Creek Village
Monthly Tax Office Report
May 31, 2021**

Prepared by: Tiffany D. Morawiec, Tax Assessor/Collector

A. Current Taxable Value \$ 3,040,808,542

B. Summary Status of Tax Levy and Current Receivable Balance:

	Current 2020 Tax Year	Delinquent 2019 & Prior Tax Years	Total
Original Levy 0.194082	\$ 5,298,670.29	\$ -	\$ 5,298,670.29
Carryover Balance	-	171,651.01	171,651.01
Adjustments	602,991.72	(5,430.89)	597,560.83
Adjusted Levy	5,901,662.01	166,220.12	6,067,882.13
Less Collections Y-T-D	5,793,604.00	18,737.43	5,812,341.43
Receivable Balance	<u>\$ 108,058.01</u>	<u>\$ 147,482.69</u>	<u>\$ 255,540.70</u>

C. COLLECTION RECAP:

Current Month:	Current 2020 Tax Year	Delinquent 2019 & Prior Tax Years	Total
Base Tax	\$ 61,337.07	\$ 19,031.52	\$ 80,368.59
Penalty & Interest	4,569.87	2,010.70	6,580.57
Attorney Fees	-	1,841.87	1,841.87
Other Fees	-	2,462.03	2,462.03
Total Collections	<u>\$ 65,906.94</u>	<u>\$ 25,346.12</u>	<u>\$ 91,253.06</u>

Year-To-Date:	Current 2020 Tax Year	Delinquent 2019 & Prior Tax Years	Total
Base Tax:	\$ 5,793,604.00	\$ 18,737.43	\$ 5,812,341.43
Penalty & Interest	18,317.39	3,158.74	21,476.13
Attorney Fees	-	2,955.43	2,955.43
Other Fees	31.58	2,514.37	2,545.95
Total Collections	<u>\$ 5,811,952.97</u>	<u>\$ 27,365.97</u>	<u>\$ 5,839,318.94</u>

Percent of Adjusted Levy	<u>98.48%</u>	<u>98.94%</u>
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Budget Report

Account Summary

For Fiscal: 2021 Period Ending: 05/31/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL GOVERNMENT (01)							
Revenue							
100-00-41000	CURRENT AD VALOREM TAXES	5,869,080.00	5,869,080.00	26,540.57	5,753,762.74	-115,317.26	1.96 %
100-00-41005	PREVIOUS AD VALOREM TAXES	15,000.00	15,000.00	12,545.56	14,676.56	-323.44	2.16 %
100-00-41010	FRANCHISE TAXES	370,000.00	370,000.00	63,932.68	179,689.65	-190,310.35	51.44 %
100-00-41015	SALES TAXES	450,000.00	450,000.00	60,388.68	277,109.12	-172,890.88	38.42 %
100-00-41020	MIXED DRINK TAX	20,000.00	20,000.00	2,082.81	6,833.70	-13,166.30	65.83 %
100-00-41040	PENALTIES/INTEREST	15,000.00	15,000.00	4,744.77	18,916.78	3,916.78	126.11 %
100-00-42035	BUILDING PERMITS	225,000.00	225,000.00	26,039.80	124,726.48	-100,273.52	44.57 %
100-00-42044	CREDIT CARD PROCESSING FEE	2,000.00	2,000.00	361.76	1,310.65	-689.35	34.47 %
100-00-43057	CHILD SAFETY FEES	4,000.00	4,000.00	0.00	2,293.98	-1,706.02	42.65 %
100-00-43070	METRO RECEIPTS	225,000.00	225,000.00	30,194.34	138,554.57	-86,445.43	38.42 %
100-00-44025	TRAFFIC FINES	100,000.00	100,000.00	8,315.07	41,677.05	-58,322.95	58.32 %
100-00-44027	COURT TECHNOLOGY FUND	3,500.00	3,500.00	135.28	732.61	-2,767.39	79.07 %
100-00-44028	COURT SECURITY FUND	2,500.00	2,500.00	150.65	794.28	-1,705.72	68.23 %
100-00-46030	INTEREST INCOME	60,000.00	60,000.00	0.00	2,103.86	-57,896.14	96.49 %
100-00-48040	BURGLAR ALARM PERMITS	0.00	0.00	-10.00	-30.00	-30.00	0.00 %
100-00-48045	SUBD ST. LIGHTS	35,000.00	35,000.00	36,295.41	33,002.51	-1,997.49	5.71 %
100-00-48055	OTHER INCOME	10,000.00	10,000.00	350.00	960.21	-9,039.79	90.40 %
100-00-48056	Ice Storm Insurance Payment	0.00	0.00	0.00	29,764.80	29,764.80	0.00 %
	Revenue Total:	7,406,080.00	7,406,080.00	272,067.38	6,626,879.55	-779,200.45	10.52 %
Expense							
100-01-71000	SALARIES & WAGES	622,180.00	622,180.00	42,384.66	216,722.23	405,457.77	65.17 %
100-01-71001	LONGEVITY	5,952.00	5,952.00	0.00	0.00	5,952.00	100.00 %
100-01-71025	TMRS	118,525.00	118,525.00	8,193.35	41,880.94	76,644.06	64.66 %
100-01-71030	PAYROLL TAXES	49,612.00	49,612.00	3,271.48	18,089.51	31,522.49	63.54 %
100-01-71105	INSURANCE BENEFITS	126,787.00	126,787.00	8,669.07	47,191.77	79,595.23	62.78 %
100-01-71107	HRA	4,000.00	4,000.00	0.00	500.00	3,500.00	87.50 %
100-01-72045	NOTICES & MAILING	15,000.00	15,000.00	866.13	1,387.12	13,612.88	90.75 %
100-01-72055	OFFICE SUPPLIES & PRINTING	8,500.00	8,500.00	149.87	2,231.33	6,268.67	73.75 %
100-01-72060	TELEPHONE	16,500.00	16,500.00	696.49	5,691.56	10,808.44	65.51 %
100-01-72061	TRAVEL & TRAINING	10,000.00	10,000.00	150.00	3,681.54	6,318.46	63.18 %
100-01-72062	TUITION REIMBURSEMENT	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
100-01-72063	CERTIFICATION/LICENSE/EDUCATION	10,200.00	10,200.00	625.00	3,125.00	7,075.00	69.36 %
100-01-72065	MACHINE RENTAL MAINTENANCE	1,800.00	1,800.00	0.00	0.00	1,800.00	100.00 %
100-01-72090	MEMBERSHIPS & SUBSCRIPTIONS	3,500.00	3,500.00	0.00	2,104.37	1,395.63	39.88 %
100-01-72108	GEN LIABILITY/PROP/WC INS	21,850.00	21,850.00	0.00	0.00	21,850.00	100.00 %
100-01-72109	SURETY BONDS	250.00	250.00	0.00	0.00	250.00	100.00 %
100-01-72110	ELECTIONS	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
100-01-72111	RECORDS MANAGEMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
100-01-72112	CODIFICATIONS	2,500.00	2,500.00	0.00	950.00	1,550.00	62.00 %
100-01-75040	OFFICE EQUIPMENT	5,000.00	5,000.00	0.00	329.99	4,670.01	93.40 %
100-01-76010	COMPUTER SOFTWARE SERVICES	14,000.00	14,000.00	0.00	11,054.07	2,945.93	21.04 %
100-01-78056	BANK FEES	1,200.00	1,200.00	0.00	115.95	1,084.05	90.34 %
100-01-78115	PUBLIC RELATIONS	23,000.00	23,000.00	736.71	2,712.35	20,287.65	88.21 %
100-02-72042	CONSULTING SERVICES	20,000.00	20,000.00	458.48	4,065.21	15,934.79	79.67 %
100-02-72085	TAX COLLECTOR/ASSESSOR	47,500.00	47,500.00	0.00	29,781.00	17,719.00	37.30 %
100-02-72120	AUDITOR	17,500.00	17,500.00	6,605.00	6,605.00	10,895.00	62.26 %
100-02-72300	LITIGATION	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
100-02-72310	CITY ATTORNEY	75,000.00	75,000.00	4,375.00	9,747.50	65,252.50	87.00 %
100-02-72502	CITY ENGINEER	75,000.00	75,000.00	4,235.73	9,371.37	65,628.63	87.50 %
100-02-78504	TCEQ PHIII STORMWATER PERMIT	7,500.00	7,500.00	0.00	100.00	7,400.00	98.67 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-03-72001	VILLAGE FIRE DEPARTMENT	1,548,892.00	1,548,892.00	0.00	709,908.99	838,983.01	54.17 %
100-03-72005	MEMORIAL VILLAGES POLICE DEPT.	2,036,481.00	2,036,481.00	0.00	1,020,993.00	1,015,488.00	49.86 %
100-04-72015	GARBAGE SERVICE	525,790.00	525,790.00	42,769.42	171,077.68	354,712.32	67.46 %
100-04-72021	STREET LIGHTS-CITY	60,000.00	60,000.00	0.00	7,710.61	52,289.39	87.15 %
100-04-72057	OFFICE SUPP/PRINTING - PW	2,000.00	2,000.00	0.00	115.64	1,884.36	94.22 %
100-04-72062	TRAVEL/TRAINING - PW	8,500.00	8,500.00	0.00	150.00	8,350.00	98.24 %
100-04-72070	MOSQUITO FOGGING CONTRACT	12,500.00	12,500.00	1,100.00	2,475.00	10,025.00	80.20 %
100-04-72091	MEMBERSHIPS/SUBS PW	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
100-04-72205	UNIFORMS-PW	3,500.00	3,500.00	105.18	763.76	2,736.24	78.18 %
100-04-72500	PW-BUILDING INSPECTIONS	60,000.00	60,000.00	3,800.00	13,311.98	46,688.02	77.81 %
100-04-72520	TRUCK MAINTENANCE	15,000.00	15,000.00	972.82	3,123.85	11,876.15	79.17 %
100-04-72530	TRAFFIC LIGHT MAINTENANCE	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
100-04-72540	MOWING CONTRACT	60,000.00	60,000.00	6,456.00	14,012.00	45,988.00	76.65 %
100-04-72541	CONTRACT LABOR	35,000.00	35,000.00	1,120.00	9,555.00	25,445.00	72.70 %
100-04-72560	LANDSCAPING	30,000.00	30,000.00	2,378.13	4,532.29	25,467.71	84.89 %
100-04-75510	RENTAL/PURCHASE EQUIPMENT	15,000.00	15,000.00	0.00	962.05	14,037.95	93.59 %
100-04-75550	TRAFFIC SIGNS	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
100-04-76500	STREET & DRAINAGE MAINTENANCE	100,000.00	100,000.00	4,435.88	22,070.26	77,929.74	77.93 %
100-04-78050	BUILDING MAINTENANCE	30,000.00	30,000.00	135.00	5,294.25	24,705.75	82.35 %
100-04-78051	JANITORIAL SERVICE BLDG MAINTEN...	9,500.00	9,500.00	0.00	3,183.44	6,316.56	66.49 %
100-04-78063	STORM DISASTER FUND	300,000.00	300,000.00	0.00	0.00	300,000.00	100.00 %
100-04-78064	Ice Storm Expenses 2021	0.00	0.00	15,400.00	27,132.08	-27,132.08	0.00 %
100-04-78540	URBAN FORESTER	15,000.00	15,000.00	735.00	3,370.00	11,630.00	77.53 %
100-04-78544	CREDIT CARD PROCESSING FEES	3,000.00	3,000.00	0.00	908.83	2,091.17	69.71 %
100-05-73000	JUDGES & PROSECUTORS	45,000.00	45,000.00	2,242.50	13,333.75	31,666.25	70.37 %
100-05-73020	JURY DUTY FEES	300.00	300.00	0.00	0.00	300.00	100.00 %
100-05-73025	WARRANTS ISSUED	500.00	500.00	0.00	128.04	371.96	74.39 %
100-05-73030	COURT SUPPLIES & PRINTING	2,500.00	2,500.00	0.00	304.15	2,195.85	87.83 %
100-05-73031	COURT TECHNOLOGY	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
100-05-73032	COURT SECURITY	1,800.00	1,800.00	0.00	742.20	1,057.80	58.77 %
100-05-73034	COURT MEMBERSHIPS & SUBSCRIPTI...	500.00	500.00	0.00	0.00	500.00	100.00 %
100-05-73035	COURT-TRAVEL & TRAINING	1,500.00	1,500.00	0.00	200.00	1,300.00	86.67 %
100-05-73044	CREDIT CARD FEES	3,000.00	3,000.00	0.00	145.37	2,854.63	95.15 %
100-05-73045	COURT TAX PD TO STATE	70,000.00	70,000.00	0.00	7,595.38	62,404.62	89.15 %
100-06-75041	COMPUTER EQUIP. & SOFTWARE	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
100-06-75065	FURNITURE & EQUIPMENT	15,000.00	15,000.00	0.00	12,594.00	2,406.00	16.04 %
100-06-78064	CAPITAL RESERVE	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00 %
	Expense Total:	6,561,119.00	6,561,119.00	163,066.90	2,473,131.41	4,087,987.59	62.31 %
	Fund: 100 - GENERAL GOVERNMENT (01) Surplus (Deficit):	844,961.00	844,961.00	109,000.48	4,153,748.14	3,308,787.14	-391.59 %
	Fund: 200 - CAPITAL IMPROVEMENTS (02)						
	Expense						
200-01-75038	STREET AND MAINTANANCE - RECUR...	850,000.00	1,109,839.41	5,057.26	243,753.38	866,086.03	78.04 %
200-01-75050	REFORESTATION	20,000.00	35,055.00	10,860.00	16,360.00	18,695.00	53.33 %
200-01-75053	OUTFALL REPAIRS	0.00	57,836.20	0.00	9,285.88	48,550.32	83.94 %
200-01-75056	TRAFFIC LIGHT MAST ARMS	330,000.00	585,893.44	30,393.37	135,538.45	450,354.99	76.87 %
200-01-75059	CCTV	0.00	12,529.02	0.00	0.00	12,529.02	100.00 %
200-01-75064	STREET REPLACEMENT-BEINHORN W...	2,100,000.00	2,100,000.00	0.00	0.00	2,100,000.00	100.00 %
200-01-75065	PLAYGROUND AMENITIES	12,500.00	12,500.00	0.00	0.00	12,500.00	100.00 %
	Expense Total:	3,312,500.00	3,913,653.07	46,310.63	404,937.71	3,508,715.36	89.65 %
	Fund: 200 - CAPITAL IMPROVEMENTS (02) Total:	3,312,500.00	3,913,653.07	46,310.63	404,937.71	3,508,715.36	89.65 %
	Report Surplus (Deficit):	-2,467,539.00	-3,068,692.07	62,689.85	3,748,810.43	6,817,502.50	222.16 %

Group Summary

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL GOVERNMENT (01)						
Revenue	7,406,080.00	7,406,080.00	272,067.38	6,626,879.55	-779,200.45	10.52 %
Expense	6,561,119.00	6,561,119.00	163,066.90	2,473,131.41	4,087,987.59	62.31 %
Fund: 100 - GENERAL GOVERNMENT (01) Surplus (Deficit):	844,961.00	844,961.00	109,000.48	4,153,748.14	3,308,787.14	-391.59 %
Fund: 200 - CAPITAL IMPROVEMENTS (02)						
Expense	3,312,500.00	3,913,653.07	46,310.63	404,937.71	3,508,715.36	89.65 %
Fund: 200 - CAPITAL IMPROVEMENTS (02) Total:	3,312,500.00	3,913,653.07	46,310.63	404,937.71	3,508,715.36	89.65 %
Report Surplus (Deficit):	-2,467,539.00	-3,068,692.07	62,689.85	3,748,810.43	6,817,502.50	222.16 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - GENERAL GOVERNMENT (01)	844,961.00	844,961.00	109,000.48	4,153,748.14	3,308,787.14
200 - CAPITAL IMPROVEMENTS (02)	-3,312,500.00	-3,913,653.07	-46,310.63	-404,937.71	3,508,715.36
Report Surplus (Deficit):	-2,467,539.00	-3,068,692.07	62,689.85	3,748,810.43	6,817,502.50

2021 Municipal Court Recap

Month	Year 2019						Year 2020						Year 2021							
	Total Cases Filed	Citations vs Warnings	Revenues*	Retained by City	Remitted to State	Total Cases Filed	Citations vs Warnings	Revenues*	Retained by City	Remitted to State	Total Cases Filed	Citations vs Warnings	Revenues*	Retained by City	Remitted to State	Total Cases Filed	Citations vs Warnings	Revenues*	Retained by City	Remitted to State
Jan.	330	129C/201W	\$18,026	\$11,473	\$6,553	255	105C/150W	\$12,104	\$7,689	\$4,415	19	8C/11W	\$7,098	\$4,746	\$2,352	19	8C/11W	\$7,098	\$4,746	\$2,352
Feb.	258	90C/168W	\$14,856	\$9,823	\$5,033	264	116C/148W	\$14,774	\$9,785	\$4,989	24	4C/18W	\$3,424	\$2,226	\$1,198	24	4C/18W	\$3,424	\$2,226	\$1,198
March	272	122C/150W	\$22,911	\$16,008	\$6,903	38	18C/20W	\$11,245	\$7,858	\$3,387	28	15C/13W	\$11,892	\$8,005	\$3,886	28	15C/13W	\$11,892	\$8,005	\$3,886
April	266	113C/153W	\$15,747	\$10,757	\$4,990	4	4C/0W	\$6,487	\$4,903	\$1,583	69	23C/46W	\$13,471	\$9,541	\$3,930	69	23C/46W	\$13,471	\$9,541	\$3,930
May	298	144C/154W	\$17,311	\$11,650	\$5,661	40	21C/19W	\$10,157	\$7,871	\$2,286	99	42C/57W	\$8,686	\$6,410	\$2,276	99	42C/57W	\$8,686	\$6,410	\$2,276
June	270	148C/122W	\$20,249	\$13,885	\$6,364	33	19C/14W	\$5,720	\$4,219	\$1,501										
July	193	109C/84W	\$21,863	\$13,900	\$7,963	11	8C/3W	\$4,710	\$3,420	\$1,290										
Aug.	277	122C/156W	\$18,752	\$12,154	\$6,598	12	8C/4W	\$4,790	\$3,644	\$1,145										
Sept.	247	111C/136W	\$17,869	\$12,627	\$5,242	28	18C/10W	\$3,597	\$2,715	\$882										
Oct.	211	97C/114W	\$17,680	\$11,762	\$5,918	59	33C/26W	\$3,677	\$2,787	\$890										
Nov.	239	104C/135W	\$15,556	\$10,226	\$5,330	79	56C/23W	\$3,072	\$2,154	\$918										
Dec.	180	71C/109W	\$20,823	\$14,825	\$5,998	64	34C/30W	\$3,351	\$2,438	\$975										
TOTAL	3041	1360C/156W	\$221,643	\$149,089	\$72,554	887	440C/447W	\$83,682	\$59,484	\$24,261	239	92C/145W	\$44,570	\$30,929	\$13,641	239	92C/145W	\$44,570	\$30,929	\$13,641
Monthly Avg	253.4	107C/121W	\$18,470.27	\$12,424.08	\$6,046.20	73.917	37C/37W	\$6,973.50	\$4,956.98	\$2,021.74	19.9	8C/13W	\$3,714.18	\$2,577.39	\$1,136.79	19.9	8C/13W	\$3,714.18	\$2,577.39	\$1,136.79

*REVENUES INCLUDES BONDS THAT HAVE BEEN APPLIED



Memorial Villages Police Department
11981 Memorial Drive
Houston, Texas 77024
Tel. (713) 365-3701

Raymond Schultz
Chief of Police

June 14, 2021

TO: MVPD Police Commissioners

FROM: R. Schultz, Chief of Police

REF: May Monthly Report

During the month of May MVPD responded/handled a total of 7,910 calls/incidents. 6,564 House watch checks were conducted. 257 traffic stops were initiated with 279 citations being issued for 300 violations. (Note: 4 Assists in Hedwig, 66 in Houston, 4 in Spring Valley and 0 in Hillshire)

Calls/Events by Village were:

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	2405/9969	2061/8167	6	16/38/54	4@3:53
Piney Point:	2563/8139	2117/6365	1	43/83/126	3@3:30
Hunters Creek:	2837/11978	2369/9860	13	42/57/99	10@3:31
				Cites/Warn/Total	17@3:36

Type and frequency of calls for service/citations include:

Call Type	#	Call Type	#	Citations	#
False Alarms:	163	Ord. Violations:	14	Speeding:	98
Accidents:	20	Information:	31	Exp. Registration:	54
ALPR Hits:	81	Suspicious Situations	117	No Ins:	44
Assist Fire:	62	TWC	13	No License	49
Assist EMS:	37	Welfare Checks:	15	Stop Sign	36

This month the department generated a total of 88 police reports. BH- 22, PP-22, HC-44

Crimes Against of Persons (1)

Assault (non-DV) 1

Crimes Against Property (17)

Burglary of a Motor Vehicle	5	Forgery	1
Burglary of a Habitation	1	Theft Misd.	2
Fraud/ID	8		

Petty/Quality of Life Crimes/Events (70)

ALPR Hits (valid)	5	ALPR Hit Investigations	6
Misc. Reports	45	Information Reports	14

Arrest Summary: Individuals Arrested (11)

Warrants	4	Felony	1
Class 3 Arrests	4	DWI	2

<u>Budget YTD:</u>	<u>Expense</u>	<u>Budget</u>	<u>%</u>
• Personnel Expense:	1,928,111	5,040,063	38.3%
• Operating Expense:	421,883	899,881	46.8%
• Total M&O Expenditures:	2,349,994	5,939,944	39.6%
• Capital Expenses:	85,436	169,500	50.4%
• Net Expenses:	2,435,430	6,109,444	40%

Follow-up on Previous Month Items/Requests from Commission

- Department continues to work on obtaining information in reference to Capital Projects for the Capitol Item Strategic Plan.

Personnel Changes/Issues/Updates

- TCO K. Lewis submitted her letter of resignation and left employment with the MVPD on May 19, 2021.
- MVPD Staff interviewed Ms. Nancy Hubertus on May 26, 2021, and offered her employment. Ms. Hubertus will start with the department the week of June 12, 2021. Ms. Hubertus comes from the Jersey Village dispatch center.
- The department worked with SGR Resources on the recruiting process for the vacant Commander Opening. A recruiting Brochure was completed and is being distributed.
- Sergeant B. Baker was assigned temporarily as Acting Commander assisting in administrative duties. Other Sergeants will also rotate into the temporary position during the Commander vacancy.
- Officer Boggus had knee surgery in May. He returned to work on June 7, 2021.

Major/Significant Events

- On May 8, 2021, MVPD personnel assisted with the MHS Senior High School Car Parade. The event was well attended and supported by residents, families and friends who lined up along Piney Point Road.
- On May 11, 2021, officers responded to an aggravated assault event that occurred on the Katy Freeway. A female victim had been battered by her boyfriend who claimed he wanted to kill both himself and her. The victim was able to jump from the vehicle and escape the suspect. Officers responded and notified detectives. An arrest warrant was obtained for the suspect.
- On May 12, 2021, Officers stopped a vehicle after being notified of an ALPR hit on the stolen vehicle. Three suspects dressed in all black clothing and wearing rubber gloves were detained. The driver was booked into the Harris County Jail while the DA declined charges on the 2 passengers. They were identified and released.
- During the month personnel assisted with 5th grade graduation car parades for both Memorial Drive Elementary and Hunters Creek Elementary Schools.

Status Update on any Major Projects

- The MVPD Foundation sponsored renovation of the Gym has started. Staff painted the gym and installed a new fan. New gym equipment was ordered. A new treadmill and a new elliptical have already arrived and been installed. Personnel have been utilizing the new equipment daily. Additional weight equipment that is on order is expected in mid-June.
- Personnel have been scheduled for the 2021 physical assessment testing that will be conducted during the third and fourth week of June.

V-LINC new registrations in May: +62

BH – 1369(+10)

PP – 967 (+44)

HC – 1406 (+8)

Out of Area – 459 (+0)

May VFD Assists

Calls received directly by MVPD via 911/3700

Priority Events Average Response Times

Total – 13 3:45

Fire – 6 3:16

EMS – 7 4:10

By Village

BH Fire – 0 0

BH EMS – 3 4:29

PP Fire – 1 2:40

PP EMS – 2 3:55

HC Fire -5 3:23

HC EMS -2 3:53

Combined VFD Events (Priority + Radio)

Total – 79 4:06

Fire – 56 4:06

EMS – 23 4:07

Radio Call Events

Total – 66 4:13

Fire- 49 4:15

EMS- 17 4:08

Radio Call Events by Village

BH – 16 5:16* * 1 call ext response unk med transfer from HFD to VFD

PP – 22 3:50

HC – 28 3:59

2021 Burglary Map

Address	Alarm	POE
302 Chapel Bell	No	Vacant (none)
10611 Tarleton	No	Side Door
11634 Blalock Ln	No	Ruse
618 Piney Point Rd	No	Ruse
11310 Smithdale	No	Veh in Carport

2021 Robberies

Address

MO



Daytime Burglary



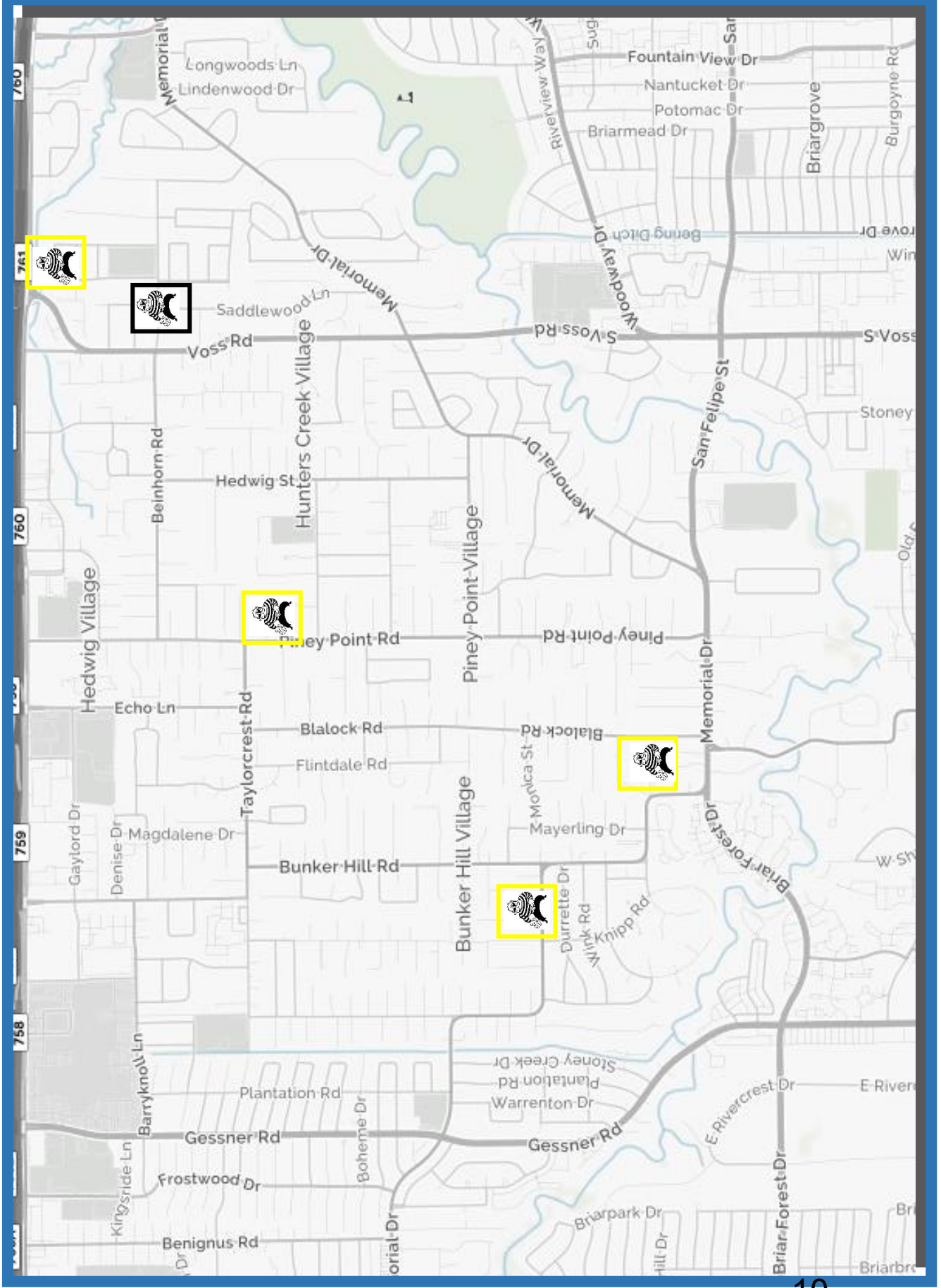
Nighttime Burglary



Robbery

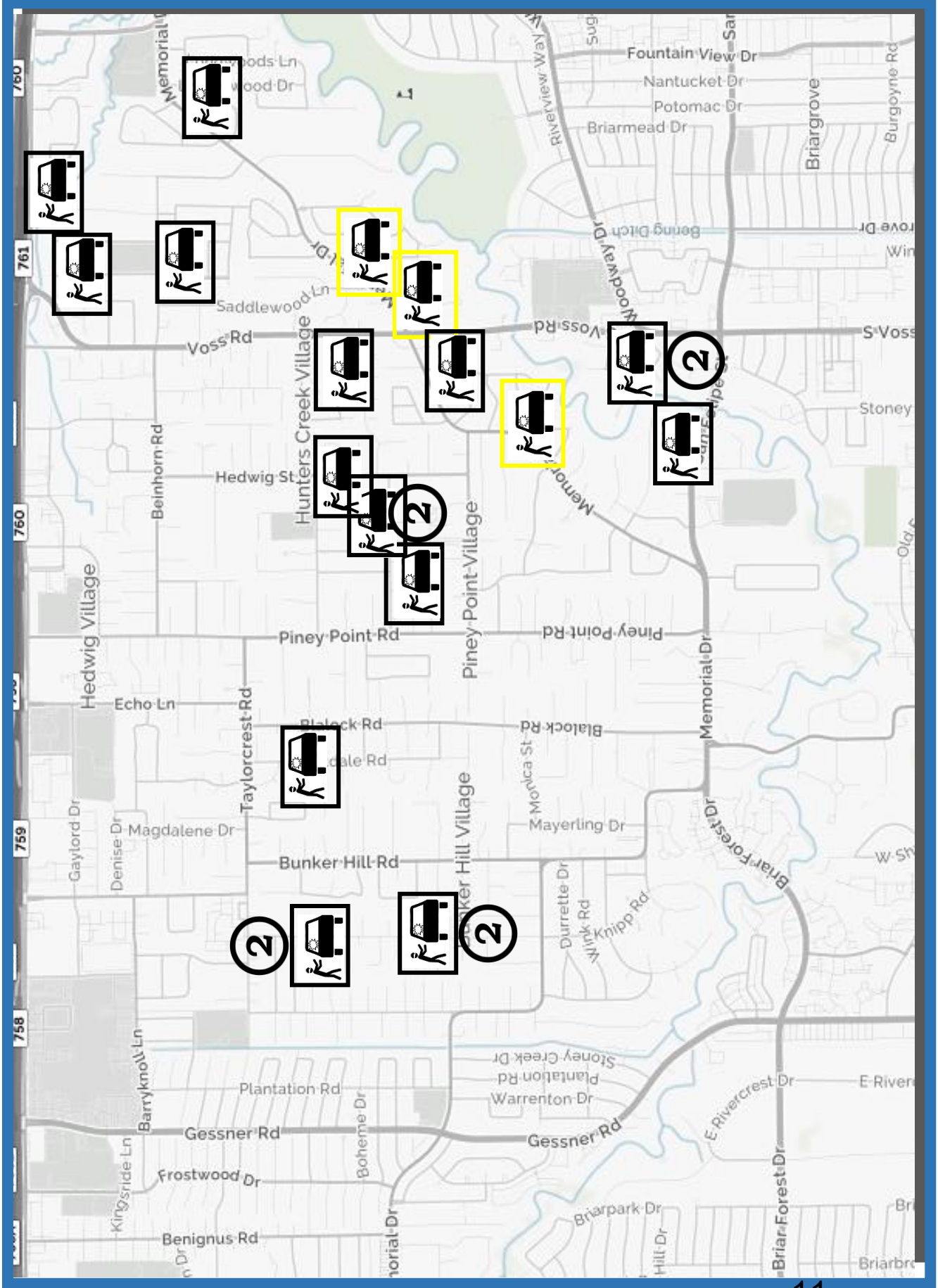
5/31/21

2



2021 Auto Burglary Map

Address	POE
10709 Memorial (Jugging)	Side Win Smash
335 Knipp	UNL Door
11931 Broken Bough	UNL Door
348 Knipp	UNL Door
512 Knipp	UNL Door
8435 Katy Fwy	Side Win Smash
11322 Surrey Oaks	UNL Door
505 Ripplecreek	Truck Bed
7627 River Point	UNL Door
11734 Flintwood	UNL Door
7630 River Point	UNL Door
907 Tarrington	UNL Door
10610 N Evers Park	UNL Door
11107 Wickway	UNL Door
243 Hedwig	UNL Door
3 Stayton Cir	UNL Door
3 Claymore	UNL Door
302 Lindenwood	UNL Door
323 Hunters Trail	UNL Door
6 Woodsedge	Truck Bed
10821 Longshadow	UNL Door



Daytime Burglary

Nighttime Burglary

- 2
- 3
- 4

2021 Total Incidents

2021	Crimes Against Persons	Crimes Against Property	Quality of Life Incidents	Total	Arrests	Incidents	House Checks	YTD BH INC	YTD BH HC	YTD PP INC	YTD PP HC	YTD HC INC	YTD HC HC
January	2	28	47	77	5	4008	3019	1377	1077	1153	876	1377	1062
February	1	26	37	64	3	4833	3411	1543	1099	1099	699	2112	1610
March	4	27	54	85	7	7617	6404	2321	1943	1696	1378	3481	3067
April	0	17	86	103	8	6227	5038	2323	1987	1628	1295	2171	1752
May	1	17	70	88	11	7910	6564	2405	2061	2563	2117	2837	2369
June													
July													
August													
September													
October													
November													
December													
Total	8	115	294	417	34	30595	24436	9969	8167	8139	6365	11978	9860

2020 Totals	19	269	591	879	178	96885	83432	34182	30460	25843	22003	35623	30831
Difference	0	0	0	0	0	0	0	0	0	0	0	0	0
% Change	0	0	0	0	0	0	0	0	0	0	0	0	0

2021 Officer Committed Time to Service Report

Employee Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
BAKER, BRIAN C	14:27:08	6:19:50	9:11:48	4:38:17	4:00:59									3
BIEHUNGO, JOHN	23:07:01	19:19:59	14:04:18	12:55:49	17:39:07								4	15
BOGGUS, LARRY	7:55:02	20:20:04	5:40:37	10:56:38	5:10:26									0
BRACHT, DANIEL	17:07:03	11:15:42	9:46:04	6:46:17	10:42:15									2
BURLESON, Jason	12:12:34	18:10:56	10:39:53	13:49:14	17:04:01								3	0
CADENA, VANESSA	18:00:04	12:07:28	24:08:28	10:26:28	12:23:19								1	13
CANALES, RALPH EDWARD	16:04:00	7:27:16	14:33:16	15:02:51	12:18:48								4	12
CENAY, BLAIR C.	* 7:56:59	4:17:26	7:37:24	9:13:59	11:30:49								1	1
HARWOOD, NICHOLAS	18:15:14	15:46:27	14:27:52	11:56:07	19:13:33								7	1
JARVIS, RICHARD	10:46:12	28:53:18	23:27:39	16:31:49	9:17:32								3	20
JOLIVET, CHARLES	11:59:12	9:59:43	10:18:23	15:17:10	22:51:51								2	13
JONES, ERIC	* 0:31:48	0:06:32	0:00:00	0:00:00	0:05:23									0
KELSO JR, RONALD K	15:55:08	2:04:16	15:04:52	12:24:25	18:36:33								5	22
LERMA, FRANK	* 5:48:56													0
Lowrie, Andy				31:05:28	51:48:34								16	49
MCELVANY, ROBERT	15:06:05	10:55:03	7:34:12	14:51:04	7:40:03								2	8
MILLER, OSCAR	* 11:42:37	16:13:37	16:55:40	6:53:42	23:58:45								4	0
NASH, CHRISTOPHER	13:30:51	14:08:19	13:58:31	13:30:18	19:37:33								7	10
OWENS, LANE	* 4:42:45	0:12:48	2:33:47	2:05:39	0:00:00									0
PAVLOCK, JAMES ADAM	7:56:41	9:16:17	3:48:02	8:41:59	11:23:34								1	2
RODRIGUEZ, CHRISTOPHER	* 5:37:51	7:31:36	3:54:08	6:27:54	4:05:17									0
SCHANMEIR, CHRISTIAN	t 2:03:24	11:09:37	22:03:09	13:23:38	15:21:03								6	30
SCHULTZ, RAYMOND	* 0:00:00	0:49:06	0:00:56	1:01:23	2:24:51									0
SILLIMAN, ERIC	16:45:18	18:58:22	19:39:33	13:27:53	12:35:27								2	11
SISSON, KYLE J	* 0:58:16	0:15:03	0:00:00	0:00:28	0:00:00									0
SPRINKLE, MICHAEL	1:19:49	4:18:27	6:30:48	5:23:43	6:58:37									3
TAYLOR, CRAIG	14:41:29	12:18:05	11:35:47	10:15:58	17:10:22								4	12
TORRES, PATRICK	14:43:57	13:30:08	13:27:58	16:10:17	28:54:02								2	2
TUGGLE, JAMES	8:01:57	13:07:32	13:22:19	15:25:17	18:29:52								5	1
VALDEZ, JUAN	17:55:02	21:37:31	25:08:41	12:08:45	19:10:40								5	12
VASQUEZ, MONICA	23:38:14	15:16:42	15:32:19	16:21:37	9:48:28								2	15
WHITE, TERRY	23:35:00	19:20:08	19:55:44	14:16:38	17:33:08								2	22
* = Admin Asmt.														
t = temporary														
Dispatch Committed Time														Totals
911 Phone Calls	302	314	231	279	310									1436
3700 Phone Calls	2189	3536	2566	2301	2359									12951
DP General Phone Calls*	54:30:49	90:01:08	62:57:40	55:10:01	55:48:51									

88 279


* This is the minimal time as all internal calls route through the 3700 number.

45 Mall ALPR Hits's

Hedwig  **4**

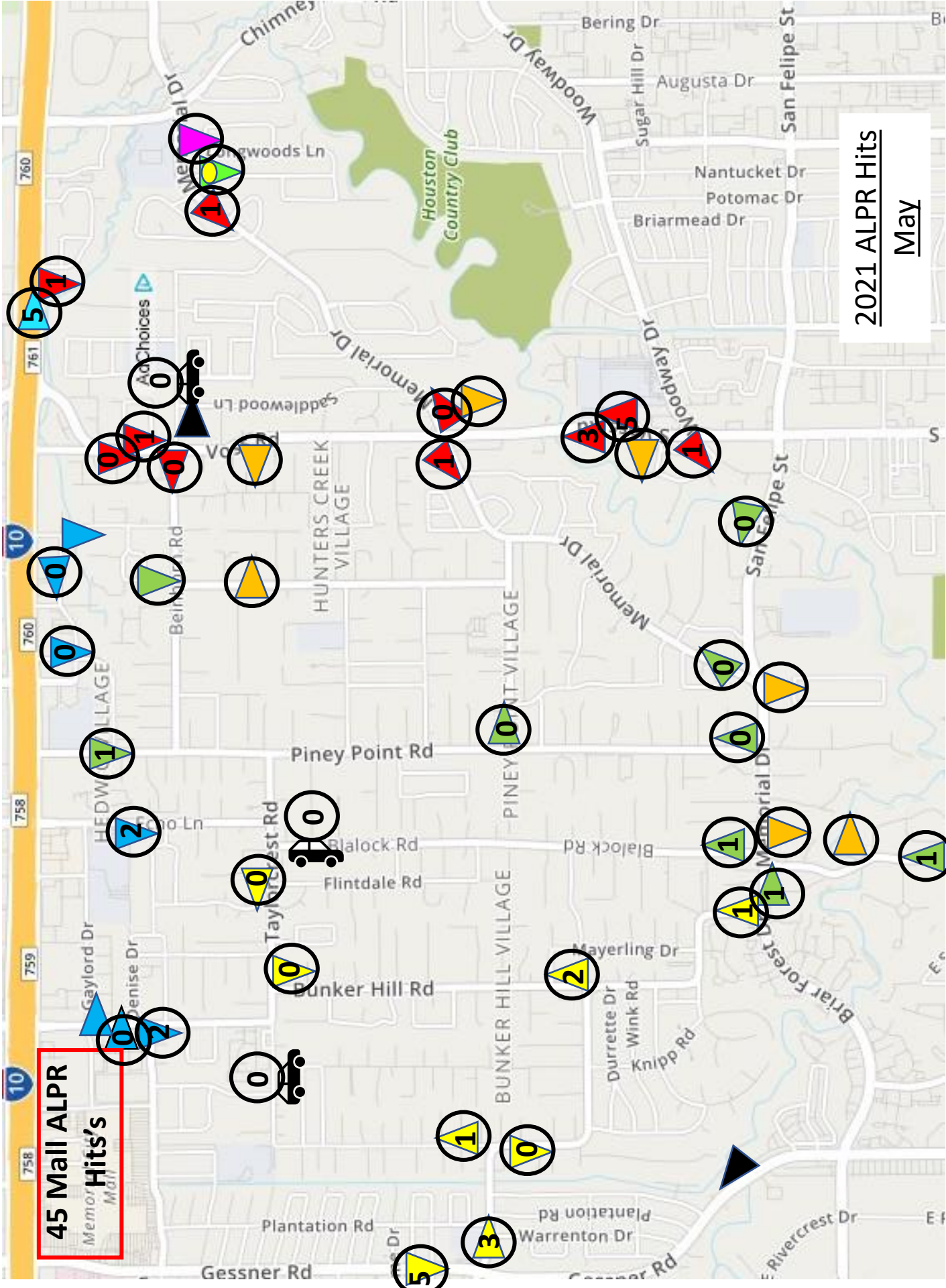
Bunker Hill 

Piney Point 


Hunters Creek 

Frequent Mobile Locations 

81 Total Hits



Lindenwood HOA 

Longwoods HOA 

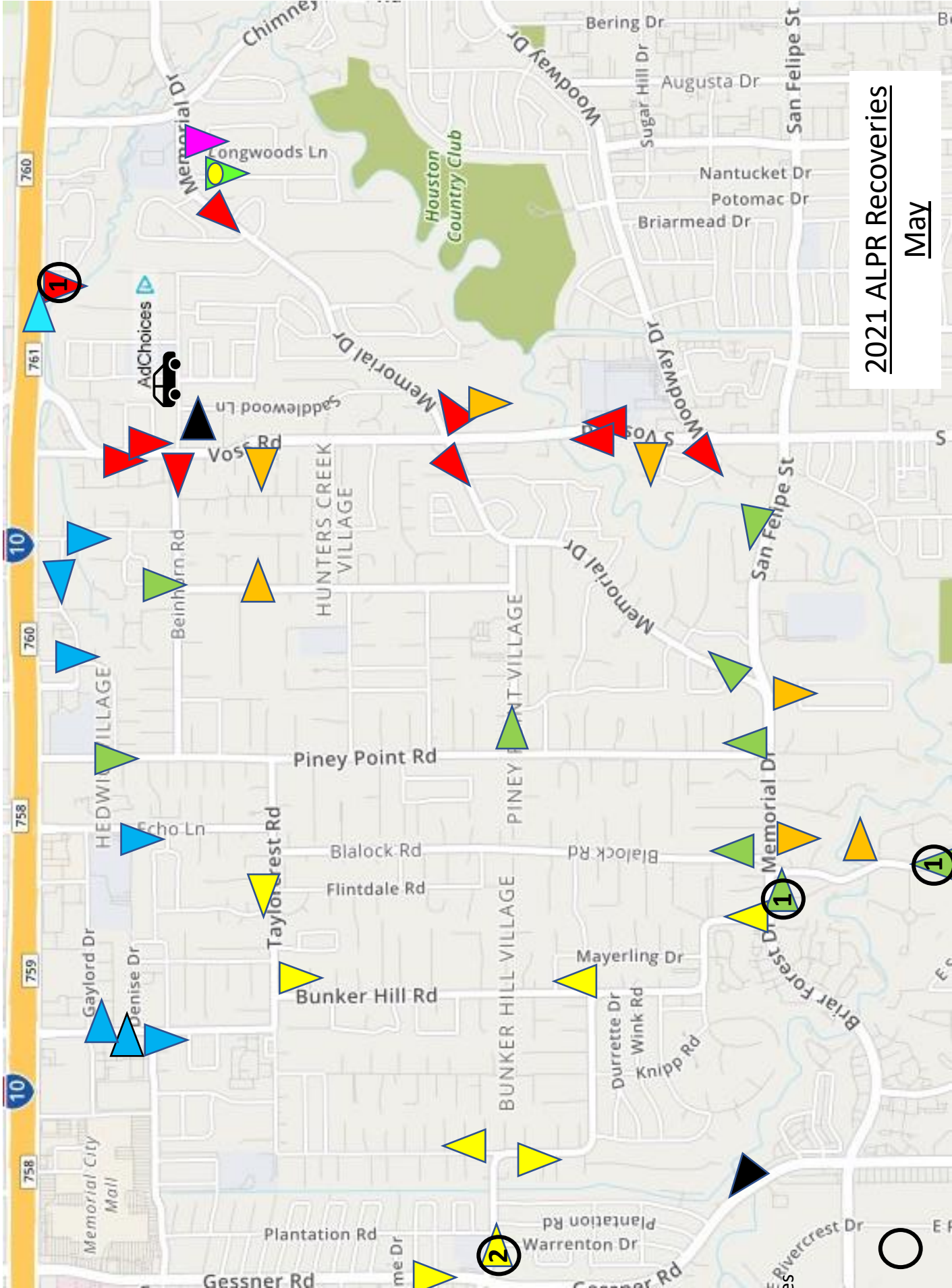
US Coins 

In Process 

HOA Systems 

2021 ALPR Hits
May

05/31/21



Hedwig



Bunker Hill



Piney Point



Hunters Creek



Frequent Mobile Locations



5 Recovered Vehicles

15

Investigative Leads



Lindenwood HOA



Longwoods HOA



US Coins



In Process



HOA Systems



2021 ALPR Recoveries

May

05/31/21

ALPR Recoveries						
Num	Plate	Vehicle	Loc	Val	Links	
1	KHM2376	Ford F350	22	\$ 48,000.00	Drugs-Meth	1/5/2021
2	MVL8705	Hyndi	10	\$ 14,000.00		11-Jan
3	GKR5588	Hond Civ	8	\$ 12,500.00	Fugitive/poss c	18-Jan
4	MWV2069	Chev Cruz	8	\$ 9,800.00	Fraud	20-Jan
5	R000293	Toy Cor	17	\$ 12,000.00	Rental/Cluck	21-Jan
6	LJP9550	Hynd SFE	19	\$ 14,000.00		28-Jan
7	DV48493	VW Jetta	14	\$ 17,500.00	Fel Warrant	29-Jan
8	MHT8564	Hond Acc	2	\$ 16,000.00	Car Jacking	31-Jan
9	9.49E+09	Chev Volt	8	\$ 38,000.00		2-Feb
10	DLJ392	Hond Acc	6	\$ 21,000.00	Fel Warrant	4-Feb
11	MPR6064	Toy Cor	12	\$ 14,000.00	Fug/Drugs	5-Feb
12	N541138	Chev Mal	8	\$ 21,000.00	Fug/Burg	8-Feb
13	BZ8K588	Ford Taur	23	\$ 8,000.00	Fraud	10-Feb
14	MNC3563	Cadi CTS	8	\$ 28,500.00		21-Feb
15	MYR3265	ToyHigh	US Coins	\$ 18,000.00	Fraud	3-Mar
16	89686F5	HYNson	7	\$ 18,500.00	Fraud	4-Mar
17	KXS9288	Ford Focus	2	\$ 14,500.00	Fraud	11-Mar
18	MXL9491	Ford F350	22	\$ 31,000.00		18-Mar
19	NZN3882	AcuraTLX	8	\$ 24,500.00		22-Mar
20	GSC6637	Niss Alt	8	\$ 16,000.00		30-Mar
21	AW83550	Ford F150	19	\$ 24,000.00	meth/fraud	2-Apr
22	8UTT006	BMW X7	20	\$ 41,000.00		16-Apr
23	NFS0818	MercC30	19	\$ 37,000.00		18-Apr
24	DV3YSL	Chev Equx	8	\$ 15,600.00		11-Apr
25	NZN3882	AcuraTLX	8	\$ 23,000.00	Burg/BMV's	11-May
26	DB3Y023	Buick Sed	4	\$ 20,000.00		12-May
27	BPS9409	Niss RGE	15	\$ 22,500.00		13-May
28	JDV2724	Toy Corrola	2	\$ 26,000.00	Car Jacking	16-May
29	GYL2571	Chev PU	2	\$ 41,000.00	Prostitute	25-May

Plate Recoveries		
Plate Recove	Date	Links
90561S4	3/1/2021	Paper Fraud Tag
LKW4759	5/23/2021	

Firearm in vehicle

2021 Value	\$ 646,900.00
2020 Value	\$ 1,147,500.00
2019 Value	\$ 438,000.00
Program Total	\$ 2,232,400.00

INVESTIGATIVE LEADS

103	NVK8808	Chev Tahoe	MDE Harrassment Case	SBISD	Solved	21-Jan
18	92350G3	Jeep Cherokee	Jugger Belaire to Racquet Club		CID-Open	22-Jan
21	BXR4783	Chev Pickup	FSGI		Solved	8-Feb
WIND HOA	FDC2680	Niss Alt	Mail Thieves		Solved	16-Feb
US Coins	MPV1209	Toy	BMV Jugger		CID-Open2,	27-Feb
Strey	LYN9642	Toy Cor	Package Thief		CID-Open	27-Feb
17	CNB1734	BLK F150	FSGI		ID's	3-Mar
24	960200	Blk Exped	Burg		Gypsys	27-Apr
26	11548U4	Ford PU	Burg		Gypsys	29-Apr
11	10654S1	Ford PU	Burg		Gypsys	29-Apr

1	2			3			4			5			6			7			8			9			10			11			12			13			14			15				
	Total Number of YTD Incidents 2021															Life Threatening (LT) EMS Incidents															Life Threatening (LT) Fire Incidents													
1	2			3			4			5			6			7			8			9			10			11			12			13			14			15				
	Fire	EMS	Total	# LT EMS	Natl Stand. 6:30 1st Resp. Time	of 90%	Natl. Stand 10:30 ALS Resp Time	of 90%	# LT Fire	Natl Stand. 6:50 Response Time	of 90%	% of 2021 Calls are:	Fire	EMS	% of Fire Calls																													
Bunker Hill Village	130	37	167	20	4:00	100%	6:26	100%	3	3:14	100%	78%	22%	48%																														
Hedwig Village	85	71	156	55	3:09	100%	3:12	100%	15	3:43	100%	54%	46%	35%																														
Hilshire Village	19	15	34	8	3:10	100%	4:38	100%	3	4:33	100%	56%	44%	0%																														
Hunters Creek Village	171	67	238	38	3:33	100%	5:40	100%	17	4:25	100%	72%	28%	53%																														
Piney Point Village	132	50	182	22	3:51	100%	5:10	100%	12	4:59	100%	73%	27%	43%																														
Spring Valley Village	125	43	168	34	3:06	100%	4:09	100%	16	3:34	100%	74%	26%	26%																														
Houston	46	0	46																																									
Totals	708	283	991	177	3:28	100%	4:52	100%	66	4:04	100%	71%	29%	34%																														

Notes: ALL Response Time categories include from the receipt of the call at the Primary Dispatch to arrival on location of the responding units.

Column 1: Reflects the cities listed within the chart.

Column 2: Reflects the year to date number of "fire" type calls within each jurisdiction. Includes: fires, vehicle collisions, gas leaks, rescues, tree in roadways, and others.

Column 3: Reflects the year to date number of "EMS" calls within each jurisdiction.

Column 4: Reflects the year to date, total number of all calls within each jurisdiction.

Column 5: Reflects the year to date, number of "life threatening EMS" calls within each jurisdiction. Includes: heart attacks, strokes, seizures, cardiac arrest, seizures and others.

Column 6, Row A: Reflects the "National Standard for total response time for life threatening EMS Calls of 6 minutes 30 seconds.

Column 7: Reflects the year to date, first responder's response times for each jurisdiction.

Column 8, Row A: Reflects the National Standard of the percentage of calls which the national standard should be met: 90%

Column 9: Reflects the National Standard of the percentage of calls which the national standard is met during life threatening EMS calls.

Column 10 Row A: Reflects the National Standard for total response time for life threatening EMS calls for arrival of Advanced Life Support Equipment and Personnel: 10 minutes 30 seconds.

Column 11: Reflects the year to date, Advanced Life Support equipment and personnel response time for life threatening calls within each jurisdiction.

Column 12 Row A: Reflects the National Standard of the percentage of calls which the ALS standard should be met: 90%

Column 13: Reflects the year to date, percentage of calls, which the national standards is met of ALS response for each jurisdiction.

Column 14: Reflects the year to date, number of life threatening "Fire Type" calls within each jurisdiction.

Column 15: Reflects the year to date, average total response time to fire type calls within each jurisdiction.

Column 16: Reflects the year to date, percentage of life threatening fire type calls which meet or exceed the National Standard.

Column 17: Reflects the year to date, percentage of calls which are "fire type" calls.

Column 18: Reflects the year to date, percentage of call which are "EMS" calls.

Column 19: Reflects the year to date number of Fire Alarms within each jurisdiction.

Column 20: Reflects the percentage of fire type calls which are fire alarms.

MAYOR
Jim Pappas

CITY OF
HUNTERS CREEK VILLAGE

CITY COUNCIL
Stuart Marks
Fidel Sapien
Ken Spalding
Chip Cowell
Jay Carlton



CITY ADMINISTRATOR
Tom Fullen, CPM
CITY SECRETARY
Crystal R. Dozier, TRMC

Building Official Monthly Report

Prepared June 16, 2021 for the June 22, 2021 meeting.

Mayor and Council,

Please find attached the Building Officials Monthly Report for May 2021.

Thank You,

James A. Stewart, CBO
Building Official/Public Works Director



**City of Hunters Creek Village
Permit Activity Report (Issued) - 2019**

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	19	\$4,633	0	11	\$1,405	15	\$3,730	45	\$9,768	\$702,660
February	17	\$6,188	1	8	\$1,355	30	\$4,080	55	\$11,623	\$2,637,978
March	23	\$13,320	0	10	\$1,170	18	\$2,262	51	\$16,752	\$1,758,240
April	22	\$17,127	1	15	\$3,160	40	\$6,175	77	\$26,462	\$2,931,125
May	26	\$17,786	2	17	\$3,045	29	\$4,295	72	\$25,126	\$2,661,043
June	24	\$12,674	1	6	\$1,150	23	\$4,030	53	\$17,854	\$2,088,440
July	39	\$19,821	1	18	\$2,535	34	\$5,025	91	\$27,381	\$3,760,834
August	27	\$26,431	2	12	\$2,265	33	\$5,145	72	\$33,841	\$5,975,468
September	23	\$26,541	2	12	\$2,095	31	\$5,140	66	\$33,776	\$3,896,872
October	27	\$40,968	3	12	\$1,865	35	\$6,050	74	\$48,883	\$8,384,388
November	20	\$7,283	0	13	\$1,790	22	\$3,235	55	\$12,308	\$1,213,903
December	22	\$14,495	0	10	\$2,020	31	\$4,675	63	\$21,190	\$1,767,497
Total	289	\$207,265	13	144	\$23,855	341	\$53,842	774	\$284,962	\$37,778,448

**City of Hunters Creek Village
Permit Activity Report (Issued) - 2020**

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	17	\$10,267	1	12	\$2,160	18	\$2,510	47	\$14,937	\$1,779,758
February	24	\$17,887	1	10	\$1,455	21	\$3,355	55	\$22,697	\$2,970,153
March	34	\$149,084	0	17	\$3,390	32	\$6,140	83	\$158,614	\$29,896,341
April	18	\$4,866	0	15	\$2,825	29	\$4,030	62	\$11,721	\$13,646,371
May	25	\$5,817	0	13	\$2,340	26	\$4,440	64	\$12,597	\$1,032,779
June	23	\$24,680	2	18	\$3,220	35	\$5,320	76	\$33,220	\$7,849,746
July	15	\$23,330	2	23	\$4,590	29	\$5,700	67	\$33,619	\$5,221,170
August	19	\$27,662	2	14	\$2,965	20	\$4,495	53	\$35,122	\$4,849,719
September	26	\$6,996	0	13	\$2,670	34	\$4,870	73	\$14,536	\$1,362,060
October	27	\$32,322	3	8	\$1,385	24	\$4,795	59	\$38,501	\$5,800,301
November	19	\$4,856	0	13	\$1,900	24	\$4,175	56	\$10,930	\$940,466
December	27	\$4,284	0	6	\$700	12	\$1,215	45	\$6,199	\$1,174,925
Total	274	\$312,050	11	162	\$29,600	304	\$51,045	740	\$392,693	\$76,523,789

**City of Hunters Creek Village
Permit Activity Report (Issued) - 2021**

Month	Building			Electrical		Mech & Plumbing		Total		Valuation
	# Issued	\$ Fees	# New Res	# Issued	\$ Fees	# Issued	\$ Fees	# Issued	\$ Fees	\$
January	29	\$17,846	1	19	\$3,215	24	\$4,495	72	\$25,556	\$3,108,651
February	15	\$24,327	2	9	\$1,410	18	\$2,420	49	\$28,516	\$4,311,997
March	35	\$14,765	0	19	\$2,615	44	\$6,985	98	\$24,365	\$2,394,000
April	26	\$5,970	0	17	\$3,240	20	\$2,675	63	\$11,885	\$1,229,148
May	21	\$14,620	1	23	\$3,585	43	\$6,630	87	\$24,835	\$3,849,073
June										
July										
August										
September										
October										
November										
December										
Total	126	\$77,527	4	87	\$14,065	149	\$23,205	369	\$115,157	\$14,892,869

**City of Hunters Creek Village
Inspection Activity Report - 2020**

	Inspections Performed	Inspections Passed	% Passed	Inspections Failed	% Failed
Month					
January	112	100	89.0	12	11.0
February	161	134	83.2	27	16.8
March	149	137	91.9	12	8.1
April	203	171	84.2	32	15.8
May	199	165	82.9	34	17.1
June	164	138	84.1	26	15.9
July	228	193	84.6	35	15.4
August	159	140	88.1	19	11.9
September	167	138	82.6	29	17.4
October	155	127	81.9	28	18.1
November	108	89	82.4	19	17.6
December	134	110	82.1	24	17.9
Total	1939	1642	84.8	297	15.3

**City of Hunters Creek Village
Inspection Activity Report - 2021**

	Inspections Performed	Inspections Passed	% Passed	Inspections Failed	% Failed
Month					
January	147	124	84.4	23	15.6
February	98	86	87.8	12	12.2
March	172	146	84.9	26	15.1
April	135	118	87.4	17	12.6
May	126	111	88.1	15	11.9
June					
July					
August					
September					
October					
November					
December					
Total	678	585	86.5	93	13.5

Inspections with Odometer Readings, by Inspector and Vehicle

Jun 15, 2021 4:55 PM
James Stewart
City of Hunters Creek Village

Date Range (inclusive): Sat May 01 2021 to Mon May 31 2021
Inspection Department: Building Permit Inspections

BBG Consulting, Inc (BBG)									
Odometer	Permit #	Address	Insp Type	Date	Reinsp?	Reinsp Fee?	Reinsp Result	Correction Notes	
Vehicle ID:									
	202000643	10733 Old Coach Ln	M Hood V	5/3/21		No	Pass		
	202100091	13 Inwood Oaks	E Final	5/3/21		No	Pass		
	202100092	13 Inwood Oaks	E Final	5/3/21		No	Pass		
	202100114	10650 Beinhorn Rd	I Final	5/3/21		No	PPass	Pending verification of mainline pressure test and landscape architects approval of coverage test	
	202100256	10910 Wickline Drive	P TO/Rough	5/3/21		No	Pass		
	202100271	10814 Everwood Lane	P Final	5/3/21		No	NC	Disapproved - Contractor needs to provide pictures of work	
	202100218	802 KUHLMAN RD	FD Steel	5/4/21		No	Pass		
	202100271	10814 Everwood Lane	P Final	5/4/21	Y	No	Pass	[Entered 5/3/2021 by BBG]: Disapproved - Contractor needs to provide pictures of work	
	202000460	10915 Kinwick Drive	Frame R	5/5/21		No	NC	"Disapproved - Install bolts in metal post caps at patio nuts and washers on bolts for steel columns; anchor bolts within 12 inches of ends of bottom plate and minimum of two bolts per section of bottom plate; multiple stud columns per detail on S2.2; Draft stop stair stringers. Must have fire marshal approval "	
	202100210	11000 Hunters Park Drive	DW Steel	5/5/21		No	Pass		

202100269	11006 Huntwyck Drive	F Post Hole	5/5/21	No	Pass	
202100279	8427 Hunters Creek Drive	YD Trench	5/5/21	No	Pass	
202000317	711 Hunters Grove Ln	M Hood V	5/6/21	No	Pass	
202000317	711 Hunters Grove Ln	M Final	5/6/21	No	Pass	
202000460	10915 Kirwick Drive	Frame R	5/6/21	No	Pass	[Entered 5/5/2021 by BBG]: "Disapproved - Install bolts in metal post caps at patio nuts and washers on bolts for steel columns; anchor bolts within 12 inches of ends of bottom plate and minimum of two bolts per section of bottom plate; multiple stud columns per detail on S2.2; Draft stop stair stringers. Must have fire marshal approval "
202000609	206 Caruthers Lane	P Final	5/6/21	No	Pass	
202100016	206 Caruthers Lane	P Final	5/6/21	No	Pass	
202100017	206 Caruthers Lane	E Final	5/6/21	No	Pass	
202100179	635 Saddlewood Lane	M Final	5/6/21	No	NC	Cancelled - The homeowner has too many things going on this morning, asked if we can reschedule for another time
202100269	11006 Huntwyck Drive	F Final	5/7/21	No	Pass	
202100286	706 Saddlewood Lane	FD Steel	5/7/21	No	Pass	
201900718	711 Hunters Grove Ln	Gas Test	5/10/21	No	NC	Disapproved; System not under test.
202100087	3 Cape Cod Lane	P Final	5/10/21	No	Pass	
202100088	3 Cape Cod Lane	M Final	5/10/21	No	Pass	

202100130	736 KUHLMAN RD	P Final	5/10/21	No	Pass	
202100232	329 SHASTA DR	F Post Hole	5/10/21	No	Pass	
201900718	711 Hunters Grove Ln	Gas Test	5/11/21 Y	No	Pass	[Entered 5/10/2021 by BBG]: Disapproved; System not under test.
202100011	3 Cape Cod Lane	Bld-Final	5/11/21	No	Pass	
202100054	7 Pinewood Cir	E Final	5/11/21	No	Pass	
202100093	10706 Beinhorn Rd	E Final	5/11/21	No	Pass	
202100104	3 Cape Cod Lane	E Final	5/11/21	No	Pass	
202100173	3 MAGNOLIA BEND DR	E Underg	5/11/21	No	Pass	
202100179	635 Saddlewood Lane	M Final	5/11/21 Y	No	Pass	[Entered 5/6/2021 by BBG]: Cancelled - The homeowner has too many things going on this morning, asked if we can reschedule for another time
202100195	10619 Gawain Lane	TCI	5/11/21	No	Pass	
202100280	903 Creekwood Way	P Final	5/11/21	No	Pass	
202100121	614 Hunters Grove Lane	Frame R	5/12/21	No	Pass	Approved; Excludes Outdoor Room
202100195	10619 Gawain Lane	E Final	5/12/21	No	Pass	
202100245	3 Shannon Circle	E Rough	5/12/21	No	Pass	
202100272	710 Creekside Lane	F Post Hole	5/12/21	No	Pass	
202100305	614 Hunters Grove Lane	M Rough	5/12/21	No	Pass	
201900718	711 Hunters Grove Ln	P Final	5/13/21	No	NC	Disapproved - No hot water; not all plumbing fixtures and kitchen equipment are set
202000709	7 Pinewood Cir	Bld-Final	5/13/21	No	Pass	

202000719	7 Pinewood Cir	P Final	5/13/21	No	Pass	
202000726	7 Pinewood Cir	P Final	5/13/21	No	Pass	
202100299	719 Storywood Drive	P UnderG	5/13/21	No	Pass	
202100299	719 Storywood Drive	P Final	5/13/21	No	Pass	
202100301	10430 Memorial Drive	E Underg	5/13/21	No	Pass	
202100301	10430 Memorial Drive	E Rough	5/13/21	No	Pass	
202100302	10430 Memorial Drive	P UnderG	5/13/21	No	Pass	
202100302	10430 Memorial Drive	Gas Test	5/13/21	No	Pass	
202000423	7 Hedwig Shadows Dr	Shower Pan	5/14/21	No	Pass	
202000581	10429 Memorial Dr	P TO/Rough	5/14/21	No	Pass	
202000581	10429 Memorial Dr	Shower Pan	5/14/21	No	Pass	
202000669	730 E CREEKSIDE DR	H-Strap	5/14/21	No	Pass	Approved Per engineers letter dated 5/12/21 [Entered 4/28/2021 by BBG]: "Disapproved - WS1 Provide anchor bolts within 12 inches of ends of plates and minimum of two per section of plate; Attach H 2.5's from plate to studs at existing roof; Disapproved framing Attach to 2 x 6 additional rafters per detail A/S2.0; Provide triple king studs for header on south wall; Draft stop all ceiling and roof wall interceptions Attach ceiling joist with 6(10) d nails to adjacent rafters per sheet S2.0"
						[Entered 4/8/2021 by BBG]: Disapproved; Previous items not addressed. [Entered 3/30/2021 by BBG]:

202000669	730 E CREEKSIDE DR	Frame R	5/14/21	Y	No	Pass	Disapproved - Provide two King studs that ends of 5 1/2 x 11 1/4 APB beam; Provide SDS screws at all 2x8 ledgers; Provide minimum of two anchor bolts per section of bottom plate; Reinstall H 2.5 clips at existing roof; Install HD's Approved Per engineers letter dated 5/12/21 [Entered 4/28/2021 by BBG]: "Disapproved - WS1 Provide anchor bolts within 12 inches of ends of plates and minimum of two per section of plate; Attach H 2.5's from plate to studs at existing roof; Disapproved framing Attach to 2 x 6 additional rafters per detail A/S2.0; Provide triple king studs for header on south wall; Draft stop all ceiling and roof wall interceptions Attach ceiling joist with 6(10) d nails to adjacent rafters per sheet S2.0"
202100297	745 Kuhlman Road	Foundation	5/14/21		No	Pass	
202100312	10826 Timberglen Drive	P TO/Rough	5/14/21		No	Pass	
202100232	329 SHASTA DR	F Final	5/17/21		No	Pass	
202100233	10615 Twelve Oaks Drive	Demo F	5/17/21		No	Pass	
202100049	10714 OLD COACH LN	Bld-Final	5/18/21		No	Pass	
202100105	10714 Old Coach Ln	E Final	5/18/21		No	Pass	
202100135	10714 Old Coach Ln	P Final	5/18/21		No	Pass	
202100311	761 W CREEKSIDE DR	P UnderG	5/18/21		No	Pass	
202100311	761 W CREEKSIDE	P GL & GT	5/18/21		No	Pass	

DR												
201900718	711 Hunters Grove Ln	P Final	5/19/21	Y	No	NC	Disapproved Not all kitchen equipment is set ; Provide escutcheons for all plumbing penetrating through wall ; Water heater drain lines to terminate 6 inches above adjacent grade [Entered 5/13/2021 by BBG]: Disapproved - No hot water; not all plumbing fixtures and kitchen equipment are set					
202000298	711 Hunters Grove Ln	E Final	5/19/21		No	Pass						
202100121	614 Hunters Grove Lane	Insulation	5/19/21		No	Pass	"Approved For walls and underneath equipment platforms"					
202100159	8407 Hunters Creek Dr	Re-Roof	5/19/21		No	Pass						
202100275	10650 Beinhorn Rd	I Trench	5/19/21		No	NC	Disapproved; work not complete - need to be min 12" below grade					
202100319	806 Flint River Drive	E Underg	5/19/21		No	Pass						
202100319	806 Flint River Drive	E Rough	5/19/21		No	Pass						
202100319	806 Flint River Drive	TCI	5/19/21		No	Pass						
202100320	806 Flint River Drive	P UnderG	5/19/21		No	Pass						
202100320	806 Flint River Drive	P GL & GT	5/19/21		No	Pass						
202000394	10706 Beinhorn Rd	M Hood V	5/20/21		No	NC	Disapproved - No access					
202100083	10733 Old Coach Ln	Gas Test	5/20/21		No	Pass						
202100083	10733 Old Coach Ln	P Final	5/20/21		No	Pass						
202100083	10733 Old Coach Ln	P Rgh/P-T/CBK	5/20/21		No	Pass						

201900659	711 Hunters Grove Ln	Bld-Final	5/21/21	No	Pass	Approved only for building; driveway and drainage not approved
201900718	711 Hunters Grove Ln	P Final	5/21/21 Y	No	Pass	[Entered 5/19/2021 by BBG]: Disapproved Not all kitchen equipment is set ; Provide escutcheons for all plumbing penetrating through wall ; Water heater drain lines to terminate 6 inches above adjacent grade
202100044	711 Hunters Grove Ln	YD Final	5/21/21	No	NC	[Entered 5/13/2021 by BBG]: Disapproved - No hot water; not all plumbing fixtures and kitchen equipment are set
202100107	711 Hunters Grove Ln	DW Final	5/21/21	No	NC	Disapproved: slope grade to drains
202100178	10706 Beinhorn Rd	YD Final	5/21/21	No	NC	Disapproved: remove construction materials and debris from driveway
202100318	11011 Kemwood Drive	F Post Hole	5/21/21	No	Pass	Disapproved: slope must be adjacent to grade to drain
202100319	806 Flint River Drive	E Final	5/21/21	No	Pass	
202100320	806 Flint River Drive	P Final	5/21/21	No	Pass	
202000243	10429 Memorial Dr	H-Strap	5/24/21 Y	No	Pass	[Entered 4/20/2021 by BBG]: Disapproved - no approved plans on site contractor unable to meet me so he canceled
202000394	10706 Beinhorn Rd	M Hood V	5/24/21 Y	No	Pass	[Entered 5/20/2021 by BBG]: Disapproved - No access
202000510	10706 Beinhorn Rd	E Final	5/24/21	No	NC	Contractor Cancelled.
202000595	10917 Roaring Brook Lane	P Final	5/24/21	No	Pass	
202100287	761 W Creekside Drive	E Final	5/24/21	No	Pass	
202100329	10826	E Rough	5/24/21	No	Pass	

		Timberglen Drive		E Final	5/25/21			No	Pass	
202000464	10429 Memorial Dr			E Final	5/25/21			No	Pass	
202000289	10429 Memorial Dr			P Final	5/26/21			No	NC	"Disapproved - Westside main gate to have latch at 4'6" and to be self closing; House doors leading into pool area are to be alarmed"
202000461	10429 Memorial Dr			P Final	5/26/21			No	Pass	
202000510	10706 Beinhorn Rd		Y	E Final	5/26/21			No	NC	Disapproved - Pm request not ready for inspection - they have electrical outlet covers needed and temporary wiring needs to be removed [Entered 5/24/2021 by BBG]: Contractor Cancelled.
202100139	10831 Everwood Drive			M Final	5/26/21			No	Pass	
202100339	10826 Timberglen Drive			M Rough	5/26/21			No	Pass	
202100343	7 Hedwig Shadows Dr			YD Trench	5/26/21			No	Pass	
202100344	517 Ripple Creek Dr			P GL & GT	5/26/21			No	Pass	
202000394	10706 Beinhorn Rd			M Final	5/28/21			No	Pass	
202000510	10706 Beinhorn Rd		Y	E Final	5/28/21			No	Pass	[Entered 5/26/2021 by BBG]: Disapproved - Pm request not ready for inspection - they have electrical outlet covers needed and temporary wiring needs to be removed [Entered 5/24/2021 by BBG]: Contractor Cancelled.
202100029	408 LINDENWOOD DR			P TO/Rough	5/28/21			No	NC	Disapproved, no access; called contact # x2 but not answer

202100111	517 WELLESLEY DR	H-Strap	5/28/21	No	Pass	Approved for all areas but back patio
202100178	10706 Beinhorn Rd	YD Final	5/28/21	No	Pass	[Entered 5/21/2021 by BBG]: Disapproved: slope must be adjacent to grade to drain
202100318	11011 Kemwood Drive	F Final	5/28/21	No	Pass	
202100350	10694 Beinhorn Rd	E Rough	5/28/21	No	Pass	
202100356	10694 Beinhorn Rd	P TO/Rough	5/28/21	No	Pass	

Inspections	Begin Odometer	End Odometer	Miles	Avg Miles per Inspection
108			0	0.0

Fire Marshall (FireMars)

Odometer	Permit #	Address	Insp Type	Date	Reinsp? Reinsp Result Fee?	Correction Notes
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202100244	10915 Kinwick Drive	Fire Marshall	5/3/21	No	Pass	Hydro OK @ 207 psi Cover OK
202000319	711 Hunters Grove Ln	Fire Marshall	5/19/21	No	Pass	
202100246	1 Bridlewood Ct	Fire Marshall	5/27/21	No	Pass	HYDRO AND COVER.

Inspections	Begin Odometer	End Odometer	Miles	Avg Miles per Inspection
3			0	0.0

James Stewart (James)

Odometer	Permit #	Address	Insp Type	Date	Reinsp? Reinsp Result Fee?	Correction Notes
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202100175	10822 Everwood Drive	Demo F	5/3/21	No	Pass	
202100054	7 Pinewood Cir	E TCI	5/5/21	No	Pass	Released @ 3:43pm on 05/05/2021. JH

202000549	10802 HUNTERS FOREST DR	Gas Test	5/6/21	No	Pass
202100288	5 Cape Cod Lane	DW Steel	5/6/21	No	Pass
202000575	30 Willowend Dr	F Post Hole	5/11/21 Y	No	Pass
202100285	10733 Old Coach Ln	F Post Hole	5/11/21	No	Pass
202100227	819 Wade Hampton	FD Steel	5/12/21	No	Pass
202000290	10429 Memorial Dr	YD Trench	5/13/21	No	Pass
202000290	10429 Memorial Dr	YD Final	5/13/21	No	Pass
202100223	10724 Memorial Drive	Demo F	5/14/21	No	Pass
202000413	289 Bryn Mawr Cir	Shower Pan	5/18/21	No	Pass
202100308	3 Cape Cod Lane	P Layout	5/20/21	No	Pass
202100323	15 INWOOD OAKS DR	P Layout	5/20/21	No	Pass
202100334	8431 Hunters Creek Dr	E TCI	5/21/21	No	Pass
202100358	342 Hunters Trail Street	P UnderG	5/28/21	No	Pass
Inspections	Begin Odometer	End Odometer	Miles	Avg Miles per Inspection	
15			0	0.0	

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HUNTERS CREEK VILLAGE - PLAN REVIEW STATUS REPORT

PROJECT ADDRESS	PROJECT TYPE	DATE SUBMITTED	REVIEW STATUS	COMMENTS
10426 Memorial Drive	New Home	3/25/2021	Review Completed - 4/6/21 - Not Approved - Plans Resubmitted - 5/5/21 - Resubmittal Review completed 5/19/21 - Not Approved - Resubmitted Plans 6/3/21	Contractor notified of needed revisions 4/6/21 Contractor notified of needed revisions for resubmittal 5/19/21
11002 Huntwyck Dr.	New Pool	4/1/2021	Review Completed 4/7/21 - Not approved - Plans Resubmitted 5/12/21 - Resubmittal review completed 5/12/21 - Approved	Contractor notified of needed revisions 4/7/21 Contractor notified of approval - 5/12/21
13 Sleepy Oaks Cir	New Home	4/5/2021	Review Completed - 4/21/21 - Not Approved - Revisions submitted 5/28/21 - Resubmittal Review Completed 6/3/21 - Not Approved - Plans Resubmitted 6/4/21 - Resubmittal Review Completed 6/7/21 - Approved	Contractor notified of needed revisions - 4/21/21 - Contractor notified of further needed revisions 6/3/21 - Contractor Notified of Approval 6/7/21
10737 Marsh Ln	Remodel	4/6/2021	Review Completed 4/7/21 - Not Approved - Revisions Submitted 5/20/21 - Resubmittal Review Completed 5/20/21 - Approved	Contractor Notified of needed revisions 4/7/21 - Contractor Notified of Approval 5/20/21
773 Pifer Rd.	New Home	4/14/2021	Review Completed 4/28/21 - Not Approved - Plans Resubmitted 5/18/21 - Resubmittal Review Completed 5/24/21 - Approved	Contractor Notified of needed revisions - 4/28/21 Contractor notified of approval 5/24/21
4 Pinewood Circle	Remodel	4/19/2021	Review Completed 4/23/21 - Not Approved - Revisions Submitted 5/21/21 - Resubmittal Review Completed 5/26/21 - Approved	Contractor Notified of Needed Revisions - 4/23/21 - Contractor notified of Approval 5/26/21
15 Inwood Oaks	Remodel	4/19/2021	Review Completed - 4/22/21 - Not Approved - Revisions Submitted 5/25/21 - Review Completed - 5/25/21 - Approved	Contractor notified of needed revisions - 4/22/21 - Contractor notified of approval 5/25/21
215 Voss	New Home	4/22/2021	Review Completed - 5/6/21 - Not Approved - Plans Resubmitted 5/14/21 - Resubmittal Review Completed 5/19/21 - Approved	Contractor Notified of Needed Revisions - 5/6/21 - Contractor notified of approval 5/19/21
3 Cape Cod	New Pool	4/26/2021	Review Completed 4/28/21 - Not Approved - Revisions Submitted - 5/3/21 - Review Completed 5/3/21 - Approved	Contractor notified of needed revisions - 4/28/21 - Contractor notified of approval - 5/3/21
10830 Roaring Brook	New Home	4/27/2021	Review Completed 5/11/21 - Not Approved	Contractor notified of needed revisions. 5/11/21
15 Inwood Oaks	New Pool	4/30/2021	Review Completed 5/17/21 - Not Approved - Plans Resubmitted 5/18/21 Review Completed 5/18/21 - Approved	Contractor notified of needed3d revisions 5/17/21 Contractor notified of approval 5/18/21
10603 Twelve Oaks Dr.	Remodel/Addition	5/6/2021	Review Completed 5/11/21 - Not Approved	Contractor Notified of Needed Revisions 5/11/21
307 Teakwood Ln.	Remodel/Addition	5/10/2021	Review Completed 5/12/21 - Not Approved - Revisions submitted 5/26/21 - Review Completed - 5/26/21 - Approved	Contractor notified of needed revisions 5/12/21 Contractor notified of approval 5/26/21
843 Country Lane	New Home	5/12/2021	Review Completed 5/26/21 - Not Approved - Revisions submitted 5/28/21 - Resubmittal review completed 6/3/21 - Approved	Contractor notified of needed revisions 5/26/21. Contractor notified of approval. 6/3/21
10615 Twelve Oaks Dr.	New Home	5/13/2021	Review Completed 6/1/21 - Not Approved - Plans Resubmitted 6/7/21 - Resubmittal Review Completed 6/10/21 - Approved	Contractor Notified of Needed Revisions 6/1/21 - Contractor notified of approval 6/10/21

11000 Hunters Park Dr.	New Pool	5/13/2021	Review Completed 5/20/21 - Approved	Contractor notified of approval 5/20/21
211 Glennville Ct.	Remodel	5/27/2021	Review Completed 6/2/21 - Not Approved - Plans Resubmitted 6/4/21 - Resubmittal Review Completed 6/7/21 - Approved	Contractor notified of needed revisions 6/2/21 - Contractor Notified of Approval 6/7/21
256 Bryn Mawr Cir.	Remodel	5/28/2021	Review Completed 6/4/21 - Approved	Contractor Notified of Approval 6/4/21
3 Sleepy Oaks Cir.	New Home	5/28/2021	In Review	
852 Kuhlman Rd.	Remodel	6/1/2021	In Review	
10923 Timberglen Dr.	New Pool	6/3/2021	Review Completed 6/8/21 - Not Approved - Plans Resubmitted 6/14/21	Contractor notified of needed revisions - 6/8/21
10822 Long Shadow Ln.	Outdoor Kitchen and Pergola	6/4/2021	In Review	
8443 Hunters Creek Dr.	New Home	6/4/2021	In Review	

HUNTERS CREEK VILLAGE - ANIMAL CONTROL ACTIVITY REPORT

DATE	ADDRESS	ACTIVITY DESCRIPTION	DISPOSITION	NOTES
1/29/2019	Voss @ Beinhorn	Dead animal in roadway	Picked up and disposed	Appeared the animal was an Otter
4/9/2019	640 Pifer Rd.	Dead Animals in Roadway	Picked up and disposed	
4/10/2019	12 Inwood Oaks	Stray Dog at Residence	Picked up/Taken to Shelter	
5/10/2019	750 Pifer Rd.	Animal Trap Delivered to Resident	Trap Delivered	
6/4/2019	210 Timberwilde Ln.	Opossum in trap - Picked Up	Picked Up/Relocated	
6/7/2019	725 W. Creekside Dr	Animal Trap Delivered to Resident	Trap Delivered	
6/11/2019	737 Camelot Ln	Animal Trap Delivered to Resident	Trap Delivered	
6/24/2019	107 Timberwilde Ln	Trapped Raccoon - Pick Up/Return Trap to Resident	Picked Up/Relocated	
7/2/2019	10650 Memorial Dr.	Dead Squirrel on roadway	Picked Up/Disposed	
7/8/2019	321 Shasta	Bat inside House - Owner Caught and Froze - Rabies Test	Picked up/Took to Lab for Testing	Rabies test result was negative for R
7/8/2019	646 Hedwig Rd.	Dead Cat near street	Picked Up - Disposed	
7/11/2019	602 Wellesley	Dead Squirrel in front.	Picked up - Disposed	
7/15/2019	507 Three Corners	Large Opossum in Trap	Picked up- Relocated	
7/23/2019	507 Three Corners	Large Raccoon in Trap	Picked Up - Relocated	
8/27/2019	729 W. Creekside	Needs animal trap delivered so they can catch animals in back yard.	Delivered trap to resident	
8/28/2019	403 Thamer Ln.	Pick up trapped raccoon - Return trap	Picked up Raccoon - Returned trap	
9/5/2019	10810 Oak Creek St.	Report of Dog in Street from Police Dept.	Picked up Dog - Owner Located	Dog Returned to Owner
9/13/2019	331 Hunters Trail St.	Owner Bitten by his dog - Dog Very Aggressive/Dangerous	Dog Euthanized by Owner Request - Tested	Rabies Test NEGATIVE for Rabies
9/16/2019	210 Timberwilde Ln.	Opossum in trap - Picked Up	Picked Up - Relocated	
9/27/2019	600 Blk Timberwilde	Dog at Large	Picked Up Dog - Taken to CAPS for Adoption	Enrolled for Adoption at CAPS.
9/30/2019	10914 Walwick Dr.	Dead Raccoon	Picked Up/Disposed	
10/7/2019	9 Hunters Ridge Ct.	Dead Armadillo	Picked Up/Disposed	
10/11/2019	10800 BLK Roaring Brook	Dead squirrel in road	Picked Up/Disposed	
10/14/2019	938 Boros	Deliver Animal Trap - Feral Cats	Delivered Trap to resident	
10/25/2019	10814 Jaycee Ln.	Deliver Animal Trap - Racoons	Delivered Trap to resident	
11/6/2019	10537 Gawain Ln.	Deliver trap for raccoons.	Delivered Trap to resident	
11/7/2019	Pifer at Beihorn	Dead Opossum in road	Picked Up/Disposed	
11/8/2019	Beinhorn at Pifer Rd	Dead Raccoon in Road	Picked Up/Disposed	
11/7/2019	423 Thamer Ln.	Dog Bite - UPS Driver Bitten while making delivery	Home Quarantine of Dog - Shots Current	Home Quarantine ended 11/18/19 - All OK - Rabies Vaccination Current
11/11/2019	Voss at Longshadow	Dead Raccoon in Road	Picked Up/Disposed	
11/11/2019	Memorial at Hunters Way	Dead animal in roadway	Picked Up/Disposed	
11/20/2019	Memorial at Creekside	Dead animal in roadway	Picked Up/Disposed	

1/6/2020	3 Saddlewood Estates	Animal Trap Delivered to Resident	Animal Trap Delivered to Resident	Delivered Trap to resident	
1/7/2020	5 Reynolds Ct	Animal Trap Delivered to Resident	Animal Trap Delivered to Resident	Delivered Trap to resident	
1/8/2020	Memorial near Thamer	Dead animal in roadway	Dead animal in roadway	Picked Up/Disposed	
1/8/2020	Voss at Beinhorn	Dead animal in roadway	Dead animal in roadway	Picked Up/Disposed	
1/17/2020	5 Reynolds Ct.	Pick Up Trap - No Longer Needed	Pick Up Trap - No Longer Needed	Picked Up Trap	
2/3/2020	606 Hunters Way Dr.	Animal Trap Delivered to Resident	Animal Trap Delivered to Resident	Delivered Trap to Resident	
2/19/2020	210 Timberwilde Ln.	Trapped Raccoon - Pick Up/Return Trap to Resident	Trapped Raccoon - Pick Up/Return Trap to Resident	Picked Up Raccoon - Relocated	Relocated Raccoon
2/19/2020	3 Saddlewood Estates	Animal Trap Request	Animal Trap Request	Delivered Trap to Resident	
2/21/2020	3 Saddlewood Estates	Raccoon in trap	Raccoon in trap	Picked up and relocated raccoon	Relocated Raccoon
2/26/2020	Hunters Trail St.	Stray Dog	Stray Dog	Pick Up Dog - Delivered to shelter	
2/28/2020	507 Hunters Park Ln.	2 Feral Cats in Trap	2 Feral Cats in Trap	Picked up/Relocated	Relocated Cats
3/3/2020	108 Shasta	Stray Dog on Banks Of Bayou	Stray Dog on Banks Of Bayou	Picked Up Dog	
3/5/2020	907 Creekwood Way	Stray Dog	Stray Dog	Picked up dog - Delivered to Vet Clinic	
3/6/2020	506 Hunters Park Ln.	Feral Cat in Trap	Feral Cat in Trap	Picked Up - Relocated	Relocated Cats
3/10/2020	Voss Park at Voss	Dead animal in roadway	Dead animal in roadway	Picked Up/Disposed	
3/23/2020	Saddlewood near Beinhorn	Dead Opossum in Roadway	Dead Opossum in Roadway	Picked Up/Disposed	
4/6/2020	10918 Timberglen	Deliver Trap to resident	Deliver Trap to resident	Delivered trap to resident	
4/8/2020	10918 Timberglen	Opossum in Trap - Pick Up	Opossum in Trap - Pick Up	Picked Up/Relocated	
4/13/2020	10918 Timberglen	Opossum in Trap - Pick Up	Opossum in Trap - Pick Up	Picked Up/Relocated	
4/20/2020	305 Voss	Trap Request	Trap Request	Delivered trap to resident	
4/20/2020	777 W. Creekside	Raccoon at residence - Please Pick Up	Raccoon at residence - Please Pick Up	Picked Up/Relocated	Relocated
4/23/2020	305 Voss	Raccoon in trap	Raccoon in trap	Picked Up/Relocated	Relocated Raccoon
4/27/2020	10314 Memorial Drive	Trap Request	Trap Request	Delivered trap to resident	
5/11/2020	Voss near I-10	Dead Raccoon on sidewalk	Dead Raccoon on sidewalk	Picked Up/Disposed	Disposed of Dead Raccoon
5/11/2020	802 Kuhlman	Trap Request	Trap Request	Delivered trap to resident	
5/12/2020	10705 Marsha Ln.	Trap Request	Trap Request	Delivered trap to resident	
5/14/2020	10705 Marsh Ln.	Opossum in Trap/Please Pick Up	Opossum in Trap/Please Pick Up	Picked Up/Relocated	Relocated Opossum
					Quarantine to end 5/21/20 - Spoke with dog owner and bite victim. Dog euthanized per owners request on 5/21/20.
5/14/2020	714 Creekside Ln.	Dog Bite - Food Delivery person bitten at front door.	Dog Bite - Food Delivery person bitten at front door.	Dog Quarantined at Vet - Shots Current	
5/18/2020	10807 Pine Bayou	Animal Trap Request	Animal Trap Request	Delivered trap to resident	
5/20/2020	826 Oak Valley Dr.	Animal Trap Request	Animal Trap Request	Delivered trap to resident	
5/20/2020	922 Huntington Cove	Animal in Trap - Please Pick Up	Animal in Trap - Please Pick Up	Picked Up/Relocated Raccoon	Relocated
5/22/2020	826 Oak Valley Dr.	Animal in Trap - Please Pick Up	Animal in Trap - Please Pick Up	Picked Up/Relocated Opossum	Relocated
5/22/2020	10807 Pine Bayou Dr.	Animal in Trap - Please Pick Up	Animal in Trap - Please Pick Up	Picked Up/Relocated Opossum	Relocated
5/22/2020	10619 Gawaitn Ln.	Animal Trap Request	Animal Trap Request	Delivered trap to resident	
6/2/2020	836 Kuhlman Rd.	Dog Bite - Dog owners friend bitten in back yard.	Dog Bite - Dog owners friend bitten in back yard.	Dog - Home Quarantine - Shots Current	Quarantine to end 6/13/20
6/4/2020	205 Shasta Dr.	Animal in Trap - Please Pick Up	Animal in Trap - Please Pick Up	Picked up/Relocated Raccoon	Relocated
6/10/2020	760 Pifer Rd.	Dead animal in roadway	Dead animal in roadway	Picked up and disposed of dead Opossum	Disposed

6/16/2020	10814 Roaring Brook	Animal Trap Request	Delivered trap to resident	
7/1/2020	10622 N. Evers Park	Dead Raccoon in Driveway	Picked Up/Disposed of Raccoon	Disposed
7/1/2020	1108 River Glyn	Dead Armadillo in Driveway	Picked Up/Disposed of Armadillo	Disposed
7/2/2020	Memorial Dr @ Shartle Circle	Dead Armadillo in Roadway	Picked Up/Disposed of Armadillo	Disposed
7/6/2020	Memorial Dr at Three Corners	Dead Armadillo in Roadway	Picked Up/Disposed of Armadillo	Disposed
7/7/2020	10819 Smithdale Rd.	Animal Trap Request	Delivered trap to resident	
7/9/2020	606 Hunters Way Ct.	Animal In Trap - Please Pick Up	Picked Up/Relocated Cat	Relocated
7/15/2020	606 Hunters Way Ct.	Animal In Trap - Please Pick Up	Picked Up/Relocated Cat	Relocated
7/15/2020	634 Saddlewood Ln.	Dead animal in roadway	Picked up/Disposed of Squirrel	Disposed
8/6/2020	725 W. Creekside Dr.	Animal Trap Request	Delivered trap to resident	
8/10/2020	10650 Memorial Dr.	Dead Armadillo in Roadway	Picked Up/Disposed of Armadillo	Disposed
8/10/2020	725 W. Creekside Dr.	Raccoon in Trap - Pick Up	Picked Up/Relocated Raccoon	Relocated
8/11/2020	757 W. Creekside	Stray Dog Found by Resident	Picked up Dog - Owner found	Returned Dog to Owner
8/20/2020	10819 Smithdale	Pick Up Empty Trap from Resident	Picked Up Trap	
9/9/2020	802 Flint River	Animal Trap Request	Delivered trap to resident	
9/14/2020	802 Flint River	Raccoon in Trap - Please pick up	Picked up/Relocate Raccoon	Relocated
9/14/2020	3 Saddlewood Estates	Opossum in Trash Can	Caught/Relocated Opossum	Relocated
9/15/2020	3 Saddlewood Estates	Opossum in Trap - Please pick up	Picked up/Relocated Opossum	Relocated
9/17/2020	Memorial at Thamer	Injured turtle in roadway	Picked up/Disposed of turtle	Disposed
9/17/2020	10220 Memorial Dr.	Dead animal in roadway	Picked up/Disposed of animal	Disposed
9/25/2020	525 Trails End	Animal Trap Request	Dropped trap with resident	
9/29/2020	525 Trails End	Animal in Trap - Please Pick Up	Picked up/Relocated Animal	Relocated
10/8/2020	606 Hunters Way	Animal Trap Request	Dropped trap with resident	
10/13/2020	704 Pifer Green	Feral Cat in Trap	Picked up - Relocated Cat	Relocated
10/14/2020	321 Pifer Road	Dead animal in roadway - Pick Up	Picked up-Disposed of Squirrel	Disposed
10/16/2020	Memorial Dr. @ Saddlewood	Dead animal in roadway - Pick Up	Picked up and disposed of Squirrel	Disposed
10/19/2020	Memorial Dr. @ Lindenwood	Dead Animal In roadway - Pick Up	Picked up and disposed of animal.	Disposed
11/5/2020	Memorial Dr @ Fleetway	Dead animal in roadway - Pick Up	Picked up and disposed of animal.	Disposed
11/6/2020	11007 Hunters Park Ln.	Animal Trap Request	Dropped trap with resident	
11/9/2020	315 Timberwilde	Animal Trap Request	Dropped trap with resident	
11/10/2020	629 Wellesley	Animal in Trap - Please Pick Up	Picked up/Relocated Opossum	Relocated
11/17/2020	3 Saddlewood Estates	Animal in Trash Can - Please Assist	Picked up/Relocated Opossum	Relocated
11/23/2020	10500 Beinhorn	Dead animal in roadway	Picked up/Disposed of animal	Disposed
11/23/2020	Shartle Circle @ Memorial	Dead animal in roadway	Picked up/Disposed of animal	Disposed
11/30/2020	826 Oak Valley Dr.	Animal Trap Request	Dropped trap with resident	
12/7/2020	760 Pifer Road	Dead Animal in Roadway	Picked up/Disposed of animal	Disposed
12/9/2020	11007 Hunters Park Dr.	Animal Trap Request	Delivered trap to resident	
12/11/2021	11007 Hunters Park Dr.	Animal in Trap - Please Pick Up	Picked up and Relocated Opossum	Relocated
12/16/2020	Memorial near Wickdale	Dead animal near sidewalk.	Picked up/Disposed of animal	Disposed
12/21/2020	3 Saddlewood Estates	Opossum in Trash Can	Removed Opossum from trash can.	Relocated
12/28/2020	Voos at Longshadow	Dead animal in roadway	Picked up/Disposed of animal	Disposed

1/4/2021	Roaring Brook at Voss	Dead animal in roadway	Picked up and disposed of animal.	Disposed
1/4/2021	305 Lindenwood	Animal Trap Request	Delivered trap to resident	
1/26/2021	13 Creekside Circle	Animal Trap Request	Delivered trap to resident	
1/27/2021	607 Shartle Circle	Dead animal in roadway	Picked up and disposed of animal.	Disposed
1/27/2021	13 Creekside Circle	Animal In Trap - Please Pick Up	Picked up and Relocated Opossum	Relocated
2/2/2021	10955 Beinhorn	Animal In Trap - Please Pick Up	Picked up and relocated animal	Relocated
2/4/2021	11007 Hunters Park	Animal Trap Request	Delivered Trap to resident	
2/22/2021	740 Kuhlman Rd.	Bat found in House - Pick up - to Lab for Rabies Test	Delivered to Lab for testing	Rabies Test NEGATIVE for Rabies
2/25/2021	10955 Beinhorn	Animal In Trap - Please Pick Up	Picked up and relocated animal	Relocated
3/3/2021	11007 Hunters Park	Animal In Trap - Please Pick Up	Picked up and relocated animal	Relocated
3/15/2021	10955 Beinhorn	Animal Trap Request	Delivered Trap to resident	
3/23/2021	11007 Hunters Park	Animal In Trap - Please Pick Up	Picked up and relocated animal	Relocated
3/24/2021	10314 Memorial Dr.	Animal Trap Request	Delivered Trap to resident	
3/25/2021	10906 Little Lisa	Animal Trap Request	Delivered Trap to resident	
3/25/2021	10910 Little Lisa	Animal Trap Request	Delivered Trap to resident	
3/29/2021	5 Creekside Cir.	Animal Trap Request	Delivered Trap to resident	
4/5/2021	110 Shasta	Animal Trap Request	Delivered Trap to resident	
4/5/2021	Memorial at Lindenwood	Dead Animal in Roadway	Picked up and disposed of animal.	Disposed
4/7/2021	110 Shasta	Animal In Trap - Please Pick Up	Picked up and relocated animal	Relocated
4/8/2021	11007 Hunters Park	Animal Trap Request	Delivered Trap to Resident	
4/9/2021	525 Trails End	Animal In Trap - Please Pick Up	Picked up and relocated animal	Relocated
4/9/2021	10779 Bridgewood	Dead animal in ROW	Picked up and disposed of animal.	Disposed
4/19/2021	Memorial near Kuhlman	Dead animal in road.	Picked up and disposed of animal.	Disposed
4/19/2021	Voss near Voss Park	Dead animal in road.	Picked up and disposed of animal.	Disposed
4/19/2021	606 Hunters Way Ct.	Animal Trap Request	Picked up and disposed of animal.	Disposed
4/21/2021	606 Hunters Way Ct.	Animal In Trap - Please Pick Up	Delivered Trap to resident	Relocated
4/23/2021	Bryn Mawr Circle	Dead animal in roadway	Picked up and disposed of animal.	Disposed
4/27/2021	10900 Walwick	Animal Trap Request	Delivered Trap to Resident	
5/4/2021	642 Hedwig Rd.	Animal Trap Request	Delivered Trap to Resident	
5/10/2021	10900 Walwick	Pick Up Animal Trap - No Longer Needed	Picked Up Trap	
5/11/2021	Voss @ Beinhorn	Dead Animal In Roadway	Picked up and disposed of animal.	Disposed
5/12/2021	11007 Hunters Park Dr.	Animal Trap Request	Delivered trap to resident	
5/18/2021	202 Bryn Mawr	Dead Animal in Roadway	Picked up and disposed of animal.	Disposed
5/19/2021	10721 Old Coach	Animal Trap Request	Delivered trap to resident	
5/19/2021	712 Kuhlman	Dead animal in roadway	Picked up and disposed of animal.	Disposed
5/19/2021	Kuhlman at Memorial	Dead animal in roadway	Picked up and disposed of animal.	Disposed
6/4/2021	431 Hunterwood	Injured raccoon in garage	Picked up and relocated raccoon	Relocated
6/7/2021	11000 Memorial at Bryn Mawr	Dead animal in roadway	Picked up and disposed of animal.	Disposed
6/14/2021	717 Pifer Rd.	Opossum in trap - Please pick up	Picked up and relocated animal	Relocated
6/15/2021	10915 Pifer Way	Animal Trap request	Delivered trap to resident	

CITY OF HUNTERS CREEK VILLAGE ENGINEER'S REPORT

Prepared June 16, 2021 for the June 22, 2021 Agenda

A. Beinhorn and Voss – Traffic Signal Reconstruction

1. The signal is up and running with the timing modifications related to the flashing left.
2. We will be adding a flashing pedestrian cross walk sign at the northwest corner.
3. Contractor needs to complete final punchlist.
4. Detection will be changed out on warranty in about a month. We currently have the blue tooth magnetometers which will be changed out to a single camera. More to come regarding this detection technology.

B. 10 Willowend Dr. Outfall

1. Will bid this month, pending HCFCD plan approvals and access agreement.

C. Ripple Creek Repair

1. Work is approximately 75% complete.
2. Will be complete before next council meeting.

D. Timberglen Pavement Repair

1. We received twelve bids on May 27th. The lowest responsive and responsible bidder was DG Medina at \$72,907.00.
2. If council awards the contract, we will schedule a preconstruction meeting and execute contracts within two weeks.
3. There is an item on the agenda to consider award to DG Medina.

E. Joint seal of Memorial Estates subdivision roads (aka Old Coach, Marsha Lane)

1. Contractor has not started the project. We've requested an additional proposal to add an inlet on Caruthers Lane in a perennial birdbath. If the pricing is appropriate, we will add this work to the contractors scope.

F. Beinhorn Reconstruction

1. Plans are 75% complete.
2. We will phase the work such that east Beinhorn will be performed first.
3. We will advertise for bid this month with the intent to start construction as soon as possible.

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
May 25, 2021**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, May 25, 2021, #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person or by video or audio conference.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Ken Spalding Chip Cowell Jay Carlton
	City Administrator:	Tom Fullen
	Police Chief:	Ray Schultz
	Assistant to City Secretary:	Jennifer Namie (by teleconference)
	Building Official:	James Stewart
	City Engineer:	Steve Byington

With a quorum of the Council Members present, Mayor Jim Pappas called the meeting to order at 6:00 p.m. followed by the pledge of allegiance and a brief prayer by Mayor Pappas.

- A. Call to order and the roll of elected and appointed officers will be taken.
- B. Pledge of Allegiance.
- C. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*
- D. REPORTS
 - 1. City Treasurer Monthly Report
 - 2. Police Commissioner Monthly Report
 - 3. Fire Commissioner Monthly Report
 - 4. Building Official Monthly Report
 - 5. City Engineer and Public Works Report
 - 6. City Administrator Report
 - HCAD Estimates
 - 7. Mayor and Council Reports and Comments

E. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on April 27, 2021.
2. Approval of the Cash Disbursement Journal for April, 2021.
3. Approval of the 2020 1st Quarterly Investment Report.
4. Approval of the 2020 2nd Quarterly Investment Report.
5. Approval of the 2020 3rd Quarterly Investment Report.
6. Approval of the 2021 1st Quarterly Investment Report.

Councilmember Marks made a motion to approve the Consent Agenda with the exception of the approval of the minutes of April 27, 2021 meeting. Councilmember Spalding seconded the motion and the motion carried unanimously.

F. REGULAR AGENDA

1. Discussion and possible action to approve the Village Fire Department's 2020 Annual Audit.

Councilmember Carlton made a motion to approve the Village Fire Department's 2020 Annual Audit. Councilmember Spalding seconded the motion and the motion carried unanimously.

2. Discussion and possible action to approve the proposed 2022 Village Fire Department Budget.

Councilmember Spalding made a motion to approve the proposed 2022 Village Fire Department Budget. Councilmember Marks seconded the motion and the motion carried unanimously.

3. Discussion and possible action to amend Ordinance No. 639 – Houston Racquet Club Specific Use Permit, specifically Section 6: E. (2): Music emanating from the property, as measured from the nearest adjacent property line shall not exceed: 50 db (A) between the hours of 10:00 pm and 7:00 am and 55 db (A) between the hours of 7:00 am and 10:00 pm.

Councilmember Spalding made a motion to send Ordinance No. 639 to the Planning and Zoning Commission for their recommendation on amending it to increase the allowable noise levels at the Houston Racquet Club. Councilmember Cowell seconded the motion and the motion carried unanimously.

4. Discussion and possible action to approve the renewal of the State of Texas Cooperative Purchasing Program (CO-OP) membership.

Councilmember Spalding made a motion to approve the renewal of the State of Texas Cooperative Purchasing Program (CO-OP) membership. Councilmember Carlton seconded the motion and the motion carried unanimously.

5. Discussion and possible action to approve Amendment No. 68 to the engineering contract with Cobb Fendley in the amount of \$51,250.00 for Engineering Services associated with the Beinhorn Road Reconstruction Project.

Councilmember Cowell made a motion to approve Amendment No. 68 to the engineering contract with Cobb Fendley in the amount of \$51,250.00 for Engineering Services associated with the Beinhorn Road Reconstruction Project. Councilmember Spalding seconded the motion and the motion carried unanimously.

6. Discussion and possible action to schedule a Budget Workshop date.

A Budget Workshop was scheduled for June 22, 2021 at 3 p.m.

G. ADJOURNMENT

At 6:56 p.m. Councilmember Spalding made a motion to adjourn. Councilmember Carlton seconded the motion and the motion was approved unanimously.

The meeting was adjourned at 6:56 p.m.

These minutes were approved on the ____ day of June, 2021.

Jim Pappas, Mayor

ATTEST:

Tom Fullen, City Administrator
Acting City Secretary

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE SPECIAL
CITY COUNCIL MEETING
June 4, 2021**

The City Council of the City of Hunters Creek Village, Texas held a special meeting on Tuesday, June 4, 2021, #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person or by video or audio conference.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Ken Spalding Chip Cowell Jay Carlton Fidel Sapien
	City Administrator:	Tom Fullen
	City Attorney:	John Hightower
	Assistant to City Secretary:	Jennifer Namie (by teleconference)
	Police Chief:	Ray Schultz

With a quorum of the Council Members present, Mayor Jim Pappas called the meeting to order at 3:00 p.m. followed by the pledge of allegiance and a brief prayer by Mayor Pappas.

- A. Call to order and the roll of elected and appointed officers will be taken.
- B. Pledge of Allegiance.
- C. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*
- D. REGULAR AGENDA
 - 1. Discussion and possible action to approve a resolution approving a grant application to the State of Texas seeking funds to purchase a variable message board and speed trailer; and making other provisions related to the subject.

Councilmember Spalding made a motion to approve Resolution 2021-05, approving a grant application to the State of Texas seeking funds to purchase a variable message board and speed trailer; and making

other provisions related to the subject. Councilmember Sapien seconded the motion and the motion carried unanimously.

E. ADJOURNMENT

At 3:03 p.m. Councilmember Marks made a motion to adjourn. Councilmember Spalding seconded the motion and the motion was approved unanimously.

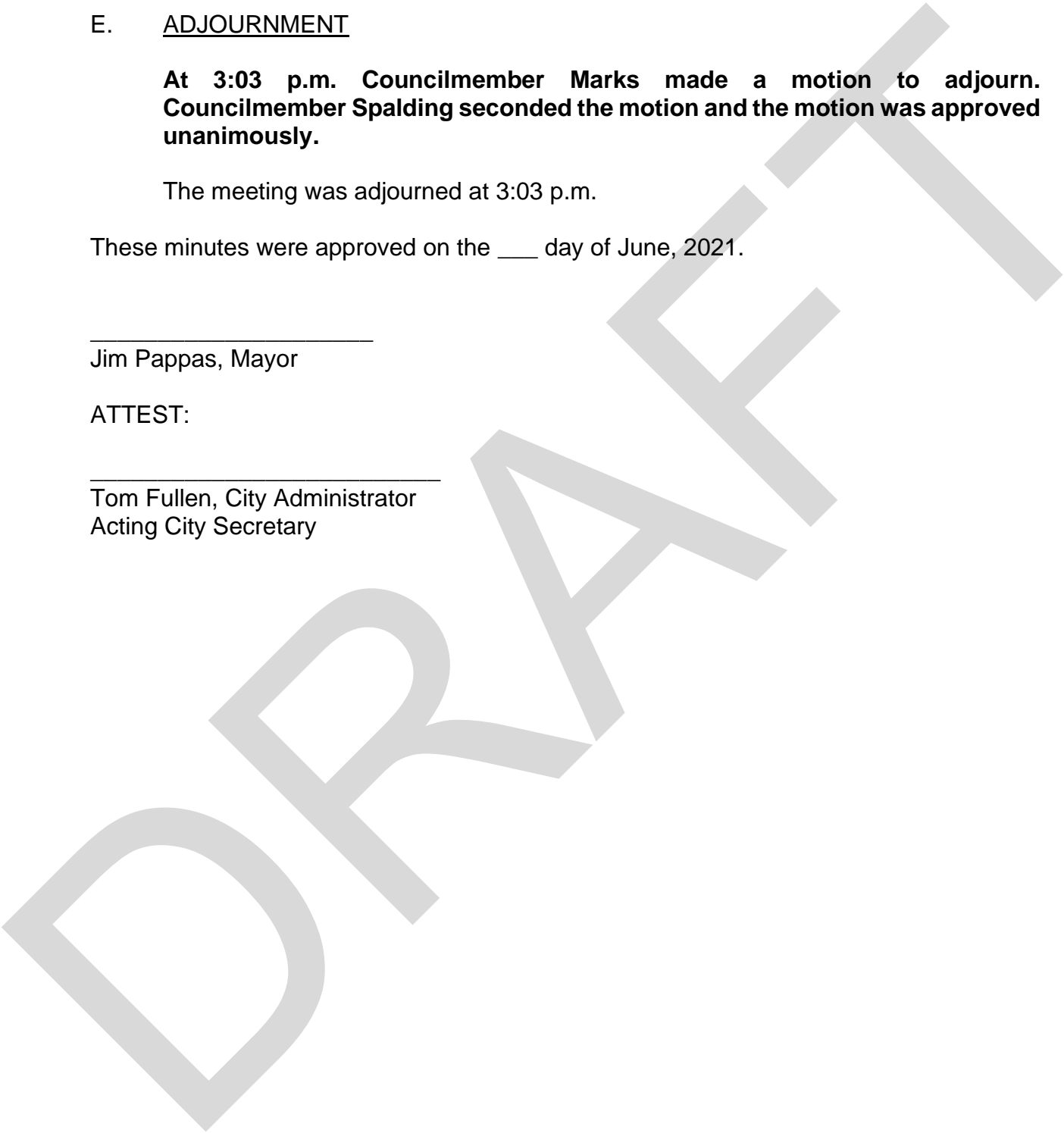
The meeting was adjourned at 3:03 p.m.

These minutes were approved on the ____ day of June, 2021.

Jim Pappas, Mayor

ATTEST:

Tom Fullen, City Administrator
Acting City Secretary





Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP POOLED-AP POOLED						
0005	AT&T (5414)	05/17/2021	Regular	0.00	448.44	32627
000815	BBG Consulting, Inc.	05/17/2021	Regular	0.00	3,800.00	32628
0170	BELT HARRIS PECHACEK LLP	05/17/2021	Regular	0.00	6,605.00	32629
0628	BRADFORD GENE HENDRICKS	05/17/2021	Regular	0.00	735.00	32630
000856	Cameron Builders Inc.	05/17/2021	Regular	0.00	15,400.00	32631
0045	CARMEN KNEZEAK	05/17/2021	Regular	0.00	1,120.00	32632
0228	CITY OF BUNKER HILL VILLAGE	05/17/2021	Regular	0.00	943.33	32633
000775	CityLynx, Inc.	05/17/2021	Regular	0.00	28,193.37	32634
0012	COBB FENDLEY	05/17/2021	Regular	0.00	11,492.99	32635
0018	END-O-PEST	05/17/2021	Regular	0.00	135.00	32636
0020	EWING, HOUSTON	05/17/2021	Regular	0.00	557.93	32637
0150	GARY B MADDOX	05/17/2021	Regular	0.00	500.00	32638
0023	GORMAN UNIFORM SERVICE	05/17/2021	Regular	0.00	105.18	32639
0363	HALL SPRINKLER COMPANY	05/17/2021	Regular	0.00	13,311.64	32640
0548	ISI CONTRACTING INC	05/17/2021	Regular	0.00	1,975.00	32641
000716	Kirwin Law Firm, PLLC	05/17/2021	Regular	0.00	205.00	32642
000844	Linebarger Goggan Blair & Sampson LLP	05/17/2021	Regular	0.00	63.00	32643
0654	Lora Jean D. Lenzsch	05/17/2021	Regular	0.00	1,537.50	32644
000715	Newton Nurseries West	05/17/2021	Regular	0.00	1,200.45	32645
0062	NORTHWEST PEST PATROL	05/17/2021	Regular	0.00	1,100.00	32646
0066	OLSON & OLSON LLP	05/17/2021	Regular	0.00	4,375.00	32647
000789	Van Sant Landscape Management	05/17/2021	Regular	0.00	6,456.00	32648
0362	VERIZON WIRELESS	05/17/2021	Regular	0.00	38.05	32649
0107	VILLAGES MUTUAL INSURANCE COOPERATIVE	05/17/2021	Regular	0.00	8,669.07	32650
0537	WCA Waste Systems Inc.	05/17/2021	Regular	0.00	42,769.42	32651
0530	xlrINT LLC	05/17/2021	Regular	0.00	442.50	32652
0638-JS	Payment Remittance Center	05/10/2021	Bank Draft	0.00	1,525.43	DFT0000292
0517-TF	PAYMENT REMITTANCE CENTER	05/10/2021	Bank Draft	0.00	1,233.65	DFT0000293
0127-EA	PAYMENT REMITTANCE CENTER	05/10/2021	Bank Draft	0.00	233.81	DFT0000294
0638-JS	Payment Remittance Center	05/19/2021	Bank Draft	0.00	431.69	DFT0000295
0517-TF	PAYMENT REMITTANCE CENTER	05/19/2021	Bank Draft	0.00	1,646.24	DFT0000296
0127-EA	PAYMENT REMITTANCE CENTER	05/19/2021	Bank Draft	0.00	649.24	DFT0000297

Bank Code AP POOLED Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	37	26	0.00	152,178.87
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	7	6	0.00	5,720.06
EFT's	0	0	0.00	0.00
	44	32	0.00	157,898.93

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	37	26	0.00	152,178.87
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	7	6	0.00	5,720.06
EFT's	0	0	0.00	0.00
	44	32	0.00	157,898.93

Fund Summary

Fund	Name	Period	Amount
999	POOL	5/2021	157,898.93
			157,898.93



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: June 22, 2021
AGENDA SUBJECT: Discussion and possible action to approve the amended minutes from the April 27, 2021 City Council meeting.

EXHIBITS: Amended minutes from 4/27/2021 City Council meeting

CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
April 27, 2021

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, April 27, 2021, #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person or by video or audio conference.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Ken Spalding Chip Cowell Jay Carlton Fidel Sapien
	City Attorney:	John Hightower
	City Administrator:	Tom Fullen
	Police Chief:	Ray Schultz
	Assistant to City Secretary:	Jennifer Namie (by teleconference)

With a quorum of the Council Members present, Mayor Jim Pappas called the meeting to order at 6:00 p.m. followed by the pledge of allegiance and a brief prayer by Mayor Pappas.

- A. Call to order and the roll of elected and appointed officers will be taken.
- B. Pledge of Allegiance.
- C. Swearing in of promoted Memorial Village Police Department officer – Certificate of Oath or Affirmation for Sergeant Richard Jarvis.

Chief Schultz introduced Sergeant Jarvis. Commission Chairman, James Huguenard swore him in. Chief Shultz also acknowledged Brooke Hamilton for his past service as chairman of the Commission.

- D. JOINT PUBLIC HEARING. A Joint Public Hearing will be held before the City Council and the Planning and Zoning Commission for the purpose of receiving testimony for or against proposed amendments to the Zoning Chapter of the City of Hunters Creek Village to: Define a “Porte Cochere” as a roofed structure, open on three sides and extending from an entrance to a building over an adjacent driveway for the purpose of sheltering those entering or exiting vehicles. Allow a Porte Cochere to extend into the required side yard under the following conditions; it may extend no closer than 10 feet from the nearest side property line; it must be 10 feet or less in height; it must be located at least 15 feet behind the front line of

the residence to which it is attached; the area covered by its roof shall be included in the computation of the building area for purpose of applying the applicable limits on total building area; and three sides of the structure must be at least 90% open.

The Public Hearing was opened at 6:14 p.m.

Public Comments:

A citizen asked if the proposed ordinance would allow a porte cochere to be built in front and side yards? Staff responded that the proposed ordinance would not allow a porte cochere to be built in a front yard.

A citizen expressed concerns about the way the ordinance is drafted. He is worried that it would allow someone to build a porte cochere out of inexpensive materials that would detract from the appearance and value of the neighborhood.

The Pubic Hearing was closed at 6:22 p.m.

1. Discussion and possible action to receive the final report and recommendation from the Planning and Zoning Commission.
2. Discussion and possible action to adopt an ordinance to: Define a "Porte Cochere" as a roofed structure, open on three sides and extending from an entrance to a building over an adjacent driveway for the purpose of sheltering those entering or exiting vehicles. Allow a Porte Cochere to extend into the required side yard under the following conditions; it may extend no closer than 10 feet from the nearest side property line; it must be 10 feet or less in height; it must be located at least 15 feet behind the front line of the residence to which it is attached; the area covered by its roof shall be included in the computation of the building area for purpose of applying the applicable limits on total building area; and three sides of the structure must be at least 90% open.

The chairman of the Planning & Zoning Commission presented the Commission's final report on the proposed amendment, recommending the approval of the amendment with the addition of a requirement that a porte cochere be constructed of the same type of materials as the residence to which it is attached.

Councilmember Spalding made a motion to adopt the ordinance, as amended, with a change recommended by the Planning and Zoning Commission to add item A-5, which states that the structure must be constructed of like kind materials of the residence to which it is attached. Councilmember Marks seconded the motion and the motion carried unanimously.

E. PUBLIC COMMENTS *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

F. REPORTS

1. City Treasurer Monthly Report – City Administrator, Tom Fullen reported that the Budget is on target.
2. Police Commissioner Monthly Report – Police Commissioner, Steve Reichel gave this report and Chief Shultz presented the FY2022 Budget.
3. Fire Commissioner Monthly Report – *Chief Foster gave this report.*
4. Building Official Monthly Report
5. City Engineer and Public Works Report on the following items:
 - Voss at Second Baptist
 - Beinhorn and Voss – Traffic Signal Reconstruction
 - 2020 Street Maintenance – Memorial Drive
 - 10 Willowend Dr. Outfall
 - Ripple Creek Repair
 - Timberglen Pavement Repair
 - Congressional Earmark – Community Project Funding
 - Joint seal of Memorial Estates subdivision roads (aka Old Coach, Marsha Lane)
6. City Administrator Report
7. Mayor and Council Reports and Comments
 - Esplanade Beautification Along Voss Rd

G. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on March 23, 2021.
2. Approval of the Cash Disbursement Journal for March, 2021.
3. Approval of the 4th Quarter Investment Report.

Councilmember Cowell made a motion to approve the Consent Agenda. Councilmember Spalding seconded the motion and the motion carried unanimously.

H. REGULAR AGENDA

1. Discussion and possible action to approve the Proposed 2022 Memorial Villages Police Department Budget in the amount of \$6,299,250.00 with Hunters Creek Village's 2022 Assessment being \$2,099,750.00.

This item was taken out of order.

Councilmember Spalding made a motion to approve the Proposed 2022 Memorial Villages Police Department Budget in the amount of \$6,299,250.00 with Hunters Creek Village's 2022 Assessment being \$2,099,750.00. Councilmember Sapien seconded the motion and the motion carried unanimously.

2. Discussion and possible action to approve an amendment to the 2021 Village Fire Department's construction budget to increase the amount by \$200,000 from \$5,700,311.50 to \$5,900,311.50 with the proviso that it will not increase the cities' assessment but will be funded by other potential sources.

This item was taken out of order.

Councilmember Carlton made a motion to approve an amendment to the 2021 Village Fire Department's construction budget to increase the amount by \$200,000 from \$5,700,311.50 to \$5,900,311.50 with the proviso that it will not increase the cities' assessment but will be funded by other potential sources. Councilmember Spalding seconded the motion and the motion carried unanimously.

3. Discussion and possible action to consider a request from Spring Branch Independent School District for approval of a Specific Use Permit for installation of Building Identification Signage and a Marquee to be constructed on the Hunters Creek Elementary School campus located at 10650 Beinhorn Road, Houston, Texas, 77024.

Councilmember Spalding made a motion to refer to the Planning and Zoning Commission a request from Spring Branch Independent School District for approval of a Specific Use Permit for installation of Building Identification Signage and a Marquee to be constructed on the Hunters Creek Elementary School campus located at 10650 Beinhorn Road, Houston, Texas, 77024. Councilmember Carlton seconded the motion and the motion carried unanimously.

4. Discussion and possible action to approve Amendment No. 67 to the engineering contract with Cobb Fendley in the amount of \$10,500.00 for Engineering Services associated with the Pavement Repairs to Timberglen Drive.

Councilmember Cowell made a motion to approve Amendment No. 67 to the engineering contract with Cobb Fendley in the amount of \$10,500.00 for Engineering Services associated with the Pavement

Repairs to Timberglen Drive. Councilmember Carlton seconded the motion and the motion carried unanimously.

5. Discussion and possible action to approve Change Order #3 to the contract with Main Lane Industries, Ltd.- (Close Out) in the amount of -\$509.78 for the 2020 Street Maintenance Project.

Councilmember Spalding made a motion to approve Change Order #3 to the contract with Main Lane Industries, Ltd. - (Close Out) in the amount of \$509.78 for the 2020 Street Maintenance Project. Councilmember Marks seconded the motion and the motion carried unanimously.

6. Discussion and possible action to approve the purchase of playground equipment for City Hall.

Councilmember Spalding made a motion to approve the purchase of playground equipment for City Hall. Councilmember Cowell seconded the motion and the motion carried unanimously.

7. Discussion and possible action to approve a resolution opposing Texas Senate Bill 1661, which would require all city general elections to be held in November of even numbered years.

Councilmember Spalding made a motion to approve a resolution opposing Texas Senate Bill 1661, which would require all city general elections to be held in November of even numbered years. Councilmember Cowell seconded the motion and the motion carried unanimously.

8. Discussion and possible action to approve the Entry Sign Beautification design.

Councilmember Cowell made a motion to approve the Entry Sign Beautification design shown on page 104 of the agenda packet. Councilmember Carlton seconded the motion and the motion carried unanimously.

9. Discussion and possible action to approve the agreement between Hunters Creek Village and Spring Branch School District to assess and collect ad valorem taxes.

Councilmember Spalding made a motion to approve the agreement between Hunters Creek Village and Spring Branch School District to assess and collect ad valorem taxes. Councilmember Sapien seconded the motion and the motion carried unanimously.

10. Discussion and possible action to approve a Network Node Deployment Agreement (which includes a list of proposed node locations) with Verizon Wireless.

Councilmember Marks made a motion to approve a Network Node Deployment Agreement, and the node locations shown in agenda packet with Verizon Wireless, including the relocation of SC26 and SC34 as presented during the meeting. Councilmember Spalding seconded the motion and the motion carried unanimously.

11. Consideration and possible action to adopt a resolution: a) approving an agreement with the law firm of Linebarger Goggan Blair & Sampson, LLP to act as special counsel to perform all legal services necessary to collect unpaid fines, fees and court costs as provided in Texas Code of Criminal Procedure Art. 103.0031; and b) authorizing the Mayor to sign the agreement on the City's behalf.

REQUIRED LEGAL NOTICE

- (A) The above referenced agreement is necessary for the unpaid fines, fees and court costs owed to the City of Hunters Creek Village (the "City") to be collected in the most effective manner. The City desires that such unpaid fines, fees and court costs be collected as provided in the Texas Code of Criminal Procedure.
- (B) The Linebarger Goggan Blair & Sampson, LLP firm ("Linebarger") is fully qualified to provide this representation, being the largest law firm specializing in the collection of governmental receivables in the State of Texas, as well as the United States, and having been engaged in this specialized legal service for more than 40 years. In addition, Linebarger possesses infrastructure and technology, such as call center technology, that the City does not currently possess.
- (C) Linebarger has represented The City of Hunters Creek Village for the past three years (beginning in 2018) with competence and professionalism, in the collection of unpaid fines, fees and court costs.
- (D) The specialized legal services required by this agreement cannot be adequately performed by the attorneys and supporting personnel of the City due to the high cost of implementing the appropriate infrastructure and technology and employing sufficient in-house attorneys and staff with the level of experience and competence necessary to perform these activities.
- (E) Under the agreement, Linebarger will be compensated on a contingent fee basis as provided in Texas Code of Criminal Procedure Art. 103.0031. This Article specifically provides for an additional collection fee, in the amount of 30 percent, in certain cases to compensate collection attorneys. A contract to pay inside or

outside attorneys on an hourly basis would represent an additional cost to the City.

- (F) Entering into the proposed agreement is in the best interests of the residents of the City because the unpaid fines, fees and court costs will be professionally and competently collected without the additional costs to the City of implementing infrastructure and technology, and employing in-house personnel.

This item was taken out of order.

Councilmember Spalding made a motion to adopt a resolution: a) approving an agreement with the law firm of Linebarger Goggan Blair & Sampson, LLP to act as special counsel to perform all legal services necessary to collect unpaid fines, fees and court costs as provided in Texas Code of Criminal Procedure Art. 103.0031; and b) authorizing the Mayor to sign the agreement on the City's behalf. Councilmember Marks seconded the motion and the motion carried unanimously.

I. ADJOURNMENT

At 7:57 p.m. Councilmember Marks made a motion to adjourn. Councilmember Carlton seconded the motion and the motion was approved unanimously.

The meeting was adjourned at 7:57 p.m.

These minutes were approved on the ____ day of May, 2021.

Jim Pappas, Mayor

ATTEST:

Tom Fullen, City Administrator
Acting City Secretary



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: June 22, 2021
AGENDA SUBJECT: Discussion and possible action to abandon Right of Way at the end of Ripple Creek Drive.

EXHIBITS:



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: June 22, 2021

AGENDA SUBJECT: Discussion and possible action to award a contract to DG Medina Construction LLC in an amount not to exceed \$72,907.00 for the Timberglen Drive Pavement Repair Project.

EXHIBITS: Bid Recommendation Timberglen Drive Pavement Repairs

June 4, 2021

The Honorable Jim Pappas
City of Hunters Creek Village
1 Hunters Creek Place
Houston, Texas 77024

Re: 2021 Street Maintenance – Timberglen Drive Pavement Repairs
Construction Award Recommendation
CFA Project No. 2112-006-02

Dear Mayor Pappas:

On Thursday, May 27, 2021, bids for the Timberglen Drive Pavement Repairs Project were received and read in public at the City of Hunters Creek office. Twelve (12) contracting firms submitted bids for this project.

There were no consequential mathematical errors or discrepancies found in any of the 12 bidders packages submitted; however, Groundbreaker Construction requested to withdraw their bid within a couple of hours of the bid opening. Therefore, DG Medina Construction LLC is the lowest responsible bidder.

The bidder's rank from lowest to highest, name, and total bid price are as follows:

Rank	Contractor	Bid Amount
1	Groundbreaker Construction, Inc.	\$ 38,368.85
2	DG Medina Construction, LLC	\$ 72,907.00
3	H &N Contractor Management Services	\$ 75,257.50
4	Conrad Construction Company, LTD.	\$ 75,966.00
5	Century Concrete Construction, Inc.	\$ 76,713.66
6	Greenscapes Six	\$ 80,347.00
7	Aranda Industries, LLC	\$ 85,523.00
8	DVL Enterprises, LLC	\$ 91,354.00
9	Teamwork Construction Services	\$ 92,859.00
10	A-1 Construction Services	\$ 101,563.50
11	McCrary – CTI Services Inc.	\$ 108,556.00
12	Main Lane Industries, Ltd	\$ 129,134.00

A copy of the bid tabulation is attached with this submittal.

Upon review, Cobb Fendley & Associates, Inc. recommends that the construction contract, in the

amount of \$72,907.00, be awarded to DG Medina Construction, LLC.

If you have any questions or require additional information, please feel free to contact me at (713) 462-3242.

Sincerely,

COBB, FENDLEY & ASSOCIATES, INC.



Thomas A. Artz, P.E.
Senior Project Manager

Enclosure: Bid Tabulation

Timbergleng Pavement Repairs
Bid Tabulation

PART 1 - PAVEMENT IMPROVEMENT ITEMS											Bidder No. 1			Bidder No. 2			Bidder No. 3		
ITEM #	SPEC #	ITEM	UNIT	QUANTITY	UNIT COST	COST	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price			
1	1502	Mobilization	LS	1	\$ 5,512.50	\$ 5,512.50	\$ 3,000.00	\$ 3,000.00	\$ 3,400.00	\$ 3,400.00	\$ 2,500.00	\$ 2,500.00	\$ 3,400.00	\$ 3,400.00	\$ 2,500.00	\$ 2,500.00			
2	1555	Traffic Control and Regulations	LS	1	\$ 3,365.75	\$ 3,365.75	\$ 1,200.00	\$ 1,200.00	\$ 1,889.00	\$ 1,889.00	\$ 5,000.00	\$ 5,000.00	\$ 1,889.00	\$ 1,889.00	\$ 5,000.00	\$ 5,000.00			
3	2221	Remove, Haul, and Dispose Offsite Existing Pavement, Curb & Base Material (All thicknesses, including required saw-cutting & demolition)	SY	474	\$ 20.38	\$ 9,659.33	\$ 2.05	\$ 971.70	\$ 20.00	\$ 9,480.00	\$ 25.00	\$ 11,850.00	\$ 20.00	\$ 9,480.00	\$ 25.00	\$ 11,850.00			
4	2315	Roadway Excavation	CY	84	\$ 40.04	\$ 3,363.50	\$ 12.50	\$ 1,050.00	\$ 52.00	\$ 4,368.00	\$ 25.00	\$ 2,100.00	\$ 52.00	\$ 4,368.00	\$ 25.00	\$ 2,100.00			
5	2751	High Early Strength Reinforced Concrete Pavement (Match existing pavement thickness or 7-Inch Minimum) Sawcut, Expansion Joints, Horizontal Dowels, keyed joints, Pavement Markings & Stripings are incidental to the Concrete Pavement Unit Price	SY	474	\$ 84.10	\$ 39,863.40	\$ 42.10	\$ 19,955.40	\$ 67.50	\$ 31,995.00	\$ 80.00	\$ 37,920.00	\$ 67.50	\$ 31,995.00	\$ 80.00	\$ 37,920.00			
6	2321	Cement Stabilized Sand for Base Material (6" Min)	SY	500	\$ 14.32	\$ 7,158.33	\$ 3.00	\$ 1,500.00	\$ 16.30	\$ 8,150.00	\$ 12.00	\$ 6,000.00	\$ 16.30	\$ 8,150.00	\$ 12.00	\$ 6,000.00			
7	1570	Inlet Protection Barrier(Stage 2 inlets, gravel bags, 60% of unit cost for furnish and installation and 40% of unit cost for removal)	EA	3	\$ 108.00	\$ 324.00	\$ 200.00	\$ 600.00	\$ 56.00	\$ 168.00	\$ 100.00	\$ 300.00	\$ 56.00	\$ 168.00	\$ 100.00	\$ 300.00			
8	1570	Filter Fabric Fence	LF	258	\$ 2.40	\$ 618.13	\$ 1.00	\$ 258.00	\$ 2.50	\$ 645.00	\$ 1.75	\$ 451.50	\$ 2.50	\$ 645.00	\$ 1.75	\$ 451.50			
9	2711	6" Reinforced Concrete Curb	LF	258	\$ 9.13	\$ 2,354.25	\$ 3.00	\$ 774.00	\$ 5.50	\$ 1,419.00	\$ 10.00	\$ 2,580.00	\$ 5.50	\$ 1,419.00	\$ 10.00	\$ 2,580.00			
10	2711	Header	LF	100	\$ 12.47	\$ 1,246.58	\$ 12.09	\$ 1,209.00	\$ 7.00	\$ 700.00	\$ 5.00	\$ 500.00	\$ 7.00	\$ 700.00	\$ 5.00	\$ 500.00			
11	2922	Sodding	SY	57	\$ 10.35	\$ 590.19	\$ 2.75	\$ 156.75	\$ 7.00	\$ 399.00	\$ 8.00	\$ 456.00	\$ 7.00	\$ 399.00	\$ 8.00	\$ 456.00			
Subtotal Pavement Improvement Items						\$ 74,055.96		\$ 30,674.85		\$ 62,613.00		\$ 69,657.50		\$ 62,613.00		\$ 69,657.50			

PART 2 - STORM SEWER ITEMS											Bidder No. 1			Bidder No. 2			Bidder No. 3		
ITEM #	SPEC #	ITEM	UNIT	QUANTITY	UNIT COST	COST	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price			
12	2633	Remove and Dispose of Existing Type "B" Inlet	EA	2	\$ 922.92	\$ 1,845.83	\$ 1,900.00	\$ 3,800.00	\$ 630.00	\$ 1,260.00	\$ 500.00	\$ 1,000.00	\$ 630.00	\$ 1,260.00	\$ 500.00	\$ 1,000.00			
13	2633	Install Type "BB" Inlet	EA	2	\$ 3,937.50	\$ 7,875.00	\$ 1,900.00	\$ 3,800.00	\$ 3,650.00	\$ 7,300.00	\$ 1,400.00	\$ 2,800.00	\$ 3,650.00	\$ 7,300.00	\$ 1,400.00	\$ 2,800.00			
Subtotal Storm Sewer Items						\$ 9,720.83		\$ 7,600.00		\$ 8,560.00		\$ 3,800.00		\$ 8,560.00		\$ 3,800.00			

PART 3 - EXTRA WORK ITEMS											Bidder No. 1			Bidder No. 2			Bidder No. 3		
ITEM #	SPEC #	ITEM	UNIT	QUANTITY	UNIT COST	COST	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price			
14	2912	Install Root Barrier (24" Depth), Furnished by the City	LF	100	\$ 19.36	\$ 1,935.67	\$ 0.94	\$ 94.00	\$ 17.34	\$ 1,734.00	\$ 18.00	\$ 1,800.00	\$ 17.34	\$ 1,734.00	\$ 18.00	\$ 1,800.00			
Subtotal Extra Unit Items						\$ 1,935.67		\$ 94.00		\$ 1,734.00		\$ 1,800.00		\$ 1,734.00		\$ 1,800.00			

TOTAL TIMBERGLEN PAVEMENT REPAIRS						\$ 85,712.46		\$ 38,368.85		\$ 72,907.00		\$ 75,257.50		\$ 72,907.00		\$ 75,257.50
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Timberglen Pavement Repairs
Bid Tabulation

Bidder No. 4			Bidder No. 5			Bidder No. 6			Bidder No. 7			Bidder No. 8			Bidder No. 9			Bidder No. 10				
CONRAD CONSTR. CO.			CENTURY CONCRETE			GREENSCAPES SIX			ARANDA INDUSTRIES			DVL ENTERPRISES			TEAMWORK CONSTR.			A-1 CONSTR. SERVICES				
Unit Price	Extended Price		Unit Price	Extended Price		Unit Price	Extended Price		Unit Price	Extended Price		Unit Price	Extended Price		Unit Price	Extended Price		Unit Price	Extended Price			
\$ 13,500.00	\$ 13,500.00		\$ 2,500.00	\$ 2,500.00		\$ 3,500.00	\$ 3,500.00		\$ 5,000.00	\$ 5,000.00		\$ 9,000.00	\$ 9,000.00		\$ 8,250.00	\$ 8,250.00		\$ 2,500.00	\$ 2,500.00		\$ 2,500.00	\$ 2,500.00
\$ 2,500.00	\$ 2,500.00		\$ 3,500.00	\$ 3,500.00		\$ 1,500.00	\$ 1,500.00		\$ 3,000.00	\$ 3,000.00		\$ 10,000.00	\$ 10,000.00		\$ 3,500.00	\$ 3,500.00		\$ 2,500.00	\$ 2,500.00		\$ 2,500.00	\$ 2,500.00
\$ 8.00	\$ 3,792.00		\$ 19.49	\$ 9,238.26		\$ 18.00	\$ 8,532.00		\$ 10.00	\$ 4,740.00		\$ 10.00	\$ 4,740.00		\$ 32.00	\$ 15,168.00		\$ 45.00	\$ 21,330.00		\$ 45.00	\$ 21,330.00
\$ 14.00	\$ 1,176.00		\$ 35.00	\$ 2,940.00		\$ 16.00	\$ 1,344.00		\$ 20.00	\$ 1,680.00		\$ 30.00	\$ 2,520.00		\$ 28.00	\$ 2,352.00		\$ 23.00	\$ 1,932.00		\$ 23.00	\$ 1,932.00
\$ 78.00	\$ 36,972.00		\$ 72.60	\$ 34,412.40		\$ 90.00	\$ 42,660.00		\$ 90.00	\$ 42,660.00		\$ 90.00	\$ 42,660.00		\$ 82.00	\$ 38,868.00		\$ 83.00	\$ 39,342.00		\$ 83.00	\$ 39,342.00
\$ 12.50	\$ 6,250.00		\$ 14.00	\$ 7,000.00		\$ 18.00	\$ 9,000.00		\$ 13.00	\$ 6,500.00		\$ 15.00	\$ 7,500.00		\$ 16.00	\$ 8,000.00		\$ 15.00	\$ 7,500.00		\$ 15.00	\$ 7,500.00
\$ 100.00	\$ 300.00		\$ 200.00	\$ 600.00		\$ 100.00	\$ 300.00		\$ 10.00	\$ 30.00		\$ 100.00	\$ 300.00		\$ 45.00	\$ 135.00		\$ 35.00	\$ 105.00		\$ 35.00	\$ 105.00
\$ 2.00	\$ 516.00		\$ 5.00	\$ 1,290.00		\$ 1.00	\$ 258.00		\$ 1.00	\$ 258.00		\$ 3.00	\$ 774.00		\$ 2.00	\$ 516.00		\$ 1.50	\$ 387.00		\$ 1.50	\$ 387.00
\$ 5.00	\$ 1,290.00		\$ 8.50	\$ 2,193.00		\$ 13.00	\$ 3,354.00		\$ 15.00	\$ 3,870.00		\$ 5.00	\$ 1,290.00		\$ 12.00	\$ 3,096.00		\$ 7.50	\$ 1,935.00		\$ 7.50	\$ 1,935.00
\$ 8.00	\$ 800.00		\$ 25.00	\$ 2,500.00		\$ 5.00	\$ 500.00		\$ 25.00	\$ 2,500.00		\$ 10.00	\$ 1,000.00		\$ 16.00	\$ 1,600.00		\$ 9.50	\$ 950.00		\$ 9.50	\$ 950.00
\$ 10.00	\$ 570.00		\$ 20.00	\$ 1,140.00		\$ 7.00	\$ 399.00		\$ 5.00	\$ 285.00		\$ 10.00	\$ 570.00		\$ 12.00	\$ 684.00		\$ 22.50	\$ 1,282.50		\$ 22.50	\$ 1,282.50
	\$ 67,666.00			\$ 67,313.66			\$ 71,347.00			\$ 70,523.00			\$ 80,354.00			\$ 82,169.00			\$ 79,763.50			\$ 79,763.50

Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
\$ 500.00	\$ 1,000.00	\$ 1,000.00	\$ 2,000.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00	\$ 2,000.00	\$ 1,000.00	\$ 2,000.00	\$ 1,000.00	\$ 2,000.00	\$ 495.00	\$ 990.00	\$ 2,500.00	\$ 5,000.00
\$ 3,600.00	\$ 7,200.00	\$ 2,950.00	\$ 5,900.00	\$ 3,500.00	\$ 7,000.00	\$ 6,000.00	\$ 12,000.00	\$ 4,000.00	\$ 8,000.00	\$ 3,250.00	\$ 6,500.00	\$ 3,250.00	\$ 6,500.00	\$ 7,500.00	\$ 15,000.00
\$ 8,200.00	\$ 8,200.00	\$ 7,900.00	\$ 7,900.00	\$ 8,000.00	\$ 8,000.00	\$ 14,000.00	\$ 14,000.00	\$ 10,000.00	\$ 10,000.00	\$ 7,490.00	\$ 7,490.00	\$ 7,490.00	\$ 7,490.00	\$ 20,000.00	\$ 20,000.00

Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
\$ 1.00	\$ 100.00	\$ 15.00	\$ 1,500.00	\$ 10.00	\$ 1,000.00	\$ 10.00	\$ 1,000.00	\$ 10.00	\$ 1,000.00	\$ 32.00	\$ 3,200.00	\$ 18.00	\$ 1,800.00
\$ 100.00	\$ 100.00	\$ 1,500.00	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 3,200.00	\$ 3,200.00	\$ 1,800.00	\$ 1,800.00

\$ 75,966.00	\$ 76,713.66	\$ 80,347.00	\$ 85,523.00	\$ 91,354.00	\$ 92,859.00	\$ 101,563.50
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Bidder No. 11		Bidder No. 12	
MCCRORY-CTI SERVICES		MAIN LANE	
Unit Price	Extended Price	Unit Price	Extended Price
\$ 3,000.00	\$ 3,000.00	\$ 10,000.00	\$ 10,000.00
\$ 4,000.00	\$ 4,000.00	\$ 1,800.00	\$ 1,800.00
\$ 25.00	\$ 11,850.00	\$ 30.00	\$ 14,220.00
\$ 125.00	\$ 10,500.00	\$ 100.00	\$ 8,400.00
\$ 99.00	\$ 46,926.00	\$ 135.00	\$ 63,990.00
\$ 12.00	\$ 6,000.00	\$ 25.00	\$ 12,500.00
\$ 250.00	\$ 750.00	\$ 100.00	\$ 300.00
\$ 5.00	\$ 1,290.00	\$ 3.00	\$ 774.00
\$ 15.00	\$ 3,870.00	\$ 10.00	\$ 2,580.00
\$ 12.00	\$ 1,200.00	\$ 15.00	\$ 1,500.00
\$ 10.00	\$ 570.00	\$ 10.00	\$ 570.00
	\$ 89,956.00		\$ 116,634.00

Unit Price	Extended Price	Unit Price	Extended Price
\$ 550.00	\$ 1,100.00	\$ 500.00	\$ 1,000.00
\$ 4,500.00	\$ 9,000.00	\$ 5,000.00	\$ 10,000.00
	\$ 10,100.00		\$ 11,000.00

Unit Price	Extended Price	Unit Price	Extended Price
\$ 85.00	\$ 8,500.00	\$ 15.00	\$ 1,500.00
	\$ 8,500.00		\$ 1,500.00

	\$ 108,556.00		\$ 129,134.00
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**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: June 22, 2021
AGENDA SUBJECT: Discussion and possible action to receive and accept the annual audit report for the City for the fiscal year ending December 31, 2020.
EXHIBITS: Annual Audit Report for FY ending 12/31/2020



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: June 22, 2021
AGENDA SUBJECT: Discussion and possible action to call a public hearing, to be held on July 27, 2021 on the City's proposed 2022 fiscal year budget.

EXHIBITS:



**CITY OF HUNTERS CREEK VILLAGE
AGENDA DISCUSSION FORM**

AGENDA DATE: June 22, 2021
AGENDA SUBJECT: Discussion and possible action to call a public hearing, to be held on September 21, 2021 on the City's proposed 2021 Tax Rate.

EXHIBITS:
