

**CITY OF HUNTERS CREEK VILLAGE, TEXAS
MINUTES OF THE REGULAR
CITY COUNCIL MEETING
June 22, 2021**

The City Council of the City of Hunters Creek Village, Texas held a regular meeting on Tuesday, June 22, 2021, #1 Hunters Creek Place, Hunters Creek Village, Texas. Members of the public were invited to attend the meeting in person or by video or audio conference.

Present:	Mayor:	Jim Pappas
	Councilmembers:	Stuart Marks Ken Spalding Chip Cowell Jay Carlton Fidel Sapien
	City Administrator:	Tom Fullen
	City Attorney	John Hightower
	Police Chief	Ray Schultz
	Assistant to City Secretary:	Jennifer Namie (by teleconference)
	Building Official	James Stewart
	City Engineer:	Steve Byington
	Accounting Clerk	Jackie Ramos

With a quorum of the Council Members present, Mayor Jim Pappas called the meeting to order at 6:00 p.m. followed by the pledge of allegiance and a brief prayer by Mayor Pappas.

- A. Call to order and the roll of elected and appointed officers will be taken.
- B. Ed Holland led the Pledge of Allegiance.
- C. **PUBLIC COMMENTS** *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

There were no public comments.

- D. **REPORTS**
 - 1. City Treasurer Monthly Report

City Administrator Tom Fullen presented the report.

2. Police Commissioner Monthly Report

Police Commissioner Steve Reichek and Police Chief Ray Schultz gave the report.

3. Fire Commissioner Monthly Report

Council member Jay Carlton gave the report.

4. Building Official Monthly Report

City Building Official James Stewart gave the report. During this report, the contractor and owner of the property at 10802 Hunters Forest Drive informed Council that there have been critical delays in construction and that construction will not be completed in the agreed upon time frame. They predict that within 2 months of this date construction will be complete. Staff will work with the property owner to enable him to continue with construction.

5. City Engineer and Public Works Report

Steve Byington gave the report.

6. City Administrator Report

City Administrator Tom Fullen gave the report.

7. Mayor and Council Reports and Comments

Mayor Pappas reported on the Voss Road beautification project.

E. CONSENT AGENDA *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*

1. Approval of the Minutes of the Regular Meeting on May 25, 2021.
2. Approval of the Minutes of the Special Meeting on June 4, 2021.
3. Approval of the Cash Disbursement Journal for May, 2021.

Councilmember Spalding made a motion to approve the Consent Agenda. Councilmember Marks seconded the motion and the motion carried unanimously.

F. REGULAR AGENDA

1. Discussion and possible action to approve the amended draft minutes from the April 27, 2021 City Council meeting.

Councilmember Spalding made a motion to approve the amended draft minutes for the April 27, 2021 City Council meeting. Councilmember Marks seconded the motion and the motion carried unanimously.

2. Discussion and possible action regarding a request for the City to abandon certain portions of the street Right of Way at the end of Ripple Creek Drive.

No action was taken on this item. It will be discussed at the next Council meeting.

3. Discussion and possible action to award a contract to DG Medina Construction LLC in an amount not to exceed \$72,907.00 for the Timberglen Drive Pavement Repair Project.

Councilmember Spalding made a motion to award a contract to DG Medina Construction LLC in an amount not to exceed \$72,907.00 for the Timberglen Drive Pavement Repair Project. Councilmember Sapien seconded the motion and the motion carried unanimously.

4. Discussion and possible action to receive and accept the annual audit report for the City for the fiscal year ending December 31, 2020.

This item was taken out of order. Robert Belt presented the City's 2021 annual audit report.

Councilmember Spalding made a motion to receive and accept the annual audit report for the City for the fiscal year ending December 31, 2020. Councilmember Sapien seconded the motion and the motion carried unanimously.

5. Discussion and possible action to call a public hearing, to be held on July 27, 2021 on the City's proposed 2022 fiscal year budget.

Councilmember Spalding made a motion to call a public hearing, to be held on July 27, 2021 on the City's proposed 2022 fiscal year budget. Councilmember Marks seconded the motion and the motion carried unanimously.

6. Discussion and possible action to call a public hearing, to be held on September 21, 2021 on the City's proposed 2021 Tax Rate.


Councilmember Marks made a motion to call a public hearing, to be held on September 21, 2021 at 9:00 a.m. on the City's proposed 2021 Tax Rate. Councilmember Cowell seconded the motion and the motion carried unanimously.

G. ADJOURNMENT

At 7:00 p.m. Councilmember Spalding made a motion to adjourn. Councilmember Sapien seconded the motion and the motion carried unanimously.

The meeting was adjourned at 7:00 p.m.

These minutes were approved on the 27th day of July, 2021.



Jim Pappas, Mayor

ATTEST:



Tom Fullen, City Administrator
Acting City Secretary

