

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE
PLANNING & ZONING COMMISSION
June 21, 2021**

The Planning and Zoning Commission of the City of Hunters Creek Village, Texas, convened a regular meeting on June 21, 2021 at 6:00 p.m. in the City Hall at #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person or by video or audio conference.

The meeting was called to order at 6:00 p.m. by Chairman Bill Dalton. In attendance were Commissioners John Abercrombie, David Childers, Charles Martin and Brent Fredricks. Also, in attendance were: John Hightower, City Attorney; Tom Fullen, City Administrator; James Stewart, City Building Official.

1. Discussion and possible action to consider approval of the minutes of the June 7, 2021 meeting.

A motion was made by Commissioner Fredricks to approve the minutes of the June 7, 2021 meeting. Commissioner Martin seconded the motion and the motion carried unanimously.

2. Discussion and possible action to consider adoption of a preliminary report on a request from Spring Branch Independent School District for approval of a Specific Use Permit for installation of Building Identification Signage and a Marquee to be constructed on the Hunters Creek Elementary School campus located at 10650 Beinhorn Road, Houston, Texas, 77024.

The Commission received comments from Michelle Dudley, other representatives of Spring Branch ISD, Mayor Pappas, and City staff and deliberated concerning the signs proposed for Hunters Creek Elementary School.

After completing deliberations concerning the proposed school identification sign, Commissioner Abercrombie made a motion to adopt a preliminary report recommending approval of an amendment to the specific use permit for Hunters Creek Elementary School to allow the proposed building identification sign with the following requirements:

- a) The letters are to be 18" tall and raised 3" above the canopy;
- b) The letters shall not be illuminated;
- c) The word "school" shall be omitted;
- d) The trim around the letters shall be a dark brown color.

Commissioner Martin seconded the motion. The vote to approve the motion was unanimous.

After completing deliberations concerning the proposed electronic message center sign, Commissioner Fredricks made a motion to adopt a preliminary report recommending approval of an amendment to the specific use permit for Hunters Creek Elementary School to allow the proposed electronic message center sign with the following requirements:

- a) The sign is to be operated only between the hours of 7:00 a.m. and 7:00 p.m.;
- b) The sign shall not be operated in a manner that is disruptive to the residential character of the surrounding neighborhood.
- c) The sign shall be operated with the auto-dimming feature activated.

Commissioner Childers seconded the motion. The vote to approve the motion was unanimous.

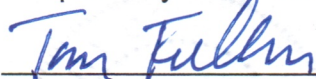
- 3. Discussion and possible action to consider any future agenda items.

No action taken.

With no further business coming before the Commission, a motion was made by Commissioner Fredricks to adjourn the meeting. Commissioner Childers seconded the motion and the motion carried unanimously.

The meeting adjourned at 7:00 pm.

Respectfully Submitted,



Tom Fullen, City Administrator
Acting City Secretary

These minutes were approved on the 8th day of July, 2021.